



August 19, 2024
Board of Works

Present:

Mike Hartman, Mayor
Gale Ryan, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Cline, Street Superintendent
Scott Lanning, Utility Superintendent
Ron Mausteller, Fire Chief
Stuart Mutzfeld, Code Enforcement
Donald Stuckey, City Attorney
Matt Traster, Police Chief

Absent:

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the August 5th meeting were presented. Mr. Ryan made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman asked for comments or questions from audience pertaining to the agenda items.
None

Tenisha from BF&S Civil Engineering presented a proposal for the "Development of City Construction Standards and City Development Guide" at a cost of \$21,800. Attachment 1. They have agreed to work together with USI, who is developing street standards. There was discussion on why the standards and guide are needed. There was then discussion on how long the process would take. They propose to have it completed by the end of the year.

There was then discussion on how to pay for their services. Clerk-Treasurer Eck stated that the budget for this year includes redoing the Zoning Code, which contains enough money for the project. Or she could divide the cost up between the different departments and funds that would be a part of the project.

Mr. Ryan made a motion to approve the proposal at a cost not to exceed \$21,800 and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Payments and Vouchers

Pay Period 7/29 to 8/11 in the amount of \$30,621.69

Vouchers for the period 8/1 to 8/9 in the amount of \$205,396.59

Vouchers for the period 8/10 to 8/15 in the amount of \$363,233.32

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Ryan seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2024-29 for 306 Elm. Unknown leak, credit account \$164.38

2024-30 for various liens that were filed. Credit Utility Billing \$1,037.21

Mr. Ryan made a motion to approve the adjustments and Mr. Haywood seconded the motion. The motion passed with all in favor.

Fire Department

Fire Chief Ron Mausteller presented updated information on building an additional tornado siren to be located at 700 West Main. He estimates that the total cost will be \$10,000 to \$12,000. There was discussion. The Board requested that Chief Mausteller move forward with obtaining the remaining costs and then present it to them as a package.

Chief Mausteller requested permission for Mayor Hartman to sign Employment Agreements for Joseph Georgi and Hunter Tinker. These agreements cover the first three years of their employment. Mr. Ryan made a motion authorizing Mayor Hartman to sign the agreements and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented two Special Payment Requests for the North Broadway Project. Water DRF 52 to Kleinpeter in the amount of \$2,400 and Wastewater DRF 35 to Kleinpeter in the amount of \$1,600. Mr. Ryan made a motion to approve the special payment requests and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor

Mayor Hartman reported that Jim Carper had come to an agreement with the State Chemist about mosquito spraying and has since done one application in Butler. Mr. Carper will be getting a contract to the City soon.

Mayor Hartman presented a proposed "Interlocal Agreement with DeKalb County Development Services to Provide Planning Staff Assistance with the City of Butler Planning Department", Attachment 2. Mayor Hartman introduced Chris Gaumer, the County Zoning Administrator, who gave more detailed information about the agreement. He also stated that this type of agreement does happen in other communities. There was discussion.

Mayor Hartman stated that the yearly cost would be \$20,000 and would be paid from the Community Development Department. Mr. Ryan made a motion to approve the Interlocal



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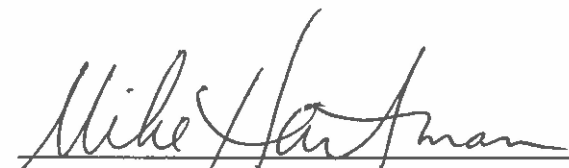
Agreement for Planning Staff Assistance and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman reported that Mitch Hopkins had asked about the status of the Chorpenning property behind his house, he has been mowing it for years and would like to have the property. Mayor Hartman has asked the County to deed the property to the City. The Board needs to decide if they would accept the property and then handle it like any other vacant lot. The County would like to have some of the profit if the City does end up selling it. City Attorney Don Stuckey is working with the County Attorney on the language for the legal portion. Mayor Hartman proposed splitting the profit with the County 50/50.

There was discussion. Mr. Ryan made a motion to accept a tax sale certificate from DeKalb County for the above-mentioned property and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman reported that he asked Reese Excavating to split the original invoice into two. Reese also took several of the iron beams for a credit of \$500. Clerk-Treasurer Eck stated that this \$500 credit doesn't help the fact that the additional work was over 20% of the original contract. The State doesn't allow change orders or additional costs of more than 20% to any contract without rebidding the project. There was discussion. Mr. Stuckey agreed that the State of Indiana does not allow payment of more than 20% over contracts, but he needs time to investigate situation to see if there would be a way they would allow it. Mr. Ryan made a motion to table any decision on payment to Reese Excavating and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Ryan made a motion to adjourn at 7:15 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works