



June 19, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Tracey Hawkins, Common Council
Angela Eck, Clerk-Treasurer
Jimmie Eck, Fire Chief
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner
Gavyn Aden, Wastewater Apprentice

Absent:

Bob Haywood, Board of Works

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the June 5th meeting were presented. Mr. Johnson made a motion to approve the minutes and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 5/22 to 6/4 in the amount of \$37,506.36

Vouchers for the period 6/3 to 6/16 in the amount of \$330,472.86

Mrs. Hawkins made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-36 for 306 West Oak. Remove disconnect fee of \$50.

2023-37 for 517 North Beech. Pool fill that occurred before the summer sprinkling credit started. Credit wastewater \$160.32.

Mr. Johnson made a motion to approve the adjustments and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes reported that the Fire Department had asked if the Inspiration Ministries home next to the Police Station would be available for training. It will be demolished soon. She did speak with Inspiration Ministries and they are willing to allow this.



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City Attorney Cedric Hollabaugh stated that Inspiration Ministries would need to sign a waiver and release stating that they would hold the City and Fire Department harmless for any damage that occurred.

Police Department

Police Chief Mark Heffelfinger reported that Butler Night Out is this Wednesday evening at Maxton Park from 4 to 7 pm. They still need volunteers to help with the event.

Fire Department

Fire Chief Jimmie Eck presented three quotes for tree removal at the Fire Department's future training facility. The quotes are: Pfister Tree Service for \$8,000, Graves Tree Experts for \$14,500 and Gordon Tree Service for \$15,800. The quote from Pfister is lower because they would use the work as a fill in when they weren't busy. That means it will take them longer to get the trees down. There was discussion.

Police Chief Heffelfinger knows of one other company that they should get a quote from. The work is tabled until that quote can be obtained.

Chief Eck presented two quotes for new tires for the antique Ford. They need six tires and new rims. One vendor that they requested a quote from was not able to get new rims. The quotes are: BestOne for \$4,980.98 and Tiremaxx for \$5,372.50. There was discussion. Mr. Johnson made a motion to approve the quote from BestOne at a cost not to exceed \$4,980.98 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Streets / Parks / Water

Mayor Hartman reported that Play by Design is tentatively planning of doing the South Side Playground construction in October.

Wastewater

Wastewater Superintendent Scott Lanning reported that the Wastewater Treatment Plant is required to perform tests on Big Run Ditch every two years to make sure that the biology of the water is not being affected by the Treatment Plant's discharge. These tests have consistently shown that the aquatic life of the stream is consistently being improved.

Mr. Lanning stated that part of his department's ongoing commitment to the environment and the City of Butler is to train employees and look to future management. As part of that commitment, Gavyn Aden is now an Apprentice through the Alliance of Rural Water. This is a two-year program to educate and train him on how to operate and maintain the plant. Alliance is sponsoring Gavyn for this apprenticeship and he has also qualified for a grant from the Indiana Finance Authority to cover his payroll expenses for the next two years. His orientation is June 27th and the classes begin in July. At the end of the program, he will be pass and achieve a WWIII license through the State of Indiana.



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Mr. Lanning asked the Council and audience to join him in congratulating Gavyn for his acceptance into this program.

Mr. Lanning reported that the Water Tower Project is complete. There are a few external touchups that need to be done, but the Tower is up and running. The transition going back to the Water Tower ran smoothly. They will be discussing the project and what improvements need to be made next.

Mr. Lanning will be sending a Water Tower Completion Project Report to the residents and will address the issue of getting information out to the public in times of crisis.

The Water Department is currently flushing hydrants and is about 80% done at this time. The hydrants in the construction areas won't be flushed until construction is completed.

City Attorney

City Attorney Cedric Hollabaugh reported that one bid was received by the deadline of June 15th for lot 178 on North Ash Street. The bid is from 2627 Capital Ave. LLC and is for \$6,600. He requested that the Board either accept this bid or reject all bids. There was discussion. Mr. Johnson made a motion to accept the bid from 2627 Capital Ave for \$6,600 and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Hollabaugh reported that a request was made for the City to consider selling Lot 177 on North Ash Street. This is directly south of lot 178. The assessed value of the lot requires that one appraisal be obtained before it can be offered for sale. There was discussion. Mrs. Hawkins made a motion for Mr. Hollabaugh to obtain an appraisal and prepare information to offer the lot for sale. Mr. Johnson seconded the motion. The motion passed with all in favor.

Mr. Hollabaugh reported that he has finally received a deed for 5221 US 6, the Fire Department's future training facility. He needs a motion from the Board of Works in order to proceed with transferring the property to the Fire Territory. Mr. Johnson made a motion authorizing the transfer and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Hollabaugh reported that he worked with Chief Heffelfinger on drafting a Standard Operating Procedure (SOP) for take home cars. It takes into consideration the place of the officer's residency and other requested items. There was discussion. He asked that the Board review the proposed SOP and let him or Chief Heffelfinger know of any questions.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented Pay Application 2 to LJ Henderson in the amount of \$212,060.43. This is for the Inspiration Ministries Recovery Housing OCRA Grant. Mr. Johnson made a motion authorizing the payment and Mrs. Hawkins seconded the motion. The motion passed with all in favor.



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Clerk-Treasurer Eck presented Pay Application 9 to Bowen Engineering in the amount of \$113,802.55. This is for the Broadway Stormwater Project. Mrs. Hawkins made a motion authorizing the payment and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented Pay Application 1 to Bowen Engineering in the amount of \$875,316.38 for the North Broadway Project. \$270,580 to be paid from the SRF Water Bond and \$604,736 to be paid from the SRF Sewer Bond. Mr. Johnson made a motion to approve the payments and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

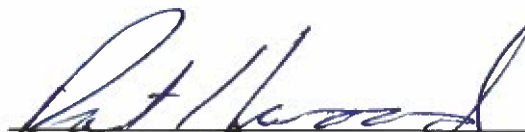
Clerk-Treasurer Eck presented Semi-Annual Bond Payments as follows:

2019A-1 Water Bond in the amount of \$4,520.16
2022 Storm Water Bond in the amount of \$62,859.38
2011 Thompson Block Bond in the amount of \$56,000
2013 Water Bond in the amount of \$20,896.25
2023 Water Bond in the amount of \$7,064.64
2021 Wastewater Bond in the amount of \$245,650
2023 Wastewater Bond in the amount of \$15,372.52

Mr. Johnson made a motion to pay the bonds and Mrs. Hawkins seconded the motion. The motion passed with all in favor.

Mr. Johnson made a motion to adjourn at 7:15 pm and Mrs. Hawkins seconded the motion. The motion passed with all in favor.


Mayor


Board of Works


Clerk-Treasurer


Board of Works