



July 17, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Jimmie Eck, Fire Chief
Mike Fry, Code Enforcement Officer
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner

Absent:

None

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the June 19th meeting were presented. Mr. Johnson made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 6/5/23 to 6/21/23 in the amount of \$38,131.09

Pay Period 6/22/23 to 7/2/23 in the amount of \$35,923.85

June Elected Pay in the amount of \$5,140.29

Vouchers for the period 6/17 to 6/30/23 in the amount of \$1,239,583.68

Vouchers for the period 7/1/23 to 7/14/23 in the amount of \$777,679.66

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-38 for 225 W. Main, remove disconnect fee of \$50

2023-39 for 107 W. Liberty, unknown problem, credit wastewater \$146.73

2023-40 for 240 S. Broadway, unknown problem, credit wastewater \$19.49

2023-41 for 412 E. Oak, apply summer sprinkling credit of \$11.35

Mr. Johnson made a motion to approve the adjustment and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Planning & Community Development

City Planner Vivian Likes reported that Mr. Sebert's home on West Main that was damaged by a truck will be torn down tomorrow. Jason Brown will be doing it.

Mrs. Likes also reported that the home in the 100 block of West Main that is owned by Inspiration Ministries will be demolished within the next week or two.

Mayor Hartman asked Mrs. Likes if she has had any correspondence with the owner of the Route 6 Bar concerning the door on the east side of the building. Mayor Hartman requested that she contact him and inform him that he had 30 days to start showing progress on removing the door. Mrs. Likes stated that she will contact him and have him contact the county building inspector.

Mrs. Likes reported that she spoke with INDOT late last week and was informed that they will be patching holes on US 6 between the railroad crossing and Basket Factory Road over the next several weeks. Traffic will be down to one lane at times during this project.

Police Department

Police Chief Mark Heffelfinger reported that last Thursday was Officer Imad Alkhulaqi's last day with the Butler PD. Chief Heffelfinger is going to start the hiring process and asked the Board if they would like to be involved in the interview process. Mr. Alloway stated that he would like to be part of the interviews.

Chief Heffelfinger stated that the Board needs to seriously consider changing the terms of any employment contract with a potential officer. The City of Butler PD is a stepping stone for many individuals and a 5-year contract will deter quality applicants. He would also like to remove the salary reimbursement from the contract and change it to the cost of the academy, which is currently \$8500. Mayor Hartman requested that he gather information from surrounding departments on this.

Chief Heffelfinger asked the Board if they had looked over the revised version of the Take Home Car Policy. There was discussion. They wanted to make sure that the Chief has the ability to take away this privilege from the officers at any time. There was more discussion. Chief Heffelfinger stated that new cars would be assigned based upon seniority, not mileage on the vehicles.

Mr. Johnson made a motion to approve the Take Home Car Policy as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Chief Heffelfinger will report the car assignments, along with vehicle mileage, to the Clerk-Treasurer and she will pass that information on to the Board.

Fire Department

Fire Chief Jimmie Eck reported that the bird removal at the Fire Station had been completed last weekend and it does have a warranty. He also reported that the painting at the new training facility



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should be wrapped up this week. They are working on getting the new gates up and will then start working on a sign.

Chief Eck presented estimates for tree removal at the new training facility. Pfister Tree service is still the lowest at \$8,000. Mr. Johnson made a motion to accept the estimate from Pfister's and Mr. Haywood seconded the motion. The motion passed with all in favor.

Streets / Parks / Water

Wastewater Superintendent Scott Lanning reported that the North Broadway Project is moving along. NIPSCO will be on site later this week to lower the gas service lines. The new sanitary main is complete. The new water main has also been installed and is being tested this week. They will move on to replacing individual water service lines next. The project is currently on schedule.

Mr. Johnson asked if the older fire hydrants on the east side will be removed. Mr. Lanning replied that they would.

Mr. Lanning reported that the filter media inspection at the Water Plant will take place on Tuesday the 5th. They will also be receiving training on the operation of the water plant. He has a concern that the well pumps are running more than they previously were. The missions monitoring system has been removed and High Tide is running the monitoring systems. This is the same system that is used at the Wastewater Treatment Plant.

Wastewater

Mr. Lanning reported that the City received a little over two inches of rain over the weekend and there were no combined overflows.

Mr. Lanning requested permission to purchase a new labware washer at a price of \$11,270. He stated that his department would be installing it. Clerk-Treasurer Eck asked him if this would void any warranty on the equipment because the quote stated that installation must be completed by a Miele Factory Technician or an authorized Service Agent. He replied that he had discussed this with the sales rep and that it would not be a problem. She requested that he get that statement in writing to protect the warranty. Mr. Haywood made a motion to approve the purchase of the labware washer and Mr. Johnson seconded the motion. The motion passed with all in favor.

Mr. Lanning reported that he would be at a conference Wednesday and Thursday this week.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented information from City Attorney Cedric Hollabaugh concerning North Ash Street, Lot 177. Mr. Hollabaugh received the appraisal and requests that the Board set a minimum bid and allow Mr. Hollabaugh to proceed with offering the lot for sale.



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Brown Realty appraised the lot at \$6500.00. There was discussion. Mr. Haywood made a motion to set the minimum bid at \$6500 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented a proposal from SES Environmental for a Phase I Environmental Site Assessment for the former Engineered Materials property at a cost of \$1800. The Indiana Finance Authority requires this as part of the grant application. Mr. Johnson made a motion to accept the proposal from SES and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented the following Project Payment Requests:

Broadway Stormwater Project: Donohue & Shipman	\$8,295.08
Broadway Stormwater Project: Bowen Pay App 10	\$65,642
N. Broadway Wastewater DRF 10	\$2,248
N. Broadway Wastewater DRF 11	\$75,145
N. Broadway Water DRF 10	\$2,248
N. Broadway Water DRF 11	\$290,917
LTCP DRF 57	\$2,060

Mr. Johnson made a motion to approve the project payment requests as presented and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck asked for permission to pay Dixon Engineering \$20,400 for work that was done on the water tower project. Mr. Haywood made a motion authorizing the payment and Mr. Johnson seconded the motion. The motion passed with all in favor.

Mayor

Mayor Hartman presented a Special Event Request for Butler Days. There was discussion. Archery Tag will be added to the map on the east side of South Broadway next to Inspiration Café. Mr. Johnson made a motion to approve the special event and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mayor Hartman reported that the railroad would be closing the crossing on County Road 28 and at South Broadway for a couple of hours at a time to perform scheduled work. The crossing at Federal Street will remain opened.

Mayor Hartman presented a proposal from Wessler Engineering to prepare a Water Asset Management Plan as required by the Indiana Finance Authority at a price not to exceed \$45,000. There was discussion. Mr. Johnson made a motion to accept the proposal for the Water Asset Management Plan and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Police Chief Heffelfinger reported that the Garrett Police contract is for three years, Waterloo Marshalls contract is for three years and that Auburn does not have a contract for police officers.

Mr. Johnson made a motion to adjourn the meeting at 7:28 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



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Clerk-Treasurer



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