



August 7, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner
Mike Fry, Code Enforcement Officer

Absent:

Jimmie Eck, Fire Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the July 17th meeting were presented. Mr. Johnson made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 7/3 to 7/16 in the amount of \$38,549.81

July Elected Pay in the amount of \$5,140.29

Payroll Claim register for the Pay period 7/17 to 7/30 in the amount of \$34,525.43

Vouchers for the period 7/17 to 8/4 in the amount of \$404,364.82

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-42, 800 S Broadway, leak in service line. Credit wastewater \$1,806.81

2023-43, 505 W Main, leak in service line. Credit account \$14,433.78

2023-44, Fritch Excavating, caused leak in line at 505 W Main. Charge them \$6,282.46 for water

2023-45, 505 W Main, remove penalties of \$55.32

2023-46, 628 W Liberty, not enough history for summer sprinkling credit. Credit wastewater \$121.98

Mr. Haywood made a motion to approve Adjustment Request numbers 42,43,45 and 46 as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.



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Terry Fritch, representing Fritch Excavating, asked some questions about Adjustment Request 2023-44. There was discussion. More information needs to be gathered. Mr. Haywood made a motion to table Adjustment Request 2023-44 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes reported that the Park Board met and approved a Temporary Pickle Ball Court to be located at the basketball court located at the north side of Butler Public Library. There will be no cost to the city. There was discussion. Mr. Johnson would like to see permanent pickle ball courts at South Side Park. Mr. Johnson made a motion to approve the Pickle Ball Court at the basketball court and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mrs. Likes reported that two additional murals would be done yet this year. One at the Wastewater Treatment Plant and one at the Farmer's Market.

She also reported that Workforce One would be holding a hiring event during Butler Days that would focus on Local Industries.

Police Department

Police Chief Mark Heffelfinger reported that tent security during Butler Days has been scheduled.

He reported that he will be ready to start advertising for a new police officer once the Board makes a decision about the length of contracts with new officers. Chief Heffelfinger gave the Board information on the surrounding police agency contracts. There was discussion. Mr. Johnson made a motion to make police officer contracts three years in length. Mr. Haywood seconded the motion. The motion passed with all in favor.

Streets / Parks

Wastewater Superintendent Scott Lanning reported that the North Broadway project is a little bit ahead of schedule. The project will also include additional stormwater improvements between Meadowmere and Westward, West Liberty and East Green.

Water

Mr. Lanning reported that as part of the Water Asset Management Plan, he and Eric Wilson will be doing site surveys of the City's commercial and industrial customers to make sure that we have the correct type of service recorded for each address and to ensure that the proper services are being billed monthly. The physical inspections will take place in September and October and will require an employee of the commercial or industrial customer being inspected be present.

Wastewater

Mr. Lanning requested permission to purchase a work truck with funds from the Stormwater Project. He has three quotes on different trucks, however, only one is in stock. There was discussion. Mr. Johnson made a motion to purchase the truck that is currently in stock from City



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Ford at a cost of \$50,045.25 and Mr. Haywood seconded the motion. The motion passed with all in favor.

City Attorney

City Attorney Cedric Hollabaugh reported that the bid package for Ash Street, Lot 177 is prepared and bidding ends on September 1st.

Mr. Hollabaugh also reported that the deed for 5221 US 6 assigning ownership to the Butler/Wilmington Fire Protection Territory has been recorded.

Old Engine 33 has been offered to the Fire Departments within DeKalb County for a minimum price of \$45,000. If there is no interest, then it will be offered to Fire Departments within the State of Indiana.

SES will be renewing the Phase 1 Environmental Study for 101 North Pearl this week or next.

Clerk-Treasurer

The following Payment Requests were presented:

Broadway Stormwater Project

Engineering Resources	\$12,025.33
Donohue & Associates	<u>\$2,142.16</u>
	\$14,167.49

North Broadway Project

Sewer Portion DRF 12	Kleinpeter Consulting	\$1,400
Sewer Portion DRF 13	Engineering Resources	\$8,294
Sewer Portion DRF 14	Engineering Resources	\$4,574
Sewer Portion DRF 15	Wessler Engineering	\$4,331
Sewer Portion DRF 16	Bowen Engineering	<u>\$53,217</u>
	Total	\$71,816
Water Portion DRF 12	Kleinpeter Consulting	\$2,100
Water Portion DRF 13	Engineering Resources	\$12,441
Water Portion DRF 14	Engineering Resources	\$6,862
Water Portion DRF 15	Wessler Engineering	\$4,331
Water Portion DRF 16	Bowen Engineering	<u>\$214,824</u>
	Total	\$240,558

Mr. Johnson made a motion to approve the payments for the Project Payment Requests and Mr. Haywood seconded the motion. The motion passed with all in favor.



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Inspiration Ministries OCRA Recovery Housing Project

Pay Application #3 to Henderson

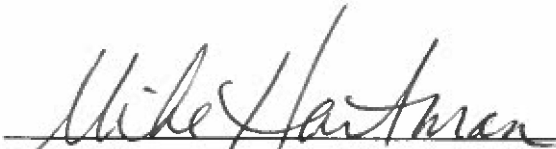
\$169,853.50

Mr. Haywood made a motion to approve the payment to Henderson and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Angela Eck presented a draft of the letter that will be sent to residents requesting telephone numbers and email addresses so that they can be set up for emergency notifications pertaining to the utilities.

Clerk-Treasurer Eck reported that the problem with the phone system has still not been located.

Mr. Haywood made a motion to adjourn at 7:16 pm and Mr. Johnson seconded the motion. The motion passed with all in favor.



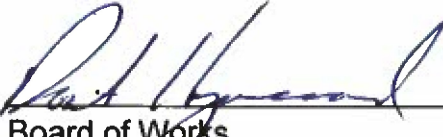
Mayor



Board of Works



Clerk-Treasurer



Board of Works