



April 3, 2023
Board of Works

Present:

Mike Hartman, Mayor
Eric Johnson, Board of Works
Bob Haywood, Board of Works
Angela Eck, Clerk-Treasurer
Mike Fry, Code Enforcement
Mark Heffelfinger, Police Chief
Cedric Hollabaugh, City Attorney
Scott Lanning, Wastewater Superintendent
Vivian Likes, City Planner

Absent:

Jimmie Eck, Fire Chief

Mayor Hartman opened the regular session of the Board of Works at 6:30 pm at 215 South Broadway.

The minutes from the March 20th meeting were presented. Mr. Johnson made a motion to approve the minutes and Mr. Haywood seconded the motion. The motion passed with all in favor.

Payments and Vouchers

Pay Period 3/13 to 3/26 in the amount of \$35,936.22

March Elected Pay in the amount of \$5,140.29

Vouchers for the period 3/21 to 3/30 in the amount of \$297,081.55

Mr. Haywood made a motion to approve the claims and vouchers as presented and Mr. Johnson seconded the motion. The motion passed with all in favor.

Utility Billing Adjustment Requests:

2023-21 for 420 North Broadway, remove disconnect fee. Resident put payment in the wrong drop box.

Mr. Johnson made a motion to approve the adjustment and Mr. Haywood seconded the motion. The motion passed with all in favor.

Planning & Community Development

City Planner Vivian Likes reported that the Butler Main Street Easter Egg Hunt has been rescheduled to April 8th because of the weather. She also reported that the Butler Main Street Art Project will be Adirondack Chairs.

Mrs. Likes also reported that tax abatement reports are starting to come in.



April 3, 2023
Board of Works

Police Department

Police Chief Mark Heffelfinger reported that he has a potential new reserve officer, Nathan Hook. He has 30 days to complete his basic training.

Chief Heffelfinger also stated a need for No Motorized Vehicles signs at the parks. They have already had to speak to several individuals about it.

Wastewater

Wastewater Superintendent Scott Lanning reported that the first clarifier has been completed on budget and on schedule. Westech has been here to inspect and start it up. There were several components that needed to be changed by Bowen because they didn't match up to existing equipment, so Westech is giving us a credit of \$11,200.60.

The work on clarifier #2 has started. During the demolition, they found several broken baffle-ring supports. Mr. Lanning would like to replace all of those supports at a cost of \$16,197. There was discussion. After applying the credit, those supports will cost \$4,996.40. Mr. Johnson made a motion to authorize the replace of the supports at a cost not to exceed \$16,197 and Mr. Haywood seconded the motion. The motion passed with all in favor.

Mr. Lanning also reported that all of Bowen's labor on the clarifiers is being paid from the savings on the Long-Term Control Plan Project.

City Attorney

City Attorney Cedric Hollabaugh reported that DeKalb County has issued the deed to the City of Butler for the former Humane Shelter property on US 6. They will record the deed once our payment of \$5,000 is received.

Mr. Hollabaugh also reported that he met with the DeKalb County Commissioners last Monday about the Engineered Materials property. The Commissioners have agreed to assign a tax deed for the property to the City. The clock for this started on March 27th.

Clerk-Treasurer

Clerk-Treasurer Angela Eck presented SRF Supplemental Grant Disbursement Request 5 in the amount of \$810 to Donohue and Associates. Mr. Haywood made a motion to approve the Disbursement Request and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented SRF Disbursement Request 52 to Donohue and Associates in the amount of \$4,084. Mr. Johnson made a motion to approve the Disbursement Request and Mr. Haywood seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented a proposed agreement between Engineering Resources and the City for Construction Observation on the North Broadway project in the amount of \$84,655. There



April 3, 2023
Board of Works

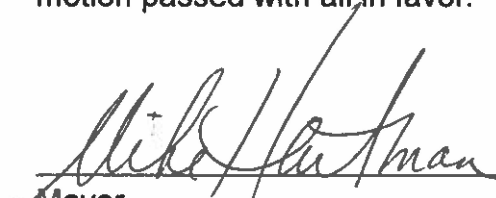
was discussion. Mr. Haywood made a motion to approve the agreement with a price not to exceed \$84,655 and Mr. Johnson seconded the motion. The motion passed with all in favor.

Clerk-Treasurer Eck presented Disbursement Requests 1 thru 5 for the 2023 Water Bond Issue for a total amount of \$194,223. Mr. Johnson made a motion to approve the Disbursement Requests for a total of \$194,223 and Mr. Haywood seconded the motion. The motion passed with all in favor.

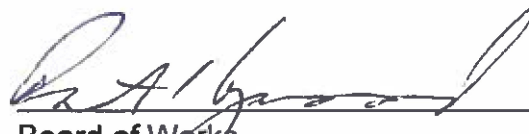
Clerk-Treasurer Eck presented Disbursement Requests 1 thru 5 for the 2023 Wastewater Bond Issue for a total amount of \$194,158. Mr. Haywood made a motion to approve the Disbursement Requests for a total of \$194,158 and Mr. Johnson seconded the motion. The motion passed with all in favor.

City Planner Vivian Likes asked if the Park Equipment quote for South Side Park was going to be presented. The Park Board approved it last month. Mayor Hartman said that he would have it for the next meeting.

Mr. Johnson made a motion to adjourn at 6:51 pm and Mr. Haywood seconded the motion. The motion passed with all in favor.



Mayor



Board of Works



Clerk-Treasurer



Board of Works