

September 2024 Meeting Minutes

Attendees

Michael Robinson	Jayne Marshall	Chuck Rounds	Michelle Narel
Deb Burgoyne	Nancy Hawker	Nancy Haddy	Mark Carroll
Matt Morris	Paul Gilligan	Rebecca Remaley	Victoria Venable
Jad Drake	Kim Galey	Kevin Cromer	Susan Brown
Jim Hauver	Gloria Maser	Ambrosio Carballo	
Bill Susa	Jamee Robinson	Rachel Carballo	

Meeting called to order at 7:30PM by the Mayor

Community Block Grant Program Presentation

County Executive's Office (Victoria Venable, Director of Government Relations and Strategic Partnerships and Susan Brown, Director of Operations-Housing)

Community Block Grant program, 500K for the county

Three-year grant

Once signed on with county, can't compete for CBG funds until the 3 years is over

Can join the county through a Memorandum of Understanding

Funding is based on:

- Population
- People in poverty
- Over population

Community Block Grant (CBG) funds can be used for:

- Projects
- Blighted property
- Real property
- Infrastructure for the public good (i.e., sidewalks, electric, utilities, etc.)

For more information go to HUD.gov

Council voted unanimously to participate in the program and signed the MOU.

Review of Minutes

Councilman Hauver opposed approving the minutes and budget for May and June

Hauver presented concerns about:

- Unaccounted funds that he has been asking about for several months and has not received answers about, and
- The Mayor and Council are not following procedures for approving the budget and expenditures as outlined in the Charter

Councilman Hauver distributed a document that outlined his concerns about the FY 24/25 proposed budget, including accounting questions and areas of concerns. He stated he is looking for transparency

- Moving funds from one fund to another must be approved by the Council and from his review this did not occur
- A comparison and analysis performed between the FY-23/24 the town's financial accounts verses the FY-24/25 Proposed Budget showed \$63,981 in unaccounted for funds

Clerk/Treasurer Burgoyne left the meeting during the above report due to a death in the family she received a text about.

Matt Morris proposed a 5-year forensic audit and it was seconded and approved

The mayor agreed to research how to start the forensic audit process

Planning and Zoning

Planning & Zoning can't meet without a quorum and needs new membership

It was stated that an online newsletter will be started

Speeding/Traffic Calming

Cameras are not allowable for privacy reasons

Speed bumps are being considered and Mayor Robinson will get an estimate

Charter Review

Discussion took place that the Charter has not been revised since 1991

Mayor proposed doing a review/revision as it took 3-years for the City of Frederick to finalize the current one

Frederick had a citizen review committee that took a long-time

Some specific issues that should be addressed:

- Checking - Charter requires checks to be signed by mayor and clerk/treasurer with no provision for if one of them is unable to perform the task.
- Recall of elected officials

It was stated that we don't have to do the whole thing at once.

It's an attempt to move town into the 21st century

Councilman Morris motioned that the Charter be reviewed with one year, and it was seconded and approved

Halloween

Saturday, October 26 is the Ruritan party and Halloween Trick or Treating

Next Town Meeting

Monday November 11 is Veteran's Day. To avoid the holiday and coordinate with Ruritan availability the meeting was moved to Wednesday, November 13

Open Positions

P&Z needs members

Pond Repair

No updates at this time

Meeting adjourned at 9:00.