

**MINUTES
BUHLER CITY COUNCIL
November 28, 2023**

CALL TO ORDER

Mayor Jake Schmidt called the regular session of the City Council for the City of Buhler to order at 7:00 pm at the Buhler City Offices on Tuesday, November 28, 2023. Councilmembers present: Michael Yutzy arrived at 7:01 pm, Candace Davidson, Charles Taylor, Ryan Brady and Andrew Epp.

CONSENT MOTION

Council reviewed the Minutes of the October 31, 2023 Regular Council meeting, Appropriations Ordinance #1152, Budget, Income and Water Reports, Renewal CMB License (2024)-Buhler Market, Employee Service Award, Wage Resolution 2023-10 VP, Resolution 2023-11-Cemetery and Appointment Rec. Commission- 2027 Term. **A motion was made by Councilmember Davidson, seconded by Councilmember Taylor to approve the Minutes of the October 31, 2023 Regular Council meeting, Appropriations Ordinance #1152, Budget, Income and Water Reports, Renewal CMB License (2024)- Buhler Market, Employee Service Award, Wage Resolution 2023-10 VP, Resolution 2023-11-Cemetery and Appointment Rec. Commission-2027 Term.** Voice vote 5 yeas, 0 nay – carried

NEW BUSINESS

2024 Wage Spreadsheet FT City Staff- **A motion was made by Councilmember Yutzy, seconded by Councilmember Davidson to approve a 5% wage increase for the year 2024.** Voice vote 5 yeas, 0 nay –Carried.

Appointment of City Attorney- Mark Tremaine, city attorney for several local cities, comes highly recommended and his fees are very similar to Stan's. **A motion was made by Councilmember Yutzy, seconded by Councilmember Epp to appoint Mark Tremaine as the City Attorney effective January 1, 2024.** Voice vote 5 yeas, 0 nay –Carried.

STAFF REPORTS

City Clerk Sara Howard-Shout out to Sarah G. there were several of our utility accounts that had dug themselves holes and she has worked with them with payment plans and we now have no one that far behind. Institute was great we should be receiving our reimbursement check soon also had a grant class and got a lot out of it. We need to have a project before we even consider looking for grants, better chance of receiving them, i.e. new water meters. As you can see some areas of our budget are getting tight. We still have \$10,000 of ARPA funds to allocate for and we worked with high school art class to decorate our windows for Christmas. This is something we want to keep doing.

Assistant City Clerk Sarah Glass- Volunteer Gifts are ready to be delivered. Went to Institute and felt like she got a lot out of it. Just wanted to say Thank You for allowing us both to go, we felt like we got a lot more out of it being able to compare notes.

City Superintendent James Perry –Wastewater Compliance inspection was completed with no follow up. Also had dump inspection and that went well and we were also finally able to burn the brush pile. We’ve created a letter to send out to residents east of Victory Rd notifying them that as of July 1, 2024 we will no longer be providing services to them and they will need to find a new water source.

Police Captain Anthony Baldwin- Thanksgiving Safe Arrival Traffic Enforcement Campaign has finished and will get numbers from Sarah G. They collected around \$900 for the shop with the Sheriff and they have 61 kids they are shopping for.

Buhler Wellness Director Tegan Meadors-The survey kicked off on October 31, 2023 and had 178 participants and he will create a report with the results. In January he will have an end of the year highlights and summary to present. Mayor Jake wanted to throw in that the final drawing for Becker Park has been completed and the numbers so far are looking good. Now we are in the mode of finding contractors for concrete work and Tegan has been so great in all of this and doing a lot of the leg work.

MAYOR AND COUNCILMEMBERS COMMENTS

Mayor Jake-Thanks to James and the Public Works guys for their snow removal. Great Job.

A motion was made by Councilmember Davidson, seconded by Councilmember Taylor to adjourn. Voice vote – 5 yea, 0 nay - carried
Adjourned at 7:22 pm.

Respectfully submitted,

Sarah Glass, Assistant City Clerk

PRESENT:

City Clerk Sara Howard
Assistant City Clerk Sarah Glass
City Superintendent James Perry
Police Captain Anthony Baldwin
Buhler Wellness Director Tegan Meadors

GUESTS:

Brad Voth