



BOARD OF REVIEW ANNUAL MEETING

Wednesday, August 26, 2026, at 6 pm

Village Hall – 210 Commercial St., Brooklyn, WI 53521

Please take notice that there will be a public meeting of the above governmental body, on the date, time and place indicated above, for purposes of considering the subject matter set forth in the following agenda:

1. Call Board of Review (BOR) to order & meeting recording announcement
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings notices.
4. Verify that at least one BOR member has met the annual mandatory training requirements.
5. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7) (af)).
6. Review new laws.
7. Verify/Review/Take Action on policy regarding the procedure for sworn telephone testimony and sworn written testimony.
8. Verify/Review/Take Action on policy regarding the procedure for waiver of BOR hearing requests.
9. Filing and summary of Annual Assessment Report by Accurate Appraisal.
10. Receipt of the Assessment Roll by the Clerk from the Assessor.
11. Receive the assessment roll and sworn statements from the Clerk.
12. Review the assessment roll and perform statutory duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
13. Discussion/Action – Certify all correction(s) of error(s) under state law (Wis. Stat. § 70.43).
14. Discussion/Action – Verify with the assessor the open book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the Board of Review hearing allowing the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required Board of Review matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any, and if proper notice/waivers are given, unless scheduled for another date
19. Consider/act on scheduling additional BOR Date(s).
20. Adjourn (to future date if necessary).

Posted August 25, 2026

Requests from any persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office at 608-455-4201.