TOWN OF BRIGHAM

407 Business ID | Barneveld, WI 53507
Phone: (608) 924-1013, ext. 3101 | Web: www.brighamtown.com

Town Board Meeting Notice & Agenda

Notice

The Town Board of the Town of Brigham will meet on **Wednesday, September 2nd, 2026, at 6:00 pm** in the Barneveld-Brigham Municipal Building Meeting Room located at 407 Business ID in Barneveld, Wisconsin.

Agenda

1. Call Meeting to Order
2. Approval of Public Notice
3. Approval of Meeting Minutes
    a. Town Board Meeting Minutes from August 5th, 2026
4. Public Comment
5. Discussion & Possible Action on the following:
    a. Marlene Reeson - Property Owner/ Anne Larson - True Blue Reality agent
        i. Concept Plan
        ii. Land Division - Division of 5.78 acre lot from parcels 004-0389 and 004-0412 on West Blue Mounds Road
        iii. Zoning Changes –
            - Rezone newly created 5.78-acre from A-1 to AR-1.
            - Rezone 14.2-acres to add AC-1 Overlay to meet the Towns 20-acre density standard
        iv. Building Site
        v. Driveway – single -user driveway
    b. Fall Clean-Up Event
    c. Trash and Recycling Services
6. Budget Review
    a. Staff Evaluations/Closed Session- suggested date of October 6th, 2026
    b. Fire-Rescue District Board Joint Budget Meeting- Tentative for the week of Sep 14th, 2026
    c. Working Budget Meeting- suggested October 6th and October 14th, 2026.
    d. Public Hearing- suggested for November 18th, 2026
7. Clerk Update
        i. The Town office will be closed on Monday, Sept. 28th-Thurs. Oct 1st, 2026.

8. Financial Review – bank statements, budget report, journal entry report, payroll, and voucher list

9. Items for future agendas

10. Adjournment

Notice is given that it is possible members of, and possibly a quorum of members of, other governmental bodies of the Town of Brigham may be in attendance at the above-stated meeting to gather information about a subject over which they have decision-making authority. No action will be taken by any governmental body other than the governmental body specifically stated in this notice.

If anyone having a qualifying disability as defined by the Americans with Disabilities Act needs accommodations to access this meeting, please contact the Town of Brigham Clerk at (608) 924-1013, ext. 3101 or office@tn.brigham.wi.gov *at least 48 hours prior to the meeting so that proper arrangements can be made.*

Kirstin K. Melton Clerk/Treasurer
Posted: August 28th, 2026

Town Board Meeting Minutes

The Town Board of the Town of Brigham will meet on **Wednesday, August 5th, 2026, at 6:00 pm** in the Barneveld-Brigham Municipal Building Meeting Room located at 407 Business ID in Barneveld, Wisconsin.

1. The meeting was called to order at 6:00 pm by Chair Carden

11. A motion was made by Moore/Davis to approve the Public Notice. Motion carried.

2 Approval of Meeting Minutes

- A motion was made by Moore/Davis to approve the Public Notice. Motion carried.

3 Public Comment

- J. Davis inquired with Wisconsin Towns Association about possible grants for our salt shed project. He was told no money is available at this time, however, they suggested we contact USDA. They have funded such projects for rural communities.
- J. Davis reminded the Clerk that Town of Brigham residents should be given preference as election workers.

4 Discussion & Possible Action on the following:

a. David and Victoria Meyer- Residence at 4050 Meyer Road, Barneveld WI 53507

ii. Land Division- create four new 2-acre parcels

iii. Zoning Change – rezone new parcels from A-1 to AR-1. Rezone 72 acres of additional A-1 to add AC-1 Conversancy overlay.

iv. Driveway – multi-user driveway

v. Building Sites – 4 new residential parcels

- This was tabled for a future town board meeting; applicants will be required to provide their proposed driveway agreement.

b. Rider Sporn and Glen Rosen- Residence at 2624 Spring Creek Road, Blue Mounds, WI 53517 - Conditional Use Permit to allow Home Burial

- A motion was made by Davis/Moore to recommend Approval of a Conditional Use Permit with the following conditions:

1) Maximum of 2 burial sites
2) No grave shall be located less than 200ft from the existing well
3) There shall be permanent markers (gravestones) for each grave

- Motion carried.

c. Personnel Manual

i. Review previously edited pages 7-12 (partial)

- A motion was made by Moore/Carden to approve previous changes on pages 7- 12. Davis Opposed. Motion carried.

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ii. Initial review of pages 12 to 15

- The board reviewed edits on pages 12-15 of the personal manual, no action taken.

6. Clerk Update
   - The office will be closing at Noon on August 18th and remain closed through August 20th for the WMCA Training Conference.

7. Public Works Update
   - Seal coating has been completed
   - R. Nelson commented that Fahrner did a very good job seal coating
   - Washout repair will begin Monday, August 10th, on Lone Pine Road
   - B&C Trucking and Excavating will install culverts on the other roads the rest of the week of August 10th.

8. Financial Review – bank statements, budget report, journal entry report, payroll, and voucher list

   - A Motion was made by Davis/Moore to approve the vouchers as read and reviewed. Motion carried.

9. Items for future agendas
   - Meyers application review
   - Fall Clean-up event
   - Dead End Town Road Options Update

10. A motion was made by Davis/Moore to adjourn at 7:39 pm. Motion carried.

Minutes submitted and written by:
Kirstin K. Melton

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