OWN OF BRIGHAM

407 Business ID | Barneveld, WI 53507
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Town Board Meeting Minutes

The Town Board of the Town of Brigham will meet on **Wednesday, August 5th, 2026, at 6:00 pm** in the Barneveld-Brigham Municipal Building Meeting Room located at 407 Business ID in Barneveld, Wisconsin.

In attendance were Town Board Members: Chairperson Jason Carden, Supervisor Jerry Davis, and Supervisor Colleen Moore; and Clerk/Treasurer Kirstin Melton and Public Works, Royce Nelson

Others in attendance were Mary Davis, Tory and David Meyer, Rider Sporn, Rita Loper, Jerry Zander and Jim Massey

1. The meeting was called to order at 6:00 pm by Chair Carden

   - A motion was made by Moore/Davis to approve the Public Notice. Motion carried.

2 Approval of Meeting Minutes

   - A motion was made by Moore/Davis to approve the Public Notice. Motion carried.

3 Public Comment

   - J. Davis inquired with Wisconsin Towns Association about possible grants for our salt shed project. He was told no money is available at this time, however, they suggested we contact USDA. They have funded such projects for rural communities.

   - J. Davis reminded the Clerk that Town of Brigham residents should be given preference as election workers.

4 Discussion & Possible Action on the following:

   a. David and Victoria Meyer- Residence at 4050 Meyer Road, Barneveld WI 53507

   - This was tabled for a future town board meeting; applicants will be required to provide their proposed driveway agreement.

   b. Rider Sporn and Glen Rosen- Residence at 2624 Spring Creek Road, Blue Mounds, WI 53517 - Conditional Use Permit to allow Home Burial

   - A motion was made by Davis/Moore to recommend Approval of a Conditional Use Permit with the following conditions:

     1) Maximum of 2 burial sites
     2) No grave shall be located less than 200ft from the existing well
     3) There shall be permanent markers (gravestones) for each grave

   - Motion carried.

   c. Personnel Manual
      i. Review previously edited pages 7-12 (partial)

- A motion was made by Moore/Carden to approve previous changes on pages 7- 12. Davis Opposed. Motion carried.

ii. Initial review of pages 12 to 15

- The board reviewed edits on pages 12-15 of the personal manual, no action taken.

6. Clerk Update
   - The office will be closing at Noon on August 18th and remain closed through August 20th for the WMCA Training Conference.

7. Public Works Update
   - Seal coating has been completed
   - R. Nelson commented that Fahrner did a very good job seal coating
   - Washout repair will begin on Monday, August 10th, on Lone Pine Road
   - B&C Trucking and Excavating will install culverts on the other roads the rest of the week of August 10th.

8. Financial Review – bank statements, budget report, journal entry report, payroll, and voucher list

   - A Motion was made by Davis/Moore to approve the vouchers as read and reviewed. Motion carried.

9. Items for future agendas
   - Meyers application review
   - Fall Clean-up event
   - Dead End Town Road Options Update

10. A motion was made by Davis/Moore to adjourn at 7:39 pm. Motion carried.

Minutes submitted and written by:
Kirstin K. Melton