TOWN OF BRIGHAM

407 Business ID | Barneveld, WI 53507
Phone: (608) 924-1013, ext. 3101 | Web: www.brighamtown.com

Town Board Meeting Minutes

The Town Board of the Town of Brigham met on **Tuesday, May 5th, 2026, at 6:00 pm** in the Barneveld-Brigham Municipal Building Meeting Room located at 407 Business ID in Barneveld, Wisconsin.

In attendance were Town Board Members: Chairperson Jason Carden, Supervisor Jerry Davis, and Supervisor Colleen Moore; and Clerk/Treasurer Kirstin Melton and Public Works, Royce Nelson

Others in attendance were Dale and Mary Bahr, Dwight and Nancy Trulen, Mary Davis, Dennis and Peggy Bilse, Heather and Brad Bilse, and Susan Malmanager from Republic Services.

1. The meeting was called to order at 6pm by Chair.

2. A motion was made by Moore/Davis to approve the Public Notice.

3. Approval of Meeting Minutes

    a. A motion was made by Moore/Davis to approve the Town Board Meeting Minutes from April 1st, 2026. Motion carried.

    b. A motion was made by Davis/Moore to approve the Special Town Board Meeting Minutes from April 28th, 2026, meeting minutes. Motion carried.

4. Public Comments

    J. Davis inquired on the latest Recycling grant.

    Clerk Melton confirmed this was submitted late due to not receiving the tonnage from Republic Services. The grant was approved and recently awarded.

5. Discussion & Possible Action on the following:

    a. JG Properties LLC/Jeff Grundahl at 4070 E Brigham Rd, Blue Mounds, WI 53517

        i. Concept Plan

        ii. Land division - Conditional Use Permit to divide existing B-2 Parcel 004-0604.02 into a ~1 acre and ~4 acre lot

        iii. Zoning Change – Rezone new ~1 acre parcel from B-2 to R-2.

        iv. Conditional Use Permit on resulting ~4 acre B-2 parcel for operations related to construction, woodworking/pre-finishing, storage of equipment and vehicles, prefabrication of walls, or auto/equipment maintenance and repair.

    - A motion was made by Moore/Davis to approve the land division, zoning change and conditional use permit for JG properties. Motion carried.

    b. Dwight and Nancy Trulen- Property off County Hwy F near Clay Hill Road

i. Zoning Change – rezone non-conforming 20 acre parcel from A-1 to AR-1

ii. Driveway – Single User driveway

iii. Building Site – Single family Residence

- A motion was made by Davis/Moore to approve the zoning change, single user driveway, and building site for Dwight and Nancy Truelen property. Motion carried.

c. Dale and Mary Bahr- Address 7695 Hook Road, Barneveld, WI 53507

i. Driveway- Single User driveway

ii. Building Site – Single family Residence

- A motion was made by Davis/Moore to approve the driveway and building site for Dale and Mary Bahr property. Motion carried.

d. Dennis and Peggy Bilse- Property off County Hwy T near County Hwy K

i. Concept Plan

ii. Land Division – division of Parcel(s) 004-1046 to create 4 new parcels 4.50 to 5.75 acres.

iii. Zoning Change – Rezone new parcels from A-1 to AR-1 and rezone 58.75 acres into AC-1 Ag Conservancy to meet the Town's density standard.

iv. Driveway- multi-user driveway.

v. Building Site – 4 residential parcels

- A motion was made by Moore/Davis to approve the concept plan, land division, zoning change, multi-user driveway and building sites for 4 residential parcels for Dennis and Peggy Bilse. Motion carried.

6. Republic Services

i. Review contract proposal

- A motion was made by Moore/Davis to approve the new 5yr contract with Republic Services. Motion carried.

7. Rec. Department

- Will be rescheduled for a later date.

8. Public Works

i. Storm Damage wash out repairs

1. Ivey Construction provided a quote for Rock for $7650.00
2. B&C Trucking provided a quote for $800-1200.00 for the Rock install at $800-$1200.00

- A motion was made Moore/Davis to approve Ivey and B&C Trucking quote, not to exceed 10K. Motion carried

ii. BBFD Farm Safety Day, use of Salt Shed Parking lot

- A motion was made by Moore/Davis to approve public works to use the Salt Shed parking lot for the BBFD Farm Safety training. Motion carried.

iii. Culvert Bids

1. Public works obtained a bid for 1-2 new culverts for Clay Hill Road and 2 on Spring Creek.

- A motion was made by Davis/Moore to approve the quote $2025 from Charlie Aschliman for road repairs. Motion carried.

9. Town Clerk cell phone

- A motion was made by Moore/Davis to approve of a new town office cell phone to support the multi-factor authentications that are required by the various logins. Motion carried.

10. Financial Review – bank statements, budget report, journal entry report, payroll, and voucher list
    - A motion was made by Davis/Moore to approve voucher list as read. Motion carried

11. Items for future agendas

    a. Seal Coat Bids

    b. Sale of Clerk/ Treasurer office furniture

    c. Town Insurance Coverage review

    d. Urness Road and Lady of our Valley Bond closeout

    e. Review State Statutes for meeting agendas/minutes

12. A motion was made by Davis/Moore to adjourn at 7:28 pm. Motion carried.

Minutes submitted and written by:
Kirstin K. Melton, Clerk/Treasurer