TOWN OF BRIGHAM

407 Business ID | Barneveld, WI 53507
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Plan Commission Meeting Minutes

The Plan Commission of the Town of Brigham met on Tuesday, August 15, 2023, in the Barneveld-Brigham Municipal Building Meeting Room located at 407 Business ID in Barneveld, Wisconsin.

In attendance were Plan Commissioners: Chair Jerry Zander, Al Feist, Nancy Meyers, Colleen Moore, and Don Steinhauer; and Clerk/Treasurer Megan Mieden. The following Plan Commissioners were absent: None.

Others in attendance were: Jerry Davis, Larry Monson, Peggy Monson, Lisa Alfred, Bill Harris, Patty Harris, Chris Harris, Daniel Harris, and Nicholas Harris.

1. The meeting was called to order at 6:00 pm by Chair Zander.
2. Chair Zander verified there was a quorum of the above-named Plan Commissioners present.
3. A motion was made by Moore/Meyers to approve the Public Notice. Motion carried.
4. Approval of Meeting Minutes
    a. A motion was made by Feist/Moore to approve the Meeting Minutes from July 18, 2023. Motion carried.
5. The Plan Commission adjourned for site visit(s).
6. Discussion & Possible Action on the following:
    a. Zachary & Jami Havens (vacant land near 3073 County Road F, Barneveld)
        i. Driveway – single-user driveway

        A motion was made by Steinhauer/Meyers to approve the single-user driveway. Motion carried.

    b. Larry & Margaret Monson (4106/4108 Ihm-Harris Rd, Barneveld)
        i. Concept Plan

        Zander indicated there could be no further division, so no Concept Plan was submitted for review.

ii. Land Division – division of Parcels 004-0459, 004-0515, and 004-520 to create one (1) ≈ 13.0-acre parcel and one (1) ≈ 27.242-acre parcel

A motion was made by Meyers/Moore to approve the land division to create two (2) parcels with the acreage to be verified by a surveyor. Motion carried.

iii. Zoning Change – rezone newly created parcels as follows:

- ≈ 13.0-acre parcel – from A-1 to B-3
- ≈ 27.242-acre parcel – from A-1 to AR-1

A motion was made by Steinhauer/Meyers to approve the zoning change as listed. Motion carried.

iv. Conditional Use Permit – conditional use for ≈ 13.0-acre parcel for the following:

- Warehouse storage use with related residence

A motion was made by Steinhauer/Moore to approve the Conditional Use Permit as listed. Motion carried.

c. Consideration of update to proposed language in the Town's Comprehensive Plan

Suggested changes include the following:

Section 8.6.3:

- Addition of "The Town's strategic…assets." paragraph.
- Reword paragraph 2.
- Remove distance requirement from paragraph 3, sentence 2.
- Replace "Commercial Overlay District" with "Preferred Business District in paragraph 3, sentence 4.

Section 8.6.3.1:

- Remove in its entirety.

A motion was made by Moore/Meyers to approve the changes as discussed. Motion carried.

7. Public Comments

None.

8. A motion was made by Moore/Steinhauer to adjourn at 8:44 pm. Motion carried.

Minutes submitted and written by:
Megan Mieden, Clerk/Treasurer