



The Regular Meeting of the
Brian Head Town Council

Brian Head Town Hall – Council Chambers
56 North Highway 143 – Brian Head, UT 84719
www.Zoom.us ([Click Here](#))

Via Zoom Meeting ID# 874 5995 3372

TUESDAY, DECEMBER 9, 2025 @ 1:00 PM

AGENDA

- A. **CALL TO ORDER**
- B. **PLEDGE ALLEGIANCE**
- C. **DISCLOSURES**
- D. **APPROVAL OF THE MINUTES:**
 - 1. November 12, 2025, Town Council Meeting
 - 2. November 18, 2025, Town Council Special Meeting
 - 3. November 25, 2025, Town Council Special Meeting
- E. **REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.
- F. **AGENDA ITEMS**
 - 1. **CITIZEN'S VOICE AD HOC COMMITTEE REPORT.** Troy Benson, Ad Hoc Committee. The Citizen's Voice Ad Hoc Committee will give a report on the survey generated to residents and businesses.
 - 2. **PLANNING COMMISSION MEMBERS APPOINTMENTS.** Bret Howser, Town Manager. The Council will give their advice and consent for Planning Commission Member and Alternate Planning Commission Member.
 - 3. **TRAIL COMMITTEE MEMBER APPOINTMENTS.** Bret Howser, Town Manager. The Council will give their advice and consent for Trail Commission Members.
 - 4. **CONSIDERATION OF A RESOLUTION DESIGNATING THE BRIAN HEAD UNIT 3 ASSESSMENT AREA (THE "ASSESSMENT AREA") FOR THE PURPOSE OF (i) LEVYING ASSESSMENTS AGAINST PROPERTIES WITHIN THE ASSESSMENT AREA TO FINANCE THE COSTS OF CERTAIN WATER SYSTEM IMPROVEMENTS, ROAD IMPROVEMENTS, AND RELATED IMPROVEMENTS IN THE ASSESSMENT AREA, (ii) ESTIMATING THE AMOUNT OF THE ASSESSMENTS TO BE LEVIED AND THE METHOD OF ASSESSMENT, AND (iii) GENERALLY DESCRIBING THE PERIOD OVER WHICH THE ASSESSMENTS ARE TO BE PAID AND THE MANNER IN WHICH THE TOWN INTENDS TO FINANCE SAID IMPROVEMENTS; AND RELATED MATTERS.** Bret Howser, Town Manager. The Council will consider a resolution adopting the Notice of Creation for the Brian Head Unit 3 Special Assessment Area.
 - 5. **ELK DRIVE AND BRIAN HEAD UNIT 3 SPECIAL ASSESSMENT AREA BID AWARD.** Bret Howser, Town Manager. The Council will award the contract for the Elk Drive and Brian Head Unit 3 Special Assessment Areas project.
 - 6. **2026 TOWN COUNCIL MEETING SCHEDULE APPROVAL.** Nancy Leigh, Town Clerk. The Council will approve their 2026 Meeting Schedule.
 - 7. **FUTURE AGENDA ITEMS.** Discussion on potential items for future Council agendas.
- G. **ADJOURNMENT**



Date: December 5, 2025

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda at the following conspicuous locations; the Post Office, The Mall, and the Brian Head Town Hall and have posted copies on the Utah Meeting Notice Website and the Brian Head Town website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town Clerk