

TRENCHING & ENCROACHMENT PERMIT PROCESS

Description: Brian Head Town requires a permit for any excavation, grading, filling, trenching, done in the Town's right of way to avoid detrimental alteration of drainage patterns, to provide for safe and standardized utility location and installation practices, and to preserve the natural aesthetics of a mountain town consistent with the Town's General Plan.

Req'd Permits & Approvals:

- ☐ Trenching & Encroachment Permit
 - Includes approval for grading/excavating and tree removal.

Review Process:

- ☐ Completed Application Submitted
- ☐ Bldg. Dept Review & Security Determination
- ☐ Public Works Dept Review
- ☐ Engineering Review
- ☐ Determination Sent to Applicant
- ☐ Preconstruction Photos

Inspections:

- ☐ Initial Site Grading/Tree Evaluation
(prior to commencing work)
- ☐ Required Code Inspections
- ☐ Water & Sewer Connection (Public works)
- ☐ Compaction test results
- ☐ Re-seeding Inspection
- ☐ Final Approval
- ☐ Post construction Photos
- ☐ Security Release

Standards for Review:

1. Ensure that the natural/historic runoff capacity shall not be exceeded causing flooding, erosion, or silting.
2. Comply with Standards & Specifications for Public Works Construction and the construction requirements and standards set forth in 9-10-2(E)
3. Preserve the natural aesthetics of a mountain town consistent with the General Plan by:
 - a. Avoiding unnecessary clearing or burying of vegetation,
 - b. Ensuring that all excavation work, including spoil piles, do not create an attractive nuisance or hazard to the general public,
 - c. Preserving trees and other native vegetation where possible and in accordance with fire-safe principles,