



DESCRIPTIONS OF SUBMITTAL REQUIREMENTS

ZONE AMENDMENT

Application Form: Complete the form provided by Brian Head Town

Land Use Fee: \$1,000 per application (\$2,000 if General Plan amendment required)

Development Report: The applicant will provide a narrative statement detailing the following:

- An explanation of the purpose of the proposed zone amendment.
- Assessment of the availability and capacity of public infrastructure (utilities, roads, trails, etc.) to serve the proposed zone.

Aera Map: The applicant will provide a map which displays the applicant's name, property address, phone number as well as the preparer's company name, address, and Phone number and a North arrow scale in addition to the following information—

- Lot boundaries
- Adjacent roads, including names.
- Current Zoning
- Lots to be rezoned.

Referral Packet: The applicant will provide each of the following –

- A map identifying the owners (including condominium owners) of abutting properties located partly or entirely within three hundred feet (300') of any boundary of the property subject to the application
 - Iron County GIS is a useful resource for creating this map.
(go to ironcounty.net/Departments/it/gis and click on “Parcel Locator”)
- Mailing labels addressed to each of the property owners identified
 - Mailing labels will be prepared using current mailing addresses available at the County Recorder's office.
 - By clicking on parcels on the Parcel Locator, you can get the parcel ID numbers to provide to the County Recorder (note: it will also show a name and address of the owner on the Parcel Locator, but sometimes the information there is not up to date, so be sure to supply the parcel ID#s to the County Recorder to get the correct mailing label information)
 - Recorder's Office Contact: (435) 477-8350 or ironcounty.net