



DESCRIPTIONS OF SUBMITTAL REQUIREMENTS

COMMERCIAL/INDUSTRIAL/MULTI-FAMILY RESIDENTIAL CONSTRUCTION PROCESS

Application Form: Complete the form provided by Brian Head Town

Town Fees: Connection Fees (Water - \$1,750; Sewer - \$350)
Impact Fees: Water - \$5,250.88 (currently suspended for commercial)
Sewer - \$1,096.91 (currently suspended for commercial)
Public Safety - \$153 (currently suspended for commercial)
Grading Permit (\$350)
Tree Removal Permit (\$100 per unit residential, \$500 commercial/industrial)

Engineered Grading Plan: The applicant will provide professionally designed and stamped plans illustrating the following --

- Existing conditions, including:
 - Existing topography
 - Previously disturbed areas
 - Areas showing signs of a history of landslide or erosion
- Proposed areas of disturbance
- Existing and proposed surface drainage flow patterns
- Location of existing and proposed utilities
- Proposed cuts with slope measurements and heights
- Proposed retaining walls with heights and lengths
 - Clearly show any tiering of walls with heights of each tier
 - Notes describing materials used for retaining walls
- Proposed storm drainage infrastructure

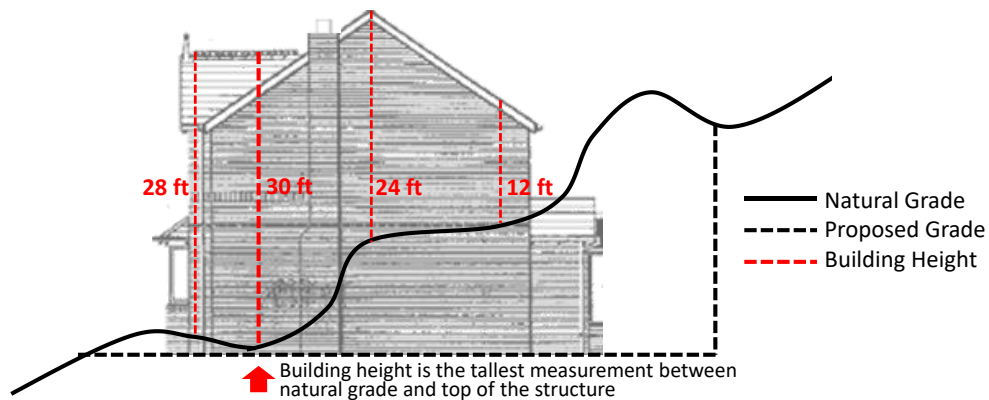
Site Plan: The applicant will provide clear and precise plans which display the applicant's name, property address, phone number as well as the preparer's company name, address, and phone number and a north arrow scale in addition to the following information --

- Lot boundaries with dimensions and lot size
- Adjacent roads, including names and rights-of-way
- Existing utilities and proposed utilities*
- Existing drainage and proposed drainage*
- Footprint of existing structures, with uses indicated (including accessory structures)
- Footprint and square footage of proposed structures, with uses indicated (including accessory structures)
- Setbacks (distance from front, side and rear property lines to any building)
- Percentage of building footprint coverage (cumulative area of building footprints divided by total square footage of lot)
- Percentage of lot which will be undisturbed*
- Designation of snow storage areas
- Driveway width and slope*
- Number of parking spaces (interior and exterior)

** May be included on grading or landscaping plan instead*

Design Elevations: The applicant will provide clear and precise plans which display the applicant's name, property address, phone number as well as the preparer's company name, address, and phone number and a north arrow scale in addition to the following information-

- Illustrations of exterior structure designs
- Building height (measured from natural grade to the highest point of the building over the natural grade)



- Architectural style (including type and color of exterior material(s) to be used)
 - Please include samples or pictures exterior materials
- Roof material, color and pitch
 - Must provide manufacturer's Light Reflective Value (LRV) for metal roof
- Height of any exposed foundations
- Type and style of exterior lighting (must be night sky friendly)

Restoration and Landscaping Plan: The applicant will provide a plan illustrating the following –

- All disturbed, undisturbed and landscaped areas
- Areas where mature trees will be preserved
- Locations of walls, walkways, patios, fences, trees and other vegetation
 - Descriptions of materials used
- Specification of species, variety, number and size of trees and shrubs
- Description of restoration measures for remaining disturbed areas, including xeriscape and reseeded

Insurance Information: The applicant will provide a certificate of insurance for the contractor. If work is undertaken in a Town right-of-way, the certificate must meet the following requirements:

- \$1,000,000 coverage
- Brian Head Town named as additional insured

Utility Agreement: Complete the form provided by Brian Head Town.

Security Agreement: Complete the form provided by Brian Head Town.