

Blooming Grove Town Board Meeting Minutes for May 14, 2025

Chair Bristol called the meeting to order at 5:30 PM. Other Town Board members in attendance were Supervisor Teuscher, Supervisor Young, and Supervisor Schroeder. Supervisor Woznick took a notified absence. Also in attendance were Clerk/Treasurer/Administrator Wright, and Deborah Sellers.

The Pledge of Allegiance was recited by those present. Chair Bristol confirmed proper proof of posting with the Clerk/Treasurer/Administrator.

2a. 2025-26 Class B Beer License & Class B Liquor License for Jerry's Place, 601 N. Fair Oaks Ave: Clerk/Treasurer/Administrator Wright reported that he has not received the required application materials or payment as of today.

Supervisor Young moved to defer consideration until the May 28, 2025 meeting; 2nd by Supervisor Schroeder. Motion carried, 4-0.

2b. 2025-26 Class B Beer License & Class B Liquor License for Blue Plate Catering doing business at Capital City Harley-Davidson, 6200 Millpond Rd: Wright reported that the applications are complete and the fee paid. He recommends approval.

Supervisor Schroeder moved to approve the Combination Retail Class "B" Beer and Retail "Class B" Liquor license for the Blue Plate Catering banquet room and upstairs storage in the cooler located at 6200 Millpond Road; 2nd by Chair Bristol. Motion carried 4-0.

2c. 2025-26 Class B Reserve Liquor & Class B Beer License for Barnwood Events at 3230 Larsen Rd: Wright stated that the fee was paid; however, he will need to contact the designated agent about where beverages will be served, where they will be restricted, and where they will be stored before serving. Wright recommends approval with the caveat that the license will not be issued without the information cited above.

Chair Bristol moved to approve the Combination Retail Class "B" Beer and "Class B" Liquor license for the events barn located at 3230 Larsen Road; 2nd by Supervisor Teuscher. Motion carried 4-0.

2d. 2025-26 Class A Beer & Class A Liquor License for Comfort Inn and Suites, 3510 Millpond Rd: Wright informed the Board members present that Wisconsin Department of Revenue Special Agent Nicki Zautner visited him recently to report that the "Class C" Wine license issued by the Town to this establishment in the past is intended for restaurant use, not retail sales. Consequently, the agent for Comfort Inn and Suites has applied for a "Class A" Liquor license in addition to renewing the Class "A" Beer license. The C/T/A recommends approval as the two applications are complete and the fees paid.

Supervisor Young moved to approve the Class "A" Beer license and "Class A" Liquor license for the Market Place shop within the lobby of the Comfort Inn & Suites located at 3510 Millpond Road; 2nd by Chair Bristol. Motion carried, 4-0.

2e. 2025-26 Class A Beer & Class A Liquor License for Kwik Trip, 4112 Milwaukee St: Wright reported that the application for the combination license for the sale of beer and liquor to be consumed off premise is complete and the fee paid. He recommended approval.

Chair Bristol moved to approve the Combination Class "A" Beer and "Class A" Liquor license for the walk in cooler, sales floor, sales counter, and back room storage for the Kwik Trip convenience store located at 4112 Milwaukee Street; 2nd by Supervisor Teuscher. Motion carried 4-0.

2f. 2025-26 Operator's Licenses for Julie Ann Wood, David D. Wood, Kyle N. Wood, Ryan D. Wood, and Taylor Remiker: The background checks revealed no criminal history for any of the applicants. The applications and supporting materials were complete and the fees paid. Approval was recommended by C/T/A Wright.

Supervisor Young moved to approve the Operator licenses for Julie Ann Wood, David Wood, Kyle Wood, Ryan Wood, and Taylor Remiker; 2nd by Supervisor Teuscher. Motion carried, 4-0.

2g. 2025-26 Cigarette License for Kwik Trip, 4112 Milwaukee St: Wright stated that the application is complete and the fee paid and he recommended Board approval.

Chair Bristol moved to approve a Cigarette and Tobacco Products Retail license for merchandise stored behind the sales counter at the Kwik Trip convenience store located at 4112 Milwaukee Street; 2nd by Supervisor Schroeder. Motion carried 4-0.

2h. 2025-26 Cigarette License for Jerry's Place, 601 N. Fair Oaks Ave: Wright reported that he has not received the required application materials or payment as of today.

Supervisor Teuscher moved to defer consideration until the May 28, 2025 meeting; 2nd by Supervisor Schroeder. Motion carried, 4-0.

2i. 2025-26 Restaurant Permit for McDonald's, 4020 Milwaukee St: Wright stated that application is complete and fee paid, so he recommended approval.

Supervisor Schroeder moved to approve the restaurant permit for D.P. & K. doing business as McDonald's for their restaurant located at 4020 Milwaukee Street; 2nd by Supervisor Teuscher. Motion carried 4-0.

2j. 2025-26 Restaurant Permit for Jerry's Place, 601 N. Fair Oaks Ave: Wright reported that he has not received the required application materials or payment as of today.

Chair Bristol moved to defer consideration until the May 28, 2025 meeting; 2nd by Supervisor Young. Motion carried, 4-0.

2k. 2025-26 Restaurant Permit for Comfort Inn and Suites Hotel, 3510 Millpond Rd: C/T/A Wright noted that the breakfast served to guests in the common area requires a restaurant permit although the hotel does not have a traditional restaurant. Wright recommends approval based upon the receipt of a complete application and fee.

Supervisor Teuscher moved to approve the restaurant permit for Comfort Inn & Suites located at 3510 Millpond Road; 2nd by Supervisor Schroeder. Motion carried, 4-0.

2l. Temporary Class "B" Fermented Malt Beverage license for the Madison Chapter of the Harley Owners Group for June 14, 2025 on the first floor of the dealership located at 6200 Millpond Rd: The clerk noted the application was complete and the fee paid.

Supervisor Young moved to approve the Temporary Class "B" Beer license for the HOG Chapter of Harley Davidson of Madison for an event to be held from 9 AM until 5 PM on June 14, 2025 on the first floor of the dealership located at 6200 Millpond Road; 2nd by Supervisor Schroeder. Motion carried 4-0.

2m. Town Board and Plan Commission email accounts: Chair Bristol stated that he approved the creation of public email accounts due to the low monthly cost per the recommendation from the Clerk/Treasurer/Administrator, but wanted to allow Board discussion by adding to this agenda. It was noted that the email is not compatible with Office 365 email accounts, but is otherwise compatible with other applications and when logging in directly through the Supranet website. Chair Bristol noted that those using mobile devices could consult the resources found online: https://wiki.supranet.net/wiki/index.php/Main_Page. Supervisor Teuscher stated he is unlikely to use the new account and accepts the risk of mixing his private account with public correspondence.

2n. Pflaum Road resurfacing estimate: Chair Bristol noted, per the letter received from the City of Madison Engineering Division on April 30, 2025, that the Town of Blooming Grove will have two options for paying the estimated costs to resurface the section of Pflaum Road by the Blooming Grove Cemetery: 1. Pay the entire amount, without interest, if paid on or before October 31 of the

year the bill is received; or 2. Pay in equal installments as a special charge added to the annual tax bill with 4% interest added (although the term of the installment option is not specified). It would appear that the earliest the Town will be billed would be in calendar year 2026 with the option to pay in full on or before October 31, 2026. There followed a brief discussion regarding the two options.

Supervisor Young moved to pay the actual cost billed by installments with 4% interest; 2nd by Chair Bristol. Motion carried 4-0.

2o. Omitted trash/recycling charges: Clerk/Treasurer/Administrator Wright was asked to review property addresses for trash/recycling collection within the Town by Justin Montani from GFL Environmental. GFL recently purchased LRS which precipitated the audit. During the course of his review, Wright discovered four properties for which the charge had not been added. Wright was wondering whether to invoice those property owners for the years that the special charge was not on the tax bill or not.

Chair Bristol moved to add the future charges to the 2025 pay 2026 tax bills and to not seek remuneration for services provided in the past; 2nd by Supervisor Young. Motion carried, 4-0.

2p. Allocate contingency funding for Rambling Acres mill and overlay project in the event of unforeseen circumstances: Chair Bristol reported that Cory Buske, Town of Blooming Grove Public Works Supervisor, contacted him with concerns that milling, scheduled for May 21, 2025, might reveal sub road defects that would require work exceeding the approved bid from Wolf Paving. The timing would require a special Town Board meeting to approve without an approval, in advance, of a contingency. It was noted that minor change orders were approved by the prior Clerk/Treasurer/Administrator in the past with the costs approved by the Board thereafter. When the change order was sizeable, the past precedent was to assemble a quorum of the Board for a special meeting to approve. Chair Bristol stated that of the hundreds of contracts he has been party to, there is typically a contingency of around 15% to address unforeseen circumstances. It was noted that Wolf Paving is unaware of Board consideration of this matter. If extraordinary conditions arise, Supervisor Buske will be contacted by Wolf Paving. There followed a brief discussion of what conditions to apply when bidding projects in the future for a contingency amount and the risk of not addressing defects not known at the time of bidding.

Supervisor Young moved to approve a contingency in the amount of \$10,000 with the understanding that any amount over would require a special Town Board meeting to authorize; 2nd by Chair Bristol. Motion carried 4-0.

3a. Minutes of April 23, 2025 Town Board Meeting: Supervisor Young moved to approve the minutes of the April 23, 2025 Town Board meeting, as presented; 2nd by Supervisor Schroeder. Motion carried 4-0.

3b. Approval of Vouchers: Supervisor Schroeder made a motion to approve vouchers, as presented; 2nd by Supervisor Young. Motion carried 4-0.

4. Public Comment: Dave Young wanted to publicly thank the Town staff for assisting with the Clean Sweep event at Thurber Park. Wright reported that he will be out of the office on June 10, 2025 to drive his wife to and from an appointment for an optical procedure. Kellene Leicht will staff the office during this absence.

5. Adjournment: Chair Bristol moved to adjourn the meeting; 2nd by Supervisor Teuscher. Motion carried 4-0 at 6:09 PM.

Minutes written and submitted by John Wright
Town Clerk/Treasurer/Administrator
Approved: May 28, 2025