

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE - MINUTES
August 24th, 2026 3:00p.m.

MEMBERS: Tim McKellips, Chairperson; Mark Honkomp, Tammy Steward via phone.
Also present Samantha Daugherty Clerk/Treasurer, Josh Volz Building Inspector

1. **Call to Order** – Chair McKellips called the meeting to order at 3:00pm. 5 members of the public were present.
2. **Discussion and possible action on road right of way use and resident complaint** – Tim discussed a complaint that was received from a resident along Kahoun Road regarding the use of the village road right of way by another resident. Tim explained he spoke with the resident that has added raised gardens within the Village road right of way. Tim offered both parties an opportunity to speak on the topic. Bob and Val Patterson stated they received permission about 3 years ago to use the portion of Johnson Parkway to access their shed. Ryan Johnson spoke about recently some brush had been cut down and raised gardens added that are close to his property and within the road right of way that prompted his calls to the Village. Residents will work with one another to resolve and Tim will follow up to see if a resolution was reached.
3. **Discussion on ordinance violation enforcement procedures** – Samantha spoke about needing a way to enforce our ordinance violations with a current need related to private well permits. Samantha explained staff have been working with residents that have private wells to issue permits and there are requirements that residents must meet before we can issue said permit. Explained currently we don't have a court system or citations we can issue which makes it hard to enforce these types of requirements. Josh Volz spoke about how Wisconsin Rapids worked with WWL&C to enforce these permits and committee wanted Samantha to get more information.
4. **Discussion and review of first draft and legal review of ordinances from Municode recodification project** – Committee members joined the zoom link with project attorney to review first draft of ordinances after the legal review was completed. Went through each chapter and reviewed notes staff had made. No major content changes are taking place with this project.
5. **Public Comments** – There were 2 members of the public in attendance that had questions regarding building a house on their parcel. Committee heard from residents and Josh Volz reviewed information from staff. No action was taken as this item was not on the agenda however residents wanted to discuss it with committee.
6. **Referrals for next meeting** – Follow up on items from recodification project.
7. **Set next meeting date** – no meeting set
8. Motion to Adjourn: Steward Seconded: Honkomp Time: 5:55pm
Minutes by: Samantha Daugherty, Clerk/Treasurer

