

VILLAGE OF BIRON
451 KAHOUN ROAD, WISCONSIN RAPIDS, WI 54494
WATER UTILITY COMMITTEE MEETING MINUTES
July 7th, 2026 5:00 P.M.

Members Present: Jamie Biegel, Chairperson; Dan Sullivan and Mark Honkomp, Committee Members

Others Present: Kayla Lumaye, Water Superintendent

1. Chairperson Jamie Biegel called the meeting to order at 5:11 P.M.

2. Discuss updates on well 2 problems

Kayla reported that Water Well Solutions performed diagnostic testing to determine the cause of the issue. The only potential problem identified was a faulty relay. A replacement relay has been ordered and will be installed once it is available. Water Well Solutions advised that if replacing the relay does not resolve the issue, the next recommended step would be to install a variable frequency drive (VFD) or another type of soft-start device to reduce the startup load on the motor.

3. Discuss updates on PSC rate case study

The PSC held a meeting last Thursday to discuss the Well 3 investigation. During the meeting, the PSC approved moving forward with the proposed investigation and issued a letter to the utility notifying it that an official investigation has been opened into the unauthorized construction of Well 3

4. Discuss and review final project budget for Safe Drinking Water Loan (SDWL).

Kayla presented the DNR's final budget for the SDWL project. She noted that the force account and miscellaneous cost categories include reimbursement for public works crew to complete curb stop adjustments on the east end of the project. She also noted that all Westwood invoices paid to date will be reimbursed through the loan. The DNR will now prepare the Financial Assistance Agreement (FAA) using the approved budget figures. Once the FAA is complete, bond counsel will provide a resolution for the committee to review and the board to consider for approval, allowing the village to proceed toward loan closing.

5. Discuss CTH U Progress

Kayla noted that Earth has begun installing the new water main and has completed the connection to the existing 12-inch water main. Earth anticipates beginning work on Badger Street and Center Street within the next two weeks. Kayla also noted that a CTH U Project Updates page has been added to the Village website. The page will provide project updates, contact information, and other important information for residents throughout the construction project.

6. Superintendent's report

Kayla reported that next week she will be conducting the required drinking water testing. This is a particularly heavy sampling year because multiple tests are due at the same time. The required tests include annual sampling, as well as sampling required every

three and six years, and all of them are due this year. She also reported that she received a letter from the DNR regarding a new sampling requirement for ammonia. This requirement is being implemented because the system has previously been tested for nitrates.

7. Referrals for next meeting

Updates on PSC rate case study, updates on CTH U project and approving the FAA resolution for the SDWL.

8. Set next meeting date and time

The next meeting will be held on August 4th at 7:00 AM.

Motion to Adjourn: Jamie Biegel, second by: Mark Honkomp

Time: 5:36 p.m.

Minutes Respectfully Submitted by: Kayla Lumaye, Water Superintendent