

VILLAGE OF BIRON
451 KAHOUN ROAD, WISCONSIN RAPIDS, WI 54494
WATER UTILITY COMMITTEE MEETING MINUTES
June 2nd, 2026 5:00 P.M.

Members Present: Jamie Biegel, Chairperson; Dan Sullivan and Mark Honkomp, Committee Members

Others Present: Kayla Lumaye, Water Superintendent; Peggy Doughty, Utility Clerk and Samantha Daugherty, Village Clerk

1. Chairperson Jamie Biegel called the meeting to order at 5:00 P.M.

2. Discussion on opening a new non-interest bearing checking account for the Safe Drinking Water Loan

Kayla reported for the upcoming Safe Drinking Water Loan, there is a requirement of opening a non-interest bearing checking account to receive disbursements. This account will receive wire transfers only and will transfer money to Utility Checking to pay the invoices received from the contractors for the project. This will be through Nekoosa Port Edwards State bank and setup the same as our existing accounts. The wire fee cannot be waived and therefore will be included in the budget for the project.

3. Discuss updates on PSC rate case study

The PSC and staff continue to exchange information requests. At this time, there are no additional updates to report.

4. Discussion and possible action on lateral connection refunds

Peggy reported that the PSC rate case study found that the \$500 lateral charge was incorrectly assessed to approximately 55 residential and commercial property owners. The committee asked that staff determine if issuing refunds will require board action. If board approval is necessary, four of the seven board members would need to recuse themselves because they would personally receive a refund. The total refund amount is \$27,500. The refunds would be paid from the utility's non-lapsing fund.

5. Superintendent's report

Kayla reported that the cla-val repair kit arrived last Wednesday; however, the crew have not yet had an opportunity to install it. She also reported that well 2 failed in mid-May and has been offline since that time. Each time the crew have been at the well to attempt a changeover, well 3 has been operating and therefore could not be taken offline. Before repairs can be made to the cla-val on well 3, staff must first determine if well 2 can be safely returned to service. Once well 2 is operational, well 3 can be taken offline to complete the necessary repairs. Lastly, Kayla reported that Jordan took his Water Operator License examination last Thursday. Exam results are expected within two to four weeks.

6. Referrals for next meeting

Updates on PSC rate case study and updates on CTH U project.

7. Set next meeting date and time

The next meeting will be held on July 7th at 5:00 PM.

Motion to Adjourn: Jamie Biegel, second by: Mark Honkomp

Time: 5:38 p.m.

Minutes Respectfully Submitted by: Kayla Lumaye, Water Superintendent