

Board of Review, April 27th, 2026
Minutes

The April 27th, 2026 Board of Review was called to order at 1:05 p.m. at the Biron Municipal Center by Clerk Samantha Daugherty

Present by Roll Call: Board of Review Members: Jon Evenson, Tim McKellips, Mike Guillemot
Also present: Assessor Todd Pauls and Clerk Samantha Daugherty

Selection of Chairperson: Motion by Guillemot, second McKellips to appoint Jon Evenson.
Motion carried.

Selection of Vice Chairperson: Motion Evenson, second McKellips, to appoint Mike Guillemot.
Motion carried.

Review new laws: Assessor Pauls stated there are new exemption rules that apply to the telecommunication towers. He also stated that Membrane System Specialist is now manufacturing and will be assessed by the State.

Certified Board of Review members: Mike Guillemot was certified on April 22, 2026. Jon Evenson was recertified on April 25th, 2026 and Tim McKellips was certified on April 26th, 2026. New training requirements require at least one member to be certified on an annual basis. Clerk Daugherty stated that the required postings for Board of Review were properly posted at least 15 days prior to Board of Review. Daugherty also stated the Village has an ordinance for confidentiality of income and expense information. Assessor Todd Pauls stated that the assessment notices were sent out 15 days prior to Open Book and Board of Review. The affidavit attached to the roll book has been verified and signed. Evenson stated he wanted to motion to record the BOR reviewed the Summary of Annual Assessment Report, second Guillemot. Motion carried. He also stated there were a couple corrections to the tax roll and provided that information to the Clerk. Open Book was held April 20th, 2026 from 1:30 p.m. to 3:30 p.m.

Adjourn: At the hour of 3:05 p.m., after holding Board of Review for the required statutory time of 2 hours and having no one appear before the Board of Review, a motion was made by McKellips, second by Guillemot to adjourn the Board of Review. Motion carried.

Respectively submitted,

Samantha Daugherty
Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President