

NOTICE OF PUBLIC MEETING

Village of Biron Board of Review

Monday April 27th, 2026

1:00 p.m. to 3:00 p.m.

Biron Municipal Center, 451 Kahoun Road, Wisconsin Rapids, WI

Agenda

- 1) Call the Board of Review to order & Meeting Recording Announcement.
- 2) Roll Call- Confirmation of appropriate BOR and Open Meetings notices
- 3) Select Chairperson for BOR
- 4) Select BOR Vice-Chairperson
- 5) Verify that at least one BOR member has the mandatory training requirements
- 6) Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wis. Stat. §70.47(7)(af)).
- 7) Review of new laws
- 8) Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
- 9) Adoption of policy regarding the procedure for waiver of BOR hearing requests
- 10) Review of the Summary of Annual Assessment Report by assessor's office
- 11) Receive the assessment roll and sworn statements from the clerk
- 12) Examine the roll; correct description or calculation errors; add omitted property; eliminate double assessed property
- 13) Discussion/Action: Certify all corrections of error under state law (Wis. Stat. §70.43)
- 14) Discussion/Action: Certify with the assessor that open book changes are included in the assessment roll
- 15) Allow taxpayers to examine assessment data.
- 16) During the first two hours, consideration of:
 - a) Waivers of the required 48 hour notice of intent to file an objection when there is good cause
 - b) Requests for waiver of the BOR hearing allowing the property owner and appeal directly to circuit court
 - c) Requests to testify by telephone or submit sworn written statement
 - d) Subpoena request, and
 - e) Act on any other legally allowed or require BOR matters
- 17) Review Notices of Intent to File Objection.
- 18) Hear written objections, if any, and if proper notice/waivers are given unless scheduled for another date.
- 19) Consider/act on scheduling additional BOR date(s).
- 20) Adjourn – to future date if necessary

Samantha Daugherty
Clerk, Village of Biron

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any other governmental body specifically referred to above in this notice. Also, upon reasonable notice efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services if a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format. Call the Biron Clerk's office at least 48 hours in advance to request adequate accommodations. Phone 715-423-6584

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