

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – January 12th, 2026**

The January 12th, 2026 Regular Village Board meeting was called to order at 6:33pm by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to the Wisconsin State Statutes.

ROLL CALL: Jon Evenson, Jamie Biegel, Patty Gapen, Mike Guillemot, Dan Muleski, Mark Honkomp, Tammy Steward excused. Also, present Kayla Lumaye, Samantha Daugherty, Peggy Doughty

APPROVE MINUTES DECEMBER 8TH REGULAR BOARD MEETING: Motion Muleski Second Gapen to approve the minutes as printed. Motion carried.

APPROVE MINUTES DECEMBER 17TH SPECIAL BOARD MEETING: Motion Muleski Second Gapen to approve the minutes as printed. Motion carried.

PUBLIC COMMENT: 1 member of the public was present. Elizabeth Gerbert stated she is running for Wood County Judge and wanted to introduce herself.

FINANCE COMMITTEE: Chairperson Gapen reporting. The committee met on January 7th and reviewed bills and accounts. Village General Checking paid bills using checks 26936-27027 and Utility Checking on checks 5412-5432. The Committee reviewed all account transfers, timecards, journal entries and receipts for all checking, savings, and non-lapsing accounts. The committee also discussed moving to direct deposit for payroll and would like to get more information from the bank on costs associated with this and if those could be negotiated to be monthly rather than per transaction. More information to gather at committee level and will bring to board at future meetings. Motion Honkomp second Muleski to approve the Finance Committee report. Motion carried.

CLERK/TREASURER REPORT: Clerk/Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for December \$1,799,760.48: Expenses for December: \$634,619.81. One account transfer from general checking to passbook savings for \$400,000 and one transfer from general checking to non-lapsing savings for \$168,780.26. General checking bills were paid on checks 26936-27027 with twenty-seven online payments to WWL&C, IRS, Empower, WRS, Kwik Trip, WI DOR, Elan Financial, WM, Bauernfeind, We Energies, Gannett, Thryv, Central States Funds, Colonial Life, Department of Transportation and Nekoosa Port Edwards State Bank. End of month balances; Village Non-Lapsing: \$992,127.46; Utilities Checking: \$8,477.61; Water Money Market: \$772,342.12; Village Passbook: \$468,107.10; Village Checking \$656,708.21; Utility bills were paid with checks 5412-5432. Daugherty stated there was one tax overpayment that needs approval to be reimbursed. Motion Muleski second Gapen to approve \$176.45 reimbursement to Keith Wilkes parcel 2400595. Motion carried. Motion Honkomp second Guillemot to approve the Clerk/Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dillingham reporting. Spring semester begins January 26th and there are members starting courses. Our roster is currently at 24 members. Our ISO rating of 4/4X will take effect February 2026. The department was officially on-boarded into NERIS which is required by January 1st. The department has been working on the transition to United Ambulance. Department training hours went from 204.1 hours in 2018 to 1553

hours in 2025. The department will now require basic physicals each year to meet requirements of SPS 330.15. Motion Evenson second Guillemot to approve and support this new requirement for members of the department to follow state requirements. Evenson wanted to show the board supports this change. Muleski abstained, Motion carried. Motion Guillemot second Biegel to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp reporting. Personnel committee did not meet in December.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Muleski reporting. Discussion on application for an initial issuance of Reserve "Class B" liquor license and Class "B" beer license application from Three Roots, LLC, Drew Hamel agent. Muleski asked for Clerk Daugherty to review the licenses. Daugherty stated she had been contacted by current owners of Anchor Bay stating they have an accepted offer and will relinquish their Reserve "Class B" so it can be issued to the new owners. The Board reviewed a letter from the current owners along with the application from the new owners. Motion Muleski second Guillemot to approve the initial issuance of the Reserve "Class B" license and Class "B" beer license to Three Roots, LLC, Drew Hamel agent. Motion carried. Motion Evenson second Gopen to approve the Legislative, Ordinance and Zoning committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Superintendent Lumaye reporting. The committee met on December 16th. Discussion took place about ditch filling along Huffman Road. Reviewed two quotes, one from Earth, Inc. and one from Fahrner. Motion Muleski seconded Evenson to accept Earth, Inc. proposal for \$18,775 which includes \$2500 for engineering from Lampert and Lee. Motion carried. Discussion took place around Huffman Road and setting a weight limit and if this should be seasonal or permanent. Motion Honkomp seconded Evenson to set the weight limit as seasonal only and referred to Legislative, Ordinance and Zoning Committee to begin work on updating the ordinance. Motion carried. Superintendent Lumaye discussed her meetings with Town of Plover and Town of Grand Rapids pertaining to 80th street and maintenance agreements needed once the road is turned over to the Village after construction of CTH U this year. Motion Muleski second Honkomp to approve the Public Works report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. The committee met on December 16th. Muleski provided an update on Master Gardener meeting for the Sunset Park project. Muleski stated he plans to meet with Wolosek Landscaping for help with design. The committee discussed and approved a one-time discount for hall rental for Family Crisis Center. Motion Evenson Second Honkomp to approve a one-time discount for this group to use the hall free of charge. Motion carried. Motion Biegel second Guillemot to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee met December 16th. The committee reviewed the capital improvement plan (CIP) for 2023-2028 and 2029-2034. Superintendent Lumaye presented the village was awarded DNR Safe Drinking Water Loan and 55% principal forgiveness. Work is beginning for this award as there is a timeline that will need to be followed for the project. Lumaye also stated the work is continuing with auditors on the PSC rate case application. Utility Clerk Doughty reported she had received an email from the PSC that our application was accepted during their public hearing. No other updates currently but work continues. Motion Evenson second Muleski to approve the Water committee report. Honkomp requested the committee minutes be edited as they showed he was absent, but he was present. Motion carried.

WASTEWATER COMMISSION REPORT: Note: *The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from November 12th meeting and December 10th meeting were reviewed. Biron will continue to have a member on the Commission. Discussion took place on status of wastewater agreement with Wisconsin Rapids. Motion Evenson second Muleski to accept the minutes into our record. Motion carried.

NEW BUSINESS: none

PRESIDENT'S REPORT: Nothing to report from President Evenson. Muleski asked if there were any updates on the business park. Evenson stated he is working with Village attorney Abts on drafts for Membrane Systems easements and land transfer and should have something for the February meeting.

ADJOURN: Motion Honkomp second Guillemot to adjourn at 7:25pm, Motion carried.

Respectfully Submitted,
Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Signed: _____
Jon T. Evenson, President