

VILLAGE OF BIRON
451 KAHOUN ROAD, WISCONSIN RAPIDS, WI 54494

WATER UTILITY COMMITTEE MEETING MINUTES
December 16th, 2025 8:00 A.M.

Members Present: Jamie Biegel, Chairperson; Patty Gapen and Mark Honkomp,
Committee Members
Others Present: Kayla Lumaye, Water Superintendent; Peggy Doughty, Utility Clerk

1. Chairperson Jamie Biegel called the meeting to order at 8:05 A.M.
2. **Discussion on 2023-2028 and 2029-2034 capital improvement plans for utility projects –**
The committee reviewed the 2023–2028 and 2029–2034 Capital Improvement Plan (CIP). Kayla stated she would like to start budgeting every year towards a mass meter changeout in 2040.
3. **Superintendent's report -**
Kayla stated that year-end reporting has been completed. Kayla stated that the generator was installed on December 11th. Kayla stated that the upcoming watermain project ranked in the top 5 for priority Safe Drinking Water Loan (SDWL) projects on the draft funding list and that the project has received 55% principal forgiveness as well. Kayla stated that the village received a letter from the Public Service Commission requesting extensive information related to the rate case application. Kayla noted that she will reach out to the auditor for assistance in responding to these requests.
4. **Set next meeting date and time**
The next meeting will be held on January 21st at 9:00 AM.

Motion to Adjourn: Mark Honkomp, second by: Patty Gapen

Time: 8:46 a.m.

Minutes Respectfully Submitted by: Kayla Lumaye, Water Superintendent