VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – August 11th, 2025

The August 11th, 2025 Regular Village Board meeting was called to order at 6:34pm by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to the Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Mike Guillemot, Jamie Biegel, Patty Gapen, Dan Muleski, Tammy Steward was available by phone. Also present DPW Kayla Lumaye, Clerk Samantha Daugherty, Fire Chief Shawn Dillingham.

MINUTES: Motion Honkomp, Second Guillemot to approve minutes of the July 14th Regular Board Meeting as printed, motion carried.

PUBLIC COMMENT: 4 Members of the public were present. One member asked about speed limit signs along 80th street.

FINANCE COMMITTEE: Chairperson Gapen reporting. The committee met on August 5th, 2025. The committee reviewed all bills paid from Village General Checking using checks 26632-26701 and Utility Checking on checks 5350-5360. The Committee reviewed all account transfers, timecards, journal entries and receipts for all checking, savings, and non-lapsing accounts. The committee reviewed a quote from Tech Pros for a new server for Workhorse software for $1249. This was a budgeted item and committee recommended the purchase. Motion Muleski second Guillemot to approve the Finance Committee report. Motion carried.

CLERK/TREASURER REPORT: Clerk/Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for June $277,284.93: Expenses for June: $214,639.08. One account transfer from village checking for $14,900.00 to 6495 Non-Lapsing Savings. One account transfer from 8488 Passbook savings for $105,000.00 to General Checking. One account transfer from Non-Lapsing for $14,921.37 to General Checking and One Transfer from village checking to passbook savings. General checking bills were paid on checks 26632-26701 with twenty online payments to IRS, Empower, WRS, Kwik Trip, WI DOR, Elan Financial, WM, Bauernfeind, We Energies, Gannett, Thryv, Central States Funds, WWL&C. End of month balances; Village Non-Lapsing: $1,030,567.23; Utilities Checking: $60,965.48; Water Money Market: $775,110.26; Village Passbook: $497,636.48; Village Checking $203,710.13; Utility bills were paid on checks 5350-5360 with one online payment to Elan Financial. Motion Honkomp, second Gapen to approve the Clerk/Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dillingham reporting. The department had 12 calls for July: Chief Dillingham completed Live Fire Instructor training, Buchel, Bretl, L. Pask, Cesar, Helton completed Driver Operator – Pumper on August 4th. Some items that will need maintenance are Engine 1 has some coolant issues and is covered by warranty. Biron EMRs now carry Epi for allergic reactions. ISO Audit was completed July 24th and Chief Dillingham shared the results. Motion Biegel, Second Honkomp to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp reporting. The committee viewed a presentation from Colonial Life for a benefits package for village employees. The board was interested in offering this package and would like more information. Will setup a time for the board to view the presentation. The committee recommeded a 2.75% wage increase for full time employees beginning 1-1-2026 and a .25% increase in employee contribution for insurance. No action taken from the board at this time and will review again at a later board meeting. Discussion around WRS increases for 2026 going from 6.95% to 7.20% a .25% increase for both employer and employee contributions. Motion Guillemot second Muleski to approve the personnel committee report. Motion carred.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Muleski reporting. Muleski presented Plan Commission recommendations to amend the comprehensive plan for future land use. Motion Muleski second Honkomp to approve resolution 25-05 amending the comprehensive plan to allow a rezone of parcel 2400003C from R-4 Residential to B-1 Business/Commercial. Motion carried. Motion Hokomp second Evenson Guillemot No to approve resolution 25-06 from Classic Development to rezone Parcel 2400003C from R-4 Residential to B-1 Business/Commercial. Motion carried. Motion Muelski second Biegel Honkomp No to approve resolution 25-04 for a CSM from Membrane Specialists Systems that divides Parcel 2400081A into two lots. Motion carried. Muleski presented a floodplain land use permit he had previously approved from We Energies for the village garage to install a gas line. Motion Guillemot, Second Gapen to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Steward was on speaker phone and suggested Superintendent Lumaye to report. Lumaye presented information on flooding along Shore Acres Drive that occurred in May. Lumaye stated Wisconsin Rapids televised the lines and found the pipe condition to be poor. The committee will continue discussion at the next meeting about the next steps. Office staff will continue to research records of this area to find more information. Resident Tim Hale also provided information he gathered as his house is the main one affected by the flooding. He asked the board to work with residents that benefit from this drainage pipe to share costs with maintaining this. This will also be discussed at committee level. Lumaye presented the cost for having the village crew be hired by a resident to excavate their backyard and an agreement that would need to be signed. The resident stated they will find another contractor or they will do the work themselves. Lumaye presented a quote from HydroKlean for 2 new monoform manholes for $25,179. Motion Evenson Second Muleski to approve the quote for $25,179 and the use of funds from the Non-Lapsing Storm Sewer line item. Motion carried. Lumaye presented a quote from LW Allen Control Systems for the flow metering software that will send the data to our SCADA system as well as Wisconsin Rapids WWTF system. Motion Evenson second Muleksi to approve the quote for $16,463. Motion carried. Larry from Lampert and Lee provided updates on Huffman Road construction project. Discussed the permits that are needed and time lines for completion. Due to widening of the road, Change Order 1 was presented from Earth Inc. for $38,055. Motion Muleski second Evenson to approve Change Order 1. Motion carried. Discussion took place on payments to Proseal for spray foam insulation and Guezlow Heating for a new heater for the pole shed heating project. Motion Evenson second Muleski to use remaining allocation from Non Lapsing Garage Maintenance line. Jon will work with Clerk to show which line will cover the remaining cost. Motion carried. Superintendent Lumaye reported CTH U closed on August 4th and the work began on the culvert replacement. Work is estimated to last 4-5 weeks. Motion Guillemot Second Evenson to approve the Public Works Committee Report Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. Discussed the changes made from Accessibility audit that was conducted during the last presidential election. Discussed needing to purchase a picnic table for Sunset Park area. Discussed partnering with Master Gardners on Sunset Park and creating a volunteer gardening committee to help maintain Sunset Park going forward. Muleski stated he had spoken to a few residents. Lumaye stated the new gates for the recreational trail are being shipped this week. Motion Honkomp Second Evenson to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. No committee meeting and no report.

WASTEWATER COMMISSION REPORT: Note*: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from July meeting were not included. Some discussion took place on status of wastewater agreement with Wisconsin Rapids. Evenson provided updates that he had as well. Motion Evenson, Second Honkomp to approve the Wastewater commission report. Motion carried.

NEW BUSINESS: Clerk Daugherty presented a proposal from North Central Wisconsin Regional Planning Commission (NCWRPC) to complete a comprehensive plan update for Biron. Evenson stated this can be reviewed by the Plan Commission at their next meeting.

PRESIDENT'S REPORT: President Jon Evenson reporting. Reviewed Membrane System Specialists amendment to incentive agreement. Discussion took place around proposed addition to the existing business and amending the developer agreement. Evenson explained the history of the incentive agreement and previous amendements. Motion Evenson Second Biegel to approve a second amendment to the development agreement that would include the new addition to be included in the incentive calculations. Roll Call Vote; Evenson Yes, Honkomp No, Guillemot No, Biegel Yes, Gapen Yes, Muleski No, Steward was no longer present via phone at the meeting. Motion did not carry tie vote. Evenson presented an updated Loan Summary and TID Increment report and 2025 Bridgewater projects and costs to date and remaining expenses. Discussion also took place about annual payment to Classic Development. Motion Gapen Second Guillemot to approve $974,444.76 paid to Classic Development for 2025 annual payment. Motion carried. Motion Muleski second Gapen to accept the Presidents report. Motion carried. Motion Evenson second Muleski to go into closed session per Wis.Statue §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
Roll Call vote; Evenson Yes, Honkomp Yes, Guillemot Yes, Biegel Yes, Gapen Yes, Muleski Yes, Steward not present. Motion carried. At 8:44pm. Motion Evenson Second Muleski to reconvene in open session pursuant to Wis. Statue §19.85(2) for possible addional discussion and/or action concerning matters discussed in closed session and/or any unfinished items remaining on the agenda. Roll Call vote; Evenson Yes, Honkomp Yes, Guillemot Yes, Biegel Yes, Gapen Yes, Muleski Yes, Steward not present. Motion Carried at 9:20pm.

ADJOURN: Motion Honkomp, Second Gapen to adjourn at 9:21pm, Motion carried.

Respectfully Submitted,
Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Signed: Jon T. Evenson

Jon T. Evenson, President