VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – April 14th, 2025

The April 14th, 2025 Regular Village Board meeting was called to order at 6:30pm by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to the Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Mike Guillemot, Jamie Biegel, Patty Gapen, Dan Muleski, Tammy Steward, Samantha Daugherty, Peggy Doughty, Chief Dillingham and 5 members from the Biron Fire Department.

MINUTES: Motion Biegel, Second Gapen to approve minutes of the March 10th Regular Board Meeting as printed. Motion carried.

PUBLIC COMMENT: 3 members of the public were present. 1 member asked about the house on Huffman Road that he has asked about at prior meetings. Discussion took place and the next steps for that property is the clerk will send a letter to the owner.

FINANCE COMMITTEE: Chairperson Gapen reporting. The committee met on April 7th, 2025. The committee reviewed all bills paid from Village General Checking on checks 26411-26458 and Utility Checking on checks 5287-5303. The Committee reviewed all account transfers, timecards, journal entries and receipts for all checking, savings, and non-lapsing accounts. Motion Muleski, Second Guillemot to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments. Motion carried. The committee also reviewed the new expenditure and revenue lines that were added to the budget for the State Funding Assistance grant that was received by the Fire Department. Chief Dillingham requested approval to spend funds from this award per program guidelines and present invoices and receipts at the May finance meeting for review. The committee also approved the sponsorship of Wisconsin Rapids City Band for $250. Motion Muleski Second Guillemot to approve Finance Committee report. Motion carried.

TREASURER REPORT: Clerk Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for March $44,774.12: Expenses for March $442,349.37. General checking bills were paid on checks 26411-26458 with twenty-two online payments to IRS, Empower, WRS, WWL&C, Kwik Trip, NPESB, WI DOR, Elan Financial, WM, Bauernfeind, Axley Brynelson, Kerber Rose, We Energies, Gannett, Thryv, and WI Dept of Administration. End of month balances; Village Non-Lapsing: $1,077,674.52; Utilities Checking: $60,543.31; Water Money Market: $635,697.85; Village Passbook: $965,606.63, Village Checking $49,871.36: Utility bills were paid on checks 5287-5303. Motion Muleski, second Honkomp to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dillingham reporting. The department had 13 calls for March: 7 Medical and 6 Fire calls. This month's training was Ladder and SCBA Confidence Maze training. Current Schools and Education; FF Helton-EMR Class and HazMat Operations Class. FF Pidgeon and Pask and Lt Adamski started Fire Office 1 and will have to complete Firefighter 2 to meet Fire Officer qualifications. Chief Dillingham – Community Risk Reduction. Completed training; FF Helton finished Entry Level Firefighter. FF Pask, Karbowski and Brooks have completed Firefighter 2. Chief Dillingham completed Fire and Emergency Services Instructor 3 and received certification as a Fire and Emergency Services Instructor – 3 from Pro

Board. Next Certification Practical will be held in June, and we hope to see FF Helton, Karbowski, K Pask and Brooks at their exams. Chief Dillingham reported on the state award that the department received and plans to purchase an AED and cabinet for the Village Hall, CPR manikins and some training materials. Members from the department spoke about their support for the new Chief and the direction the department is headed. There was some discussion of the payroll changes and department changes between board members and FD members. Motion Evenson, Second Muleski to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp reporting. The Board of Trustees may vote to convene in closed session pursuant to §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to consider compensation for a non-elect staff position. Roll Call Vote to enter into Closed Session; Evenson Yes; Honkomp Yes; Guillemot Yes; Biegel Yes; Gapen Yes; Muleski Yes; Steward Yes. Motion carried Closed session 8:28pm. Motion Guillemot Second Biegel to reconvene in open session pursuant to §19.85(2) for possible additional discussion and/or action concerning matter discussed in closed session and/or any unfinished item remaining on the agenda. Motion carried at 9:00pm. Motion Gapen, Second Muleski to approve the personnel committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Muleski reporting. The committee met on April 9th. Mark Anderson from CWPCo spoke to the project related to CSM 6061. Motion Muleski Second Honkomp to approve the CSM 6061 from Gremmer and Assoc. Motion carried. The committee presented the Ordinance Chapter 17.73 as well as updated Chapters 17.25, 17.26, 17.27, 17.28 that adds Short Term Rentals as an approved conditional use. The committee approved clerk to setup dates for Public Hearing and publish notices to get the updates adopted. Muleski also spoke about a quote for recodification services and discussed the service. The committee is waiting on another quote to compare. No action taken and committee will review second quote and then bring to board. Motion Muleski, Second Honkomp to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Steward reporting. Discussion on costs for CTH U project. The Water Utility committee and Public Works held a joint meeting on April 3rd to discuss options for paying for the upcoming project and reviewed the details of the updated costs as presented. Motion Steward, Second Honkomp to approve the amendment to Resolution 24-04 to update the final cost of the project to $1,098,370.93. Motion carried. After further discussion the board deemed it necessary to rescind the motion as the total cost did not include the Water Utility portion and therefore did not reflect the total project cost. Discussion took place to determine what the resolution needs to cover. Motion Guillemot Second Honkomp to rescind the first motion, rescinded motion carried. Motion Biegel Second Honkomp to approve amended resolution 24-04 to reflect new project total cost of $1,177,344.95. Motion carried. Discussion took place on preventative maintenance on the left stations. Reviewed quote from Wisconsin Pump Works for a total of $2,431 per year for the next three years. Currently work is being done by Xylem. Motion Steward Second Guillemot to approve the proposal from Wisconsin Pump Works. Motion carried. Discussion took place related to the need for a new jet vac truck. The board reviewed the capital improvement plan as it relates to timing of replacement. While reviewing the list of equipment it was asked if the plan could be updated to include all the Village equipment, so we have a complete list of equipment. Superintendent Lumaye and crew members have been in contact with surrounding communities to see what they have for vac trucks and is looking at some used ones from various companies. This will be taken back to the committee and then brought back to the board for approval once they find one that will fit our needs. There was also discussion on selling our current vac truck. No other action taken. Keith Helmrick presented updates for the upcoming Bridgewater projects. Presented bids from Fahrner and Earth for the construction of "B" and "C" streets and Waterview Drive. Motion Muleski Second Biegel to approve the bids from Wood County Highway Department for paving and shouldering for "B", "C", and Waterview Drive. Motion carried. Motion Evenson Second Guillemot to approve Fahrner for the construction of those streets. Motion carried. Motion Evenson Second Guillemot to approve the Public Works Committee Report Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. The committee met on April 3rd, 2025, and discussed dock installation and removal quotes and updates to the rental form. The committee is gathering more information on quotes received as there were some additional questions. No action taken at this time. Motion Honkomp, Second Gapen to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee had a joint meeting with the Public Works Committee on April 3rd, 2025. Discussion about the upcoming water tower work and having the hydro-pneumatic pressure tank installed prior to tower being taken offline. This was installed last Friday April 11th. Discussion on Conveyance of Rights in land for village parcels that will be affected by the CTH U project. Motion Honkomp Second Muleski to approve the Conveyance of Rights Motion carried. Discussion on the temporary construction easement for village parcels that will be affected by the CTH U project. Motion Honkomp Second Steward to approve the temporary construction easements. Motion carried. Chief Dillingham added he has spoken with surrounding communities' Fire Departments regarding our tower being offline and stated if there is a fire call or need for water the village will be covered. Motion Honkomp, Second Gapen to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: Note*: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from March 12th, 2025, meeting. Motion Evenson, Second Gapen to approve the Wastewater commission report. Motion carried.

NEW BUSINESS: No new business reported

CLERK'S REPORT: Clerk Daugherty reporting. Set the annual meeting date for April 21st at 6:00pm a week after our ordinances state the meeting will be held. Motion Evenson Second Steward to approve the meeting date change. Motion carried. The clerk presented some upcoming meeting dates as reminders. Also reviewed Wood County Aid Program and no board action taken at this time. Clerk gave oaths of office to newly elected trustees Guillemot, Steward and Honkomp and to President Evenson. Motion Evenson, Second Biegel to approve Clerk's report. Motion carried.

PRESIDENT'S REPORT: President Jon Evenson had no additional report.

ADJOURN: Motion Evenson, Second Steward to adjourn at 9:07pm, Motion carried.

Respectfully Submitted,   Approved by Biron Board of Trustees

Samantha Daugherty, Clerk

Date: 05/12/2025

Signed: Jon T Evenson

Jon T. Evenson, President