

VILLAGE OF BIRON
451 KAHOUN ROAD, WISCONSIN RAPIDS, WI 54494

PUBLIC PROPERTY, SAFETY & RECREATIONAL COMMITTEE
MEETING MINUTES

February 17th, 2025 2:00 P.M.

Members Present: Mike Guillemot, Chairperson; Jamie Biegel and Dan Muleski, Committee Member
Others Present: Kayla Lumaye, Public Works Director; Samantha Daugherty, Village Clerk;

- 1. Chairperson Mike Guillemot called the meeting to order at 2:04 p.m.**
- 2. Discussion and possible action on key fob security system for municipal center and fire department doors –**
Kayla presented a quote from Mobile Lock for a key fob system. Kayla answered questions that the committee had at the last meeting. The committee would like to know what an additional credential would cost to view and use the key fob system on a cellphone. Kayla will ask Bill and get back to the committee. Motion Muleski, second Biegel to approve the purchase of the key fob system through Mobile Lock for a total cost of \$5,073.50 to be paid from Municipal Center Upgrade non-lapsing account. Motion carried. The committee discussed adding a clause to the hall rental application about reserving the right to keep \$100 of the deposit if a key fob is not returned.
- 3. Discuss about obtaining quotes for dock installation and removal –**
Kayla stated this is the final year of the MSC contract for dock installation and removal. The committee recommends getting a 3-year installation and removal quote from local companies. This will be discussed at the next committee meeting. Mike had questions about the launch docks, who removes them, CWPCo or MSC? Kayla will find out and let the committee know at the next meeting.
- 4. Discussion and possible action on boat launch fees addition to dock rentals –**
Kayla discussed adding the launch fee to the 2026 dock rental agreement. The committee recommends adding a \$10 fee. Kayla stated she spoke with Mark Anderson from CWPCo about adding signage to the parking lot, to differentiate truck with trailer and truck without trailer parking. The committee asked if CWPCo could stencil each parking spot rather than adding more signs. Kayla will discuss this with CWPCo.
- 5. Superintendent's Report –**
Nothing to report at this time.
- 6. Set next meeting date and time –**
Next meeting will be held on April 3rd at 2:00 PM.

Motion to Adjourn: Dan Muleski, second by Jamie Biegel

Time: 2:27 p.m.

Minutes Respectfully Submitted by: Kayla Lumaye, Public Works Director