

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – January 13th, 2025**

The January 13th Regular Village Board meeting was called to order at 6:33 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to the Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Dan Muleski, Mike Guillemot, Mark Honkomp. Excused Jamie Biegel and Patty Gapen. Also present: Samantha Daugherty, Kayla Lumaye, Peggy Doughty and Shawn Dillingham and 3 public members.

MINUTES: Motion Muleski, second Guillemot to approve minutes of the December 9th Regular Board Meeting as printed. Motion carried. Board reviewed Joint Review Board minutes from December 16th 2024 meeting and no action was taken.

PUBLIC COMMENT: 3 attendees were present. Dan Johnson and Emma Johnson were present. Dan introduced himself as interested in purchasing Anchor Bay and wanted some information on liquor licensing and dock rentals. Provided copies of needed applications for liquor licensing. Scott Peterson was present to ask about status of Huffman Road property that is in violation of ordinances related to junk and unkept property.

FINANCE COMMITTEE: Steward reporting. The committee met on January 3rd to review all bills paid, non-lapsing accounts, savings accounts, receipts, expenses and journal entries for the Village general accounts and utility accounts. All accounts were in order. Motion Muleski Second Steward to approve the transfer of \$13,921.06 from Non Lapsing to General Checking for the purchase of SCBA. This will use the fund balance of \$11,985.32 from 2024 as well as an early 2025 allocation of \$1935.74. Motion carried. Motion Evenson Second Steward to approve the allocations of Non Assigned 2020 (\$10,884.46) and ARPA funds (\$2492.39) to the Garage Maintenance fund totaling \$13,376.85. Motion Carried. Motion Muleski Second Evenson to approve an early allocation of \$5000 from 2025 budget to Garage Maintenance Non Lapsing to purchase new garage doors for municipal garage. Motion carried. Evenson also asked the clerk to create a new account to be used for Garage Maintenance. Total for the garage door purchase \$7028 moved from non lapsing to general checking. Motion Carried. Motion Muleski, second Guillemot to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve Finance Committee report. Motion carried.

TREASURER'S REPORT: Clerk Samantha Daugherty reporting for vacant Treasurer. Totals reported to the Finance Committee: Receipts for December: \$877,194.22 and Expenses: \$702,565.73. General checking account bills were paid on checks 26150-26226 with nine autopays to IRS, Deferred Comp and WRS for payroll deductions and WI DOR for sales tax withholding and Kwik Trip. A list of December bills paid by the General Fund was included for review. Village Non-Lapsing Fund: \$1,099,872.32 Utilities Checking: \$30,092.68, Water Money Market: \$1,241,545.82 Utility bills were paid on check 5236-5253. A list of all checks paid for Utilities was included for review. Motion Honkomp, second Evenson to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dillingham reporting. The department had 17 calls for December: 12 Medical and 5 Fire calls. December training was Hand and Power

Tools Familiarization. FF L. Pask successfully completed Fire Officer 1 and FF Cesar and L. Pask completed Fire Inspector training. Chief Dillingham also review the 2024 annual summary and talked about training needs for the department. Discussion took place on payment for training and travel expenses. Motion Evenson, second Guillemot to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp reporting. No committee meeting in December and will begin working on staff reviews.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Muleski reporting. No December committee meeting. Motion Muleski second Honkomp to approve operator license 24-53 for Sky Haecker from Dollar General. Motion carried. Motion Evenson, second Honkomp to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Steward reporting. Reviewed quote from B&M for \$26,409 for telemetry flow metering station. Discussion took place regarding the need and other options for obtaining the data from the current system used by Wisconsin Rapids. The quote was not approved until more information is received. Superintendent Lumaye reported on the sewer line break that occurred on January 11th. The property owner contacted the village crew members to report the leak. Lumaye had photos of the job site and stated we partnered with Crocket Septic to pump the lift station while the Precision Grading and Utilities cleared the site. An insurance claim was filed with our property insurance and the DNR was contacted. Motion Guillemot, second Honkomp to approve the Public Works Committee Report Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. Discussion on memorial bench and will take back to committee for more discussion. Reviewed multiple quotes for a new security system for Municipal Center that would use fobs to unlock doors and disable alarm. No action taken and the committee will continue to review quotes and gather information. Reviewed quotes for a new door for the Fire Department. Motion Guillemot Second Evenson to approve the quote from Quality Door and Hardware for not more than \$5000 pending quote 415260 can be updated to include the painting of the door. The current quote is priced at \$4013.05. Motion carried. Discussion on offering indoor pickleball at the Municipal Center during business hours. Motion Guillemot second Evenson to allow staff to create the sign-up sheet and pricing. Motion carried. Motion Muleski, second Steward to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Superintendent Lumaye reporting. Motion Muleski Second Honkomp to approve the upcoming training for Lumaye and Doughty at the WRWA Annual Conference. Motion carried. Motion Evenson, second Muleski to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: Note: *The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Reviewed minutes from the December 11th meeting. Discussion on Wastewater agreement with Wisconsin Rapids, mediation was accepted and now work can begin on new agreement. Motion Evenson, second Muleski to approve the Wastewater commission report. Motion carried.

NEW BUSINESS: Dan Muleski stated the Kellner Knights Snowmobile Club will be in need of a picnic license for February 8th, 2025.

CLERK'S REPORT: Clerk Daugherty reporting. 3 Trustees and President paperwork was received and no primary was needed. We will have a Primary for State Superintendent of Public Instruction and that will be held on February 18th. Discussed topics to add to spring newsletter and will work to have a draft copy available at the February board meeting. Motion Honkomp second Muleski to approve \$274.03 refund for a tax overpayment for Nathan Epstein and Haley Strickland. Motion carried. Reviewed information on Railroad Commission notice that was received regarding work being done by CN and Wisconsin Rapids at the 32nd street crossing. Motion Evenson, second Honkomp to approve Clerk's report. Motion carried.

PRESIDENT'S REPORT: President Jon Evenson reporting. No additional report.

ADJOURN: Motion Honkomp, second Guillemot to adjourn at 8:15 p.m. Motion carried.

Respectfully Submitted,

Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Date: 02/10/2025

Signed: Jon T. Evenson
Jon T. Evenson, President