

FINANCE COMMITTEE
MEETING MINUTES
January 3rd, 2025 12:30 p.m.

Members present: Patty Gapen, Chairperson; Tammy Steward, Jamie Biegel
Also present: Samantha Daugherty, Village Clerk; Shawn Dillingham, Fire Chief; Kayla Lumaye, Public Works Director

Chairperson Patty Gapen called the meeting to order at 12:30 p.m.

The Committee reviewed all bills, non-lapsing accounts, journal entries, and time sheets. Motion Gapen, second Biegel to recommend the Board's approval of all bills and journal entries, for Wastewater and Water Utility departments and Village. Motion carried.

Chief Dillingham discussed the purchase of SCBAs. The invoice total is \$13,921.06. There is \$11,985.32 in the Fire Department Equipment/SCBA non lapsing fund. Dillingham asked for an early allocation of \$1,935.74 to the SCBA non lapsing fund to cover the difference between the end of month balance and the amount owed on the SCBA invoice. The committee recommends a nearly allocation of \$1,935.74 to the Fire Department Equipment/SCBA fund.

Discussion took place on removing two funds from the non-lapsing account. Lumaye asked that the \$10,884.46 from Non-Assigned 2020 and the \$2,492.39 from ARPA funds be moved to the Garage Maintenance non lapsing fund to close out those two funds and to make that account positive again. Additionally, Lumaye asked for an early allocation of \$1,000 to the Garage Maintenance non lapsing fund. This would bring the account to \$7,701.21. Then the garage door purchase of \$7,028, that was approved at the December 9th board meeting, would be paid from that account leaving \$673.21 remaining in that account. The committee recommends moving the money from the Non-Assigned 2020 and ARPA funds along with an \$1,000 early allocation to te Garage Maintenance Fund.

Next meeting date: February 5th, 2025 at 7:30 a.m.

Motion to Adjourn: Steward Second: Biegel Time: 1:15 p.m.

Minutes by: Gapen