

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – December 9th, 2024**

The December 9th Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to the Wisconsin State Statutes.

PRESENT: Jon Evenson, Jamie Biegel, Tammy Steward, Dan Muleski, Mike Guillemot, Excused Mark Honkomp and Patty Gapen. Also present: Samantha Daugherty, Kayla Lumaye, Peggy Doughty, Dave Kerkman and Shawn Dillingham.

MINUTES: Motion Biegel, second Guillemot to approve minutes of the November 11th Regular Board Meeting as printed. Motion carried. Motion Muleski second Biegel to approve the minutes of the November 25th Public Hearing on the Proposed 2025 Budget and Special board meeting. Motion carried.

PUBLIC COMMENT: 3 attendees were present. Bonnie and Tom Schneider commented on the removal of fluoride from the water supply. They presented a study from Wisconsin Public Radio.

FINANCE COMMITTEE: Chairperson Gapen reporting. The committee met on December 4th to review all bills paid, non-lapsing accounts, savings accounts, receipts, expenses and journal entries for the Village general accounts and utility accounts. All accounts were in order. Motion Steward second Guillemot to approve the Humane Society agreement for 2025 for \$1500 motion carried. Committee reviewed Spectrum Insurance renewal for 2025 for \$40,886 annual premium paid quarterly in 2025. Motion Steward, second Evenson to approve the 2024 non-lapsing allocation totaling \$198,353.96 as allocated on the Non lapsing spreadsheet Motion carried. Motion Evenson, second Muleski to approve Spectrum Insurance renewal, all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve Finance Committee report. Motion carried.

TREASURER'S REPORT: Clerk Samantha Daugherty reporting for vacant Treasurer. Totals reported to the Finance Committee: Receipts for November: \$336,781.65 and Expenses: \$175,306.80. General checking account bills were paid on checks 26082-26149 with eight autopay to IRS, Deferred Comp and WRS for payroll deductions and WI DOR for sales tax withholding and one wire transfer for the dump truck purchase. A list of November bills paid by the General Fund was included for review. Village Non-Lapsing Fund: \$934,141.81 Utilities Checking: \$22,206.21, Water Money Market: \$1,187,478.40 Utility bills were paid on check 5214-5235. A list of all checks paid for Utilities was included for review. Motion Evenson, second Guillemot to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reporting. The department had 18 calls for November: 13 Medical and 5 Fire calls. November training was Rapid Intervention Team Training and Fire Hose Testing. Department members completed Basic Rapid Intervention Team Class through MSTC. Department attended the Rekindle the Spirit Parade in Wisconsin Rapids. Partnered with Dempze Cranberry Co. to add a new dry fire hydrant on the marsh to aid in fire protection. Kerkman addressed the board for the last time as Chief of Biron Volunteer Fire Department. Motion Evenson Second Guillemot to appoint Shawn Dillingham as new BVFD Chief

Muleski opposed, Motion carried. Dillingham will be sworn in on January 3rd, 2025. Motion Evenson, second Guillemot to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp excused President Evenson reporting. Discussion on end of year compensation for 6 full time employees, Motion Evenson Second Steward to approve \$350 bonus/stipend for 6 full time employees paid by end of week. Motion carried. Motion Guillemot, second Steward to approve the personnel committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Muleski reporting. Discussion on updating the ordinances related to minimum housing standards and possibly amending the current ordinances to reference the residential zoning standards, will take back to committee. Motion Evenson, second Biegel to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Steward reporting. The committee discussed the sale of Ford and approved to move forward with listing truck for sale on WI Surplus and disclosing the starter issue. Motion Muleski second Evenson to approve the Settlement Agreement as presented, motion carried. Motion Muleski, second Biegel to approve the quote from WWL&C for adding 3 phase continental boxes to Business Park for an estimated cost of \$40,817.56 to supply Dynamic Roofing and lot 6 of the business park with electricity and to use funds from the non-lapsing resurfacing street funds to pay, Motion carried. Discussed the purchase of a dialer for the 32nd street lift station. Discussed work done by Wood County on Buffalo Street. Motion Evenson Second Muleski to approve final 2025 budget numbers, motion carried. Motion Evenson, second Steward to approve the Public Works Committee Report Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. Reviewed 2024-2025 dock summary. Discussed the resignation of security personnel and new procedures for renters of the municipal center. Will take back to committee to review key and security code options. Review and discussed quotes from Central Door and Doorworks for new garage doors on Municipal Garage. Motion Steward second Biegel to approve quote from Central Door for \$7,028. Motion carried. The committee approved the quote for a new commercial refrigerator for Municipal kitchen as current one is no longer working. Motion Biegel, second Steward to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. Reviewed quote from B&M for new SCADA touchscreen. Motion Biegel Second Steward to purchase new system for a total of \$3,575.00 Motion carried. Reviewed final 2025 budget, Motion Guillemot second Biegel to approve budget as presented, motion carried. Motion Muleski, second Steward to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: Note: *The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Reviewed minutes from the October 9th meeting and the November 13th meeting. Motion Evenson, second Biegel to approve the Wastewater commission report. Motion carried.

NEW BUSINESS:

CLERK'S REPORT: Clerk Daugherty reporting. 3 Trustees and President seats are up for election. Provided paperwork to current trustees and president. Reviewed KerberRose engagement letter for services in 2024. Motion Evenson second Guillemot to approve cost of \$31,650 providing this cost is consistent with what contract states. Motion carried. Discussed January 3rd village holiday/retirement/swearing in party. Trustee Biegel offered pricing for village to provide chicken and guests will bring a dish to pass. Discussed topics to add to spring newsletter. Motion Evenson, second Guillemot to approve Clerk's report. Motion carried.

PRESIDENT'S REPORT: President Jon Evenson reporting. Review Ehlers Municipal Advisor disclosure agreement, Motion Evenson Second Guillemot to approve \$2,500 cost for Ehlers service. Motion Muleski, second Guillemot to approve the President's Report. Motion carried.

ADJOURN: Motion Biegel, second Muleski to adjourn at 8:08 p.m. Motion carried.

Respectfully Submitted,

Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Date: 01/13/2025

Signed: Jon T. Evenson
Jon T. Evenson, President