

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – October 14th, 2024**

The October 14th Regular Village Board meeting was called to order at 6:35 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Jamie Biegel, Mike Guillemot. Excused: Tammy Steward, ~~Dan Muleski~~ and Patty Gapen. Also present: Samantha Daugherty, Kayla Lumaye, Peggy Doughty, Dave Kerkman, Shawn Dillingham and 1 resident member.

MINUTES: Motion Honkomp, second Guillemot to approve minutes of the September 9th Regular Board Meeting as printed. Motion carried. Motion Biegel second Honkomp to approve the minutes of the September 23rd special board meeting. Motion carried.

PUBLIC COMMENT: Resident Scott Peterson was present to report a complaint about neighbors having junk in their yard. Peterson stated that it is a nuisance to the neighborhood and asked what can be done. The board was aware of this complaint from a previous report and will follow up with the resident in question.

FINANCE COMMITTEE: Committee member Jamie Biegel reporting. The committee met on October 9th. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. The committee discussed payment to ODC. Motion Evenson, second Honkomp to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve Finance Committee report. Motion carried.

TREASURER'S REPORT: Clerk Samantha Daugherty reporting for vacant Treasurer. Totals reported to the Finance Committee: Receipts for August: \$472,528.86 and Expenses: \$463,497.63. General checking account bills were paid on check #'s 25960-26017 with ten autopays to IRS, Deferred Comp and WRS for payroll deductions and WI DOR for sales tax withholding. A list of August bills paid by the General Fund was included for review. Village Non-Lapsing Fund: \$1,120,628.16 Utilities Checking: \$28,514.57, Water Money Market: \$1,097,691.99 Utility bills were paid on check 5186-5199. A list of all checks paid for Utilities was included for review. Motion Honkomp, second Biegel to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reporting. The department had 13 calls for September: 11 Medical and 2 Fire calls. Members attended the Wisconsin State Firefighters & EMS Memorial Service and Silent procession. Members also attended the Central Wisconsin Fall Fire Conference. Entry level training for towing and trailer pull was completed. Chief Kerkman and Assistant Chief Dillingham attended the Wisconsin MABAS Conference. Kerkman discussed that the department has selected his successor, and he has provided the job description to the candidate and the department will vote at their November meeting and then bring the recommendation to the Board for approval at their November meeting. Motion Honkomp, second Evenson to approve Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Honkomp reporting, Committee met on October 3rd. Committee approved the 2025 holiday schedule. Motion Evenson, second Guillemot to

approve a 3.49% wage increase for all full time Village employees. Motion carried. Motion Honkomp, second Biegel to approve the increase of insurance premiums effective January 1, 2025 and keep the premium co-pay the same Employee share 4.75% and Employer Share 95.25%. Motion carried. Honkomp reported the 2025 Wisconsin Retirement System increase to from 6.90 to 6.95 for both employee and employer. Discussed the mileage reimbursement starting point for village employees as the municipal center. Discussed the process and information from village attorney Abts to combine the Clerk and Treasurer into one role. Discussion took place about other options as well and will go back to committee for further discussion. Motion Evenson, second Honkomp to approve the snow plow policy as shown in board packets. Motion carried. Motion Guillemot, second Biegel to approve the Personnel Committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Committee met on October 4th. Motion Evenson, second Honkomp to approve Operator license 24-49, 24-50, 24-51, motion carried. Motion Evenson, second Biegel to approve the Wellhead Protection Ordinance. Motion carried. Motion Evenson, second Honkomp to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Committee met October 8th. Mill lift station work was rescheduled to November 4th. Lumaye presented a quote from Xylem to replace the control panel at the 32nd street lift station. Lumaye discussed Huffman Road project updates. The current design did not include any stripping. Lumaye got a quote of \$1,739.74 from Adams County for stripping with 2024 pricing, 2025 pricing not available yet. Lumaye presented 3 different options for Huffman Road. Option 1 is leaving it as currently designed for a total cost of \$623,785. Option 2 would add a 3' trail on the west side with 3' gravel shoulders on both sides for a total cost of \$694,463. And Option 3 would add a 4' path on the west side, a 1' paved shoulder on the east side and 2' gravel shoulders on both sides of the road for a total cost of \$704,159. Motion Evenson, second Guillemot to approve option 3 and the addition of stripping from Adams County. Motion carried. The committee finalized the 2025 budget. Motion Guillemot, second Biegel to approve the Public Works Committee Report Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Guillemot reporting. Committee met October 4th. The committee approved keeping the park along South Biron Drive open for a couple more weeks due to warm weather. The committee discussed the upcoming Berries and Boos event and approved \$250 to spend for decorations for the municipal center. Lumaye presented a quote for new security cameras for the park as 2 have stopped working and the server is no longer holding the recording. Motion Evenson, second Guillemot to use non-lapsing park funds to purchase cameras for the park for a total cost of \$1,850. Motion carried. Discussed new door purchase for the fire department external door, will get quotes and bring to committee. Lumaye discussed an email from Mark Anderson from CWPCo related to the renting out of the shelter near the aqua skier's restroom and per the FERC agreement the village is not able to rent that out to keep the shelter as a first come first serve option for the public. Lumaye discussed the need to replace another heater at the municipal garage. Motion Honkomp, second Biegel to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee met October 9th. Lumaye discussed a water utility management course and recommended the committee members complete this course. The completed course will earn 10 points on our safe drinking water loan intent to apply application. Lumaye discussed the donation of our old locator to WRWA as we have purchased a new one. Lumaye discussed some issues that are going on at the

well. The aerator was up and running and then it failed again. Seems the controls in the Supervisory Control and Data Acquisition (SCADA) system for the aerator is what makes it fail. High pressure pump 2 failed and the impeller and bearings are shot, and the shaft misaligned causing wear. Lumaye ordered a rebuild kit and Jesse and Tyler rebuilt the pump. The variable frequency drive (VFD) is also an issue on the high-pressure pump 1 (HSP 1). Lumaye is getting quotes for a new VFD. Over the weekend of Oct 5th neither well wanted to work. Pat from B&M was called and discovered the issue was from the meter at the bottom of the detention tank. The valve attached to the meter was plugged and not letting water in. During this time the SCADA system was shut off and when it was turned back on it would not start up. This system is outdated, and Lumaye is getting quotes for a new SCADA system. Motion Evenson, second Guillemot to approve water utility committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes for the August 14th meeting and the September 11th meeting were reviewed. Motion Evenson, second Biegel to approve wastewater commission report. Motion carried.

NEW BUSINESS: An addition to the fire department was discussed and referred to Public Property Committee to review.

CLERK'S REPORT: Clerk Daugherty reporting. Shawn Reimer from WWL&C had called to let us know we are in the 2% of their "Load Shed" customers meaning in the event of a state/national emergency the Village would lose power. Will follow up with Shawn to get something in writing regarding this. The new website went online September 27th. Work continues to get information updated. Berries and Boos is taking place at the village hall on Saturday October 19th. In person absentee voting (IPAV) begins on October 22nd and ends on November 1st at 5pm. Absentee Voting at Wellington is taking place on Monday October 21st at 11am and Thursday October 24th at 2pm. Updated online payment through HeyGov to now offer ACH. Motion Honkomp Second Evenson to approve Clerks report. Motion carried.

PRESIDENT'S REPORT: President Jon Evenson reporting. Set date of October 30th for meeting with Finance Committee to review general budget. The preliminary budget special board meeting will be November 4th at 6pm and then public budget hearing will be November 25th at 6pm with a special board meeting following the public hearing to adopt the budget. Motion Honkomp, second Biegel to approve the Presidents Report. Motion carried.

ADJOURN: Motion Honkomp, second Biegel to adjourn at 8:37 p.m. Motion carried.

Respectfully Submitted,

Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Date: Nov. 11, 2024

Signed: Jon T. Evenson
Jon T. Evenson, President