

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING
AGENDA
Monday, May 1, 2023 - 7:30 pm

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those who wish to participate via Zoom, the information is listed below.

Join Zoom Meeting

<https://us02web.zoom.us/j/88676734617?pwd=SGlpM3VWQ1p4VHcxOTFkY2MvRHdGZz09>

Meeting ID: 886 7673 4617

Passcode: 530224

One tap mobile

+13126266799,,88676734617#,,, *530224# US (Chicago)

+16468769923,,88676734617#,,, *530224# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

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Meeting ID: 886 7673 4617

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Find your local number: <https://us02web.zoom.us/j/kfG75xXX0>

- 1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS & CITIZENS COMMENTS**
 - A. Presentations
 - B. Council Follow Up List
 - C. Citizen Comments on Non-Agenda Items
- 4. APPROVAL OF AGENDA**

5. **APPROVAL OF MINUTES**
 - A. April 17, 2023 Regular Meeting of the City Council
6. **PUBLIC HEARING**
 - A. None
7. **INTRODUCTION OF ORDINANCES**
 - A. None
8. **GENERAL BUSINESS DISCUSSION**
 - A. Special Event Application – Memorial Day Ceremony – VFW 4434 & PLAV 167
 - B. DDA Budget
 - C. DPW Road Assessment - Repairs
9. **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**
10. **CITY MANAGER COMMENTS**
11. **CITY COUNCIL MEMBER COMMENTS**
12. **MAYOR'S COMMENTS**
13. **CITIZENS COMMENTS**
14. **ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**
15. **ADJOURNMENT**

Belleville City Council Meeting Follow-up List

	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date	Due Date	Date Closed	Updated by Team Member	Details
1	Main & Liberty Street Repair	3/7/22	Voight	Repair Cement	Rick	5/1/2023			Rick	Temporary repairs continue to be made. Full repairs will be dependant on Denton Bridge construction needs .
2	Harbor Pointe Road Conditions	4/19/21	Voight		Rick	5/1/2023	5/1/2023		Rick/Dave	Researching Bonding, Special Assessments, MDOT Loans in order to find a path to finance resurfacing. Also optional Asphalt and Gravel
3	DTE streetlight upgrades	4/19/21	Council		Dave	5/1/2023			Dave	DTE - waiting for updated quotes for upgrading old lights. Re-contact has been made, time-table undetermined as they wait on upcoming special pricing programs

4	<i>Recodification of Ordinances</i>	7/18/16	Council		Tim	5/1/2023			Tim	Working with Municode, gathering/scanning necessary ordinances for update. Scanning of docs in progress.
5	<i>Veterans' Memorial</i>	3/4/20			Dave	5/1/2023			Dave	Veterans Memorial upgrading inelidgible for CDBG funding. Alternative sources will be sought
6	<i>Charter Revisions</i>	8/3/20	Jesse Marcotte		Dave	5/1/2023			Council/ Dave	Upon completion of ordinance adoption, Special Council will advise on the next steps to begin Charter Revision.
	<i>City Road Repair List</i>	12/19/22	Council		Rick	4/17/2023	5/1/2023		Rick/Dave	DPW Director working on completing a road assessment report to council.

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, April 17, 2023 - 7:30 pm

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Pro-Tem Voigt at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Bates	Present
Council Member Beebe	Present
Council Member Fielder	Present
Mayor Pro-Tem Voigt	Present
Mayor Conley	Absent

3. PRESENTATIONS & CITIZENS COMMENTS

A. Presentations

- Fire Chief Loranger introduced two newly hired, fully trained Fire Fighters Mike Wisniewski and Robert Gay.

B. Council Follow Up List

- None

C. Citizen Comments on Non-Agenda Items

- Jennifer Delano following up on senior transportation. City Manager Robinson responded SMART cannot repair the bus because parts are not available for repair. Robinson also stated he sent over statistical information to Van Buren Township for possible collaborative effort with senior transportation. Further discussion between Delano and Robinson on Delano's 501c3 and the city will be going forward doing everything properly.

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Beebe to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye

Motion Carried.

5. APPROVAL OF MINUTES

A. April 3, 2023, Regular Meeting of the City Council

MOTION: Motion by Fielder, supported by Beebe to approve the Minutes of the Regular City Council Meeting held on Monday, April 3, 2023.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye

Council Member Fielder	Aye
Mayor Pro-Tem Voigt	Aye

Motion Carried.

6. PUBLIC HEARINGS
None

7. INTRODUCTION OF ORDINANCES
None

8. GENERAL BUSINESS DISCUSSION

A. Redemption Church Clean-Up of Horizon Park

Jim, leader from Redemption Church, spoke on interest of adopting Horizon Park from approximately 9:00 AM – 2:00 PM on June 3, 2023 to clean up Horizon Park in portions where the goats will not be.

MOTION: Motion by Bates, supported by Fielder to approve Redemption Church clean up Horizon Park on June 3, 2023.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye

Motion Carried.

B. Special Event Application – Boy Scouts Mother's Day Flower Sale

MOTION: Motion by Bates, supported by Fielder to approve the Special Event Application for the Boy Scouts Mother's Day Flower Sale to be held May 13, 2023.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye

Motion Carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

MOTION: Motion by Fielder, supported by Bates to approve authorizing Accounts Payable and Departmental Expenditures as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- Read letter received by Van Buren Township Supervisor McNamara on appreciation of help from Belleville Fire Department while battling large fire in the Township. Chief Loranger commented they were out a good part of the day. Assistant Chief Zweng commented we do not abandon the city when assisting another community, we sent personnel to the fire and assisted Van Buren Township with calls while still covering the City's needs.
- Waiting on engineer to put out RFPs on paving of cemetery and drawing plan of Victory Station/Victory Park
- Voigt asked status of street repairs

11. CITY COUNCIL MEMBER COMMENTS

- Council Member Bates
 - Thanked City Manager Robinson and Jennifer Delano addressing senior transportation issues. Confident we will come to resolution.
 - The Fire Department raised \$1,470 with Boot Fundraiser.
 - Flop-E-Bunny was a success.
 - Happy to see two baby swings.
 - Sad to see CVS leave community and hopes to see it filled.
 - Congrats to newly hired Fire Fighters.
 - Meeting with Mayor Conley and Fire Dept, a lot of sense of pride with Fire Department, beautiful in fire hall.
 - Missed last council meeting, shared rare shells found on trip.
- Council Member Beebe
 - Asked what is next step on marijuana ordinance.
 - Thank you and congratulations to new Fire Fighter's, appreciates the letter from Van Buren Township, can this be published in the Independent
 - Thanked Jennifer Delano for attending and her passion for the seniors.
 - Thanked Jim from Redemption Church for coming in. Church is celebrating their first year.
- Council Member Fielder
 - Thank DPS Director, Fire and Police Dept. for Flop-E-Bunny success, biggest crowd ever.
 - Thank you, Steve Jones and City Manager Robinson gave a great presentation at CWW Meeting hosted by the City of Belleville April 14, 2023
 - Distinguished graduate program April 21, 2023, Belleville Three musical group being inducted.
- Mayor Pro-Tem Voigt
 - Thanked attendees for coming to the meeting.
 - Happy to see new fire fighters, welcome and council recognizes public safety is primary responsibility.
 - Excited about road projects starting and outside contractors coming in to help
 - Excited to see events for downtown and Lakefest appears to be bigger than ever with boat races as one additional activity this year.
 - New Thai restaurant opening. Believes with all the great restaurants, the city will become a destination.

- Great to see our downtown transforming in front of our eyes.

12. MAYOR'S COMMENTS

- Absent

13. CITIZENS COMMENTS

- Fire Chief Brian Loranger commented it was nice to host meeting with Kelly Bates and Mayor Conley at the Fire Station.
- Assistant Fire Chief Chris Zweng said tentatively the Fire Station will be hosting an open house on May 6, 2023.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- List of road repairs to be provided by Building Official Rutherford.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Fielder to adjourn at 8:16 PM.

No objections were noted.

Motion Carried.

Submitted by Michelle Bellingham

Approved:

Posted:

Published:

Belleville Special Event Application



Name/Type of Event	MEMORIAL DAY
Organization Name of Event Sponsor	VFW 4434 & 114167
Type of sponsoring organization	VETERANS
Organization Website Address	44770 BEMIS RD B.V.
Complete Address of Organization (PO Box is not acceptable)	44770 BEMIS RD BELLEVILLE
Responsible Individual	ROBERT KROUSE
Complete address of Responsible Individual (PO Box is not acceptable)	16380 SUMMITER RD BELLEVILLE MI
24-hour emergency telephone number	734-777 3846
Cellular Phone Number	734-777-3846
Email Address	CBSSBOB@COMCAST.NET
Driver's License Number and Date of Birth	
Alternate Responsible Individual	RICK DAWSON
Complete address of Alternate Responsible Individual (PO Box is not acceptable)	155 E. COLUMBIA AVE BELLEVILLE, MI
Telephone Number	734-697-1774
Cellular Phone Number	734-355-9439
Email Address	RADAWSON@COMCAST.NET
Driver's License Number and Date of Birth	
Schedule & Location	
Date(s) of Event (including Set-Up and Tear-Down)	MAY 29, 2023
Actual operational dates and hours of event	5/29 11AM - 1PM
Beginning Time of Event (including Set-Up time)	10A - 4P
Ending Time of Event (including Tear-Down time)	1 PM
Location(s) of Event	VETERANS MEMORIAL HIGH STREET, BELLEVILLE
**Please Note: Emergency lanes for public safety access must be available at all times.	
Event Description	
Describe the purpose of this event	CELEBRATE MEMORIAL DAY - SERVICE
Activities associated with event i.e. parade, vendors, concert, etc. (Attach additional documentation if necessary)	ANTHEM, SPEECHES, PRAYERS HONOR GUARD, FOLEY WREATHS

Are there any unusual activities planned or anticipated
as a result of this event i.e. large groups of people,
protests, gun salutes, fireworks, etc?

HORTON GUARD 3 VALLEY

Belleville Special Event Application



Funding

How will this event be funded?	VPW/PLAN
Who will be compensated for goods or services that support this event?	N/A
Will the City be reimbursed for services rendered?	YES ☒ NO
Have you applied for and been granted an insurance policy for this event? <i>Please attach a copy of the policy.</i>	☒ YES ☐ NO

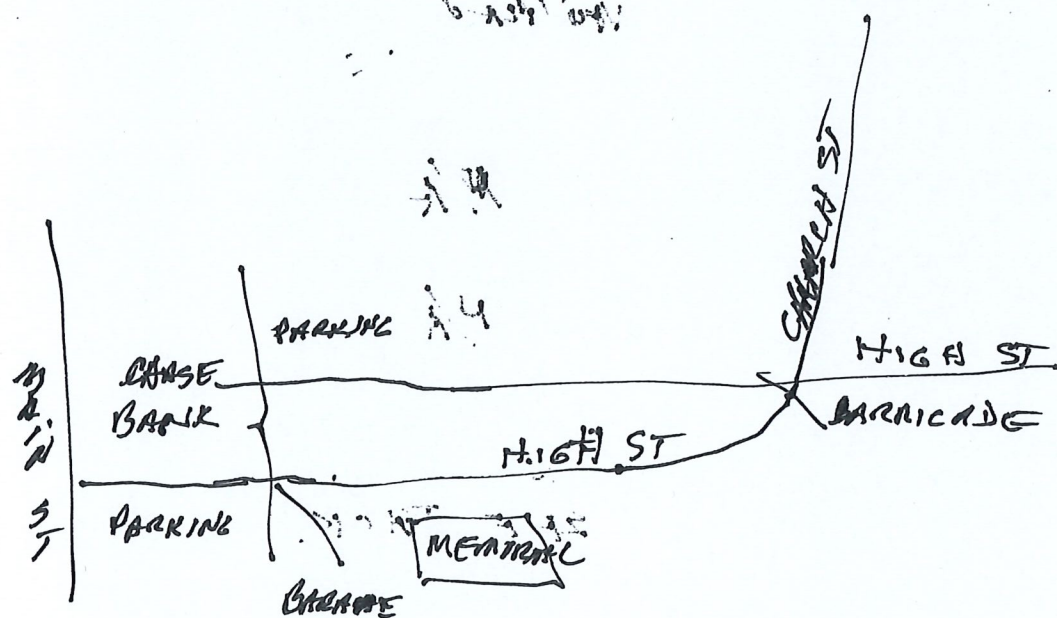
Public Safety / Public Services

Approximate number of participants expected.	
What is the plan for parking?	CITY PARKING @ VENEZIA L
How will this event be staffed / supervised?	VPW/PLAN
Will event require Police, Fire, EMS services?	YES ☒ NO
If this is a multi-day event, please describe how goods / supplies that may be left on site overnight will be stored and secured.	N/A
Describe in detail your plans to meet social distancing requirements and disinfection practices. <i>(Attach additional documentation if necessary)</i>	N/A
Will event require City street closures? If yes, please attach a map clearly indicating which streets will be closed and when.	YES ☒ NO ☐ SEE BACK
Will event require utilization of barricades, traffic cones, or caution tape? If yes, please identify how it will be set up, taken down, maintained and returned to the City. <i>(Attach additional documentation if necessary)</i>	YES ☒ NO ☐ SEE BACK
Describe signage to be used for event. Include dates that signs will be put up and taken down, size and location of signage. <i>(Attach additional documentation if necessary)</i>	NONE
Refer to Sign Ordinance for details regarding allowable type(s) and permissible location(s) of signs	
Describe the plan for rubbish collection and removal. <i>(Attach additional documentation if necessary)</i>	CITY ALREADY HAS

Belleville Special Event Application



Public Safety / Public Services (continued)	
Will food be available / sold at event? If yes, describe by whom.	_____ YES _____ NO
Will alcoholic beverages be available / sold at event? If yes, describe by whom.	_____ YES _____ NO
Please describe your plan for meeting State Law and all requirements for sale and service of food and alcoholic beverages. <i>(Attach additional documentation if necessary)</i>	N/A
**Please Note: Special permission and permit is required	
List Attachments:	
1	
2	
3	
4	
5	
Applicant must be present at the City Council Meeting when this application is presented	
Action	Signature / date
Preliminary Approval from City Manager	
Preliminary Approval from DPS Director	
Preliminary Approval from Police Chief	
Preliminary Approval from Fire Chief	
Presented to City Council	
Amendments to application if any	
1	
2	
3	
4	
5	
Action	Signature / date
FINAL APPROVAL	



City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788
734-697-9323 ♦ Fax 734-697-6837 ♦ www.belleville.mi.us



M E M O R A N D U M

TO: Mayor and City Council

FROM: David Robinson, Police Chief/City Manager

DATE: April 25, 2023

RE: DDA Budget

The DDA Budget Committee, consisting of Denise Baker (Secretary DDA), Sabrina Richardson-Williams (Treasurer DDA), David Robinson (Police Chief/City Manager), and Steve Jones (Project Manager), with assistance and inclusion of Kelly Howey from Plante Moran, met and worked together to review and draft the proposed DDA budget for FY2023/24.

The proposed DDA budget was presented to the DDA Board during their regularly scheduled April 19, 2023 meeting. The DDA board approved the proposed budget as presented.

The DDA FY23-24 is now being referring it to City Council for consideration and inclusion in the City's overall budget approval process.

Included for your review and approval is the 2023/24 Budget for the Belleville Downtown Development Authority (DDA).

04/06/2023 TRIAL BALANCE REPORT FOR CITY OF BELLEVILLE
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	2022-23	2023-24
		06/30/2022	ORIGINAL BUDGET	ORIGINAL AMENDED BUDGET	ORIGINAL BUDGET

Fund 248 - DDA OPERATING FUND

Revenues					
Dept 000					
248-000-406.000	TAX INCREMENT REVENUE	852,701.28	835,000.00	835,000.00	
248-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	17,256.97	0.00	0.00	
248-000-665.000	INTEREST INCOME	900.00	0.00	0.00	
248-000-692.000	MISC INCOME	450.00	1,000.00	1,000.00	
248-000-696.001	PROCEEDS FROM SALE OF BONDS	2,330,000.00	0.00	0.00	
Total Dept 000		3,201,308.25	836,000.00	836,000.00	

TOTAL REVENUES		3,201,308.25	836,000.00	836,000.00	935,470.00
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Expenditures					
Dept 173 - DDA ADMINISTRATION					
248-173-708.000	SALARIES - CLERICAL * DDA DIRECTOR*	44,618.00	0.00	0.00	36,760.00
248-173-727.000	OFFICE SUPPLIES	0.00	350.00	350.00	
248-173-727.001	POSTAGE	0.00	100.00	100.00	
248-173-735.000	PRINTING	0.00	300.00	300.00	2,000.00
248-173-801.000	LEGAL SERVICES	0.00	1,000.00	1,000.00	
248-173-809.000	CONTRACTED SERVICES	(475.00)	0.00	0.00	
248-173-851.000	TELECOMMUNICATIONS - TELEPHON	3,650.59	2,400.00	2,400.00	3,000.00
248-173-863.000	TRAVEL AND MEETINGS	0.00	100.00	100.00	
248-173-901.000	PUBLICATIONS	0.00	100.00	100.00	
248-173-942.000	OFFICE SPACE RENT	0.00	2,400.00	2,400.00	2,400.00
248-173-960.003	DUES	395.00	1,400.00	1,400.00	510.00
248-173-960.012	MISC EXPENSE	450.00	100.00	100.00	704.76
248-173-982.000	COMPUTER SOFTWARE/HARDWARE	0.00	400.00	400.00	
Total Dept 173 - DDA ADMINISTRATION		48,638.59	8,650.00	8,650.00	45,374.76

Dept 204 - ADMINISTRATION

04/06/2023 TRIAL BALANCE REPORT FOR CITY OF BELLEVILLE
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 ORIGINAL BUDGET	2022-23 ORIGINAL AMENDED BUDGET	2023-24 ORIGINAL BUDGET
248-204-812.000	ADMINISTRATION FEES *see #248-173-708	0.00	86,000.00	86,000.00	
Total Dept 204 - ADMINIST	*see 248-443-706 to 248-443-718	0.00	86,000.00	86,000.00	
Dept 443 - DDA DISTRICT MAINTENANCE					
248-443-706.000	SALARIES/REGULAR	6,488.93	0.00	0.00	44,487.27
248-443-715.000	F.I.C.A.	489.16	0.00	0.00	3,351.23
248-443-716.000	EMPLOYEE INSURANCE	664.34	0.00	0.00	4,224.66
248-443-718.000	PENSION	72.64	0.00	0.00	363.25
248-443-742.000	FLOWER PROJECT	13,447.00	17,000.00	17,000.00	17,000.00
248-443-775.000	SUPPLIES - MAINTENANCE	102.75	0.00	0.00	
248-443-803.000	ACCOUNTING SERVICES	2,704.68	12,350.00	12,350.00	9,465.00
248-443-804.000	AUDIT	4,780.51	4,800.00	4,800.00	1,495.00
248-443-809.000	CONTRACTED SERVICES	37,298.25	18,400.00	18,400.00	35,000.00
248-443-809.003	CONTRACTED SERVICES-MOWING	7,573.75	0.00	0.00	10,000.00
248-443-811.000	TAX ROLL PREPARATION	7,888.80	14,894.00	14,894.00	13,778.67
248-443-832.002	MAINTENANCE SERVICE AGREEMENT	60,386.00	150,000.00	150,000.00	154,950.16
248-443-832.004	LIABILITY INSURANCE	17,600.00	24,483.00	24,483.00	18,480.00
248-443-882.000	DECORATIONS AND BANNERS	0.00	500.00	500.00	
248-443-922.000	ELECTRIC	0.00	0.00	0.00	
248-443-923.000	WATER AND SEWER	0.00	100.00	100.00	
248-443-926.000	STREET LIGHTING	31,639.15	35,000.00	35,000.00	20,000.00
248-443-930.001	PARK IMPROVEMENTS	4,577.50	14,000.00	14,000.00	15,000.00
248-443-932.008	COMPUTER SOFTWARE SUPPORT	2,400.00	0.00	0.00	
248-443-960.012	MISC EXPENSE	1,250.00	3,000.00	3,000.00	3,000.00
Total Dept 443 - DDA DISTRICT MAINTENANCE		199,363.46	294,527.00	294,527.00	350,595.24
Dept 728 - ECONOMIC DEVELOPMENT					
248-728-809.008	CONTR. SERVICES - MKT.ANALYSI	0.00	1,000.00	1,000.00	
248-728-882.000	DECORATIONS AND BANNERS	5,668.00	5,000.00	5,000.00	6,000.00
248-728-883.000	PROMOTION & ADVERTISING	890.45	10,000.00	10,000.00	30,000.00
248-728-889.000	COMMUNITY PROGRAM FUNDING	8,300.00	20,500.00	20,500.00	20,500.00
Total Dept 728 - ECONOMIC DEVELOPMENT		14,858.45	36,500.00	36,500.00	56,500.00
Dept 901 - CAPITAL OUTLAY					

04/06/2023

TRIAL BALANCE REPORT FOR CITY OF BELLEVILLE
PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		2022-23		2023-24
		06/30/2022	ORIGINAL	BUDGET	ORIGINAL	AMENDED BUDGET	ORIGINAL BUDGET
248-901-983.000	CAPITAL OUTLAY-MISCELLANEOUS	13,675.00		95,200.00		95,200.00	43,000.00
248-901-983.006	CAPITAL OUT. - MUNIC. PROJECT	305.00		0.00		0.00	50,000.00
248-901-983.011	STREETSCAPE PROJECT	73,726.00		0.00		0.00	
Total Dept 901 - CAPITAL OUTLAY		87,706.00		95,200.00		95,200.00	93,000.00
Dept 906 - BOND DEBT							
248-906-993.001	BOND INTEREST	107,920.00		0.00		0.00	45,000.00
248-906-993.004	PAYING AGENT FEES	750.00		0.00		0.00	
248-906-993.007	BOND INTEREST - 2022 BONDS	51,740.00		0.00		0.00	
248-906-997.000	TRANSFER TO ESCROW FOR BOND REFUNDING	2,240,000.00		0.00		0.00	345,000.00
248-906-997.001	BOND ISSUANCE COSTS	38,260.00		0.00		0.00	
Total Dept 906 - BOND DEBT		2,438,670.00		0.00		0.00	390,000.00
Dept 931 - TRANSFERS OUT							
248-931-992.001	DEBT SERVICE 2010 CAP BONDS	310,000.00		400,046.25		400,046.25	
Total Dept 931 - TRANSFERS OUT		310,000.00		400,046.25		400,046.25	0.00
TOTAL EXPENDITURES		2,789,236.50		520,877.00		520,877.00	935,470.00
Total Fund 248 - DDA OPERATING FUND		412,071.75		315,123.00		315,123.00	(0.00)

City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788
734-697-9323 ♦ Fax 734-697-6837 ♦ www.belleville.mi.us



April 21, 2023

Below please find the City of Belleville Road repair list for 2023:

- Church street 156' single lane from 3rd toward high 35' from sewer repair. Major road. (contractor)
- W. Wabash 47' double lane (not from water or sewer) near alley. Local road. (contractor)
- E. Wabash 66' single lane (from broken water main.)
- Potter 64' single lane near N. Biggs. (Not from water or sewer) Local Road. (contractor)
- Robbe 43' single lane (not from water main) major road. (contractor)
- Charles St. 41' single lane (not from water or sewer.) Major road. (contractor)
- S. Edgemont 33' double lane (not from water or sewer.) (In house) Major Road.
- South Street 61' single lane. (County road) from water main breaks. (contractor)
- Liberty 8 spots total of 111' from sewer and water repairs. Major roads. (either)
- 5th Street 13' from watermain break. (In house)
- Parking lot behind 4th Street Square we are rebuilding failing storm structure's and will pour back in house.
- S. Biggs Started last year ran out of good weather. From water main break. Contractor to have it done in 2 weeks.
- Things to consider going forward. The alley from Wabash to Henry is in terrible shape and needs to be replaced.
- The alley from first to second will need work soon.
- Main and Denton should be redone after bridge work is complete.
- Of course, we all know harbor point roads have failed. Trying to get grants but we may want to consider other funding sources.
- I realize that there may be other spots that need attention but I think this is a good start.

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
MAY 1 2023

DATE	AMOUNT	DESCRIPTION	G. TOTAL
5/1/2023	\$8,719.91	EFT	\$8,719.91
5/1/2023	\$20,818.36	CHECKS	\$20,818.36
GRAND TOTAL			\$ 29,538.27

CHECK REGISTER FOR CITY OF BELLEVILLE
CHECK NUMBERS 6553 - 6578

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Status
Bank CHA2 CHASE NEW ACCOUNT								
04/19/2023	CHA2	6553	2490	WISE TECHNOLOGIES LLC	WISE TECHNOLOGIES LLC	IT SERVICES -OCT 2022	945.00	Open
04/27/2023	CHA2	6554	4465	ACCUSHRED, LLC	ACCUSHRED, LLC	SHREDDING PAPER (PD)	75.00	Open
04/27/2023	CHA2	6555	0817	BELLEVILLE AREA INDEPEN	BELLEVILLE AREA INDEPEN	ADVERTISING & NOTICE OF ADOPTION	84.00	Open
				BELLEVILLE AREA INDEPEN	BELLEVILLE AREA INDEPEN	ADVERTISING & POLICE AUCTION APRI	28.00	Open
				BELLEVILLE AREA INDEPEN	BELLEVILLE AREA INDEPEN	ADVERTISING & COUNCIL MEETINGS MA	196.00	Open
				BELLEVILLE AREA INDEPEN	BELLEVILLE AREA INDEPEN	ADVERTISING & NOTICE OF ADOPTION	101.50	Open
				BELLEVILLE AREA INDEPEN	BELLEVILLE AREA INDEPEN	ADVERTISING & POLICE AUCTION APRI	28.00	Open
							437.50	
04/27/2023	CHA2	6556	4333	BELLEVILLE CENTRAL BUSI	BELLEVILLE CENTRAL BUSI	CBC DUES FOR 2023-24	35.00	Open
04/27/2023	CHA2	6557	0028	BELLEVILLE PRO HARDWARE	BELLEVILLE PRO HARDWARE	CITY HALL MAINT APRIL 2023	26.96	Open
				BELLEVILLE PRO HARDWARE	BELLEVILLE PRO HARDWARE	DDA SUPPLIES APRIL 2023	22.46	Open
							49.42	
04/27/2023	CHA2	6558	0659	BLUE RIBBON CONTRACTING	BLUE RIBBON CONTRACTING	WATER MAIN BREAK (83 N EDGE MONT)	1,940.00	Open
				BLUE RIBBON CONTRACTING	BLUE RIBBON CONTRACTING	WATER MAIN BREAK (328 CHURCH ST)	4,516.00	Open
							6,456.00	
04/27/2023	CHA2	6559	1152	BS & A SOFTWARE	BS & A SOFTWARE	DELINQUENT PERSONAL PROPERTY SYS	284.00	Open
04/27/2023	CHA2	6560	2004	DELANO, JENNIFER	DELANO, JENNIFER	DISPATCH APRIL 2 - APRIL 16 2023	91.00	Open
04/27/2023	CHA2	6561	0076	DTE ENERGY	DTE ENERGY	190 HIGH - 9100 157 2026 1	55.20	Open
				DTE ENERGY	DTE ENERGY	132 HIGH ST - 9100 067 6587 9	58.24	Open
				DTE ENERGY	DTE ENERGY	6 MAIN - 9100 067 6536 6	769.42	Open
							882.86	
04/27/2023	CHA2	6562	1996	FAULL-SCHLUND, KRISTIN	FAULL-SCHLUND, KRISTIN	MILEAGE REIMBURSEMENT - FIRST LI	140.83	Open
04/27/2023	CHA2	6563	4532	HEYGOV	HEYGOV	SERVICE & SUPPORT (CITY HALL)	4,000.00	Open
04/27/2023	CHA2	6564	4075	LONNIE'S AUTO REPAIR	LONNIE'S AUTO REPAIR	#2017 POLICE REPAIRS	307.45	Open
04/27/2023	CHA2	6565	0407	MISSION SQUARE	MISSION SQUARE	4/10/2023-4/23/2023	272.00	Open
04/27/2023	CHA2	6566	2760	MISTER MAT RENTAL SERVI	MISTER MAT RENTAL SERVI	CITY HALL - MAT RENTAL APRIL 202	34.90	Open
04/27/2023	CHA2	6567	4040	MOWBRAY, DENNIS	MOWBRAY, DENNIS	INSPECTION FEES APRIL 2023	480.00	Open
04/27/2023	CHA2	6568	0162	QUILL CORPORATION	QUILL CORPORATION	OFFICE SUPPLIES POLICE DEPT APR	48.08	Open
				QUILL CORPORATION	QUILL CORPORATION	OFFICE SUPPLIES POLICE DEPT APR	98.67	Open
							146.75	
04/27/2023	CHA2	6569	2714	SNIDER ELECTRIC LLC	SNIDER ELECTRIC LLC	CITY HALL - ELECTRICAL REPAIRS	435.00	Open
04/27/2023	CHA2	6570	0711	SUMPTER ACE HARDWARE	SUMPTER ACE HARDWARE	WATER MAINT APRIL 2023	18.87	Open
				SUMPTER ACE HARDWARE	SUMPTER ACE HARDWARE	WATER MAINT APRIL 2023	17.95	Open
				SUMPTER ACE HARDWARE	SUMPTER ACE HARDWARE	WATER MAINT APRIL 2023	24.00	Open
							60.82	
04/27/2023	CHA2	6571	4191	TRI COUNTY WATER & SEWE	TRI COUNTY WATER & SEWE	RUNNING FAUCET REPAIR @ CITY HAL	133.00	Open
04/27/2023	CHA2	6572	3213	VERIZON WIRELESS	VERIZON WIRELESS	COB CELLPHONE BILLS MAR 13 - APR	205.52	Open
04/27/2023	CHA2	6573	4365	VIRTUAL ACADEMY	VIRTUAL ACADEMY	VIRTUAL ACADEMY TRAINING (PD)	500.00	Open
04/27/2023	CHA2	6574	3156	WATT, JOSEPH	WATT, JOSEPH	INSPECTOR APRIL 2023	880.00	Open
04/27/2023	CHA2	6575	0702	WAYNE COUNTY ACCTS RECE	WAYNE COUNTY ACCTS RECE	TRAF SIG ENERGY- 3/23	349.24	Open
04/27/2023	CHA2	6576	3816	WCA ASSESSING	WCA ASSESSING	APPRAISAL SERVICES MAY 2023	2,274.57	Open
04/27/2023	CHA2	6577	2490	WISE TECHNOLOGIES LLC	WISE TECHNOLOGIES LLC	IT SERVICES - FEB 2023	1,102.50	Open
04/27/2023	CHA2	6578	3112	ZARB, BERNARD	ZARB, BERNARD	PLUMBING PERMIT INSPECTION APRIL	240.00	Open

User: TAKISHA

CHECK NUMBERS 6553 - 6578

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User: TAKISHA
DB: Belleville
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Check Date	Bank	Check	Vendor Name	Invoice Vendor	Description	Amount	Status
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CHA2 TOTALS:

Total of 26 Checks:

Less 0 Void Checks:

Total of 26 Disbursements:

20,818.36

0.00

20,818.36

User: TAKISHA

DB: Belleville

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK DATE: FROM 04/27/2023 - 04/27/2023

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Status
Bank CHA2 CHASE NEW ACCOUNT								
04/27/2023	CHA2	294 (E)	2545	COMCAST	COMCAST COMCAST	CITY HALL PHONE BILL APRIL 21, SENIOR TRANSPORTATION - PHONE LI	444.96 103.28 <u>548.24</u>	Open Open
04/27/2023	CHA2	295 (E)	2453	HENNESSEY ENGINEERS INC	HENNESSEY ENGINEERS INC	PROJECT 85140 MS4 PERMITS - GENE HENNESSEY ENGINEERS INC PROJECT 85142 WATER RELIABILITY	227.50 2,678.00 <u>2,905.50</u>	Open Open
04/27/2023	CHA2	296 (E)	0496	PRINCIPAL LIFE	PRINCIPAL LIFE	LIFE INSURANCE - SEPT 2022	2,583.76	Open
04/27/2023	CHA2	297 (E)	3102	WEX BANK	WEX BANK	FUEL BILL - MARCH 7 TO APRIL 6,	2,682.41 <u><u>2,682.41</u></u>	Open
CHA2 TOTALS:								
Total of 4 Checks:							8,719.91	
Less 0 Void Checks:							0.00	
Total of 4 Disbursements:							<u>8,719.91</u>	

**CITY OF BELLEVILLE
RESOLUTION NO. 23-013**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of \$29,538.27 and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
Blue Ribbon Contracting	DPW	\$1,940.00	Repair of Broken Curb Stop
Blue Ribbon Contracting	DPW	\$4,516.00	Repair of Broken Sewer in Road
Hennessey Engineering	DPW	\$2,678.00	Portion of Water Reliability Study
HeyGov!	City	\$4,000.00	HeyGov! Website module

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: May 1, 2023

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *BIVE RIBBON CONTRACTING* Amount: \$ *1940.00*

Purpose: *REPAIR BROCKEN CURB STOP*

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This request is for Council approval prior to purchase:

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This purchase was previously approved by Council:

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This purchase is part of a bid approved by Council:

☐

This purchase was budgeted:

☒

This purchase was for an emergency:

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

Blue Ribbon Contracting, Inc.
38210 W Huron River Dr
Romulus, MI 48174

Invoice

Date 2/2/2023
Invoice # 12702
Job # 23-651

Bill To

City of Belleville
6 Main Street
Belleville, MI 48111

P.O. # Verbal RR

Ship Date 2/2/2023

Terms

Due Date 2/2/2023

Item	Description	Reference	Qty	Price	Amount
	83 North Edgemont Street Inspect & repair water service stop box 2/28/2023 - Thursday				
Miscellaneous	Mobilize	Lump Sum	1	450.00	450.00
Miscellaneous	Laborer	Hours	4	75.00	300.00
Miscellaneous	Operator	Hours	4	90.00	360.00
Miscellaneous	Cat 303.5 Excavator	Hours	4	85.00	340.00
Miscellaneous	Service Truck & Misc. Tools	Hours	4	35.00	140.00
Miscellaneous	Supervision	Hours	2	100.00	200.00
Miscellaneous	Stop Box Parts	Lump Sum	1	150.00	150.00

Office
Matthew Treder
e-mail: mtreder@brcontracting.net

734-955-2200
734-955-2200
734-955-2210 fax

Total	\$1,940.00
Payments/Credits	\$0.00
Balance Due	\$1,940.00

R. R. WATER

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *BLUE RIBBON CONTRACTING* Amount: \$ *4516.00*

Purpose: *REPAIR BROKEN SEWER IN ROAD*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency: *SEWER LINE BROKE IN ROAD*



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

Blue Ribbon Contracting, Inc.
38210 W Huron River Dr
Romulus, MI 48174

Invoice

Date 2/9/2023
Invoice # 12717
Job # 23-651

Bill To

City of Belleville
6 Main Street
Belleville, MI 48111

P.O. # Verbal RR

Ship Date 2/28/2023

Terms

Due Date 2/28/2023

Item	Description	Reference	Qty	Price	Amount
	328 Church Street				
	Replace Sanitary Line from Curb to Main Riser				
	2/7/2023 - Tuesday				
Miscellaneous	Mobilize	Lump Sum	1	450.00	450.00
Miscellaneous	Laborer	Hours	8	75.00	600.00
Miscellaneous	Operator	Hours	8	90.00	720.00
Miscellaneous	Cat 308 Excavator	Hours	8	105.00	840.00
Miscellaneous	Service Truck & Misc. Tools	Hours	4	35.00	140.00
Miscellaneous	Supervision	Hours	2	100.00	200.00
Miscellaneous	Pipe, Fitting, Fernco & Misc. Parts	Lump Sum	1	150.00	150.00
Miscellaneous	Dump Truck & Driver	Hours	8	125.00	1,000.00
Miscellaneous	Dirt Out	Yards	12	12.00	144.00
Miscellaneous	Sand In	Yards	8	20.00	160.00
Miscellaneous	21AA Gravel In	Yards	4	28.00	112.00

Office
Matthew Treder
e-mail: mtreder@brcontracting.net

734-955-2200
734-955-2200
734-955-2210 fax

Total	\$4,516.00
Payments/Credits	\$0.00
Balance Due	\$4,516.00

R. R. WATER

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *HENNESSEY ENG.* Amount: *\$ 2670.00*

Purpose: *PART OF WATER RELIABILITY STUDY*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

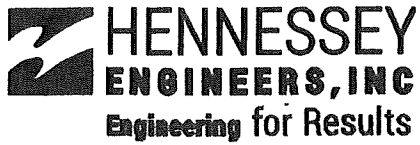


☐

This purchase was based on competitive price quotes:

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This purchase is not based on competitive quotes because:



13500 Reek Road
Southgate, MI 48195
O : 734.759.1600
F : 734.282.6566
www.hengineers.com

City of Belleville
6 Main Street
Attn: Rick Rutherford
dps.belleville.mi.us
Belleville, MI 48111

Invoice number 163098
Date 03/30/2023

Project 85142 Water Reliability Study - Belleville

Through March 30, 2023

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
Background Information/Final Report/Modeling/Water Cad	0.00	0.00	2,678.00	2,678.00
Total	0.00	0.00	2,678.00	2,678.00

entered on 4/25
for 4/26
delivery

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: HeyGov!

Amount: \$4,000.00

Purpose: HeyGov! Website module

PART 1

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This request is for Council approval prior to purchase:

This purchase was previously approved by Council: Council Action on 4/3/2023

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

PART 2

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

Invoice



Invoice number D57BA54E-0001

Date of issue April 24, 2023

Date due May 24, 2023

HeyGov

3818 Bay Shore Dr
Sturgeon Bay, Wisconsin 54235
United States
+1 888-439-4681
support@heygov.com

Bill to

City of Belleville
accountclerk@bellevilleonthelake.com

\$4,000.00 due May 24, 2023

[Pay online](#)

Description	Qty	Unit price	Amount
HeyGov Service & Support Apr 24, 2023 – Apr 24, 2024	1	\$4,000.00	\$4,000.00
Setup Fee Apr 24, 2023 – Apr 24, 2024	1	\$5,000.00	\$5,000.00
Subtotal			\$9,000.00
Free setup (100% off)			-\$5,000.00
Total			\$4,000.00
Amount due			\$4,000.00

Pay with ACH or wire transfer

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.
Routing number 121000248
Account number 40630136065920223
SWIFT code WFBUS6S

*entered on
4/25 for 4/20
delivery*