

City of Belleville
Downtown Development Authority
Meeting Minutes
Wednesday, June 15, 2022 (Belleville City Hall)

The Regular Meeting of the Belleville DDA was called to order at 6:00 pm by Chair Alicia McGovern.

1) PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

2) ROLL CALL:

Denise Baker	Present	Kelly McWilliams	Present
Jim Chudzinski	Absent	Sabrina Richardson-Williams - Treasurer	Present
Mayor Kerreen Conley	Present	Jennifer Winter	Present
Valerie Kelley-Bonner	Absent		
Alicia McGovern - Chair	Present		

3) CITIZEN COMMENTS, AGENDA ITEMS

There were no citizen comments.

4) APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Sabrina Richardson-Williams. Second by Kelly McWilliams.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

5) APPROVAL OF MAY 18, 2022 REGULAR MEETING MINUTES

Motion to approve the meeting minutes by Mayor Conley. Second by Sabrina Richardson-Williams.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

6) GENERAL BUSINESS

A. 2022-23 DDA BUDGET:

Deputy City Manager McLean discussed preparation of a Request for Proposals for Marketing/Economic Development for the Belleville DDA. McLean also discussed the potential for getting involved in the MEDC Redevelopment Ready Communities Program.

Ken Voigt clarified that Belleville City Council had taken action to become involved in the RRC program just prior to the start of the COVID-19 Pandemic.

7) DIRECTOR'S REPORT

Deputy City Manager McLean discussed several activities in the DDA District. The floating dock has been installed at Horizon Park. The Michigan Downtown Association provided its quarterly legislative update.

8) TREASURER'S REPORT AND ACCOUNTS PAYABLE

Sabrina Richardson-Williams presented the payables report and asked the Board to approve payables in the amount of \$2,834.55.

Motion to approve the payables by Kelly McWilliams. Second by Denise Baker.

Roll Call vote: 6 Ayes, 0 Nays. MOTION CARRIED.

9) CHAIR AND BOARD MEMBER COMMENTS

McGovern: Thanked audience members for attending and participating in the meeting.

Winter: Excited for summer.

Baker: Inquired about quarterly invoicing for maintenance agreement services by the accountant.

McWilliams: Commented on vegetation near the gazebo at Victory Park.

Conley: Stated she was pleased with the landscape maintenance work performed by Pioneer. She also shared positive feedback from the accountant regarding the budget preparation timeline. She also offered a thank you to Steve Jones for his efforts.

10) CITIZEN COMMENTS

Brian Kosakowski expressed concerns about road conditions near Victoria Commons.

Therese Antonelli invited everyone to attend Lakefest.

Ken Voigt reminded everyone that Music Lakeside begins on June 23 at 7:30PM.

Victoria Commons HOA President commented on street sweeping and how DPW repaired catch basins recently.

City Manager/Chief Robinson clarified that tax revenue from Victoria Commons goes primarily to the DDA. He also thanked Mayor Conley for financing the Lakefest billboard on I-94.

11) ADJOURNMENT

Motion to adjourn at 6:49 pm made by Sabrina Richardson-Williams. Second by Alicia McGovern.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

Respectfully submitted,

Timothy McLean
Deputy City Manager/DDA Director
Downtown Development Authority