

**CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING
AGENDA
Monday, June 20, 2022 - 7:30 pm
VIA ZOOM TELECONFERENCE**

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those attending in-person should be advised, current Covid-19 protocol for City Hall requires all attendees to complete a simple Covid-19 health screening form. All persons who have not been vaccinated for Covid -19 are required to wear a mask while in City Hall. This meeting is also available via Zoom, information listed below.

Join Zoom Meeting

<https://us02web.zoom.us/j/86113149527?pwd=R3hNcStoejJYOEIiWWw3QWVMcGMrUT09>

Meeting ID: 861 1314 9527

Passcode: 042144

One tap mobile

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- 1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
 - A. Recognition of Juneteenth
- 2. ROLL CALL**
- 3. PRESENTATIONS & CITIZENS COMMENTS**
 - A. Presentations
 - None
 - B. Council Follow Up List
 - C. Citizens Comments on Non-Agenda Items
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - A. June 6, 2022 Special Meeting of the City Council
 - B. June 6, 2022 Regular Meeting of the City Council
- 6. PUBLIC HEARING**

- 7. INTRODUCTION OF ORDINANCES**
- 8. GENERAL BUSINESS DISCUSSION**
 - A. Budget Amendments
 - B. Resolution #22-045 - City Wide Yard Sale 2022
- 9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**
- 10. CITY MANAGER COMMENTS**
- 11. CITY COUNCIL MEMBER COMMENTS**
- 12. MAYOR'S COMMENTS**
- 13. CITIZENS COMMENTS**
- 14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**
- 15. ADJOURNMENT**

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1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

A. Recognition of Juneteenth

2. ROLL CALL

3. PRESENTATIONS & CITIZENS COMMENTS

A. Presentations

- None

B. Council Follow Up List

C. Citizens Comments on Non-Agenda Items

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

A. June 6, 2022 Special Meeting of the City Council

B. June 6, 2022 Regular Meeting of the City Council

6. PUBLIC HEARING

7. INTRODUCTION OF ORDINANCES
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CITY OF BELLEVILLE
SPECIAL CITY COUNCIL MEETING MINUTES
Monday, June 6, 2022 - 6:00 pm

The special meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM. Those attending in-person were required to complete a Covid-19 health screening form. All persons who had not been vaccinated for Covid-19 were required to wear a mask while in City Hall.

The special meeting of the Belleville City Council was called to order by Mayor Conley at 6:00 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Henry	Present
Council Member Jones	Present
Council Member Bates	Arrived at 6:02 p.m.
Mayor Pro-Tem Voigt	Present
Mayor Conley	Present

3. GENERAL BUSINESS DISCUSSION

A) FY 2022-23 Budget

1. City Manager Robinson, and Kelly Howey, Plante Moran Finance Specialist, presented City Council with the updated overview of the proposed FY 2022-23 budget.

B) Scheduling of Public Hearing for Budget Approval

1. A Public Hearing will be held on Tuesday, June 28, 2022 at 6 p.m. to approve the FY 2022-23 budget.

4. ADJOURNMENT

MOTION: Motion by Bates, supported by Jones to adjourn at 6:49 p.m.
No objections were noted.

Motion Carried.

Briana Hootman, City Clerk

Approved:

Posted:

Published:

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, June 6, 2022 - 7:30 pm
VIA ZOOM TELECONFERENCE

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Henry	Present
Council Member Jones	Present
Council Member Bates	Present
Mayor Pro-Tem Voigt	Present
Mayor Conley	Present

3. APPOINTMENTS, PRESENTATIONS & CITIZENS COMMENTS

A. Presentations

1) None

B. Council Follow Up List

1) No comments

C. Citizen Comments on Non-Agenda Items

1) John Juriga

a) Stated that he is impressed by the clean-up and improvements at the DPW yard.

2) Tom Fielder

a) Stated that the Memorial Day Service was great, and thanked Mayor Pro-Tem Voigt for placing the wreath at the memorial.

b) Noted that the Belleville High School Naval Jr. ROTC program was rated the best in the Midwest.

3) Mike Renaud

a) Inquired about the status of the demolition of the building attached to City Hall.

4) Sincere Harris

a) Inquired about purchasing a piece of city property located on High St.

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Voigt to approve the agenda as presented, with the addition of item F, regarding obtaining legal counsel from Foster & Swift.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

5. APPROVAL OF MINUTES

A. May 16, 2022, Regular Meeting of the City Council

MOTION: Motion by Jones, supported by Voigt to approve the Minutes of the Regular City Council Meeting held on Monday, May 16, 2022.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

6. PUBLIC HEARINGS

A. None

7. INTRODUCTION OF ORDINANCES

A. None

8. GENERAL BUSINESS DISCUSSION

A) Review of Horizon Park Goats

1. Mayor Pro-Tem Voigt asked the city to consider allowing Randy Brown Landscape Inc. to bring goats in once again to clear vegetation along the lake shore at Horizon Park, in reference to the current contract between the landscaping company and the City of Belleville.

B) Revitalization of Pump House by the Belleville Yacht Club

MOTION: Motion by Voigt, supported by Henry to accept the Belleville Yacht Club's offer to revitalize the pump house located on N. Liberty.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

C) Budget Public Hearing Date Selection

MOTION: Motion by Jones, supported by Henry to set the 2022-23 FY Budget Public Hearing for Tuesday, June 28, 2022 at 6 p.m.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

1. Millage Rate
 - a. Discussion of the millage rate for 2022.
2. Public Safety Special Assessment Rate

MOTION: Motion by Jones, supported by Bates to approve a proposed special assessment rate increase of 2 mills for public safety.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

D) Resolution # 22-043 – Approval of Millage Rate for 2022

MOTION: Motion by Jones, supported by Voigt to establish the 2022 tax millage rate of 15.9353, incorporating the Headlee rollback, as provided by Wayne County.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

E) Summer Youth Employment Program Funding Approval

MOTION: Motion by Bates, supported by Jones to accept a grant of \$40,000 from the Wayne County Mental Health Department for the purpose of hiring youth employees for the Summer Youth Employment Program.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye

Mayor Pro-Tem Voigt	Aye
Mayor Conley	Aye

Motion Carried.

F) Legal Counsel from Foster Swift Collins and Smith P.C.

MOTION: Motion by Bates, supported by Henry to hire Foster Swift Collins and Smith P.C. as legal counsel to provide expertise regarding the city's marijuana ordinance.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

MOTION: Motion by Jones, supported by Voigt to approve **Resolution #22-044** authorizing Accounts Payable and Departmental Expenditures as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Henry	Aye
	Council Member Jones	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- City Manager Robinson stated that Robbie DeYoung from the Belleville Fire Department was able to locate, apply for, and awarded a grant through Beaumont Wayne to obtain three Automated External Defibrillators (AEDs) for the Police Department to be used in the patrol vehicles.
- Mentioned that the city is working with the Downtown Development Authority to replace a broken piece of plexiglass on one of the tube slides at Victory Park.
- Noted that the Department of Public Works' downtown revitalization crew members have passed their physical exams and have completed orientation.
- Stated that the floating docks at Horizon Park were placed in the water today.
- Noted that ordinance enforcement within the city is going to be stepping up.
- Mentioned that an individual from the 34th District Court Work Program trimmed overgrown brush in the alleyway running from 3rd street to 4th street.

11. CITY COUNCIL MEMBER COMMENTS

- Council Member Bates
 - Thanked everyone that was present at the meeting.
 - Thanked the Belleville Yacht Club for their efforts to help revitalize the city.
 - Stated she is glad that the Summer Youth Program is back.
 - Wished everyone a happy Father's Day.
- Council Member Henry
 - No Comments
- Council Member Jones
 - Noted that the Van Buren Public Schools will commence summer vacation this week, with the students having a half day on Thursday and Friday.
 - Mentioned that two of the three lights on the "Welcome to Belleville" sign are out.
 - Inquired if the road patching on Church St. would be repaired.
- Mayor Pro-Tem Voigt
 - Thanked the Rotary Club for their continued work on the gazebo in Victory Park.
 - Stated that the Veteran's Day Ceremony at the Veteran's Memorial went well.

12. MAYOR'S COMMENTS

- Mayor Conley congratulated the Belleville High School Class of 2022 graduates, and said that the graduation ceremony was very nice.
- Mentioned that there will be a fundraiser on Friday at the Belleville Yacht Club for local resident, Harper Mathis, who has Neuroblastoma. Admission is \$20.

13. CITIZENS COMMENTS

- Brian Loranger
 - Mentioned that the Belleville High School girls' soccer team won districts.
- John Juriga
 - Noted that the stop sign in the crosswalk between Egan's and the Belleville Area Museum needs to be replaced.
- Mike Renaud
 - Thanked the city for a quick response regarding grass cutting and weed removal.
- Tom Fielder
 - Stated that he attended a meeting regarding the Belleville Area Museum's recent survey, and inquired as to whether any meetings for the tri-community have been scheduled.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- Public Comment on Sanitation Fees
- Resolution for National Police Week
- Resolution for Public Service week
- Bora Dora District

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Jones to adjourn at 8:58 p.m.
No objections were noted.

Motion Carried.

Briana Hootman / City Clerk

Approved:

Posted:

Published:



Finance Office

Memorandum

To: Belleville City Council
From: Kelly S. Howey, CPA, Contracted Finance Director
Date: June 15, 2022
Re: Budget Amendments FY 21-22

Please see the attached budget amendments for the fiscal year ending June 30, 2022. The proposed amendments are as follows:

- General Fund – The General Fund was originally budgeted as breakeven (revenues over expenditures of \$157). After the proposed amendments, the budget is still breakeven. The most significant General Fund amendments relate to the following:
 1. The total ARPA grant was originally budgeted in the fiscal year ending June 30, 2022. Only half was received to date and recognized as revenue in the year ending June 30, 2022. The other half is recognized as revenue in the year ending June 30, 2023 budget. Both the revenue and transfer out – capital purchase fund were reduced by \$234,210, which has zero effect on budgeted revenues over expenditures for the year ending June 30, 2022.
 2. The City received a grant for \$40,000 for the summer youth employment program. The estimate of \$11,000 that will be spent prior to June 30, 2022 is recognized as both revenue and expenditures and has zero effect on budgeted revenues over expenditures for the year ending June 30, 2022.
 3. With the new position of Deputy Administrator / DDA Director and the split position of City Manager / Police Chief, budgeted salaries and benefits were reallocated between various funds and departments within the City. Those reallocations are reflected in the amendments for the year ending June 30, 2022.
 4. In the Cemetery Fund, the actual revenues over expenditures are less than originally budgeted. An additional contribution from the General Fund of

\$19,000 is required to prevent the Cemetery Fund from being in a deficit at June 30, 2022.

5. As discussed by council, after the attached proposed amendments, the remaining net revenue over expenditures for the fiscal year ending June 30, 2022 was budgeted as a contribution to the unfunded pension and / or OPEB liability.

- Cemetery Fund – The actual revenues over expenditures are less than originally budgeted. An additional contribution from the General Fund is required to prevent the Cemetery Fund from being in a deficit.
- Capital Purchase Fund - The total ARPA grant was originally budgeted in the fiscal year ending June 30, 2022. Only half was received to date in the year ending June 30, 2022. The other half is recognized as revenue in the year ending June 30, 2023 budget. The transfer from General Fund was reduced by \$234,210.
- Building Department Fund – Actual revenues were less than originally budgeted and actual expenditures were less than originally budgeted.
- DDA Operating Fund – Budget is amended to agree to DDA adopted budget.

If you have any questions on the amendments, please forward those to me through the City Manager. Thank you.

GENERAL FUND

Budgeted Revenue over Expenditures

\$ 157

REVENUE:

Federal Grant Revenue
Summer Youth Employment Program
Application Fees - Marijuana

(234,210) ARPA Revenue was originally budgeted to all be received in 2022. Half was received in 2022. Half in 2023. See offset to transfer to capital purchase fund below.
11,000 See offset below
90,000 Actual revenue greater than original budget

Total

(133,210)

EXPENDITURES:

General Government
Municipal Building
Summer Youth Employment Program
Police Department - Insurance
Outside Services - Insurance
Outside Services - Legal Services
Elections - Postage, computer support, fees
Fire Department - equipment, uniforms, training
Clerk - salaries and benefits
City Manager - salaries and benefits
Department of Public Services - salaries and benefits
DDA - District Maintenance - salaries and benefits
Street Lighting
Senior Transportation
Parks
Contribution to unfunded pension or OPEB
Transfer Out - Capital Purchase Fund
Transfer Out - Capital Purchase Fund
Transfer Out - Cemetery Fund

6,000 Expenditures greater than original budget
5,000 Expenditures greater than original budget
11,000 See offset above
13,000 Reallocation - nets to zero
(13,000) Reallocation - nets to zero
(8,000) Expenditures less than original budget
(4,000) Expenditures less than original budget
4,000 Expenditures greater than original budget
(11,000) Reallocation between departments and funds
(22,000) Reallocation between departments and funds
21,000 Reallocation between departments and funds
(40,000) Reallocation between departments and funds
8,900 Expenditures greater than original budget
(1,500) Expenditures less than original budget
3,700 Expenditures greater than original budget
59,057 General fund net revenue greater than expenditures contributed to unfunded pension and / or OPEB liability
(234,210) ARPA Revenue was originally budgeted to all be received in 2022. Half was received in 2022. Half in 2023. See offset to federal grant revenue above.
50,000 Marijuana agreement allocation
19,000 Cemetery profit was less than original budget requiring additional support from general fund.

Total

(133,053)

Amended Budgeted Revenue over Expenditures

\$ -

Cemetery Fund

Budgeted Revenue over Expenditures

\$ (31,768)

REVENUE:

Transfer In - General Fund

19,000 Cemetery profit was less than original budget requiring additional support from general fund.

EXPENDITURES:

Operations

3,000

Amended Budgeted Revenue over Expenditures

\$ (15,768)

Capital Purchase Fund

Budgeted Revenue over Expenditures	310,600	
REVENUE:		
Transfer From General fund	(234,210)	ARPA Revenue was originally budgeted to all be received in 2022. Half was received in 2022. Half in 2023.
EXPENDITURES:		
Capital Outlay	(68,000)	Expenditures less than original budget
Amended Budgeted Revenue over Expenditures	144,390	
<u>Building Department Fund</u>		
Budgeted Revenue over Expenditures	\$ (34,646)	
REVENUE:		
Building Permits	(1,355)	Revenue less than original budget
EXPENDITURES:		
Salaries and benefits	(15,000)	Expenditures less than original budget
Inspector Fees	(3,000)	Expenditures less than original budget
Total	(18,000)	
Amended Budgeted Revenue over Expenditures	\$ (18,001)	
<u>DDA Operating Fund</u>		
Budgeted Revenue over Expenditures	\$ -	
REVENUE:	(18,445)	
EXPENDITURES:		
DDA Administration	(1,000)	
DDA District Maintenance	(6,025)	
Economic Development	(8,500)	
Capital Outlay	(14,682)	
Bond Interest	(500)	
Total	(30,707)	
Amended Budgeted Revenue over Expenditures	\$ 12,262	

**CITY OF BELLEVILLE
RESOLUTION NO. 22-045**

**RESOLUTION TO APPROVE CITY WIDE
YARD SALE DATES FOR 2022**

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves the dates of September 10th and 11th, 2022 to conduct the annual city-wide yard sale event.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

BRIANA HOOTMAN
City Clerk/Treasurer

KERREEN CONLEY
Mayor

Agenda Date: June 20, 2022

ACCOUNTS PAYABLE EXPENDITURES

COUNCIL MEETING ON

JUNE 20 2022

DATE	AMOUNT	DESCRIPTION	G. TOTAL
6/20/2022	\$37,639.45	EFT	\$37,639.45
6/20/2022	\$60,158.77	CHECKS	\$60,158.77
GRAND TOTAL			\$ 97,798.22

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CHECK NUMBERS 191 - 194

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Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Status
Bank CHA2 CHASE NEW ACCOUNT								
06/16/2022	CHA2	191 (E)	2545	COMCAST	COMCAST COMCAST	SENIOR TRANSPORTATION - PHONE LI CITY HALL PHONE BILL (MAY 21, 2	98.52 437.97	Open Open
							<u>536.49</u>	
06/16/2022	CHA2	192 (E)	0133	MICHIGAN MUNICIPAL LEAG	MICHIGAN MUNICIPAL LEAG	MEMBERSHIP RENEWAL - 07.01.22 TO	4,265.00	Open
06/16/2022	CHA2	193 (E)	0147	MUNICIPAL EMPLOYEES RET	MUNICIPAL EMPLOYEES RET	CONTRIBUTIONS FOR MAY 2022	32,415.77	Open
06/16/2022	CHA2	194 (E)	4303	TELNET WORLDWIDE	TELNET WORLDWIDE	TELEPHONE SERVICES	422.19	Open
CHA2 TOTALS:								
Total of 4 Checks:								37,639.45
Less 0 Void Checks:								0.00
Total of 4 Disbursements:								<u>37,639.45</u>

[illegible]

CHECK REGISTER FOR CITY OF BELLEVILLE
CHECK NUMBERS 5760 - 5796

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Status
06/16/2022	CHA2	5782	4089	HYDROCORP	HYDROCORP	MAY 2022 CROSS CONNECTION	400.00	Open
06/16/2022	CHA2	5783	0407	ICMA RETIREMENT CORPORA	ICMA RETIREMENT CORPORA ICMA RETIREMENT CORPORA	RETIREMENT 5/23/2021 - 6/5/2022 RETIREMENT 12/1/2021 - 6/3/2022	272.00 525.32	Open Open
							797.32	
06/16/2022	CHA2	5784	REFUND TAX	K & K REAL ESTATE HOLDI	K & K REAL ESTATE HOLDI	2021 Sum Tax Refund 31 084 03 01	1,000.00	Open
06/16/2022	CHA2	5785	4075	LONNIE'S AUTO REPAIR	LONNIE'S AUTO REPAIR	#2017 POLICE REPAIRS	155.53	Open
06/16/2022	CHA2	5786	2760	MISTER MAT RENTAL SERVI	MISTER MAT RENTAL SERVI	CITY HALL - MAT RENTAL JUNE 2022	34.90	Open
06/16/2022	CHA2	5787	0154	OSBORNE CONCRETE COMPAN	OSBORNE CONCRETE COMPAN	CEMETERY - SUPPLIES/MAINTENANCE	712.00	Open
06/16/2022	CHA2	5788	2642	PRIORITY ONE EMERGENCY	PRIORITY ONE EMERGENCY	FIRE DEPT UNIFORM	231.98	Open
06/16/2022	CHA2	5789	4424	QUADIENT FINANCE USA, I	QUADIENT FINANCE USA, I	POSTAGE (JUNE 2022)	1,560.45	Open
06/16/2022	CHA2	5790	0162	QUILL CORPORATION	QUILL CORPORATION	OFFICE SUPPLIES POLICE DEPT FEB	15.36	Open
06/16/2022	CHA2	5791	4503	RADIOTRONICS, INC	RADIOTRONICS, INC	PROGRAMMING FOR COB MOBILE & POR	1,278.45	Open
06/16/2022	CHA2	5792	REFUND BLD	RANDAZZO MECHANICAL HTG	RANDAZZO MECHANICAL HTG	BD Payment Refund	54.00	Open
							54.00	Open
							108.00	
06/16/2022	CHA2	5793	3215	REPUBLIC SERVICES #241	REPUBLIC SERVICES #241	TRASH PICKUP DPW/2 WASTE CONTAIN MAY 2022 TRASH PICKUP	1,598.02 16,784.10	Open Open
							18,382.12	
06/16/2022	CHA2	5794	0711	SUMPTER ACE HARDWARE	SUMPTER ACE HARDWARE SUMPTER ACE HARDWARE	DDA - SUPPLIES/MAINTENANCE MARCH PD - SUPPLIES/MAINTENANCE JUNE 2	35.58 10.79	Open Open
							46.37	
06/16/2022	CHA2	5795	4240	TNT TREE SERVICE INC	TNT TREE SERVICE INC	TREE REMOVAL - 56 POTTER	850.00	Open
06/16/2022	CHA2	5796	4361	WELLS FARGO FINANCIAL S	WELLS FARGO FINANCIAL S	BILLING PERIOD 5/20/22 TO 6/19/2	122.90	Open
CHA2 TOTALS:								
Total of 37 Checks:							60,158.77	
Less 0 Void Checks:							0.00	
Total of 37 Disbursements:							60,158.77	

**CITY OF BELLEVILLE
RESOLUTION NO. 22-046**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of \$97,798.22 and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
A Design Line	Various	\$520.55	T-Shirts for Summer Youth Workers
B&R Janitorial	DPW	\$698.58	Parks, Bathroom, & DDA Supplies
Blue Ribbon Contracting	DPW	\$4399.00	Water Leak Repair on High St.
Osborne Concrete	DPW	\$712.00	Headstone Foundations
TNT Tree Service	DPW	\$850.00	Cutting of Dead Tree Near Roadway

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 20, 2022

City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor A Design Line Amount \$520.55

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☐ This purchase was specifically budgeted: per budget page _____
- ☐ This purchase was for an emergency (explain below or attach explanation).

XX - T-shirts for youth workers – Reimbursed with Wayne County Mental Health Grant

PART 2

This purchase was based on the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____



A Design Line

10669 Belleville Rd.
Belleville, MI 48111
7346973545
angie@adesignline.com

Invoice

Date	Invoice #
6/10/2022	33602

Bill To	Ship To
Belleville Police. City of Belleville - City Manager Summer Youth Employment Program David Robinson	

P.O. No.	

Item	Description	Color	Size	Qty	Rate	Amount
5250	Hanes 6.1 oz Cotton Tagless T-shirt	Orange	M	8	13.13	105.04
5250	Hanes 6.1 oz Cotton Tagless T-shirt	Orange	L	17	13.13	223.21
5250	Hanes 6.1 oz Cotton Tagless T-shirt	Orange	XL	7	13.13	91.91
5250	Hanes 6.1 oz Cotton Tagless T-shirt	Orange	2XL	3	15.13	45.39
SP	Screen printing - 50pcs 1 color Left Chest Belleville circle emblem Navy Blue					0.00
SP1	1 color Full Back Belleville Excellence Navy Blue Imprint - 2 screens			2	15.00	30.00
DS	1 color front 1 color back Design/logo charge			1	25.00	25.00

Thank you for your business!

V	DO	PO

EM

PROD

TY

Subtotal	\$520.55
Sales Tax (6.0%)	\$0.00
Total	\$520.55
Payments/Credits	\$0.00
Balance Due	\$520.55

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *B+R JANITORIA* Amount: *\$ 698.58*

Purpose: *PARKS, BATHROOM, D.DA SUPPLIES*



☐
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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

**B&R JANITORIAL
SUPPLY COMPANY**

5050 N NEWBURGH ROAD
WESTLAND, MI 48185

PH (734)722-0432 FAX (734)722-7744

WWW.BANDR.JAN.COM

Remit To:	Invoice	194291	Date	27-Apr-2022
B & R Janitorial Supply Co.	PO Number	RICK		
PO BOX 85919	Order Date	25-Apr-2022		
Tax I.D. 38-2883528	Ship Date	27-Apr-2022		
Westland, MI 48185	Terms	1% 10 NET 30		
(734)722-0432 Fax(734)722-7744	Due Date	27-May-2022		
	Carrier	OUR TRUCK		

Bill To:	Ship To:
CITY OF BELLEVILLE DPS 6 MAIN STREET BELLEVILLE MI 48111	CITY OF BELLEVILLE DPS 6 MAIN STREET BELLEVILLE MI 48111

Description	Product	Size	Ordered	Shipped	B/O	Price	Amount
**** Entered By Rick ****	10000050	SALES	0	0	0	0.00	\$0.00
TP 2PLY 96RLS/500SHTS G500	21002200	CASE	2	2	0	66.79	\$133.58
96 ROLLS 500 SHEETS							
55G 3858 1.5 MIL BLACK R-60XH	21004500	CASE	10	10	0	42.77	\$427.70
Heavy Duty Liners 100 Per Case							
GLOVE LATEX EXAM XLARGE PF	GLX350XL	BOX	10	10	0	13.73	\$137.30
FUEL SURCHARGE	10000090	SALES	1	1	0	0.00	\$0.00
Merch Total							\$698.58
Taxable Sales							\$0.00
0.00% Sales Tax							\$0.00
Ship/Handling							\$0.00
Ppd Deposit							\$0.00
Total Due							\$698.58

Please include invoice number on check.

We appreciate your Business!
Keep Receipt. No Returns After 30 Days.

Salesman RICK
Cust Acct BELLE140

Rick D.D.A MAINT.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *BLUE RIBBON*

Amount: \$ *4399,-*

Purpose:

☐

This request is for Council approval prior to purchase:

☐

This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☐

This purchase was budgeted:

☒

This purchase was for an emergency: *WATER LEAK ON High ST.*

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

Blue Ribbon Contracting, Inc.
38210 W Huron River Dr
Romulus, MI 48174

Invoice

Date 6/9/2022
Invoice # 12248
Job # 22-587

Bill To

City of Belleville
6 Main Street
Belleville, MI 48111

P.O. # Verbal RR
Terms Due on receipt

Ship Date 6/9/2022
Due Date 6/9/2022

Item	Description	Reference	Qty	Price	Amount
	High Street - Water Service Leak Repair 6/3/2022 - Friday				
Miscellaneous	Mobilize	Lump Sum	1	450.00	450.00
Miscellaneous	Superintendent	Hours	0	95.00	0.00
Miscellaneous	Laborer	Hours	14	75.00	1,050.00
Miscellaneous	Operator	Hours	7	90.00	630.00
Miscellaneous	Cat 420 Backhoe	Hours	7	95.00	665.00
Miscellaneous	Hydraulic Hammer	Hours	1	50.00	50.00
Miscellaneous	Plate Compactor	Days	1	74.00	74.00
Miscellaneous	Dump Truck & Driver	Hours	7	100.00	700.00
Miscellaneous	Asphalt Dump	Truck Yards	5	15.00	75.00
Miscellaneous	Dump Dirt	Truck Yards	10	12.00	120.00
Miscellaneous	Class II Sand	Cubic Yards	10	20.00	200.00
Miscellaneous	21AA Stone	Cubic Yards	5	28.00	140.00
Miscellaneous	Service Truck	Hours	7	35.00	245.00

Office
Matthew Treder
e-mail: mtreder@brcontracting.net

734-955-2200
734-955-2200
734-955-2210 fax

Total	\$4,399.00
Payments/Credits	\$0.00
Balance Due	\$4,399.00

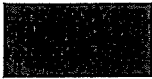
Blue Ribbon Contracting WATER

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *OSBORNE CONCRETE* Amount: \$ *712.00*

Purpose: *HEADSTONE FOUNDATIONS*

☐

This request is for Council approval prior to purchase:

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This purchase was previously approved by Council:

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This purchase is part of a bid approved by Council:

☒

This purchase was budgeted: *FEES PAID FOR FOOTINGS*

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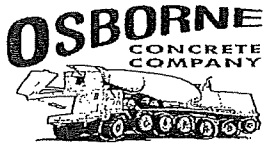
This purchase was for an emergency:

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This purchase was based on competitive price quotes:

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This purchase is not based on competitive quotes because:



OSBORNE CONCRETE CO
37500 NORTHLINE RD
ROMULUS MI 48174
Phone: 734-941-3008

Fax: 734-941-1666

INVOICE 470879

Invoice Date 06/08/2022

Bill To: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

Delivery: CITY OF BELLEVILLE
DENTON RD CEMETERY
MI

Customer	PO Number	Job	Terms	Due Date
BEL001		000005	NET30	07/08/2022
Ticket	Description	Units	Rate	Extended
356330	5 BAG REGULAR MIX	4.0	148.00	592.00
356330	CARTAGE	1.0	90.00	90.00
356330	FUEL SURCHARGE	1.0	30.00	30.00
Subtotal				\$712.00
Sales Tax				\$0.00
Invoice Total				\$712.00

Rt Rd CEMETARY

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *TNT TREE SERVICE* Amount: \$ *850. -*

Purpose: *CUT DEAD TREE NEAR ROADWAY*

☐

This request is for Council approval prior to purchase:

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This purchase was previously approved by Council:

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This purchase is part of a bid approved by Council:

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This purchase was budgeted:

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This purchase was for an emergency:

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

TREE SERVICE INC.

19836 SAVAGE RD
BELLEVILLE, MI. 48111
734-753-5800 Fax # 734-753-5808
TNTPROTREESERV1@YAHOO.COM
WWW.INTREE.COM

INVOICE

460036
June 9, 2022

BILL TO:

City of Belleville
6 Main St.
Belleville, MI, 48111

WORK PERFORMED AT:

56 Potter
Belleville, MI. 48111

Description of Work #460036	AMOUNT
Removed half dead Ash Tree at location listed above	700.00
Hauled all wood & debris away, cut low as possible	150.00
Ground stump	
All Tree work completed on: 06/08/22	
We Take all Major Credit Cards	
TOTAL DUE:	\$850.00

- Make all checks payable to T-N-T TREE SERVICE INC.
- Payments are due in full upon completion of work specified
- There will be a service charge on accounts 30 days past due.
- The charge is computed by a "periodic rate" of 2% each month that is an annual percentage of 20% applied to the balance owed. Returned check fee of \$50.00



Thank you for your business!

R, R² LOCAL ROADS