

**CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING
AGENDA
Monday, June 5, 2023 - 7:30 pm**

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those who wish to participate via Zoom, the information is listed below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84677392386?pwd=enB4UHFDRlgxb0RYOTdEWG5wZ0J2UT09>

Meeting ID: 846 7739 2386

Passcode: 120718

One tap mobile

+13017158592,,84677392386#,,,,*120718# US (Washington DC)

+13052241968,,84677392386#,,,,*120718# US

Dial by your location

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+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

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Find your local number: <https://us02web.zoom.us/j/84677392386?pwd=enB4UHFDRlgxb0RYOTdEWG5wZ0J2UT09>

- 1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS & CITIZENS COMMENTS**
 - A. Presentations
 - None
 - B. Council Follow Up List
 - C. Citizen Comments on Non-Agenda Items

4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**
 - A. May 11, 2023 Special Meeting of the City Council
 - B. May 15, 2023 Regular Meeting of the City Council
 - C. May 22, 2023 Special Meeting of the City Council
6. **PUBLIC HEARING**
 - A. FY 2023-24 Budget Discussion
7. **INTRODUCTION OF ORDINANCES**
 - A. None
8. **GENERAL BUSINESS DISCUSSION**
 - A. Resolution # 23-014 - FY 2023-24 Budget Approval
 - B. Amendments to FY 2022-23 Budget
 - C. Fee Schedule Rate Update
 - D. Lake Fest Thrill in the Ville
 - o Hillside Cemetery Closure
 - E. Council Selection and Approval of Bids – Repaving Hillside Cemetery
 - F. Resolution # 23-015 - Social District Permit – Baan Phadthai and Gloria Jean Cafe
 - G. Resolution # 23-016 – Approval of Millage Rate for 2023
 - H. Timeline for Review of City Manager
9. **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**
10. **CITY MANAGER COMMENTS**
11. **CITY COUNCIL MEMBER COMMENTS**
12. **MAYOR'S COMMENTS**
13. **CITIZENS COMMENTS**
14. **ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**
15. **ADJOURNMENT**

CITY OF BELLEVILLE
SPECIAL CITY COUNCIL MEETING MINUTES
Thursday, May 11, 2023 – 6:45 pm

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 6:45 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Bates	Present
Council Member Beebe	Present
Council Member Fielder	Present
Mayor Pro-Tem Voigt	Present
Mayor Conley	Present

8. GENERAL BUSINESS DISCUSSION

A. City Manager and Chief of Police Transition

- Discussion took place between the City Council, City Manager and Administration, and residents to decide how to proceed forward following the departure of City Manager and Chief of Police Robinson.
- Robinson stated the following:
 - i. Would like to see the incoming City Manager and DDA Coordinator roles continue to be combined.
 - ii. Believes that having an Acting City Manager and an Acting Police Chief would allow the City to continue to function seamlessly until a permanent candidate can be found.
 - iii. Recommended that the current Project Administrator, Steve Jones, serve as Acting City Manager.
 - iv. Recommended that Sergeant Krisy Faull serve as Acting Police Chief.
- Mayor Conley stated the following:
 - i. Would like the City's accountant to generate salary costs for both an incoming City Manager and Chief of Police.
 - ii. Requested that the job postings be advertised sooner than later to avoid falling behind on forward progress.
 - iii. Voiced concerns with Robinson's recommendation for Acting City Manager, as she believes Jones' current lack of experience may set him up for failure within the role.
 - iv. believes that someone with a background in community policing is crucial to the Chief of Police role.
- Council Members stated the following:
 - i. Mayor Pro-Tem Voigt agreed with Robinson's recommendations and believes that a part-time Police Chief is not sufficient for the needs of the City. He would also like to see someone in the Chief role who has experience with marijuana enforcement and investigations.
 - ii. Council Member Beebe would like to see market data on what the typical salary is for a Chief of Police.
- Following much discussion, the Council decided it would be beneficial to meet with both Sgt. Faull and Project Administrator Jones prior to the next regular Council meeting to ask them their thoughts on the recommendations before making any formal decisions.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Beebe to adjourn at 8:31 PM.
No objections were noted.

Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

Approved:

Posted:

Published:

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, May 15, 2023 - 7:30 pm

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Bates	Present
Council Member Beebe	Present
Council Member Fielder	Present
Mayor Pro-Tem Voigt	Present
Mayor Conley	Present

3. PRESENTATIONS & CITIZENS COMMENTS

A. Presentations

- Life Saving Awards
 - Sgt. Faull of the Belleville Police Department presented the following Belleville High School staff members with Life Saving Awards for their assistance with saving Belleville High School employee Brian Rupnow's life:
 1. Brian Roberson
 2. Scott Wilsey
 3. Dionisia Munoz

B. Council Follow Up List

- Council Member Bates inquired about the status of a potential left-turn light at the intersection of N. Liberty, Denton, and Main St.

C. Citizen Comments on Non-Agenda Items

- Garrett Kissell noted that the Belleville High School Medical Emergency Response Team (MERT) is phenomenal and noted that they made the Fire Department and HVA's response to Mr. Rupnow's medical emergency very smooth.

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Voigt to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

5. APPROVAL OF MINUTES

A. May 1, 2023, Regular Meeting of the City Council

MOTION: Motion by Fielder, supported by Beebe to approve the Minutes of the Regular City Council Meeting held on Monday, May 1, 2023.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

6. PUBLIC HEARINGS

- None.

7. INTRODUCTION OF ORDINANCES

- None.

8. GENERAL BUSINESS DISCUSSION

A. Road Project Update

- Department of Public Services Supervisor Rick Rutherford presented a Request for Proposals to obtain pricing for road repairs throughout the City.
- Mayor Conley explained that the RFPs for this project will be due to City Administration on Wednesday, June 14th.

B. Adjustments to Lake Fest Event

- Therese Antonelli of the Belleville Area Chamber of Commerce presented some additions/changes to this year's Lake Fest as follows:
 - i. Addition of a petting zoo and pony rides in the children's area.
 - ii. Potential extension of the closure of Main St. to accommodate the positive response from vendors looking to sell goods at the event.

MOTION: Motion by Voigt, supported by Bates to approve the additions and changes to Lake Fest 2023, as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

C. City Manager and Chief of Police Transition

MOTION: Motion by Fielder, supported by Beebe to begin seeking applicants for both the City Manager and Chief of Police positions, as well as appointing Sergeant Krisy Faull as Acting Police Chief, and Project Administrator Steve Jones as Acting City Manager, upon Robinson's departure.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye

Council Member Fielder	Aye
Mayor Pro-Tem Voigt	Aye
Mayor Conley	Aye

Motion Carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

MOTION: Motion by Bates, supported by Voigt to approve authorizing Accounts Payable and Departmental Expenditures as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Beebe	Aye
	Council Member Fielder	Aye
	Mayor Pro-Tem Voigt	Aye
	Mayor Conley	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- City Manager Robinson stated that he believes the City is on a good path forward in regards to the transition of departing from his dual role, and has faith in the staff as a whole, as well as faith in both Jones and Faull in their Acting positions.
- Thanked City Council for the opportunity to lead the City over these last few years in both of his roles.

11. CITY COUNCIL MEMBER COMMENTS

- Council Member Bates
 - Congratulated the recipients of the Life Saving Awards.
 - Noted that it is Police Week.
 - Thanked the City administration for contacting the railroad to patch the tracks.
- Council Member Beebe
 - Congratulated the recipients of the Life Saving Awards.
 - Stated he is happy for Jones and Faull on their appointments.
 - Thanked Therese Antonelli for her work in organizing Lake Fest.
 - Noted that it's great to see a full audience at the meeting.
- Council Member Fielder
 - Congratulated those who live in the community for reaching the level of success that they have.
- Mayor Pro-Tem Voigt
 - Congratulated the Acting City Manager and Acting Chief of Police on their appointments.
 - Noted that this is City Manager/Chief Robinson's last Council meeting.
 - Stated that the second round of BHS Senior banners went up.

- Thanked several students from the high school who helped with the artwork and organization of the banners.
- Acknowledged the top 10 students of this year's BHS Senior class.
- Thanked the Belleville Yacht Club for their clean up of Belleville Lake.
- Noted that the Fire Department's Open House was a great event, and thanked the department for responding to his house on a medical call for his wife.

12. MAYOR'S COMMENTS

- Mayor Conley stated that she appreciates Jones and Faull stepping up to help the City in Robinson's absence.
- Thanked the remaining City Administration for taking on extra work during this time.
- Appreciates Chief / City Manager Robinson for everything he has done, and stated that she believes the City is stronger as a result of his work.
- Stated that Robinson has formed great relationships with the community and City staff, and wished him good luck in his endeavors.

13. CITIZENS COMMENTS

- Rosemary Otzman noted that Mayor Pro-Tem Voigt's granddaughter is the Salutatorian for this year's graduating class at Belleville High School.
- Jennifer Delano inquired about updates regarding the Senior Transportation Program, and asked to be included on any discussions regarding the future of the program.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- None.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Beebe to adjourn at 8:27 PM.

No objections were noted.

Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

Approved:

Posted:

Published:

CITY OF BELLEVILLE
SPECIAL CITY COUNCIL MEETING MINUTES
Monday, May 22, 2023 – 6:00 pm

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 6:00 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Bates	Present
Council Member Beebe	Present
Council Member Fielder	Present
Mayor Pro-Tem Voigt	Present
Mayor Conley	Present

8. GENERAL BUSINESS DISCUSSION

A. FY 2023-24 Budget – DPW and Administration

- An overview of the proposed FY 2023-24 budget for the Department of Public Works and City Administration was presented to Council by both departments, with the assistance of Kelly Howey, Plante Moran Finance Specialist.
- Council was presented with the Clerk's Office and Treasury Department's budget report by City Clerk/Treasurer Briana Hootman.
- Council was presented with the Department of Public Works' budget report by DPW Director Rick Rutherford.

B. Budget Approval Date Selection

- Following Council Member discussion, the Public Hearing for Approval of the FY 2023-24 Budget will be held on June 5th at 7:30 p.m., as part of the regularly scheduled City Council Meeting.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Beebe to adjourn at 8:26 PM.
No objections were noted.

Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

Approved:

Posted:

Published:

**CITY OF BELLEVILLE
RESOLUTION NO. 23-014**

RESOLUTION ADOPTING THE 2023-24 FY BUDGET

WHEREAS, per City Charter, Chapter X, Section 10.5, not later than the first Monday in June, the Council shall, by a general appropriation act, adopt an activity area budget for the next fiscal year and shall provide, by resolution, for a levy of the amount necessary to be raised by taxation for municipal purposes.

NOW THEREFORE, BE IT RESOLVED, that the Council for the City of Belleville hereby adopts the 2023-24 FY Budget.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 5, 2023



Finance Office

Memorandum

To: Dave Robinson
From: Kelly S. Howey, CPA, Contracted Finance Director
Date: May 30, 2023
Re: Budget 2023-2024 Fiscal Year

Please see the attached Budget Report for the 2023-2024 fiscal year. Note that the 2022-2023 Activity column of the report includes actual year-to-date activity (through 5.30.2023) for the fiscal year ending June 30, 2023. In addition to some immaterial adjustments and reclassifications, below are the responses to the questions we discussed at the May 22 Budget Hearing for DPW and Admin:

- Page 15 – 248-000-573.000 Local Community Stabilization Authority Payments - \$17,256.97 in 2021-22 and \$18,966.59 in 2022-23. Per the State's website, these are direct personal property tax reimbursement payments to the City's DDA and, therefore; are correctly recorded. No adjustment is necessary.
- Page 5 – 101-441-931.000 Repairs / Maintenance – Buildings – budget was increased from \$400 to \$4,000.
- Page 13 – 211-000-502.000 Federal Grant Revenue – Fire Truck and 211-901-987.441 Capital Outlay – Fire Department. Both the revenue and expenditure were grossed up by the \$466,666 grant.
- Page 13 – 211-000-699.101 Transfer In – General Fund and 211-901-987.101 Capital Outlay – Victory Station. \$62,000 was transferred in from the General Fund for the park project.
- Page 13 – An updated capital projects budget is attached reflecting the actual cost of the fire truck and DPW dump truck as presented by department heads. Estimates were used in a previous version of the budget.
- Page 5 – 101-441-707.000 Salaries – Overtime. Actual expenditures were allocated proportionately to other departments and funds to be consistent with prior year. Account numbers on timesheets will be adjusted going forward.

- Page 13 - The ARPA revenue was recorded as an actual transfer from the General Fund to the Capital Purchase fund in 2022-23. The budgeted transfer for 2023-24 has been deleted.

Please let me know if you have any questions before the budget meeting on Monday, June 5, 2023.
Thank you.

City of Belleville	
Budget For Fiscal Year Ending June 30, 2024 and Beyond	

Description		Estimated Cost	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	NOTES
DPW DEPARTMENT								
Backhoe			\$250,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	Assume financing over 5 years
Dump Truck			\$161,500.00					
Allocation: 25% Capital Purchase Fund, 25% Major Roads, 25% Local Roads, 25% Water								
Street Sweeper Allocation; 50% Major Roads, 50% Local Roads								
DPW DEPARTMENT TOTAL			\$211,500.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	
MUNICIPAL BUILDING / PARKS								
Election Tabulator			\$25,000.00					
Victory Station			\$62,000.00					
MUNICIPAL BUILDING TOTAL			\$87,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
PUBLIC SAFETY DEPARTMENT								
Police 2023 Ford Interceptor - Equipment Upfitting			\$11,000.00					Vehicle purchased in 22-23. Upfitted in 23-24
Police 2023 Ford Interceptor			\$51,900.00	\$17,300.00				Total cost is \$51,900. First payment of \$17,300 paid in 22-23.
Police Prep Radios			\$60,000.00					Total cost is \$60,000. Grant for 50% has been applied for
Fire Computers			\$2,500.00			\$2,500.00		Some computers purchased in 22-23
Fire Turn-Out Gear			\$105,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$4,030 per set times 5 sets per year
Prep Radio Batteries and Pager Batteries			\$10,000.00	\$5,000.00	\$5,000.00			12 per cycle per radio or pager
Main Door Liberty Street Side								

Description	Estimated Cost	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	NOTES
Fire Truck to replace #451	\$637,000.00	\$512,000.00					Pay \$125,000 in 22-23. Balance in 23-24 (net of grant of \$466,666 recorded as revenue in 23-24 capital purchases fund).
Fire Truck to replace #461	\$540,000.00		\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00	5 payments of \$135,000 per year.
Rescue Suburban to replace #456	\$75,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	
Positive Pressure Fan	\$5,500.00	\$5,500.00					Put in for grant. Won't know until Sept. or Oct. 2023.
PUBLIC SAFETY DEPARTMENT TOTAL		\$646,800.00	\$188,300.00	\$176,000.00	\$173,500.00	\$171,000.00	
GRAND TOTAL		\$945,300.00	\$238,300.00	\$226,000.00	\$223,500.00	\$221,000.00	\$0.00



Finance Office

Memorandum

To: Belleville City Council
From: Kelly S. Howey, CPA, Contracted Finance Director
Date: June 1, 2023
Re: Budget Amendments FY 22-23

Please see the attached budget amendments for the fiscal year ending June 30, 2023. The proposed amendments are as follows:

- General Fund – The General Fund was originally budgeted showing revenues in excess of expenditures of \$246,982. The proposed General Fund budget amendments are as follows:
 1. The original budget included half of the City's ARPA grant as revenue for the fiscal year ending June 30, 2023. However, the entire ARPA grant was recorded as revenue for the fiscal year ended June 30, 2022. There was no change to the total ARPA revenue, just a reallocation in the fiscal years in which the revenue was recorded.
 2. In the General Fund, the actual projected expenditures for several departments are less than the budgeted expenditures, resulting in a total reduction of budgeted expenditures of \$121,500. These reductions are primarily due to legal fees less than budget, and the allocation of salaries and benefits to other funds within the City.
 3. In the Cemetery Fund, the actual revenues over expenditures are less than originally budgeted. An additional contribution from the General Fund of \$27,000 is required to prevent the Cemetery Fund from being in a deficit at June 30, 2023.
- Cemetery Fund – The actual revenues over expenditures are less than originally budgeted. An additional contribution from the General Fund is required to prevent the Cemetery Fund from being in a deficit.

If you have any questions on the amendments, please forward those to me through the City Manager.
Thank you.

City of Belleville
 Budget Amendments
 For the Year Ending June 30, 2023

GENERAL FUND

Budgeted Revenue over Expenditures

\$ 246,982

REVENUE:

Federal Grant Revenue

(203,895) To adjust timing between fiscal years for ARPA Revenue

Total

(203,895)

EXPENDITURES:

General Government

12,000 Expenditures greater than original budget

Treasurer

13,000 Expenditures greater than original budget

City Manager

(12,000) Expenditures less than original budget

Elections

(12,000) Expenditures less than original budget

DDA District Maintenance

(90,000) Expenditures less than original budget

Senior Transportation

(11,000) Expenditures less than original budget

Parks

(8,500) Expenditures less than original budget

Outside Services

(40,000) Expenditures less than original budget

Transfer Out - Cemetery Fund

27,000 Cemetery profit was less than original budget requiring additional support from general fund.

Total

(121,500)

Amended Budgeted Revenue over Expenditures

\$ 164,588

Cemetery Fund

Budgeted Revenue over Expenditures

\$ 4,297

REVENUE:

Transfer In - General Fund

27,000 Cemetery profit was less than original budget requiring additional support from general fund.

EXPENDITURES:

Operations

27,000 Expenditures greater than original budget

Amended Budgeted Revenue over Expenditures

\$ 4,297



May 31, 2023

Steve Jones, Project Manager
City of Belleville
6 Main St.
Belleville, MI 48111

**BID SUMMARY FOR CITY COUNCIL
HILLSIDE CEMETERY RESURFACING PROJECT
Hennessey Project# 85138**

Dear Steve:

This project consists of approximately ¾ mile of asphalt resurfacing of existing roadway. The work includes pulverization of existing asphalt to use as base material and 3" depth paving of new asphalt.

A public bid opening was held on Tuesday, May 30, 2023 at City Hall. Attached is a copy of the bid tabulation. The 3 bids are summarized below.

Cadillac	Best	Anglin
\$ 216,700.99	\$ 237,065.00	\$ 248,085.00

Cadillac Asphalt, LLC is the low bidder meeting all the requirements of the RFP. Cadillac has completed numerous asphalt projects in other municipalities and is qualified to perform the scope of work. Hennessey has no objection to awarding the project to the low bidder.

Note that the existing roadway is in very poor condition. Some areas may require additional subgrade undercutting to stabilize new asphalt. Therefore, we recommend that the awarded contract include a 10% contingency. If the contingency is unused, the funds will remain with the City of Belleville.

Feel free to contact me at 734-637-6700 with any questions.

Sincerely,
HENNESSEY ENGINEERS, INC

A handwritten signature in blue ink, appearing to read 'Alan J. Cruz'.

Alan J. Cruz, PE
Municipal Group Leader

HILLSIDE CEMETERY RESURFACING BID SUMMARY

Hillside Cemetery Resurfacing PROJECT# 85138				
Line Number	Description	Estimated Amount	Unit	
1	Pulverize Existing Pavement section	5500	SYD	
2	Station Grading	45	STA	
3	Supplemental 21AA aggregate (CIP) if needed	350	TONS	
4	1.5" MDOT 36A HMA Wearing Course	460	TONS	
5	1.5" MDOT 13A HMA Leveling Course	460	TONS	
6	Subgrade Undercutting w/21AA backfill	275	CYD	
7	Restoration	1	LSUM	

Cadillac		
Unit Price	Total	
\$ 1.00	\$ 5,500.00	
\$ 148.63	\$ 6,686.35	
\$ 23.92	\$ 8,372.00	
\$ 173.45	\$ 79,787.00	
\$ 163.77	\$ 75,334.20	
\$ 34.62	\$ 9,520.50	
\$ 31,498.94	\$ 31,498.94	
\$	216,700.99	

Best		
Unit Price	Total	
\$ 4.50	\$ 24,750.00	
\$ 525.00	\$ 23,625.00	
\$ 35.00	\$ 12,250.00	
\$ 162.00	\$ 74,520.00	
\$ 152.00	\$ 69,920.00	
\$ 80.00	\$ 22,000.00	
\$ 10,000.00	\$ 10,000.00	
\$	237,065.00	

Anglin		
Unit Price	Total	
\$ 3.00	\$ 16,500.00	
\$ 650.00	\$ 29,250.00	
\$ 48.00	\$ 16,800.00	
\$ 173.00	\$ 79,580.00	
\$ 153.00	\$ 70,380.00	
\$ 93.00	\$ 25,575.00	
\$ 10,000.00	\$ 10,000.00	
\$	248,085.00	

**CITY OF BELLEVILLE
RESOLUTION NO. 23-015**

To Approve Social District Permit Applications for B.O.R.A. D.O.R.A.

WHEREAS, Baan Padthai, Inc. located at 528 Main St., and Gloria Jean Café LLC located at 519 Main St., have obtained the necessary licensing through Michigan Liquor Control Commission (MLCC) and are requesting permittance for the Belleville Social District (also known as B.O.R.A. D.O.R.A),

NOW THEREFORE, BE IT RESOLVED, that the Council for the City of Belleville hereby approve permits for the Social District for the above-named businesses.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

KERREEN CONLEY
Mayor

Agenda Date: June 5, 2023

**CITY OF BELLEVILLE
RESOLUTION NO. 23-016**

**RESOLUTION TO MAINTAIN THE CALCULATION OF THE MILLAGE
REDUCTION FRACTION COMPUTATION**

NOW THEREFORE, BE IT RESOLVED, that the Council for the City of Belleville hereby establishes the 2023 tax rate of 15.9353 as provided by Wayne County.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 5, 2023

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 118,066,033
Local Government Unit Requesting Millage Levy City of Belleville	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	1946	20.000	15.9353	1.00	15.9353	1.0000	15.9353	15.9353		n/a
Act 133 195	Police and Fire Protection	n/a	4.0000	n/a	1.0000	n/a	1.0000	4.0000	0.0000	4.0000	6/30/24

Prepared by Steve Jones	Telephone Number (734) 697-9323	Title of Preparer Acting City Manager	Date 06/05/2023
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk	Signature	Print Name Steve Jones	Date 06/05/2023
☐ Secretary			
☐ Chairperson	Signature	Print Name Kerreen Conley	Date 06/05/2023
☐ President			
* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.			
** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).			

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**CITY OF BELLEVILLE
RESOLUTION NO. 23-017**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of \$81,201.06 and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
Lacal Equipment Inc	DPW	\$527.80	Brooms for Street Sweeper
Mueller	DPW	\$2901.24	Remote Readers for Water Meters
Mueller	DPW	\$2,915.89	Water Meter Reading System Maintenance Agreement
Mueller	DPW	\$3,635.52	Remote Readers for Water Meters

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 5, 2023

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *LACA EQUIPMENT* Amount: \$ *527.80*

Purpose: *STREET SWEEPER BROOMS*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:



Invoice

Lacal Equipment, Inc
 901 W. Pike Street
 P.O. Box 757
 Jackson Center, OH 45334
 (937) 596-6106

Invoice Number: 0386878-IN
 Invoice Date: 5/23/2023

Order Number: 0472013
 Order Date: 5/22/2023
 Salesperson: 0105
 Customer Number: 00-0105034

Sold To:
 CITY OF BELLEVILLE
 6 MAIN ST.
 BELLEVILLE, MI 48111
Confirm To:
 RICK RUTHERFORD

Ship To:
 CITY OF BELLEVILLE
 6 MAIN ST.
 BELLEVILLE, MI 48111

Customer P.O.	Ship VIA R&L	F.O.B.	Terms Net 30 Days			
Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
LB559	SET	2.00	2.00	0.00	225.420	450.84
4 SEGMENT GUTTER BROOM						
LSP400457	EACH	4.00	4.00	0.00	19.240	76.96
DRAG SHOE SEAL						

RG 202 463 826 002

ORIGINAL INVOICE
 NO STATEMENT WILL FOLLOW

Net Invoice: 527.80
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
Invoice Total: 527.80

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *MUELLER*

Amount: \$ *2901.24*

Purpose: *REMOTE READERS FOR WATER METERS*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

MUELLER**INVOICE**
65395875

Page: 1

PLEASE REMIT TO:
MUELLER CO., LLC
23418 NETWORK PLACE
CHICAGO IL 60673-1234

PLEASE EXAMINE THIS INVOICE WHICH IS SUBJECT TO THE TERMS AND CONDITIONS WHICH ARE POSTED AT:

<http://www.muellercompany.com/support/terms-conditions/>
IF THERE ARE ANY QUESTIONS PLEASE NOTIFY US.

ACH Payment Instructions:

Bank Name: J.P. Morgan Chase
Routing Transit#: 071 000 013
Account#: 716486022
Account Name: Mueller Co. LLC
Please send payment remittance advice to JPMorganRemit@muellerwp.com

SOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SHIP TO: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SPECIAL NOTE: A BACK ORDER HAS BEEN ENTERED FOR ALL ITEMS NOT SHIPPED.

CREDIT DEPT INQUIRES:
1-888-644-1232

CUSTOMER ACCOUNT NO.	SALES ORDER NO	TERRITORY	CUSTOMER P.O. NUMBER	
94234400	51360026 SO	40	RICK11152021	
TERMS:	SHIPPING METHOD	ORDER ENTRY DATE		INVOICE DATE
Net 30 days	1Z2161300342021435	11/16/21		01/20/22

LINE NBR	ORDER QTY	SHIPPED QTY	BACK ORDER	CATALOG NUMBER AND DESCRIPTION	UNIT LIST PRICE	UNIT NET PRICE	NET TOTAL
1.0	30	30		MN-W3S-10WE-73 NODE-L WALL SGL 1P 10"W 173	333.00	95.0000	2,850.00
				SPEC (0865) BELLEVILLE MI			
				SERIAL # 21090331-360			
2.0	1	1		FREIGHT FREIGHT		51.2400	51.24
<i>RT RT WATER</i>							

Please contact your Inside Sales Representative at once to inquire about any pricing discrepancies

LESS IF PAID ON OR BEFORE	TAX AMOUNT
DEDUCT CASH DISCOUNT: REMIT: - NET DUE: 02/19/22	TOTAL INVOICE 2,901.24
CURRENCY: USD	

Mueller refers to one or more of Mueller Water Products, Inc. a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, HydroGate®, Hydro-Guard®, HYMAX®, Jones®, Krausz®, Mi.Net®, Milliken®, Pratt®, Singer®, and U.S. Pipe Valve & Hydrant. Please see muellerwp.com/brands and krauszusa.com to learn more.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *MUELLER*

Amount: \$ *2915.89*

Purpose: *WATER METER READING SYSTEM
MAINTENANCE AGREEMENT*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:



INVOICE

65488738

Page: 1

PLEASE REMIT TO:
MUELLER CO., LLC
23418 NETWORK PLACE
CHICAGO IL 60673-1234

PLEASE EXAMINE THIS INVOICE WHICH IS SUBJECT TO THE TERMS AND CONDITIONS WHICH ARE POSTED AT:

<http://www.muellercompany.com/support/terms-conditions/>

IF THERE ARE ANY QUESTIONS PLEASE NOTIFY US.

ACH Payment Instructions:

Bank Name: J.P. Morgan Chase

Routing Transit#: 071 000 013

Account#: 716486022

Account Name: Mueller Co. LLC

Please send payment remittance advice to JPMorganRemit@muellerwp.com

SOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SHIP TO: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SPECIAL NOTE: A BACK ORDER HAS BEEN ENTERED FOR ALL ITEMS NOT SHIPPED.

CREDIT DEPT INQUIRES:
1-888-644-1232

CUSTOMER ACCOUNT NO.	SALES ORDER NO	TERRITORY	CUSTOMER P.O. NUMBER
94234400	51707212 SO	40	MNT1197
TERMS:	SHIPPING METHOD	ORDER ENTRY DATE	INVOICE DATE
Net 30 days		05/18/22	05/18/22

LINE NBR	ORDER QTY	SHIPPED QTY	BACK ORDER	CATALOG NUMBER AND DESCRIPTION	UNIT LIST PRICE	UNIT NET PRICE	NET TOTAL
1.0	1	1		MN-S-MAINT-SW1 MCM ANNUAL SW MAINT <5K RENEWAL PERIOD FROM 06/01/2022 THRU 05/31/2023		2,915.8900	2,915.89

R. R. WATER

Please contact your Inside Sales Representative at once to inquire about any pricing discrepancies

LESS IF PAID ON OR BEFORE	TAX AMOUNT
DEDUCT CASH DISCOUNT: REMIT: - NET DUE: 06/17/22	TOTAL INVOICE 2,915.89
CURRENCY: USD	

Mueller refers to one or more of Mueller Water Products, Inc. a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, HydroGate®, Hydro-Guard®, HYMAX®, Jones®, Krausz®, Mi.Net®, Milliken®, Pratt®, Singer®, and U.S. Pipe Valve & Hydrant. Please see muellerwp.com/brands and krauszusa.com to learn more.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *MUELLER*

Amount: \$ *3635.52*

Purpose: *REMOTE READERS FOR WATER METERS*

☐

This request is for Council approval prior to purchase:

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This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☒

This purchase was budgeted:

☐

This purchase was for an emergency:

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

MUELLER**INVOICE**
65472797

Page: 1

PLEASE REMIT TO:
MUELLER CO., LLC
23418 NETWORK PLACE
CHICAGO IL 60673-1234

PLEASE EXAMINE THIS INVOICE WHICH IS SUBJECT TO THE TERMS AND CONDITIONS WHICH ARE POSTED AT:

<http://www.muellercompany.com/support/terms-conditions/>
IF THERE ARE ANY QUESTIONS PLEASE NOTIFY US.

ACH Payment Instructions:

Bank Name: J.P. Morgan Chase
Routing Transit#: 071 000 013
Account#: 716486022
Account Name: Mueller Co. LLC
Please send payment remittance advice to JPMorganRemit@muellerwp.com

SOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SHIP TO: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

SPECIAL NOTE: A BACK ORDER HAS BEEN ENTERED FOR ALL ITEMS NOT SHIPPED.**CREDIT DEPT INQUIRES:**
1-888-644-1232

CUSTOMER ACCOUNT NO.	SALES ORDER NO	TERRITORY	CUSTOMER P.O. NUMBER	
94234400	51487703 SO	40	VERBALRICK03102022	
TERMS:	SHIPPING METHOD	ORDER ENTRY DATE		INVOICE DATE
Net 30 days	1Z2161300340530933	03/24/22		04/27/22

LINE NBR	ORDER QTY	SHIPPED QTY	BACK ORDER	CATALOG NUMBER AND DESCRIPTION	UNIT LIST PRICE	UNIT NET PRICE	NET TOTAL
1.0	30	30		MN-W3S-10WE-73 NODE-L WALL SGL 1P 10"W 173	333.00	120.0000	3,600.00
				SPEC (0865) BELLEVILLE MI			
				SERIAL # 21096996-7025			
3.0	1	1		FREIGHT FREIGHT		53.5200	53.52

WATER

Please contact your Inside Sales Representative at once to inquire about any pricing discrepancies

LESS IF PAID ON OR BEFORE	TAX AMOUNT
DEDUCT CASH DISCOUNT: REMIT: - NET DUE: 05/27/22	TOTAL INVOICE 3,653.52
CURRENCY: USD	

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ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
JUNE 5 2023

DATE	AMOUNT	DESCRIPTION	G. TOTAL
6/5/2023	\$46,398.12	EFT	\$46,398.12
6/5/2023	\$34,802.94	CHECKS	\$34,802.94
GRAND TOTAL			\$ 81,201.06