

**CITY OF BELLEVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA**

**Wednesday, May 18, 2022 6:00 pm (EST)
Belleville City Hall—Council Chambers
6 Main Street, Belleville, MI 48111**

Join Zoom Meeting

<https://us02web.zoom.us/j/81772206628?pwd=SmJZVUdMNmsvSTdzWnV2VmxCREVQdz09>

Meeting ID: 817 7220 6628

Passcode: 377711

One tap mobile

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Dial by your location

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Find your local number: <https://us02web.zoom.us/j/kc06OrEtDm>

1. Pledge of Allegiance and Moment of Silence

2. Roll Call

Denise Baker – Secretary

Valerie Kelley-Bonner

Jim Chudzinski – Vice Chair

Mayor Kerreen Conley

Alicia McGovern - Chair

Kelly McWilliams

Sabrina Richardson-Williams – Treasurer

Jennifer Winter

Determination of Quorum and Status of Absent Members

3. Citizen Comments, Agenda Items Only

4. Approval of and/or Changes to the Agenda

**5. Approval of Meeting Minutes
– April 20, 2022 Regular DDA Meeting**

6. General Business

A. 2022-23 DDA Budget

B. Victory Park Grant Match Resolution

C. Purchasing Policy

- 7. Director's Report**
- 8. Treasurer's Report and Accounts Payable**
- 9. Chair and Board Member Comments**
- 10. Citizen Comments, Non-Agenda Items**
- 11. Action Items for Next Regularly Scheduled Meeting**
- 12. Adjournment**

City of Belleville
Downtown Development Authority
Meeting Minutes
Wednesday, April 20, 2022 (Belleville City Hall)

The Regular Meeting of the Belleville DDA was called to order at 6:00 pm by Chair Alicia McGovern.

1) PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

2) ROLL CALL:

Denise Baker	Present	Kelly McWilliams	Arrived @ 6:20pm
Jim Chudzinski	Absent	Sabrina Richardson-Williams - Treasurer	Present
Mayor Kerreen Conley	Present	Jennifer Winter	Present
Valerie Kelley-Bonner	Absent		
Alicia McGovern - Chair	Present		

3) CITIZEN COMMENTS, AGENDA ITEMS

There were no citizen comments.

4) APPROVAL OF THE AGENDA

Motion to approve the agenda by Denise Baker. Second by Sabrina Richardson-Williams.

Voice Vote: 5 Ayes, 0 Nays. MOTION CARRIED

5) APPROVAL OF MARCH 16, 2022 REGULAR MEETING MINUTES

Motion to approve the meeting minutes by Sabrina Richardson-Williams. Second by Mayor Conley.

Voice Vote: 5 Ayes, 0 Nays. MOTION CARRIED

6) GENERAL BUSINESS

A. 4TH STREET PLACE ELECTRICAL WORK:

Motion to approve the proposed quote from Osier Electric to install an electrical cabinet in 4th Street Place made by Denise Baker. Second by Sabrina Richardson-Williams.

Roll Call Vote: 5 Ayes, 0 Nays. MOTION CARRIED

B. DDA PURCHASING POLICY:

Discussion on this item was tabled until the following meeting.

C. BACC-LAKEFEST PARTNERSHIP:

The DDA Board discussed potential partnership with the Belleville Area Chamber of Commerce for the 2022 Lakefest. It was the consensus of the DDA Board that they are open to the concept of partnering with local entities, however, additional discussion and a more open format would be necessary.

7) DIRECTOR'S REPORT

Deputy City Manager McLean discussed several activities in the DDA District. Interviews have been scheduled for the Seasonal DPW positions for the DDA District. The Streetscape Bond Refinancing process has been completed. For the annual sculpture project, the date for installation is May 10.

8) TREASURER'S REPORT AND ACCOUNTS PAYABLE

Sabrina Richardson-Williams presented the payables report and asked the Board to approve payables in the amount of \$11,288.29.

Motion to approve the payables by Sabrina Richardson-Williams. Second by Mayor Conley.
Roll Call vote: 5 Ayes, 0 Nays. MOTION CARRIED.

9) CHAIR AND BOARD MEMBER COMMENTS

McGovern: Voiced words of support in wishing Board Member Valerie Kelley-Bonner a quick recovery. Wished everyone a happy Easter.

Winter: Commented that is happy to see everything happening in the City.

Baker: Commented that she is looking forward to Spring. Also suggested that having food trucks during the Monday car shows.

Richardson-Williams: Commented that she would like to have an alley project discussed with the Economic Development Committee.

McWilliams: Commented that last year's Food Truck Wednesdays often conflicted with events happening in Van Buren Township.

10) CITIZEN COMMENTS

There were no citizen comments.

11) ADJOURNMENT

Motion to adjourn at 7:30 pm made by Jennifer Winter. Second by Denise Baker.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

Respectfully submitted,

Timothy McLean
Deputy City Manager/DDA Director
Downtown Development Authority

TO: DOWNTOWN DEVELOPMENT AUTHORITY BOARD
FROM: TIM MCLEAN, DEPUTY CITY MANAGER/DDA DIRECTOR
SUBJECT: FY 2022-23 DDA BUDGET
DATE: MAY 11, 2022

Belleville DDA

2022-23 DDA OPERATING BUDGET



ACKNOWLEDGMENTS

Belleville Downtown Development Authority Board Members:

Chair Alicia McGovern

Vice Chair James Chudzinski

Board Member Denise Baker

Board Member Valerie Kelley-Bonner

Mayor Kerreen Conley

Board Member Kelly McWilliams

Board Member Sabrina Richardson-Williams

Board Member Jennifer Winter

Belleville DDA Budget Committee:

Board Member Denise Baker

Vice Chair James Chudzinski

Board Member Sabrina Richardson-Williams

Deputy City Manager/DDA Director Tim McLean

Budget Prepared With Assistance From:

Accountant Kelly Howey-Plante Moran

Executive Summary

Despite the detrimental economic impact that COVID 19 has had on the nation, overall taxable values for the City of Belleville continue to increase. Commercial and Industrial taxable values in the City have recovered from the effects of the Great Recession. Residential taxable values have increased but have not yet recovered to the peak value from 2008-09. Overall taxable values for the City of Belleville have increased by 4.64%.

Adjusted revenue for Fiscal Year 2021-22 came in higher than anticipated. Original revenue estimates for 2021-22 were listed at \$835,445. Actual revenue for 21-22 was around \$858,000.

The DDA Board continues to be fiscally conservative in terms of managing expenditures. Expenditures in the 2021-22 Amended Budget are projected at \$835,445. The DDA has been diligent in its commitment to covering the debt service for the 2010 Streetscape Bonds. Through a refinancing of that existing debt, the interest rate has been lowered. Because of this, the DDA will save an estimated \$138,000. Additionally, the DDA will remain on schedule to pay off the 2010 Streetscape Bonds by Fiscal Year 2028-29.

2022-23 Budget Goals

The DDA has a sizable fund balance in its operating fund. Based on current projections, at the start of Fiscal Year 2022-23, the DDA will have a fund balance of \$833,136.86. This represents a fund balance of just under 100%.

The Budget Committee has discussed the creation of a fund balance policy. This policy would identify a minimum fund balance that must be maintained, a target fund balance, and a maximum fund balance. The policy would have contingencies for expenditures if the maximum fund balance is exceeded. The DDA Board would be tasked with establishing the thresholds for minimum, target, and maximum fund balance.

The Budget Committee discussed accelerating capital projects in the event of an excess of the maximum amount. However, presently there are no pending major capital projects. It would be a recommendation of the Budget Committee that the other DDA subcommittees meet to identify potential capital projects for the near term. Based on the

potential capital projects and estimated costs, this would provide the DDA Board with the necessary information to establish those contingencies in the event that the maximum fund balance is exceeded.

2022-23 Estimated Revenue

We anticipate that tax increment revenues for 2022-23 will remain steady. However, with an expiring library millage, the DDA may lose out on around \$21,000 it had previously captured. Therefore, revenue estimates for 2022-23 have been calculated without the estimated library capture. Based on conservative estimates, we project revenues of \$836,000 for 2022-23.

2022-23 Proposed Expenditures

Based on the Amended Budget for 2021-22, the DDA had expenditures of \$835,445. For 2022-23, the Budget Committee has estimated the DDA will have expenditures around \$920,023.25; an increase of \$85,478.25 from the previous fiscal year.

With the new Maintenance Agreement between the DDA and City, expenditures will increase for Administrative Services and DDA District Maintenance. However, debt service expenditures (2010 Streetscape Bond Payment) will decrease by almost \$18,000.

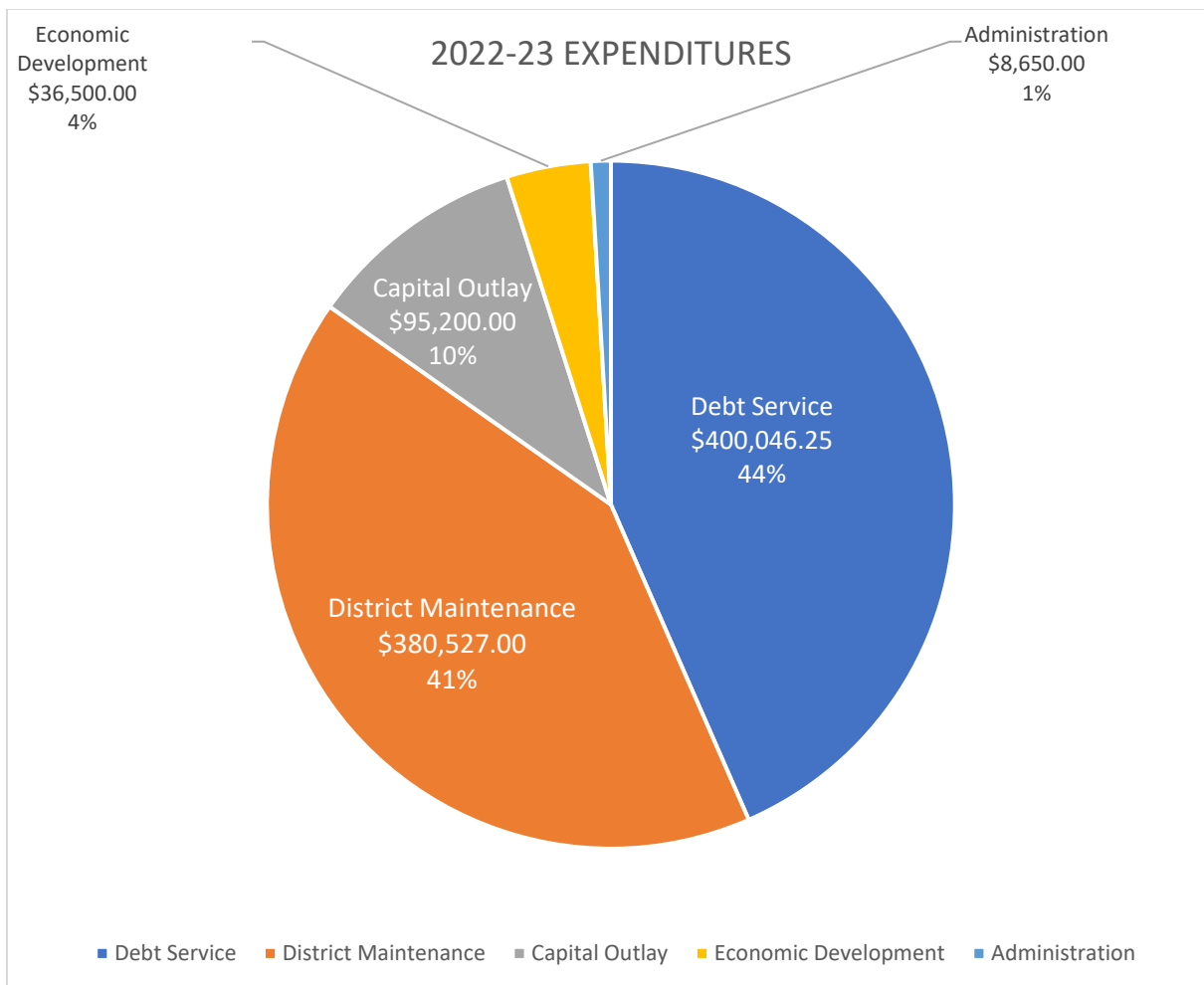
Under Economic Development, expenditures are expected to be largely consistent with 2021-22. The Budget Committee has tentatively budgeted for \$1,500 for Youth Projects. An example of youth projects in previous years has been the SOUP project. Typically this expense has been around \$500. The Budget Committee felt it necessary to put additional funds into this line item for other potential youth projects.

Under Capital Outlay, the Budget Committee has budgeted an expense of \$10,000 for Engineering Design. At this time, there are no tentative projects proposed that would require engineering services. This line item in the budget has been added as a placeholder for any projects that come along. Additionally, the Budget Committee has allocated \$27,200 as a Capital Outlay under Park Improvements. This amount would account for a 10% match for the Wayne County Parks Grant that the City has applied for. If the City is awarded this grant, the funds would be utilized for improvements to Victory

Park. The 10% match commitment is necessary in order to make the grant application to Wayne County as competitive as possible. Because we don't know if the City will be awarded this grant, it is possible that this amount will not be expended.

The Bottom Line for 2022-23

Based on estimates from the Budget Committee, the DDA will have \$836,000 in revenue and \$920,923.25 in expenditures. As expenditures are expected to exceed revenues, the shortfall would be covered from the DDA's fund balance. The DDA has a very healthy fund balance. It is projected that at minimum, the DDA will have a beginning fund balance of \$833,136.89 at the start of Fiscal Year 2022-23. The chart below shows the percentages of how the DDA is projected to spend its money in 2022-23.



2022-23 Recommendations

It is the recommendation of the Budget Committee that the DDA Board please consider a motion to approve the proposed budget for 2022-23 with the recommended 2022-23 Budget Goals.

Attachments:

- 2022-23 Recommended Budget
- Budget Comparison: 2022-23 Recommended to 2021-22 Amended.



2022-23 DDA-RECOMMENDED BUDGET

	RECOMMENDATION	COMMENTS
REVENUE	2022-23	
Tax Increment Revenue	\$835,000.00	
Misc	\$0.00	
Other	\$1,000.00	
TOTAL REVENUES	\$836,000.00	

ADMINISTRATION

Clerical (see District Maintenance)	\$0.00	
Postage	\$100.00	
Office Supplies	\$350.00	
Office Rent	\$2,400.00	
Printing	\$300.00	
Legal Services	\$1,000.00	
Contracted Services	\$0.00	
Dues & Memberships	\$1,400.00	
Internet	\$2,400.00	
Travel & Meetings	\$100.00	
Publications	\$100.00	
Misc Expenses	\$100.00	
Hardware/Software	\$400.00	
Computer Support	\$0.00	
TOTAL ADMIN	\$8,650.00	

DISTRICT MAINTENANCE

DPS Services	\$150,000.00	Per new Maintenance Agreement
Flower Program	\$17,000.00	Amount increased to account for new hanging baskets
Audit	\$4,800.00	
Mowing	\$18,400.00	
Ponds	\$5,000.00	
Dock	\$1,500.00	
Flags	\$500.00	
Other	\$3,000.00	
Tax Roll Preparation	\$14,894.00	
Park Improvements	\$7,500.00	
Liability Insurance	\$24,483.00	
Water/Sewer	\$100.00	

2022-23 DDA-RECOMMENDED BUDGET

Street Lighting	\$35,000.00	
Administrative Services	\$86,000.00	
Accountant-Finance Director	\$12,350.00	
TOTAL DISTRICT MAINTENANCE	\$380,527.00	

ECONOMIC DEVELOPMENT

Sculptures	\$9,000.00	
Other Marketing	\$1,000.00	
Youth Projects	\$1,500.00	SOUP project, and other possible youth projects
Decorations & Banners	\$5,000.00	
Advertising	\$10,000.00	
Community Program Funding	\$10,000.00	Sponsorship money
Other Partnerships		
DDA Marketing Plan		Updated Marketing Plan/Study
TOTAL ECONOMIC DEVELOPMENT	\$36,500.00	

CAPITAL OUTLAY

Engineering Design	\$10,000.00	No specific project earmarked for expense
Park Improvements (10% Match Victory Park)	\$27,200.00	Expense contingent upon City receiving Wayne County Grant
Other Projects	\$18,400.00	No specific earmarks for this line item
DDA Maintenance	\$25,000.00	Items on list for repairs/maintenance
Improvements (4th St Electrical)	\$14,600.00	Electrical Cabinet 4th Street Place
TOTAL CAPITAL OUTLAY	\$95,200.00	

DEBT SERVICE

Streetscape Bond Interest	\$0.00	
Streetscape Bond Principle	\$400,046.25	
Paying Agent Fee	\$0.00	
TOTAL DEBT SERVICE	\$400,046.25	

TOTAL REVENUE	\$836,000.00	
TOTAL EXPENDITURE	\$920,923.25	
NET OF REVENUE/EXPENSES	-\$84,923.25	

BUDGET COMPARISON 2022-23 2021-22

DESCRIPTION	REVENUE	
	2022-23	2021-22 (AMENDED)
Tax Increment Revenue	\$835,000.00	\$858,000.00
Interest Income	\$1,000.00	\$900.00
Other Revenue		
	\$836,000.00	\$858,900.00

APPROPRIATIONS		
DEBT SERVICE	2022-23	2021-22
Streetscape Bond Debt	\$400,046.25	\$417,920.00
Agent Fees	\$0.00	\$2,000.00
	\$400,046.25	\$419,920.00

DDA ADMINISTRATION		
DESCRIPTION	2022-23	2021-22
Salaries-Clerical & DDA Director	\$86,000.00	\$46,200.00
Postage	\$100.00	\$100.00
Office Supplies	\$350.00	\$350.00
Printing	\$300.00	\$300.00
Legal Services	\$1,000.00	\$3,500.00
Dues	\$1,400.00	\$900.00
Contracted Services	\$0.00	\$1,000.00
Telecommunications-telephone	\$2,400.00	\$1,900.00
Travel & Meetings	\$100.00	\$100.00
Publications	\$100.00	\$200.00
Misc Expenses	\$100.00	\$300.00
Computer Software/Hardware	\$400.00	\$700.00
Computer Software Support	\$0.00	\$200.00
	\$92,250.00	\$55,750.00

DDA DISTRICT MAINTENANCE	2022-23	2021-22
Salaries/Regular	\$150,000.00	\$60,000.00
Flower Project	\$17,000.00	\$12,000.00
Supplies-Maintenance	\$0.00	\$0.00
Accounting Services	\$12,350.00	\$15,500.00
Audit	\$4,800.00	\$4,800.00
Mowing	\$18,400.00	\$32,000.00
Ponds	\$5,000.00	
Dock	\$1,500.00	
Flags	\$500.00	
Other	\$3,000.00	
Tax Roll Preparation	\$14,894.00	\$7,050.00
Park Improvements	\$7,500.00	\$7,500.00
Liability Insurance	\$24,483.00	\$7,500.00

BUDGET COMPARISON 2022-23 2021-22

Water/Sewer	\$100.00	\$525.00
Street Lighting	\$35,000.00	\$35,000.00
Office Space Rental	\$2,400.00	\$2,400.00
	\$296,927.00	\$184,275.00

ECONOMIC DEVELOPMENT	2022-23	2021-22
Contract Services-Sculptures	\$9,000.00	\$10,000.00
Other Marketing	\$1,000.00	
Decorations & Banners	\$5,000.00	\$7,000.00
Promotions & Advertising	\$10,000.00	\$13,500.00
Youth Projects	\$1,500.00	
Community Program Funding	\$10,000.00	\$15,000.00
	\$36,500.00	\$45,500.00

CAPITAL OUTLAY	2022-23	2021-22
Engineering Design	\$10,000.00	\$118,000.00
Park Improvements (10% Match for WC Parks Grant)	\$27,200.00	
Other Projects	\$18,400.00	
Improvements (Electrical Work 4th St)	\$14,600.00	
Streetscape Maintenance	\$25,000.00	\$12,000.00
	\$95,200.00	\$130,000.00

TOTAL REVENUE	\$836,000.00	\$858,900.00
TOTAL APPROPRIATIONS	\$920,923.25	\$835,445.00
NET REVENUE/APPROPRIATIONS	-\$84,923.25	\$23,455.00
BEGINNING FUND BALANCE	\$833,136.89	\$809,681.89
ENDING FUND BALANCE	\$748,213.64	\$833,136.89



TO: Downtown Development Authority Board
FROM: Tim McLean, Deputy City Manager/DDA Director
DATE: May 11, 2022
RE: Item 6B-Victory Park Grant Resolution

The City of Belleville has applied for a grant with Wayne County for improvements to Victory Park/Station. The proposed scope of work for the site includes utility service upgrades, sidewalk improvements, fencing, and striping the parking lot. The project would also feature extensive improvements and renovations to the interior of the comfort station at Victory Park as well. The City Engineer has estimated the total cost of these improvements at \$272,000.00

In an effort to make this grant application as competitive as possible, the City of Belleville has requested that the DDA Board please commit to a 10% match of the total project cost. A 10% match of the estimated project cost would total \$27,200.00.

The Budget Committee has discussed and recommended an allocation under Capital Outlay for Fiscal Year 2022-23 for the 10% grant match from the DDA. Under Item 6A on this agenda, a recommendation has been made to approve the proposed budget for 2022-23. Should this item be approved, the 10% match would be allocated for the park project if the City is awarded a grant from Wayne County. If Item 6A is approved, it is my recommendation that the DDA Board please consider a motion to approve the attached resolution committing toward the requested match.

Attachments:

- DDA Grant Match Resolution
- Engineer's Cost Estimate for Victory Park Project

VICTORY PARK GRANT RESOLUTION

Minutes of a regular meeting of the Board of the Belleville Downtown Development Authority, County of Wayne, State of Michigan, held on the 20th day of April, 2022, at 6:00 p.m. prevailing Eastern Time.

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, the City of Belleville is proposing improvements to Victory Park/Station with an estimated cost of \$272,000.00

WHEREAS, the City of Belleville has applied to Wayne County for grant funding for 65% of the estimated project cost

WHEREAS, the City of Belleville is asking the Belleville Downtown Development Authority to agree to match 10% of the estimated project costs

NOW, THEREFORE, BE IT RESOLVED THAT, the Belleville Downtown Development Authority agrees to provide matching funds equal to 10% of the estimated project cost. Not to exceed the amount of \$27,200.00

AYES:

Members: _____

NAYS:

Members: _____

Secretary

Chairperson

**ENGINEER'S COST ESTIMATE
VICTORY PARK IMPROVEMENTS
BELLEVILLE, MICHIGAN**

Item	Quantity	Units	Unit Cost	Total Cost
Site				
Utility service upgrades	1	LS	\$ 20,000.00	\$ 20,000.00
4" concrete sidewalk	1	LS	\$ 16,000.00	\$ 16,000.00
4" - 21AA aggregate base	1	LS	\$ 6,000.00	\$ 6,000.00
Chain link fencing	1	LS	\$ 45,000.00	\$ 45,000.00
SESC measures	1	LS	\$ 1,000.00	\$ 1,000.00
Parking lot striping	1	LS	\$ 3,000.00	\$ 3,000.00
Building				
Rustic Bathrooms	1	LS	\$ 90,000.00	\$ 90,000.00
Kitchenette	1	LS	\$ 20,000.00	\$ 20,000.00
Flooring	1	LS	\$ 6,500.00	\$ 6,500.00
Dry wall	1	LS	\$ 4,000.00	\$ 4,000.00
Doors / Windows	1	LS	\$ 15,000.00	\$ 15,000.00
HVAC upgrades	1	LS	\$ 13,000.00	\$ 13,000.00
Bathroom upgrades	1	LS	\$ 30,000.00	\$ 30,000.00
Benches	1	LS	\$ 2,500.00	\$ 2,500.00
			TOTAL	\$ 272,000.00

Prepared by:



Alan J Cruz, PE
Project Manager
4/12/2022





TO: Downtown Development Authority Board
FROM: Tim McLean, Deputy City Manager/DDA Director
DATE: May 10, 2022
RE: Item 6C-Purchasing Policy

Based on feedback from the DDA Board and a review of purchasing policies from other municipalities, a draft purchasing policy has been created. The draft policy allows the DDA Director to make purchases up to and including \$2,000.00. Under this procedure, every effort shall be made to obtain the best price via phone, catalog, or internet quotation. No formal request for written quotations would be required.

For purchases of \$2,001.00 and including \$5,000.00, prior authorization by the DDA Board would be required. Additionally, whenever possible, at least three written quotations would be required.

For purchases in excess of \$5,000.00, prior authorization by the DDA Board would be required. Additionally, a requirement to seek sealed bids would be determined by the DDA Board.

Attachment:

- Draft DDA Purchasing Policy

BELLEVILLE DDA PURCHASING POLICY—DRAFT

Purchasing Agent

The Downtown Development Authority Director shall act as Purchasing Agent for the DDA and shall be authorized to purchase supplies, materials, equipment, and services.

Purchasing Guidelines

Except as otherwise provided in this policy, the expected cost of a purchase of supplies, materials, equipment, and services shall determine which procedures are required, as set forth below. Purchases may only be made pursuant to these guidelines if funds are included in a budget approved by the DDA.

Cost of Purchase	Procedures
Up to and including \$2,000	• Effort shall be made to obtain the best price via telephone, catalog or internet quotations • No formal request for written quotations is required • For purchases not specified in the budget, the Director can make individual purchases up to \$2,000 not to exceed \$24,000 without prior authorization by the DDA Board
\$2,001 to and including \$5,000	• Whenever possible, at least three written quotations required • Prior authorization by the DDA Board is required
\$5,000+	• Prior authorization by the DDA Board is required • Requirement for sealed bids to be determined by the DDA Board

Evaluation and Acceptance of Quotes and Bids

Quotes and bids shall be evaluated with the objective of getting the best quality goods and services at the lowest price. All quotes and bids shall be evaluated objectively. In such evaluation it shall be noted whether price or quality is the predominant consideration and what other criteria will affect the valuation. Any or all the quotations or bids or portions thereof may be rejected. Quotes and bids may be approved or awarded where applicable as a total package or on an item by item basis.

Exceptions to Quotes and Bids

Informal competitive quotes or formal competitive bids in accordance with this policy shall not be required where the subject of the purchase is from a sole source provider and no advantage to the DDA would result from obtaining quotes or bids.

ACCOUNTS PAYABLE EXPENDITURES
DDA MEETING MAY 2022

DATE	AMOUNT		G. TOTAL
5/18/2022	\$7,458.40		\$7,458.40
<u>GRAND TOTAL</u>			\$7,458.40

05/12/2022 03:00 PM
User: TAKISHA
DB: Belleville

CHECK REGISTER FOR CITY OF BELLEVILLE
CHECK NUMBERS 2094 - 2098

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Stat
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Bank DDA Downtown Development Authority

05/12/2022	DDA	2094	0120	AT&T	AT&T	DSL FOR COMMUNITY EVENTS SIGN	215.80	Open
05/12/2022	DDA	2095	4280	BELLEVILLE AREA CHAMBER	BELLEVILLE AREA CHAMBER	GOLD MEMBERSHIP DUES MAY 10, 202	395.00	Open
05/12/2022	DDA	2096	4281	GMS SEALCOATING & STRIP	GMS SEALCOATING & STRIP	STRIPING MAIN ST	4,250.00	Open
05/12/2022	DDA	2097	3752	PIONEER LANDSCAPING & I	PIONEER LANDSCAPING & I	MULCHED PLAYGROUND	2,470.00	Open
05/12/2022	DDA	2098	3213	VERIZON WIRELESS	VERIZON WIRELESS	CELL BILLS FOR DDA 3/11 - 4/10/2	127.60	Open

DDA TOTALS:

Total of 5 Checks:	7,458.40
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	7,458.40

05/12/2022 03:14 PM
User: McLeanT
DB: Belleville

CHECK DISBURSEMENT REPORT FOR CITY OF BELLEVILLE
CHECK DATE FROM 07/01/2021 - 04/30/2022

Page 1/3

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DDA OPERATING FUND							
07/14/2021	DDA	2039	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	71.93
				TELECOMMUNICATIONS - TELEPHON	851.000	173	71.93
				CHECK DDA 2039 TOTAL FOR FUND 248:			143.86
07/14/2021	DDA	2040	FERNANDEZ, MARK	COMMUNITY PROGRAM FUNDING	889.000	728	300.00
07/14/2021	DDA	2041	PENCHURA, LLC	CAPITAL OUT. - MUNIC. PROJECT	983.006	901	305.00
07/14/2021	DDA	2042	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT	742.000	443	5,730.00
07/14/2021	DDA	2043	TKM AWARDS	MISC EXPENSE	963.000	443	34.95
07/14/2021	DDA	2044	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	100.92
08/02/2021	DDA	2045	SPANGLER RICHARD J.	COMMUNITY PROGRAM FUNDING	889.000	728	750.00
08/20/2021	DDA	2046	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	158.88
08/20/2021	DDA	2047	BELLEVILLE AREA INDEPENDENT	PROMOTION & ADVERTISING	883.000	728	576.00
08/20/2021	DDA	2048	GARDEN FANTASY	FLOWER PROJECT	742.000	443	3,217.00
08/20/2021	DDA	2049	GONCZYS PROPERTY MAINTENANCE	CONTRACTED SERVICES-MOWING	809.003	443	2,390.00
08/20/2021	DDA	2050	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT	742.000	443	1,600.00
08/20/2021	DDA	2051	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	235.34
08/25/2021	DDA	2052	JONES III, ALFRED LLOYD	COMMUNITY PROGRAM FUNDING	889.000	728	750.00
09/09/2021	DDA	2053	TERRAFIRMA	CONTRACTED SERVICES	809.000	443	3,400.00
				CONTRACTED SERVICES	809.000	443	3,400.00
				CHECK DDA 2053 TOTAL FOR FUND 248:			6,800.00
09/30/2021	DDA	2054	RANDY BROWN LANSCAPE INC.	PARK IMPROVEMENTS	852.000	443	2,925.00
10/15/2021	DDA	2055	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	369.12
10/15/2021	DDA	2056	CITY OF BELLEVILLE	DUE TO GENERAL FUND	214.101	000	103,488.19
10/15/2021	DDA	2057	DISPLAY SALES	DECORATIONS AND BANNERS	882.000	728	309.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DDA OPERATING FUND							
10/15/2021	DDA	2058	GONCZYS PROPERTY MAINTENANCE	CONTRACTED SERVICES-MOWING	809.003	443	1,195.00
				CONTRACTED SERVICES-MOWING	809.003	443	1,945.00
				CHECK DDA 2058 TOTAL FOR FUND 248:			3,140.00
11/10/2021	DDA	2059	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	195.25
11/10/2021	DDA	2060	BELLEVILLE AREA CHAMBER OF	COMMUNITY PROGRAM FUNDING	889.000	728	2,000.00
11/10/2021	DDA	2061	BELLEVILLE CENTRAL BUSINESS COMM.	PROMOTION & ADVERTISING	883.000	728	50.00
11/10/2021	DDA	2062	CITY OF BELLEVILLE	DUE TO GENERAL FUND	214.101	000	34,534.22
				DUE TO WATER AND SEWER FUND	214.592	000	1,500.00
				CHECK DDA 2062 TOTAL FOR FUND 248:			36,034.22
11/10/2021	DDA	2063	KEN VOIGT	DECORATIONS AND BANNERS	882.000	728	157.13
11/10/2021	DDA	2064	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT	742.000	443	800.00
11/10/2021	DDA	2065	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	164.86
11/10/2021	DDA	2066	WATER LANDSCAPES LLC	CONTRACTED SERVICES	809.000	443	2,125.00
11/10/2021	DDA	2067	WAYNE COUNTY TREASURER (SET)	ACCOUNTS PAYABLE	202.000	000	17,656.73
12/08/2021	DDA	2068	APPLEGATE, BRIANNA	MISC EXPENSE	963.000	173	450.00
12/08/2021	DDA	2069	KBE HOIST	PARK IMPROVEMENTS			** VOIDED **
12/08/2021	DDA	2070	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT			** VOIDED **
12/08/2021	DDA	2071	VERIZON WIRELESS	CELL BILLS FOR DDA			** VOIDED **
12/08/2021	DDA	2072	KBE HOIST	PARK IMPROVEMENTS	852.000	443	652.50
12/08/2021	DDA	2073	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT	742.000	443	960.00
12/08/2021	DDA	2074	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	270.62
12/15/2021	DDA	2075	BLUE RIBBON CONTRACTING, INC.	STREETSCAPE PROJECT	983.011	901	73,726.00
12/15/2021	DDA	2076	CRAFTED BEANERY	SUPPLIES - MAINTENANCE	775.000	443	102.75

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DDA OPERATING FUND							
01/18/2022	DDA	2077	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	210.25
01/18/2022	DDA	2078	PIONEER LANDSCAPING & LAWN MAINT	FLOWER PROJECT	742.000	443	1,050.00
01/18/2022	DDA	2079	SNIDER ELECTRIC LLC	STREET LIGHTING	926.000	443	500.00
01/18/2022	DDA	2080	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	229.02
02/09/2022	DDA	2081	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	405.50
02/09/2022	DDA	2082	GONCZYS PROPERTY MAINTENANCE	CONTRACTED SERVICES-MOWING	809.003	443	1,620.00
02/09/2022	DDA	2083	ROCKET ENTERPRISES, INC.	CONTRACTED SERVICES	809.000	443	495.00
03/11/2022	DDA	2084	AHEARN SIGNS	DECORATIONS AND BANNERS	882.000	728	350.00
03/11/2022	DDA	2085	BELLEVILLE AREA INDEPENDENT	PROMOTION & ADVERTISING	883.000	728	67.50
03/11/2022	DDA	2086	DISPLAY SALES	DECORATIONS AND BANNERS	882.000	728	818.00
03/11/2022	DDA	2087	GARDEN FANTASY ON MAIN	DECORATIONS AND BANNERS	882.000	728	2,400.00
				DECORATIONS AND BANNERS	882.000	728	2,100.00
				CHECK DDA 2087 TOTAL FOR FUND 248:			4,500.00
03/11/2022	DDA	2088	WATER LANDSCAPES LLC	CONTRACTED SERVICES	809.000	443	2,323.25
04/13/2022	DDA	2089	AT&T	TELECOMMUNICATIONS - TELEPHON	851.000	173	405.50
04/13/2022	DDA	2090	HUNDRED PLACE CONSULTING,LLC	CONTRACTED SERVICES	809.000	443	450.00
04/13/2022	DDA	2091	MIDWEST SCULPTURE INITIATIVE	CAPITAL OUTLAY-MISCELLANEOUS	983.000	901	6,050.00
04/13/2022	DDA	2092	PIONEER LANDSCAPING & LAWN MAINT	CONTRACTED SERVICES	809.000	443	4,350.00
04/13/2022	DDA	2093	VERIZON WIRELESS	CELL BILLS FOR DDA	851.000	173	32.79
				Total for fund 248 DDA OPERATING FUND			292,525.13