

City of Belleville
Downtown Development Authority
Meeting Minutes
Wednesday, January 19, 2022 (Belleville City Hall)

The Regular Meeting of the Belleville DDA was called to order at 6:00 pm by Chair Alicia McGovern.

1) PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

2) ROLL CALL:

Denise Baker	Present	Kelly McWilliams	Present
Jim Chudzinski	Present	Sabrina Richardson-Williams - Treasurer	Present
Mayor Kerreen Conley	Absent	Jennifer Winter	Present
Valerie Kelley-Bonner	Absent		
Alicia McGovern - Chair	Present		

3) CITIZEN COMMENTS, NON-AGENDA ITEMS

Tom Fielder: Commented that there is no news to report on the museum closure.

4) APPROVAL OF THE AGENDA

Motion to approve the agenda with as presented by Jim Chudzinski. Second by Kelly McWilliams.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

5) APPROVAL OF DECEMBER 15, 2021 REGULAR MEETING MINUTES

Motion to approve the regular meeting minutes by Sabrina Richardson-Williams. Second by Denise Baker.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

6) GENERAL BUSINESS

A. 2022 ELECTION OF OFFICERS:

Chair McGovern recommended a continuation of the current officers (McGovern-Chair, Richardson-Williams-Treasurer, Baker-Secretary) and nominating Jim Chudzinski to the vacant Vice Chair position. Motion to approve the recommendation for DDA Officers made by Jim Chudzinski. Second by Jennifer Winter

Roll Call Vote: 6 Ayes, 0 Nays. MOTION CARRIED

B. DDA SUBCOMMITTEES

The DDA Board and Director volunteered to serve on the following subcommittees:

Budget Committee: Baker, Richardson-Williams

Economic Development: McGovern, McWilliams

Arts: Richardson-Williams

Façade Program: McLean

C. 2022 STRATEGIC PLANNING

Due to a number of illnesses, the January 12, 2022 Strategic Planning Session was cancelled. The Board opted to reschedule the session with Facilitator Samantha Harkins on Thursday, February 10 from 5:30-8:30PM.

7) DIRECTOR'S REPORT

Deputy City Manager McLean discussed separating the request for proposal for park maintenance items in order to seek proposals from qualified vendors into three specific areas: grass/weed removal, fertilization, tree trimming.

8) TREASURER'S REPORT AND ACCOUNTS PAYABLE

Sabrina Richardson-Williams presented the payables report and asked the Board to approve payables in the amount of \$1,989.27.

Motion to approve the payables by Denise Baker. Second by Kelly McWilliams.

Roll Call vote: 6 Ayes, 0 Nays. MOTION CARRIED.

9) CHAIR AND BOARD MEMBER COMMENTS

McWilliams: Wished all a happy new year.

Winter: Wished all a happy new year.

McGovern: Wished all a happy new year.

Baker: Wished all a happy new year.

Richardson-Williams: Congratulated Jim Chudzinski on his appointment as Vice Chair. Stated she is looking forward to 2022.

10) CITIZEN COMMENTS

Chief Robinson: Stated that he would like to meet with the Economic Development Committee in the coming weeks to negotiate a new Maintenance Agreement between the City and DDA.

Motion to adjourn at 6:56 pm made by Jim Chudzinski. Second by Kelly McWilliams.

Voice Vote: 6 Ayes, 0 Nays. MOTION CARRIED

Respectfully submitted,

Timothy McLean
Deputy City Manager/DDA Director
Downtown Development Authority

Approved: