

**CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING
AGENDA
Monday, December 5, 2022 - 7:30 pm**

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those who wish to participate via Zoom, the information is listed below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81057406973?pwd=dGtPb2kyMEh0N0tjUXN5S1gvTVljQT09>

Meeting ID: 810 5740 6973

Passcode: 414775

One tap mobile

+13052241968,,81057406973#,,,*414775# US

+13092053325,,81057406973#,,,*414775# US

Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 507 473 4847 US

Meeting ID: 810 5740 6973

Passcode: 414775

Find your local number: <https://us02web.zoom.us/j/kcCqbyE62>

- 1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- 2. ROLL CALL**
- 3. PRESENTATIONS & CITIZENS COMMENTS**
 - A. Presentations
 - Proclamation – Belleville High School Football Championship
 - B. Council Follow Up List
 - C. Citizens Comments on Non-Agenda Items
- 4. APPROVAL OF AGENDA**

5. APPROVAL OF MINUTES

A. November 21, 2022 Regular Meeting of the City Council

6. PUBLIC HEARING

- None

7. INTRODUCTION OF ORDINANCES

- None

8. GENERAL BUSINESS DISCUSSION

A. Special Event Application – Music in the Park

B. Social District Permit Applications – Belleville Bait Shop & Rusted Crow

C. Resolution # 22-067 – Axon Taser Purchase for Police Department

D. Resolution # 22-068 - Wayne County Annual Maintenance, Restoration, and Special Events Permit

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS COMMENTS

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

PROCLAMATION

A PROCLAMATION TO CONGRATULATE THE BELLEVILLE HIGH SCHOOL FOOTBALL TEAM ON THEIR MHSAA DIVISION 1 FOOTBALL STATE CHAMPIONSHIP TITLE

WHEREAS, on Saturday, November 26, 2022, Belleville High School competed against Caledonia High School in the MHSAA Division 1 football finals at Ford Field

WHEREAS, Belleville defeated Caledonia 35-17

WHEREAS, it is the second consecutive state football championship win for Belleville High School

THEREFORE, it is proclaimed by the City Council of Belleville, Michigan that the Belleville High School football team is hereby congratulated on their MHSAA Division 1 football state championship.

Signed this the 5th day of December, 2022 in Belleville, Michigan.

Steve Jones, Council Member

Kelly Bates, Council Member

Ken Voigt, Mayor Pro-Tem

Kerreen Conley, Mayor

Belleville City Council Meeting Follow-up List										
	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date	Due Date	Date Closed	Updated by Team Member	Details
1	Marijuana Licensing/Research		Dave	Guidance to path forward	Dave	12/5/2022			Dave	Plan forward sent to council Working with Special Council for Ordance adjustments and creation so we comply with the proposal.
2	Main & Liberty Street Repair	3/7/22	Voight	Repair Cement	Rick	12/5/2022	2/6/23		Rick	Temporary repairs continue to be made. Full repairs will be dependant on Main & Liberty project construction completion. Will seek quotes for spot cement replacement sections.
3	Harbor Pointe Road Conditions	4/19/21	Voight		Rick	12/5/2022			Rick	Alternative options being researched.
4	DTE streetlight upgrades	4/19/21	Council		Dave	12/5/2022	2/6/23		Dave	DTE - waiting for updated quotes for upgrading old lights.

5	Recodification of Ordinances	7/18/16	Council		Tim	12/5/2022				Dave	Municode quotes received, seeking quotes from Giffel-Webster for ClearCode.
6	Veterans' Memorial	3/4/20			Dave	12/5/2022				Dave	2022 CDBG Grant submitted requesting \$75,000/ Seeking update about grant announcements
7	Charter Revisions	8/3/20	Jesse Marcotte		Dave	12/5/2022				Council/ Dave	Upon completion of ordinance updates and creation, Special Council will advise on the next steps to begin Charter Revision.
8	Park Maintenance	9/6/22	Bates		Dave	12/5/2022			2/6/2023	Dave /DDA	Review of Trugreen contract to find better weed control in parks for 2023.
9	Playground Equipment repair and upgrades	9/6/22	Bates		Rick	12/5/2022				Rick	Slide Parts ordered - Victory park - installation upon receiving the parts.Child swing was temporarily repaired and new swings ordered

10	4th Street Place Electrical	9/17/22	Dave		Rick/Dave	12/5/2022	Completed		Dave/Rick	Phase 1 completed, Phase 2 and Phase 3 working on scheduling with Electrician. DDA Project
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CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, November 21, 2022 - 7:30 pm
VIA ZOOM TELECONFERENCE

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Bates	Present
Council Member Jones	Present
Mayor Pro-Tem Voigt	Absent
Mayor Conley	Present

3. APPOINTMENTS, PRESENTATIONS & CITIZENS COMMENTS

A. Presentations

- None

B. Council Follow Up List

- Council Member Bates inquired if there were any updates regarding Wheels for Independence

C. Citizen Comments on Non-Agenda Items

- Chris Zweng asked if there were any updates on the selected artwork for the DIA installation

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Jones to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Jones	Aye
	Mayor Conley	Aye

Motion Carried.

5. APPROVAL OF MINUTES

A. November 7, 2022, Regular Meeting of the City Council

MOTION: Motion by Jones, supported by Bates to approve the Minutes of the Regular City Council Meeting held on Monday, November 7, 2022.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Jones	Aye
	Mayor Conley	Aye

Motion Carried.

6. PUBLIC HEARINGS

- None.

7. INTRODUCTION OF ORDINANCES

- None.

8. GENERAL BUSINESS DISCUSSION

- None.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

MOTION: Motion by Bates, supported by Jones to approve **Resolution #22-066** authorizing Accounts Payable and Departmental Expenditures as presented.

ROLL CALL VOTE:	Council Member Bates	Aye
	Council Member Jones	Aye
	Mayor Conley	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- City Manager Robinson stated he has received a sign-up sheet for Winter Fest volunteers.
- Believes there is a good collaboration taking place between the City, the Chamber of Commerce, and the CBC, among others.

11. CITY COUNCIL MEMBER COMMENTS

- Council Member Bates
 - Asked Director of Public Services Rutherford to remind everyone of the City's ice and snow policy.
 - Thanked everyone for attending the meeting.
- Council Member Jones
 - Reminded everyone that Belleville High School's football team would be playing in the State Championship game at Ford Field on Saturday, November 26th at 1 pm.

12. MAYOR'S COMMENTS

- Congratulated the BHS football team on another great season.
- Encouraged everyone to line up along Main St. at 5 pm on Saturday, November 26th to cheer on the BHS football team as they return from the State Championship game.
- Stated that the recent Belleville Area Museum meeting went well.

13. CITIZENS COMMENTS

- Garrett Kissell
 - Stated that the Fire Department has been completing renovations on the training room at the Fire Hall and will begin offering CPR/First Aid/AED training to the public in January

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- None

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Jones to adjourn at 7:52 p.m.
No objections were noted.

Motion Carried.

Briana Hootman / City Clerk

Approved:

Posted:

Published:

Belleville Special Event Application



Name/Type of Event	Music in the Park
Organization Name of Event Sponsor	
Type of sponsoring organization	Non-Profit
Organization Website Address	bacaart.org
Complete Address of Organization <i>(PO Box is not acceptable)</i>	106 South St. - Belleville
Responsible Individual	John Juriga
Complete address of Responsible Individual <i>(PO Box is not acceptable)</i>	327 E Huron River Dr. - Belleville
24-hour emergency telephone number	(734) 395-8612
Cellular Phone Number	
Email Address	jcjuriga@comcast.net
Driver's License Number and Date of Birth	J 620 429 115 420 6/4/44
Alternate Responsible Individual	
Complete address of Alternate Responsible Individual <i>(PO Box is not acceptable)</i>	
Telephone Number	
Cellular Phone Number	
Email Address	
Driver's License Number and Date of Birth	
Schedule & Location	
Date(s) of Event (including Set-Up and Tear-Down)	Jun 22, 29, Jul 6, 13, 20, 27 & Aug 3, 10, 17
Actual operational dates and hours of event	Same as above
Beginning Time of Event (including Set-Up time)	5 pm
Ending Time of Event (including Tear-Down time)	9 pm
Location(s) of Event	Horizon Park
<i>**Please Note: Emergency lanes for public safety access must be available at all times.</i>	
Event Description	
Describe the purpose of this event	Music in the Park
Activities associated with event i.e. parade, vendors, concert, etc. <i>(Attach additional documentation if necessary)</i>	Not sure at this time

Are there any unusual activities planned or anticipated as a result of this event i.e. large groups of people, protests, gun salutes, fireworks, etc?	Just music
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Belleville Special Event Application



Funding

How will this event be funded?	Donations
Who will be compensated for goods or services that support this event?	The music artists
Will the City be reimbursed for services rendered?	_____ YES ☒ _____ NO
Have you applied for and been granted an insurance policy for this event? <i>Please attach a copy of the policy.</i>	_____ YES _____ NO

Public Safety / Public Services

Approximate number of participants expected.	250 - 500 people
What is the plan for parking?	Library & methodist church parking lots, street parking
How will this event be staffed / supervised?	Volunteers
Will event require Police, Fire, EMS services?	_____ YES ☒ _____ NO
If this is a multi-day event, please describe how goods / supplies that may be left on site overnight will be stored and secured.	N/A
Describe in detail your plans to meet social distancing requirements and disinfection practices. <i>(Attach additional documentation if necessary)</i>	N/A
Will event require City street closures? If yes, please attach a map clearly indicating which streets will be closed and when.	X _____ YES _____ NO
Will event require utilization of barricades, traffic cones, or caution tape? If yes, please identify how it will be set up, taken down, maintained and returned to the City. <i>(Attach additional documentation if necessary)</i>	X _____ YES _____ NO Volunteer help
Describe signage to be used for event. Include dates that signs will be put up and taken down, size and location of signage. <i>(Attach additional documentation if necessary)</i>	No parking signs
<i>Refer to Sign Ordinance for details regarding allowable type(s) and permissible location(s) of signs</i>	
Describe the plan for rubbish collection and removal. <i>(Attach additional documentation if necessary)</i>	

Belleville Special Event Application



Public Safety / Public Services (continued)	
Will food be available / sold at event? If yes, describe by whom.	_____ YES _____ NO
Will alcoholic beverages be available / sold at event? If yes, describe by whom.	_____ YES <u> X </u> _____ NO
Please describe your plan for meeting State Law and all requirements for sale and service of food and alcoholic beverages. <i>(Attach additional documentation if necessary)</i>	If food is sold, vendors license will be required
**Please Note: Special permission and permit is required	
List Attachments:	
1	
2	
3	
4	
5	
Applicant must be present at the City Council Meeting when this application is presented	
Action	Signature / date
Preliminary Approval from City Manager	
Preliminary Approval from DPS Director	
Preliminary Approval from Police Chief	
Preliminary Approval from Fire Chief	
Presented to City Council	
Amendments to application if any	
1	
2	
3	
4	
5	
Action	Signature / date
FINAL APPROVAL	



Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: <u>DINGUS & DINGUS LLC - DBA: BELLEVILLE BAIT SHOP BAR & GRILL</u>		
Address: <u>609 MAIN ST</u>		
City: <u>BELLEVILLE</u>	State: <u>MI</u>	Zip Code: <u>48111</u>
Contact Name: <u>CHARLES LAUBER</u>	Phone: <u>734-777-7058</u>	Email: <u>LAUBER.CHUCK@GMAIL.COM</u>

Part 2 - Required Documents & Fees

☐ Local Governmental Unit Approval ☐ Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)	
☐ \$70.00 Inspection Fee (MLCC Fee Code 4036) ☒ \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	TOTAL DUE: <u>250.00</u> Make checks payable to State of Michigan

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

<u>CHARLES LAUBER</u> <u>OWNER</u>		<u>11-28-22</u>
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557



Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: <u>Rusted Crow on The Lake</u>		
Address: <u>569 main st</u>		
City: <u>Belleville</u>	State: <u>MI</u>	Zip Code: <u>48111</u>
Contact Name: <u>Tiffany Schebel</u>	Phone: <u>313-986-3012</u>	Email: <u>RustedcrowOTL@gmail.com</u>

Part 2 - Required Documents & Fees

☐ Local Governmental Unit Approval ☐ Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)	
☐ \$70.00 Inspection Fee (MLCC Fee Code 4036) ☒ \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	TOTAL DUE: 250.00 Make checks payable to State of Michigan

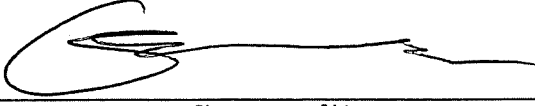
Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

<u>Frederick Giordano / owner</u>		<u>11-28-2022</u>
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557

**CITY OF BELLEVILLE
RESOLUTION NO. 22-067**

**RESOLUTION AUTHORIZING THE PURCHASE OF TASERS FOR THE
BELLEVILLE POLICE DEPARTMENT**

WHEREAS, the Belleville Police Department wishes to procure new Axon tasers, at a quoted cost of \$20,941.20, with a 5 year maintenance/service plan.

NOW THEREFORE, BE IT RESOLVED that the Council for the City of Belleville hereby authorizes the execution of a contract with Axon to purchase tasers at the quoted cost of \$20,941.20.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
Clerk/Treasurer

Kerreene Conley
Mayor

Agenda Date: December 5, 2022



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-396571-44881.595BH

Issued: 11/18/2022

Quote Expiration: 12/15/2022

Estimated Contract Start Date: 01.01/2023

Account Number: 110320

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO:	BILL TO:
Business:Delivery:Invoice-8 Main St 6 Main St Belleville, MI 48111-2736 USA	Belleville Police Dept- MI 6 Main St Belleville, MI 48111-2736 USA Email: drobinson@belleville.mi.us

SALES REPRESENTATIVE	PRIMARY CONTACT
Brayden Herrera Phone: Email: bherrera@axon.com Fax:	David Robinson Phone: (734) 252-4303 Email: drobinson@bellevilleonthe lake.com Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$20,941.20
ESTIMATED TOTAL W/ TAX	\$20,941.20

Discount Summary

Average Savings Per Year	\$851.04
TOTAL SAVINGS	\$4,255.20

Payment Summary

Date	Subtotal	Tax	Total
Dec 2022	\$4,188.24	\$0.00	\$4,188.24
Dec 2023	\$4,188.24	\$0.00	\$4,188.24
Dec 2024	\$4,188.24	\$0.00	\$4,188.24
Dec 2025	\$4,188.24	\$0.00	\$4,188.24
Dec 2026	\$4,188.24	\$0.00	\$4,188.24
Total	\$20,941.20	\$0.00	\$20,941.20

Quote Unbundled Price:	\$25,196.40
Quote List Price:	\$21,239.82
Quote Subtotal:	\$20,941.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	60	\$46.66	\$39.33	\$38.78	\$20,941.20	\$0.00	\$20,941.20
Total							\$20,941.20	\$0.00	\$20,941.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 TASER 60 - X26P Unlimited	11002	BLACK X26P CEW, HANDLE	9	12/01/2022
2021 TASER 60 - X26P Unlimited	11010	XPPM, SPARE CARTRIDGE BATTERY PACK, X26P	9	12/01/2022
2021 TASER 60 - X26P Unlimited	11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK	9	12/01/2022
2021 TASER 60 - X26P Unlimited	22189	21 FT STANDARD CARTRIDGE, X26/X26P NS	18	12/01/2022
2021 TASER 60 - X26P Unlimited	22190	25 FT STANDARD CARTRIDGE, X26/X26P NS	9	12/01/2022
2021 TASER 60 - X26P Unlimited	44205	21 FT NON-CONDUCTIVE TRAINING CARTRIDGE, X26/X26P	27	12/01/2023
2021 TASER 60 - X26P Unlimited	44205	21 FT NON-CONDUCTIVE TRAINING CARTRIDGE, X26/X26P	27	12/01/2024
2021 TASER 60 - X26P Unlimited	44205	21 FT NON-CONDUCTIVE TRAINING CARTRIDGE, X26/X26P	27	12/01/2025
2021 TASER 60 - X26P Unlimited	44205	21 FT NON-CONDUCTIVE TRAINING CARTRIDGE, X26/X26P	27	12/01/2026
2021 TASER 60 - X26P Unlimited	44205	21 FT NON-CONDUCTIVE TRAINING CARTRIDGE, X26/X26P	27	12/01/2027

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 TASER 60 - X26P Unlimited	80398	EXT WARRANTY, X26P HANDLE	9	12/01/2023	12/31/2027

Payment Details

Dec 2022						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	\$4,188.24	\$0.00	\$4,188.24
Total				\$4,188.24	\$0.00	\$4,188.24

Dec 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	\$4,188.24	\$0.00	\$4,188.24
Total				\$4,188.24	\$0.00	\$4,188.24

Dec 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	\$4,188.24	\$0.00	\$4,188.24
Total				\$4,188.24	\$0.00	\$4,188.24

Dec 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	\$4,188.24	\$0.00	\$4,188.24
Total				\$4,188.24	\$0.00	\$4,188.24

Dec 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	TASER60-X26PUnlimited	2021 TASER 60 - X26P Unlimited	9	\$4,188.24	\$0.00	\$4,188.24
Total				\$4,188.24	\$0.00	\$4,188.24

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

11/16/2022





Warren C. Evans
County Executive

Page 1 of 3

November 30, 2022

City of Belleville
6 Main Street
Belleville, MI 48111-2736

RE: A-23046
2023 Annual Permit Package
Wayne County Department of Public Services
Engineering Division – Permit Office

Attention: Rick Rutherford

Enclosed is your Wayne County Annual Permit package. In an effort to expedite the process Wayne County DPS Engineering Division Permit Office is combining the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into on single application.

1. **Annual Maintenance Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:
 - a. Sanitary sewer inspection, repair and routine maintenance;
 - b. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter);
 - c. Other utilities (i.e. natural gas, electric or fiber optic;
 - d. Application of dust palliatives; and
 - e. Repair and replacement of existing sidewalks.
2. **Annual Pavement Restoration Permit:** The annual permit authorizes the permit holder to occupy Wayne County road right-of-way for the purpose of pavement repair and restoration.
3. **Annual Permit for Special Events:** The annual permit grants preliminary authorization to a municipality to perform the following:
 - a. Temporarily close a county road for a reasonable length of time for a parade, marathon, festival or similar activity;
 - b. To use a county road as a detour for traffic around such activity taking place on a non-county road; and/or
 - c. Place a temporary banner within the County right-of-way.



In addition to the Annual Permit, this package also includes the applicable following attachments, which are incorporated by reference into the permit:

- A. Scope of Work and Conditions for Municipal Maintenance Permits, if applicable
- B. Annual Special Events Attachment for Municipalities, if applicable
- C. Banner Attachment for Municipalities, if applicable
- D. General Conditions and Limitations of Permits, if applicable
- E. Indemnity and Insurance Attachment, if applicable
- F. Model Community Resolution, if applicable

As a condition of the municipal annual permit, the County requires that the governing body pass a blanket resolution (sample with suggested language is included as an attachment) of approval which accomplishes the following:

- A. Agrees to fulfill all permit obligations and conditions
- B. To the extent allowed by law, hold harmless and defend Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity
- C. Designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, "Annual Special Events for Municipalities" or "Annual Attachment for Banners". Upon approval, the permit office shall issue a permit authorizing the special event activities.

*****For all Annual Permits please review the insurance attachment carefully, since the insurance requirements have been recently updated.**

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. The manual is also incorporated by reference into this annual permit and is available online at:

http://www.waynecounty.com/dps/construction_permits.htm

Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package.

Type the name of the designated signer below the signature line and submit these documents to:

**Wayne County Department of Public Services
Permit Office
Attn: Ms. Randa Saghir
33809 Michigan Avenue
Wayne, MI 48184**



Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to **(734) 595-6356**.

Once received, an executed copy will be returned to you for your files. If you have any questions regarding this Annual Permit, please contact me at **(734) 858-2774**

Respectfully Submitted,

Randa Saghir
Administration Management

C: file

Attachments: Annual Permit
Scope of Work and Conditions for Municipal Maintenance Permits
Annual Special Events Attachment for Municipalities
Banner Attachment for Municipalities
General Conditions and Limitations of Permits
Indemnity and Insurance Attachment
Model Community Resolution

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext: 2009 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.	
A-23046	
ISSUE DATE	EXPIRES
1/1/2023	12/31/2023
REVIEW No.	WORK ORDER
	79626

PROJECT NAME
BELLEVILLE - MAINTENANCE

LOCATION
VARIOUS ROADS ()

CITY/TWP
BELLEVILLE

PERMIT HOLDER
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE, MI 48111-2736

CONTRACTOR

CONTACT
RICK RUTHERFORD

(734) 697-9323

CONTACT
<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

1. SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
2. WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
3. DUST PALLATIVE, CALCIUM & SALT APPLICATIONS.
4. SIDEWALK REPAIR AND REPLACEMENT.
5. TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER.

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS.
ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT.

FINANCIAL SUMMARY PERMIT FEE \$0.00 PLAN REVIEW FEE \$0.00 PARK FEE \$0.00 OTHER FEE \$0.00 BOND \$0.00 INSPECTION DEPOSIT \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 TOTAL CHECK AMOUNT \$0.00	DEPOSITOR LETTER OF CREDIT DEPOSITOR	APPROVED PLANS PREPARED BY PLANS APPROVED BY DATE PLANS APPROVED 1/1/2023 REQUIRED ATTACHMENTS GENERAL CONDITIONS SCOPE OF WORK AND CONDITIONS FOR MUNICIPAL MAINTENANCE PERMITS INDEMNITY AND INSURANCE ATTACHMENT SAMPLE COMMUNITY RESOLUTION RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT www.waynecounty.com/dps_engineering_cpoffice.htm
CASHIER DATE 1/1/2023	(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)	

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

RICK RUTHERFORD
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>
CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY

DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office**

***Scope of Work and Conditions Attachment
For Annual Municipal Maintenance Permits***

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

Scope of Work - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

Permit Conditions

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



Wayne County Department of Public Services Engineering Division – Permit Office

Conditions & Limitations of Permits

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications for Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.
2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications for Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

City of Belleville
Resolution No. 22-068

**RESOLUTION AUTHORIZING EXECUTION OF WAYNE COUNTY
PERMITS**

At a Regular Meeting of the City of Belleville on December 5, 2022, the following resolution was offered:

WHEREAS, the City of Belleville (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgement being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With Respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of the Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide the necessary police supervision, establish detours and post all

necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for the necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
<u>Briana Hootman</u>	<u>City Clerk/Treasurer</u>
<u>Kerreen Conley</u>	<u>Mayor</u>

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Belleville, County of Wayne, Michigan, on December 5, 2022.

<u>Briana Hootman</u> City Clerk/Treasurer	<u>Kerreen Conley</u> Mayor
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Agenda Date: December 5, 2022

**CITY OF BELLEVILLE
RESOLUTION NO. 22-069**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of \$86,214.42 and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
CMP Distributors	PD	\$619.00	Bulletproof Vest for New Hire
Harold J. Love, PLLC	PD	\$750.00	Psych Exam for New Hire
Mr. Muffler	DPW	\$1,565.00	Repair of DPW Pickup Truck
Mueller	DPW	\$767.45	Water Meters
Washtenaw Area Mutual Aid Association	FD	\$1,000.00	Annual Association Dues

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: December 5, 2022

11-00-08

City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor CMP DISTRIBUTORS Amount \$ 619.00
101-301-987.000

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☐ This purchase was specifically budgeted: per budget page _____
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☒ OTHER
NEW HIRE BULLET PROOF VEST PURCHASE

MMRMA PAPERWORK TO BE SUBMITTED FOR SPAREAL GRANT (RAP)
REPAYMENT

PART 2

This purchase was based on the following competitive price quotes:



This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____



16753 Industrial Parkway
Lansing, MI 48906

Phone # 517-721-0970
Fax # 517-721-0974

Invoice

Date	Invoice #
11/10/2022	73071

Bill To
Belleville Police Department 6 Main Street Belleville, MI 48111

Ship To
Belleville Police Department 6 Main Street Belleville, MI 48111

P.O. No.	Account #	Terms	Rep	Ship Date	Shipping Method
Chief D. Robinson	865	Net 30	MB	11/10/2022	Drop Ship

Item	Qty	Description	Price	Amount
PB-BII-5-HI-LITE-1	1	Point Blank Threat Level II Concealable Ballistic Vest with (1) HI-LITE Carrier and Soft Trauma Plate (NIJ Model No. BII-5) P/O Tirrell Robinson - 220000277892 *Black Carrier	599.00	599.00T
Shipping and Handling	1	Shipping and Handling	20.00	20.00T
		101-301-987.00		

RETURN POLICY: Returns accepted on un-opened, un-used items within 10 days with Invoice. Restocking fee may be applied.	Subtotal	\$619.00
	Sales Tax (0.0%)	\$0.00
	Total	\$619.00
	Payments/Credits	\$0.00
	Balance Due	\$619.00

City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor Harold J. Love & Assoc. Psychological Services For Public Safety Professionals Amount \$750.00
101-301-809.000

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☐ This purchase was specifically budgeted: per budget page _____
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☒ Other (explain below or attach explanation)

Police new hire psych exam

PART 2

This purchase was based on the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____



HAROLD J. LOVE & ASSOCIATES
PSYCHOLOGICAL SERVICES FOR
PUBLIC SAFETY PROFESSIONALS

INVOICE

BILL TO

Chief David Robinson
Bellville Police Department
6 Main St.
Bellville, MI 48111

INVOICE # 1620**DATE** 11/30/2022**DUE DATE** 12/30/2022**TERMS** Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/21/2022	Pre-employment Psychological evaluation Timothy Stewart - Bellville-002	1	750.00	750.00

Please remit payment to:

BALANCE DUE

\$750.00

Harold J. Love, PLLC
PO Box 1378
Clarkston, MI 48347-1378

101-301-809.000

F.E.I.N.: (Tax ID) 47-2571528

REMIT TO:
P.O. BOX 1378
CLARKSTON, MI 48347-1378
Main / Fax: 248-599-7522
www.haroldlove.com

Police Hire
Psych
Exam
DL

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *MR. MUFFLER* Amount: \$ *1565.-*

Purpose: *REPAIR OB PICKUP.*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency: *TRUCK BOKE DOWN*



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *MUELLER*

Amount: \$ *767.45*

Purpose: *WATER METER S*



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This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:



☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

MUELLER**INVOICE**
65631024

Page: 1

PLEASE REMIT TO:
MUELLER CO., LLC
23418 NETWORK PLACE
CHICAGO IL 60673-1234PLEASE EXAMINE THIS INVOICE WHICH IS SUBJECT TO THE TERMS AND CONDITIONS WHICH ARE POSTED AT:
<http://www.muellercompany.com/support/terms-conditions/>
IF THERE ARE ANY QUESTIONS PLEASE NOTIFY US.ACH Payment Instructions:
Bank Name: J.P. Morgan Chase
Routing Transit#: 071 000 013
Account#: 716488022
Account Name: Mueller Co. LLC
Please send payment remittance advice to: JPMorganRemit@muellerwp.comSOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111SHIP TO: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111**SPECIAL NOTE: A BACK ORDER HAS BEEN ENTERED FOR ALL ITEMS NOT SHIPPED.**CREDIT DEPT INQUIRES:
1-888-644-1232

CUSTOMER ACCOUNT NO.	SALES ORDER NO	TERRITORY	CUSTOMER P.O. NUMBER
94234400	51346186 SO	40	VERBAL RICK RUTHERFORD

TERMS:	SHIPPING METHOD	ORDER ENTRY DATE	INVOICE DATE
Net 30 days		10/25/21	11/30/22

LINE NBR	ORDER QTY	SHIPPED QTY	BACK ORDER	CATALOG NUMBER AND DESCRIPTION	UNIT LIST PRICE	UNIT NET PRICE	NET TOTAL
2.0	8	8		V0GB151 5/8X3/4 420B,IB,SSR,25"W HTS:9028.20.0000	178.48	92.0000	736.00
4.0	1	1		FREIGHT FREIGHT		31.4500	31.45

LESS IF PAID ON OR BEFORE

DEDUCT CASH DISCOUNT: REMIT: - NET DUE: 12/30/22

CURRENCY: USD

TAX AMOUNT

TOTAL INVOICE

767.45

Mueller refers to one or more of Mueller Water Products, Inc. a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, HydroGate®, Hydro-Guard®, HYMAX®, Jones®, Krausz®, Mi.Net®, Milliken®, Pratt®, Singer®, and U.S. Pipe Valve & Hydrant. Please see muellerwp.com/brands and krauszusa.com to learn more.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

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Vendor: *WASHTENAW AREA MUTUAL
AID ASSOC.* Amount: *1,000.00*
Purpose: *ASSOCIATION ANNUAL DUES*

PART 1

- | | |
|-------------------------------------|---|
| ☐ | This request is for Council approval prior to purchase: |
| ☐ | This purchase was previously approved by Council: |
| ☐ | This purchase is part of a bid approved by Council: |
| ☒ | This purchase was budgeted: |
| ☐ | This purchase was for an emergency: |

PART 2

☐ This purchase was based on competitive price quotes:

☐ This purchase is not based on competitive quotes because:

Washtenaw Area Mutual Aid Association

5967 Bedford Pl

Ann Arbor, MI 48105

+1 2485063401

WAMAAinfo@gmail.com

INVOICE

BILL TO
Belleville Fire Dept
6 Main St.
Belleville, MI 48111

INVOICE 1220
DATE 11/15/2022
TERMS Net 30
DUE DATE 12/15/2022

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Membership Dues	Annual membership dues - effective January 1st thru December 31 for the upcoming year.	1	1,000.00	1,000.00

Please remit to the address at the top of this invoice.

BALANCE DUE

\$1,000.00

101-336-960.003

BJ

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
DEC 5 2022

DATE	AMOUNT	DESCRIPTION	G. TOTAL
12/5/2022	\$45,911.98	EFT	\$45,911.98
12/5/2022	\$40,302.44	CHECKS	\$40,302.44
GRAND TOTAL			\$ 86,214.42

User: TAKISHA
DB: Belleville

REGISTER FOR CITY OF BEL
CHECK NUMBERS 239 - 244

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount	Status
Bank CHA2 CHASE NEW ACCOUNT								
12/02/2022	CHA2	239 (E)	2545	COMCAST	COMCAST	FIRE DEPT - CABLE/INTERNET -	226.56	Open
					COMCAST	CITY HALL PHONE BILL NOV 21, 22	450.25	Open
							<u>676.81</u>	
12/02/2022	CHA2	240 (E)	4212	GREAT LAKES WATER AUTHO	GREAT LAKES WATER AUTHO	CITY WATER BILL OCT 1 TO NOV 1,	28,075.42	Open
					GREAT LAKES WATER	LEAD & COPPER SAMPLE FEE 6/1 TO	<u>1,380.00</u>	Open
							<u>29,455.42</u>	
12/02/2022	CHA2	241 (E)	0133	MICHIGAN MUNICIPAL LEAG	MICHIGAN MUNICIPAL LEAG	WORKERS COMP FUND AUDIT	465.00	Open
12/02/2022	CHA2	242 (E)	4270	MUELLER SYSTEMS	MUELLER SYSTEMS	METER KIT	767.45	Open
12/02/2022	CHA2	243 (E)	0380	PLANTE & MORAN PLLC	PLANTE & MORAN PLLC	NOV 2022 ACCOUNTING SERVICES & A	13,422.50	Open
12/02/2022	CHA2	244 (E)	0496	PRINCIPAL LIFE	PRINCIPAL LIFE	LIFE INSURANCE - DEC 2022	<u>1,124.80</u>	Open
CHA2 TOTALS:								
Total of 6 Checks:							45,911.98	
Less 0 Void Checks:							<u>0.00</u>	
Total of 6 Disbursements:							<u>45,911.98</u>	

DB: Belleville

Total of 35 Disbursements: