

**CITY OF BELLEVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA**

**Wednesday, February 18, 2026 - 6:00 pm (EST)
Belleville City Hall – Council Chambers
6 Main Street, Belleville, MI 48111**

1. Pledge of Allegiance and Moment of Silence

2. Roll Call

Chair – John Winter	Board Member - Valerie Kelley-Bonner
Vice-Chair – Chris Donley	Board Member – Mike Gatteri
Secretary – Denise Baker	Board Member – Phil Miller
Treasurer – Sabrina Richardson-Williams	Board Member – Whitney Beaubien
Mayor – Ken Voigt	

3. DDA Follow Up List

4. Citizen Comments, Agenda Items Only

5. Approval of and/or Changes to the Agenda

6. Approval of Meeting Minutes
 – January 21, 2025 Regular DDA Meeting

7. Presentations
 – Audit Results – Plante Moran, Kelly Howey
 – Civic Duty Education Program – Trische Duckworth

8. General Business
 A. Election of Officers
 B. Event Funding requests – Belleville CBC
 i. 2026 – Belleville CBC
 ii. 2026 – Belleville Chamber of Commerce & Chamber Foundation
 C. New DDA Website proposals – KSpringer Media
 D. Committee Reports

9. Treasurer’s Report and Accounts Payable

10. Chair and Board Member Comments

11. Citizen Comments, Non-Agenda Items

12. Action Items for Next Regularly Scheduled Meeting

13. Adjournment

**CITY OF BELLEVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 21, 2026**

1. Pledge of Allegiance and Moment of Silence

2. Roll Call

Chair – John Winter	Present
Vice Chair -Chris Donley	Absent - Excused
Secretary – Denise Baker	Present
Treasurer – Sabrina Richardson-Williams	Present
Mayor – Ken Voigt	Present
Board Member – Valerie Kelley-Bonner	Present
Board Member – Phil Miller	Present – Arrived 6:05
Board Member – Mike Gatteri	Absent - Excused
Board Member – Whitney Beaubien	Present

3. DDA Follow Up List
Item C.

4. Citizen Comments, Agenda Items Only

Julie Kissel spoke on behalf of Kelly Bates and asked if committee would consider goose control for Village Park in Victoria Commons this year as well as Horizon Park.

5. Approval of and/or Changes to the Agenda

MOTION: Motion by Mayor Voigt, supported by Winter to approve the agenda with adding E. Committee Reports.
Motion carried.

6. Approval of Meeting Minutes

A. December 17, 2025 – Regular Meeting of the DDA

MOTION: Motion by Treasurer Sabrina Richardson Williams, supported by Board Member Whitney Beaubien, to approve the minutes as presented.
Motion carried.

7. Presentations
None.

8. General Business

A. Goose Control – Horizon Park

Motion by Board Member Whitney Beaubien, supported by Mayor Ken Voigt to approve Goose be Gone for goose control at Horizon Park and Village Park in the amount of \$5,220 with the possibility of the city contributing to the cost. To be determined by City Council at their next scheduled meeting.

Roll Call

Chair – John Winter	Aye
Secretary – Denise Baker	Aye
Treasurer – Sabrina Richardson-Williams	Aye
Mayor – Ken Voigt	Aye
Board Member – Whitney Beaubien	Aye
Board Member – Phil Miller	Aye
Board Member – Valerie Kelley Bonner	Aye

Motion carried.

B. New DDA Website Proposal – KSpringer Media

Item deferred until March meeting.

C. Follow Up list discussion

Reviewed each line item on follow up list.

D. Third and Main Street property – use discussion

Defer further discussion until determination from EGLE is received.

E. Committee Report

Board Member Valerie Kelley Bonner proposes a Civic Duty education night in partnership with the school.

Board Member Whitney Beaubien, committee for Wherehouse met and will be meeting again January 29, 2026

9. Treasurer's Report and Accounts Payable

MOTION: Motion by Mayor Ken Voigt, supported by Board Member Phil Miller to approve Accounts Payables in the amount of \$42,621.98.

Roll Call

Secretary Denise Baker	Aye
Board Member Valerie Kelley-Bonner	Aye
Chair John Winter	Aye
Mayor Ken Voigt	Aye
Treasurer Sabrina Richardson- Williams	Aye
Board Member Whitney Beaubien	Aye
Board Member Phil Miller	Aye

Motion carried.

10. Chair and Board Member Comments**A. Board Member Phil Miller**

- Committee meeting for the Wherehouse was interesting, and a lot of good ideas.

B. Secretary Denise Baker

- Happy to hear the committee met regarding the Wherehouse. Thank you to those participating on that committee.
- Happy winter!

C. Chair Winter

- Happy new year.
- Like the momentum 2025 ended and the year is beginning.
- Thank you all for coming.

D. Mayor Voigt

- Thank you all for coming.
- Next DDA meeting could potentially be in the new city hall.

E. Board Member Valerie Kelley Bonner

- Happy New Year to everyone.
- SOOAR has received porch boxes, looking for anyone that would like one.

F. Treasurer Sabrina Richardson Williams

- Staying inside and leaving the house only, when necessary, due to the cold.
- Looking forward to things happening at the Wherehouse.
- Thank you all for attending.

G. Board Member Whitney Beaubien

- Loved the lights on Main Street through the holidays. Glad businesses participated.
- Parade and Winterfest were wonderful.
- Excited about the next committee meeting and what EGLE has to report about Third and Main Street.

11. Citizen Comments, Non-Agenda Items

- Alvis Brigis – commented on items that would be good for the community in the future.

12. Action Items for Next Regularly Scheduled Meeting

- Vote on officers.

13. Adjournment

MOTION: Motion by Treasurer Sabrina Richardson-Williams, supported by Mayor Ken Voigt, to adjourn at 7:18 p.m.

DDA COUNCIL MEETING FEBRUARY 2026 FOR CITY OF BELLEVILLE
CHECK NUMBER 2610 - 2611

BANK CODE: DDA - Downtown Development Authority - CHECK TYPE: PAPER CHECK

Check Vendor Bank Number Code Account	Amount	Check Date	Vendor Name	Check Type	Notes	Status
Bank Account: DDA Downtown Development Authority						
Check Date: 2/13/2026 12:00:00 AM DDA						
2610 0253 DDA	20,001.43	02/13/2026	CITY OF BELLEVILLE	Paper Check		open
2611 4572 DDA	5,311.05	02/13/2026	MCPHEE, RICHARD	Paper Check		open
Total Check Date 02/13/2026:	25,312.48					
Total Bank Account DDA:	25,312.48					
Report Total:	25,312.48					

ACCOUNTS PAYABLE EXPENDITURES
DDA MEETING FEB 2026

DATE	AMOUNT		G. TOTAL
2/18/2026	\$25,312.48		\$25,312.48
<u>GRAND TOTAL</u>			<u>\$25,312.48</u>