

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, January 5, 2026 - 6:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS' COMMENTS ON AGENDA ITEMS

- a. Presentations
- b. Citizen Comments

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda compiles routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. December 15, 2025, Regular Meeting
- b. Budget Report
 - i. None.
- c. Communications
 - i. None.
- d. Council Follow-Up List
 - i. As of January 2, 2025
- e. Police Stats
 - i. None.
- f. Fire Stats
 - i. None.
- g. DPW Report
 - i. None.
- h. Special Events
 - i. None.

6. PUBLIC HEARINGS

- a. City Master Plan
- b. City Parks and Recreation Plan

7. INTRODUCTION OF ORDINANCES

8. GENERAL BUSINESS DISCUSSION

- a. Tax Incentives – City Economic Development

- b. Discussion - Civil Service
- c. Discussion/Update - 330 Charles
- d. Discussion/Update – Liberty Water Main Project

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures

10. CLOSED SESSION

- a. None.

11. CITY MANAGER COMMENTS

12. CITY COUNCIL MEMBER COMMENTS

13. MAYOR'S COMMENTS

14. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

15. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

16. ADJOURNMENT

**CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Monday, December 15, 2025 - 6:30 pm**

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Mayor Voigt	Present
Mayor Pro-Tem Bates	Present
Council Member Kissel	Present
Council Member Beebe	Present
Council Member Priest	Present

3. PRESENTATIONS & CITIZENS COMMENTS ON AGENDA ITEMS

- Presentations
 - i. Holiday Light Contest Winners
 - 1. Council Members presented awards to residents from the following addresses:
 - a. 392 Light Tower Ct.
 - b. 162 Belle Villa Blvd.
 - c. 336 Victorian Ln
 - d. 184 S. Biggs St. (not present)
 - e. Garden Fantasy on Main
- Citizen Comments
 - i. Sabrina Richardson-Williams and Tom Jones
 - 1. Presented concerns about their new water meter readings.

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Kissel to approve the agenda as presented.

Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- Approval of Minutes
 - i. December 1, 2025 – Regular Meeting Minutes
- Budget report
 - i. As of December 3, 2025
- Communications
 - i. None.
- Council Follow-up list

- i. As of December 11, 2025
- Police Stats
 - i. None.
- Fire Stats
 - i. None.
- DPW Report
 - i. As of December 15, 2026
- Special Events
 - i. None.

MOTION: Motion by Kissel, supported by Bates to approve the consent agenda as presented.

Motion Carried.

6. PUBLIC HEARINGS

- a. None.

7. INTRODUCTION OF ORDINANCES

- None.

8. GENERAL BUSINESS DISCUSSION

- a. Charitable Gaming License Resolution – Boogie in Belleville Booster Club

MOTION: Motion by Priest, supported by Beebe to approve **Resolution # 25-038**, as presented.

Motion Carried.

- b. Residential Cross-Connection Program – HydroCorp

MOTION: Motion by Priest, supported by Bates to approve **Resolution # 25-039**, as presented.

ROLL CALL:

Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro Tem Bates	Aye
Council Member Kissel	Aye
Mayor Voigt	Aye

Motion Carried.

- c. Discussion/Update – 330 Charles

MOTION: Motion by Priest, supported by Bates to approve Resolution # 25-040, as presented.

ROLL CALL:

Mayor Pro Tem Bates	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Council Member Kissel	Aye
Mayor Voigt	Aye

Motion Carried.

d. Fire Department Chief – Job Posting

MOTION: Motion by Beebe, supported by Priest to approve Resolution # 25-041, as presented.

Motion Carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- Accounts Payable
- Departmental Expenditures

MOTION: Motion by Kissel, supported by Priest to approve Accounts Payable and Departmental Expenditures in excess of \$2,500, as presented.

ROLL CALL VOTE:

Council Member Priest	Aye
Council Member Beebe	Aye
Mayor Pro-Tem Bates	Aye
Council Member Kissel	Aye
Mayor Voigt	Aye

Motion Carried.

10. CLOSED SESSION – Collective Bargaining Agreement Negotiation

a. Discussion – Negotiation of Collective Bargaining Agreement

MOTION: Motion by Bates, supported by Kissel to adjourn the regular meeting at 7:36 p.m. with the intent to enter a closed session.

Motion Carried.

MOTION: Motion by Bates, supported by Beebe to enter a closed session

at 7:38 p.m.

Motion Carried.

MOTION: Motion by Bates, supported by Priest to adjourn the closed session at 7:42 p.m.

Motion Carried.

MOTION: Motion by Bates, supported by Kissel to resume the regular meeting at 7:43 p.m.

Motion Carried.

11.CITY MANAGER COMMENTS

- The leaf vacuum is down; the remainder of residents' leaves will be collected manually by the Department of Public Services.
- City Staff is continuing to pack in preparation for the move to the new City Hall, with the official move date to be decided.

12.CITY COUNCIL MEMBER COMMENTS

a. **Council Member Priest**

- i. Wishing everyone happy holidays.
- ii. Looking forward to the new year.

b. **Council Member Beebe**

- i. Appreciates Mayor Pro-Tem Bates organizing the Holiday Lights Contest.

c. **Council Member Kissel**

- i. Happy Belated Birthday to Council Member Priest.
- ii. The time clock is officially live.
- iii. The city's Master Plan will be presented at a Public Hearing in January.
- iv. The Fire Auxiliary sponsored 2 families for the holidays.
- v. The Fire Auxiliary received a letter from Van Buren Township Supervisor Kevin McNamara thanking the Belleville Fire Department for their assistance with the National RV fire.
- vi. Will be reviewing the Interim Public Safety Director and Interim City Manager positions.

d. **Mayor Pro-Tem Bates**

- i. Loved seeing the holiday lights.
- ii. Happy holidays to everyone.

13. Mayor's Comments

- Also received a letter from Kevin McNamara thanking the Fire Department.
- The city was approved for a road safety tap grant of \$556,000.
- Looking forward to getting things done next year.
- Happy holidays.

14. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

- a. DPS Director Johnson
 - i. The Huron River Watershed Council has approved our green storm water project grant; the city is slated to receive between 50 to 750 thousand dollars for the grant.

15. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

16. ADJOURNMENT

MOTION: Motion by Bates, supported by Kissel to adjourn at 8:00 PM.
No objections were noted.

Motion Carried.

Respectfully submitted by,
Briana Papin
City Clerk/Treasurer

Task	Priority	Owner	Status	Start date	End date	Notes
City Works	In Progress	Nathan, Ken, Julie	In progress	6/30/2025	on-going	Continued use of City Works - Service Requests, work orders, and
Horizon Park Grant	Attention Needed	Steve, Ken, Julie	Needs Review	10/18/2024	m/d/yyyy	Horizon Park Grant paid out 325,000 – should be 375 (1/2 of 750); next payment will be 425,000; KEN VERIFIED THAT WE ARE SET ON THE TIMELINE – grant must be completed by 2029; Hennessy now working on an updated plan. Next update meeting w/o 1/5/26
Stevens Disposal (8/1/24)	Attention Needed	Steve, Ken, Legal	In progress	8/1/2024	10/4/2029	Kevin Shipman as verified that our number is roughly 1175, not 1600; Our invoiced amount from Stevevns has been adjusted.
New City Hall	Attention Needed	Steve and Council	In progress	2025	2026	Interior renovation ongoing. Finish work is in progress.
IT Infrastructure	Attention Needed	Steve	In progress	11/13/2023	m/d/yyyy	Working with VC3 Re installing all IT related items at new City Hall except wiring installation
Water Meters	Attention Needed	Steve, Nathan	Needs Review	4/1/2024	5/30/2025	Project over 90% complete. Less than 50 remain. Remaining meters are being installed currently. Plans are being made for completion of 2-4" meters asap. Some larger meters replaced on December 29
SEMCOG Road Safety Grant	Hold	Jason	Hold	2024	4/17/2025	Lexipol working on SS4A and TAP Grant Applications. SSFA Grant submission on hold
Municode	In Progress	Ken and Julie	In progress	5/30/2025	2026	Contact: JR Riley (jriley@civicplus.com) Jason signed 5/30 (paid 6987.00 6/5) Steve and Julie will serve as contacts; any ordinance materials have been moved to CM office, currently being reviewed by legal
Nixle	In Progress	Steve and Krisy	In progress	2025	2026	· Krisy and Steve have access; The Nixle notifications do not push to the GoGov MiBelleville app. Need to check this out.
Phones and Website	In Progress	Steve, Krisy, Colleen	In progress	6/30/2025	11/22/2027	· Telnet is provider; need to look at the full contract; expires in 2027; Each staff has 3 lines, and it takes many rings for lines 2/3 to go to VM; updates to messages and will be coordinated to website changes
Victory Park Renovation	In Progress	Steve	In progress	7/2/2024	8/14/2025	Victory Sation HVAC and water heater have been replaced.
5-year Parks Plan Refresh	In Progress	Council	In progress	2025	4/30/2025	Giffels Webster - ongoing process
Master Plan Update	In Progress	Planning Commission	In progress	10/1/2024	7/31/2025	Giffels provided DRAFT at November PC meeting. Final version in process.
Newsletter	In Progress	Council	In progress	2/26/2025	on-going	ONGOING - Newsletters now sent with utility bills
Sidewalk Plan	Attention Needed	Steve	Needs Review	2025	10/1/2024	Blocks are being inspected and marked for repair.
Trees Plan	In Progress	Steve	In progress	2025	10/1/2024	Blocks are being inspected and marked for removal.
Liberty Street Repair	In Progress	Council and Steve	In progress	2025	6/16/2025	Bid has been awarded to Inner City. Pre-Con meeting to take place January 6

Task	Priority	Owner	Status	Start date	End date	Notes
Employee Handbook General Policy Manual Revisions	In Progress	Steve and Michelle	In progress	2025	2025/2026	Handbook and Policy updates and revisions will be available as completed
DPS Recycling Bin	In Progress	Council	In progress	2025	4/3/2025	Gate quote received. Clearing the site has begun.
Time Clock System	In Progress	Council	In progress	2025	12/5/2025	Full implimentation Dec/Jan
EV Charging Stations	In Progress	Council	In progress	2025	2026	Meter can is needed to final install next to new City Hall, Others are installed now at Village Park parking lot pending final electrical connection
Victoria Commons Roads	In Progress	Council	In progress	2025	4/30/2025	SEMCOG to conduct PASER Ratings. Roads to be reviewed for quality along with all city roads.
Staffing	In Progress	Steve	In progress	2025	2025	Continued evaluation of staffing needs
Vac Truck	Attention Needed	Steve, Nathan, and Ken	Needs Review	6/30/2025	m/d/yyyy	The Vac Truck to suck out the water to clean out catch basins is not functional; Next step? Sale/Scrap?
Task		Name		m/d/yyyy	m/d/yyyy	Notes
Task		Name		m/d/yyyy	m/d/yyyy	Notes
Task		Name		m/d/yyyy	m/d/yyyy	Notes