

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, October 20, 2025 - 6:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS' COMMENTS ON AGENDA ITEMS

- a. Presentations
 - i. Giffels Webster - Parks and Rec Plan Overview
- b. Citizen Comments

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda compiles routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. October 6, 2025, Regular Meeting
- b. Budget Report
 - i. None.
- c. Communications
 - i. None.
- d. Council Follow-Up List
 - i. As of 10/16/25
- e. Police Stats
 - i. None.
- f. Fire Stats
 - i. Sep. 2025
- g. DPW Report
 - i. None.
- h. Special Events
 - i. None.

6. PUBLIC HEARINGS

7. INTRODUCTION OF ORDINANCES

8. GENERAL BUSINESS DISCUSSION

- a. Resolution # 25-030 - Closure of City Hall – Week of Christmas Day/New Year's Day

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

Memorandum

DATE: October 14, 2025

TO: City of Belleville City Council

FROM: Stephanie Osborn, AICP, Senior Planner & Eric Kudla, Staff Planner

SUBJECT: Survey Results, Open House Boards, and Goals & Objectives

The City of Belleville's Parks and Recreation Plan planning process is underway. We are developing this Plan to replace the City's recent "Parks and Recreation Master Plan Refresh" to better meet the Michigan Department of Natural Resources' (MDNR) standards as provided in their "[Guidelines for the Development of Community Parks and Recreation Plans](#)."

The Plan is intended to be the "road map" for the decisions made in the next five years regarding the development and management of parks and recreation facilities in the City for current and future community needs. Members of the City Council will be asked to provide feedback on the draft survey results, open house boards, and goals and objectives.

Project Timeline

- November 3, 2025 5:00-6:30 pm: Open House
- November 17, 2025: City Council review of draft Parks and Recreation Plan
- No later than December 6, 2025: Share draft plan for 30 day review period
- January 5, 2026: City Council reviews plan and adopts (January 19 can be the final adoption date if extensive edits are needed)
- No later than February 1, 2026: Submit plan on DNR website

Survey Results

2025 Belleville Parks & Recreation Plan Survey was launched through social media on June 24, 2025 and closed on October 13th, 2025. In total, there were 6 responses recorded. Please refer to the summary below regarding the results of the survey.

Question #1: Please list your street address

In total 5 responses were recorded for Question #1. All 5 respondents were residents of the City of Belleville.

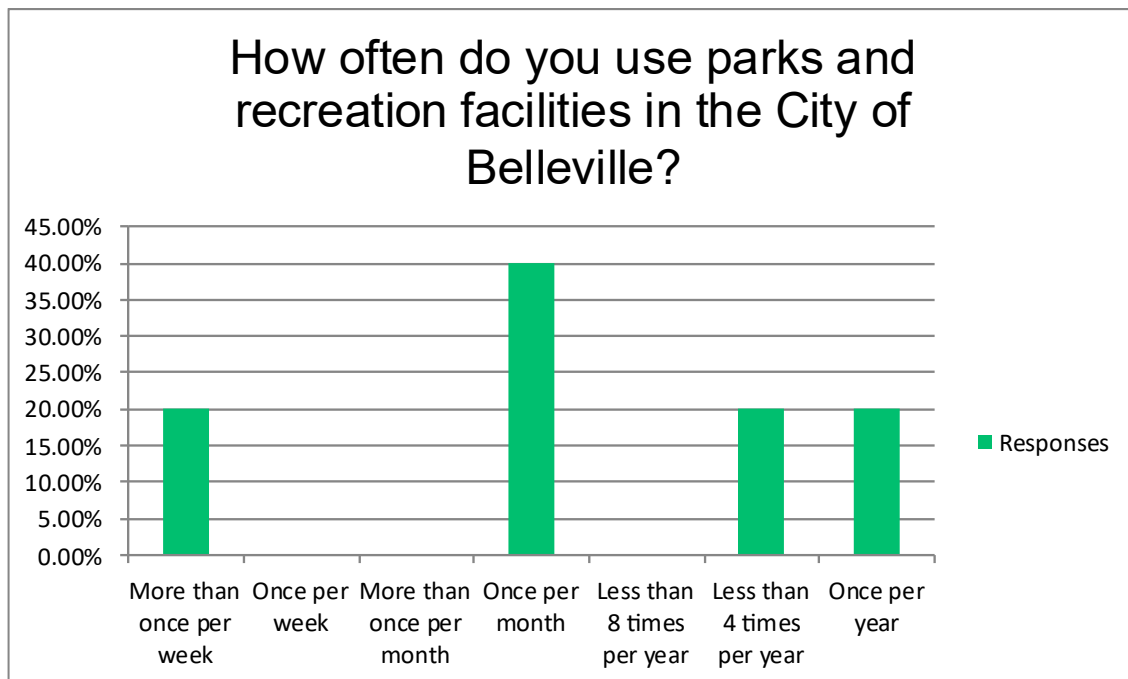
Question #2: How many people live in your household?

5 people responded to Question #2, with 2 people recording they lived alone and 3 people recording they lived with one other person.

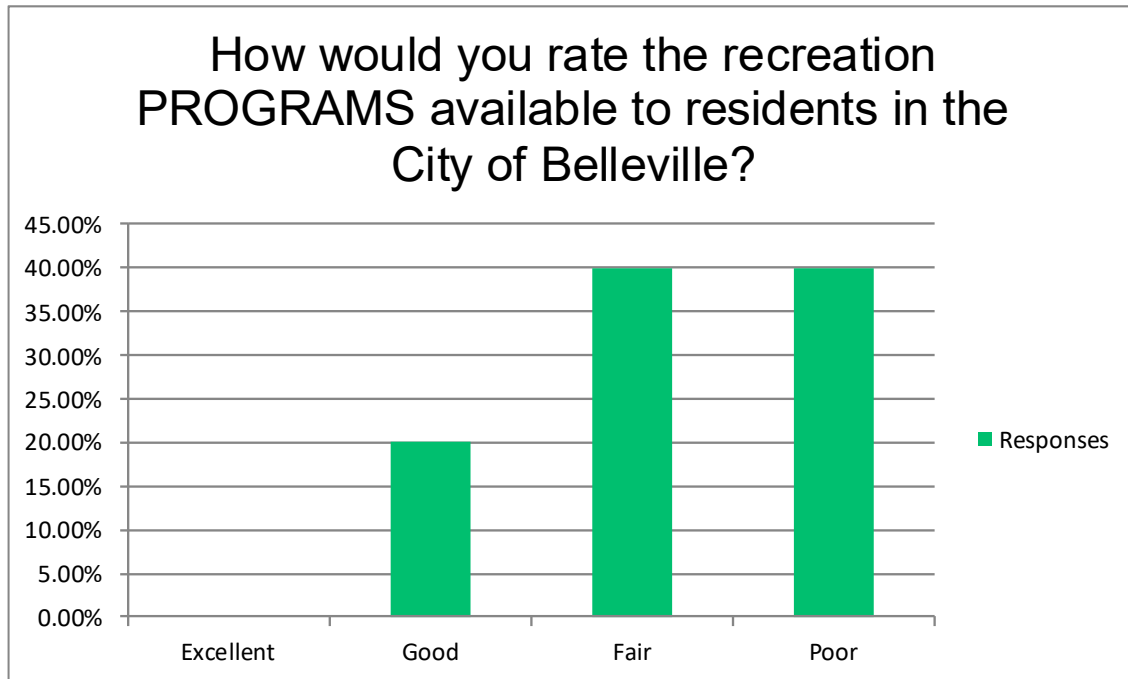
Question #3: What are the ages of the people in your household?

Answer Choices	Responses	
0-12 years old	0	0%
13-18 years old	0	0%
19-29 years old	0	0%
30-44 years old	2	25%
45-64 years old	4	50%
65+ years old	2	25%

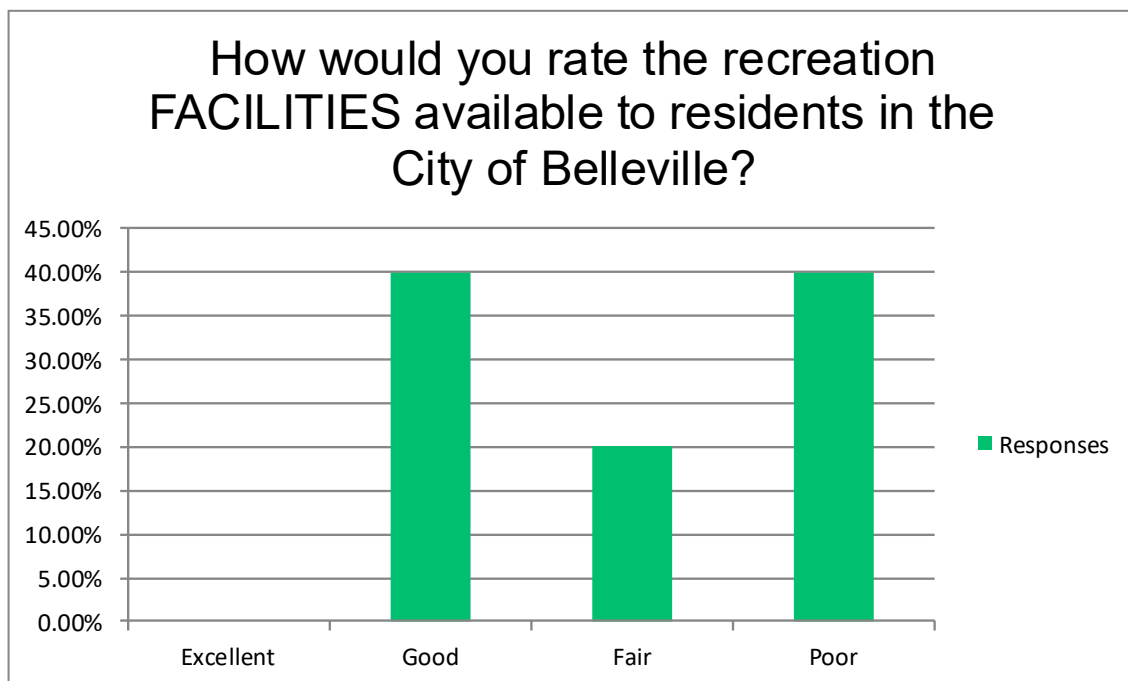
Question #4: How often do you use parks and recreation facilities in the City of Belleville?



Question #5: How would you rate the recreation programs available to residents in the City of Belleville?



Question #6: How would you rate the recreation facilities available to residents in the City of Belleville?



Question #7: How would you rank the following recreation services and facilities available to City residents? Please consider all services, whether provided by the City, schools, or other agencies.

Ranking programs and facilities for different demographics on a scale from Poor (1) to Excellent (5), respondents provided the following weighted averages:

Programs and Facilities	Weighted Average
Distribution of parks in all areas of the City	3.33
Recreation programs in general	2
Recreation facilities for children	2.33
Recreation programs for children	2.67
Recreation facilities for teens	2
Recreations programs for teens	2
Recreation facilities for adults	2
Recreation programs for adults	2
Recreation facilities for seniors	1.75
Recreation programs for seniors	1.75
Recreation facilities for persons with disabilities	2
Recreation programs for persons with disabilities	2

Question #8: Please indicate your opinion regarding the need for the following additional indoor public recreation facilities in the City of Belleville

Ranking opinions on a scale from strongly disagree (1) to strongly agree (5), respondents provided the following weighted averages:

Indoor Recreation Facilities	Weighted Average
Indoor basketball courts	3.5
Indoor volleyball courts	3.17
Indoor tennis courts	3.33
Indoor swimming pools	4
Visual and performing arts center	4
Indoor family recreation center	4
Nature/ecological center	4
Indoor rock climbing wall	3.17
Indoor athletic training facility	3.67
Indoor skateboarding facility	2.83
Indoor hockey facility	3

Question #9: Please indicate your opinion concerning the need for additional outdoor public recreation facilities in the City of Belleville

Ranking opinions on a scale from strongly disagree (1) to strongly agree (5), respondents provided the following weighted averages:

Outdoor Recreation Facilities	Weighted Average
Baseball fields	3.17
Softball fields	3.17
Soccer fields	3
Playgrounds	3.17
Picnic shelters	3.83
Jogging/exercise trails	3.67
Cycling/non-motorized trails	3.83
Nature/ecological center	4.33
Outdoor swimming pools	3
Nature trails	4
Sand volleyball courts	2.67
Skateboarding facility	2.33
Inline skating facility	2.33
Equestrian facility	2.33
Boating facility	4
Dog park	4
Beach	3.67

One person added the additional comment that they would like to see fishing access added.

Question #10: Please list in order of importance two types of recreation facilities you would like to see added or improved within the City, and where they are or should be located. For example, "play equipment at Horizon Park."

The following thoughts were shared by respondents:

- "The water is embarrassing and disgusting, literally repulsive"
- "Sports complex at a new facility"
- "Fishing access"
- "Outdoor pool"

Question #11: Do you believe there are any accessibility barriers for persons with disabilities in any recreation facilities offered within the city?

50% of respondents claimed yes, while the other 50% were unsure. One person added the following comment:

- "Many MANY businesses make it very hard for anyone handicap to make it inside. That's an issue because majority of the population is older and has more mobility issues. My parents are 50s both disabled and one in a wheelchair. I cannot think of 1 business that is easily accessible for a wheelchair."

Question #12: Please consider the following recreation Programs. Do any need to be added or expanded within the City?

Answering “yes” (1), “neutral” (2), or “no” (3), the following weighted averages were reported:

Recreation Programs	Weighted Average
Baseball	2
Softball	2
Basketball	1.8
Soccer	1.8
Tennis	1.6
Football	2
Outdoor volleyball	2
Inline hockey	2
Swimming programs	1.8
Music	2.4
Visual arts	1.6
Crafts	2
Dance	1.8
Theater	1.4
Nature study activities	2
Summer/Day camp	1.8
Conservation activities	1
Guided nature walks	1.2
Boating activities	1
Athletic training	1.8
Exercise programs	1.8
Parent/tot programs	2.2
Children's programs	2.6
Teen programs	1.8
Adult programs	1.4
Seniors programs	1.8
Programs for persons with disabilities	1.4

Question #13: Please list, in order of importance, two types of recreation PROGRAMS you would like to see added or improved, within the City of Belleville. For example "hip hop dance class for adults."

The following thoughts were shared by respondents:

- “Any senior activities”
- “Exercise class for adults”
- “Anything to keep kids/teens busy and out of trouble”
- Sports facilities for adults and children”

Question #14: Do you believe there are any accessibility barriers for persons with disabilities in any recreational programs offered within the City of Belleville?

50% of respondents indicated yes, while the other 50% were unsure.

Question #15: Please rank the problems most commonly faced by residents of Belleville while using recreational facilities.

On a scale from “not a problem” (1) to “severe problem” (3), the following weighted averages were reported:

Problems	Weighted Average
Accessibility	1.5
Cost/Fees	1
Location	1
Parking	2
Crowding	1
Litter	1.5
Facility maintenance	1.5
Schedule conflicts between users of the facility	1.25
Limited hours	1
Noise level at the facility	1.5
Security	1.25
Liquor control	1.75
Illegal activities	1.25
Pet/pest control	1.25

Question #16: If and when new recreation facilities are planned, the initial construction funds should come from the following sources:

Ranking opinions on a scale from strongly disagree (1) to strongly agree (5), respondents provided the following weighted averages:

Source	Weighted Average
City of Belleville's general fund	2.5
User fees/memberships	3
Special millage	3.75
Grant money	4.6
Private sources/donations/sponsorships	4.4
Downtown Development Authority	3.75

Question #17: As new recreation facilities are built, operating funds should come from the following sources, or combination of sources:

Ranking opinions on a scale from strongly disagree (1) to strongly agree (5), respondents provided the following weighted averages:

Source	Weighted Average
City's general fund	2
User fees/memberships	4.25
Special millage	2.75
Private donations/sponsorships	4
Concession sales	4.25

Question #18: As the City of Belleville considers parks and recreation priorities for the next five years, how important are the following?

On a scale from “not important” (1) to “important” (3), respondents provided the following weighted averages:

Source	Weighted Average
Improving maintenance of existing parks	2.5
Developing new recreation programs	2.5
Developing new neighborhood parks	1.5
Developing new recreation facilities	2
Improving accessibility to the parks	1.75
Developing a youth/community center	2.25
Developing pedestrian trails	2
Developing non-motorized trails	2
Developing lakefront facilities	2
Developing boating facilities	2.5

Question #19: Please list one recreation program you think would be beneficial to the following groups:

Group	Responses
Children	Summer camp programs
Teenagers	After school programs or teen dances
Adults	Exercise and sports programs
Seniors	Crafts, organized travel

One respondent listed “a local recreation center” as a program that would be beneficial to all groups.

Question #20: What age level would be your top priority for additional programming?

All respondents answered that the 45-64 year old age level would be their top priority for additional programming.

Question #21: What changes, if any, do you think would be beneficial to City parks that you use? Please include the park name(s).

The following responses were collected:

- Clean the water, it's disgusting
- Better maintenance of all parks in general

Question #22: What specific changes would you like to see involving recreation programs available to City residents?

The following response was collected:

- Positive, community building, health improving activities

Question #23: is there one recreation program or facility that should be IMMEDIATELY improved upon? If so, what is it and why does it need immediate attention?

The following responses were collected:

- The boat ramps
- The lake needs more shoreline fishing access for non-boaters

Question #24: Thank you for completing Belleville's Parks and Recreation Plan Update survey! Please leave any additional comments below.

The following additional comment was made:

- We really have to do something about the parking, accessibility for elderly/handicap and the condition of our lake

Open House Boards

The Open House for the Parks & Recreation is tentatively scheduled for November 3. In preparation, the City Council is asked to provide feedback on the proposed boards to be used for the event. We ask that City Council members help host and promote the Open House by inviting members of the public to come and provide feedback on aspects of the Parks & Recreation Plan. Below are brief descriptions of the topic boards that will be on display during the Open House.

1. Introduction/Welcome – Explanation of what a parks and recreation plan is and the general process for recreation plans; demographic questions for attendees to answer.
2. Goals and Objectives – Sharing proposed goals and objectives for the City's recreation plan and seeking feedback.
3. Budget and Overview of MDNR Funding – Provide an overview of the budget and an explanation of how a parks and recreation plan can unlock state funding through the DNR. This station will include the budget game which allows attendees to share their priorities for parks and recreation based on a finite budget.
4. Connectivity and Signage – Station that seeks feedback on how to connect City amenities to regional parks, trails (i.e. Iron Belle Trail), and recreation opportunities, and promote these areas.

Goals and Objectives

These goals and objectives are tentative and subject to change in accordance with findings from the Open House and public meetings.

Goal 1: Continue to enhance and improve the City's parks by expanding the range of features for each facility as appropriate within the existing park footprints.

Goal 1 Objectives

- Use survey results to prioritize desired features for each park.
- Identify funding sources for new amenities.
- Improve accessibility of park features and amenities.

Goal 2: Ensure that the needs of all age groups, such as teens and senior citizens, are addressed.

Goal 2 Objectives

- Continue to work in partnership with Van Buren and Sumpter Townships, Wayne County, and the State of Michigan to provide recreational programming and special events for all age groups.
- Explore public/private partnerships or an agreement with the school system to provide indoor facilities to offset the limited space available, particularly for a new indoor recreation facility.

Goal 3: Promote nonmotorized transportation and connections to recreational facilities.

Goal 3 Objectives

- Install wayfinding signage to/along Iron Belle Trail and key destinations.
- Enhance connectivity and safety between schools, parks, and trails.

Goal 4: Maintain existing parks.

Goal 4 Objectives

- Ensure funding exists for basic park maintenance via City budget line item.
- Identify funding sources for repair of park amenities, as needed.
- Consider starting a “Friends of the Parks” group or other volunteer organization to spearhead larger clean up days in the spring and support maintenance efforts throughout the year.

Goal 5: Improve the water quality of the lake.

Goal 5 Objectives

- Consider starting a “Friends of Belleville Lake” group, a partnership with a science or environmental club at the high school, or other volunteer organization to monitor water quality, champion educational efforts, and conduct clean up days.
- Collaborate with the Huron River Watershed Council to address some of the concerns and implement the ideas presented at the listening sessions in January 2025 including:
 - Educating youth on water stewardship.
 - Engaging local businesses to host shoreline clean up events.
 - Raising awareness of aquatic invasive species and mitigation techniques through signage and boat cleaning equipment at boat launches.
 - Promoting safe boating habits via signage that provides information about speed limits, shallow areas, lake hazards, and directionality.
 - Developing a centralized platform for water quality and health/safety information, including bacterial contamination and algal blooms.
- Educate shoreline residents about best management practices via landscaping techniques and erosion control.
- Educate residents on stormwater management and how it impacts the lake, as well as mitigation strategies such as use of native plantings, shoreline plantings, bioswales and rain gardens

**CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Monday, October 6, 2025 - 6:30 pm**

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Mayor Voigt	Present
Mayor Pro-Tem Bates	Absent - Excused
Council Member Kissel	Present
Council Member Beebe	Present
Council Member Priest	Present

3. PRESENTATIONS & CITIZENS COMMENTS ON AGENDA ITEMS

- Presentations
 - i. None.
- Citizen Comments
 - i. Lisa Jackson
 - 1. Seeking transportation for her disabled son, inquired if there were any services available in the city.

4. APPROVAL OF AGENDA

MOTION: Motion by Kissel, supported by Beebe to approve the agenda as presented.

Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups' routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- Approval of Minutes
 - i. September 22, 2025 – Regular Meeting Minutes
 - Budget report
 - i. Monthly update.
 - Communications
 - i. None.
 - Council Follow-up list
 - Police Stats
 - i. None.
 - Fire Stats
 - i. None.
 - DPW Report
 - i. None.
 - Special Events
 - i. None.
- MOTION:** Motion by Kissel, supported by Beebe to approve the consent

agenda as presented.

Motion Carried.

6. PUBLIC HEARINGS

- None.

7. INTRODUCTION OF ORDINANCES

- None.

8. GENERAL BUSINESS DISCUSSION

- **Resolution # 25-025 - Belleville High School Band Boosters – Non-Profit Designation**

MOTION: Motion by Priest, supported by Kissel to approve
Resolution # 25-025, as presented.

Motion Carried.

- **Resolution # 25-023 – Gateway Pocket Park**

MOTION: Motion by Kissel, supported by Beebe to approve
Resolution # 25-023, as presented.

Motion Carried.

- **Resolution # 25-026 – Property Disposition – 6 Main & Savage Road Property**

MOTION: Motion by Kissel, supported by Priest to approve **Resolution # 25-026**, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion Carried.

- **Resolution # 25-027 – Lawsuit – City of Belleville v. Republic Services**

MOTION: Motion by Beebe, supported by Priest to approve **Resolution # 25-027**, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion Carried.

- **Resolution # 25-024 – Changes to Election Year Schedule and Scheduling of Public Hearing**

MOTION: Motion by Kissel, supported by Beebe to schedule a public hearing on the proposed amendment at the November 3, 2025 regular meeting of the City Council.

Motion Carried.

- **Resolution # 25-028 – Shifman Fournier – Rate Increase**

MOTION: Motion by Beebe, supported by Kissel to approve **Resolution # 25-028**, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion Carried.

- **Resolution # 25-029 – Morton Salt – Quote**

MOTION: Motion by Kissel, supported by Priest to approve **Resolution # 25-029**, contingent on the amount being comparable to last year, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion Carried.

- **America in Bloom Evaluation**

- i. The city was presented with a plaque from America in Bloom, along with an evaluation showing areas in which the city's landscape could improve.

- **Quote for Purchase of Woodchipper**

- i. This item was tabled pending further information.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- Accounts Payable
- Departmental Expenditures

MOTION: Motion by Kissel, supported by Beebe to approve Accounts Payable and Departmental Expenditures in excess of \$2,500, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- The Police Department is currently down a patrol vehicle, due to mechanical issues. The newest patrol vehicle is still being outfitted for equipment.
- SLC Meter will be in the city the week of October 20th to install the last batch of resident water meters.
- The special project crew has been working to clear out plant overgrowth inside Hillside Cemetery.
- Will be attending a bank stabilization meeting this week alongside Mayor Voigt.
- Giffels Webster would like to attend the next regularly scheduled meeting to discuss the Parks and Recreation Master Plan.
- This weekend is the Belleville Community Art Show, held at the Belleville Yacht Club.

11. CITY COUNCIL MEMBER COMMENTS

- **Council Member Kissel**
 - i. Giffels Webster will be at the Planning Commission meeting on September 13th.
 - ii. Met with fellow representatives of the tri-community area to discuss a master plan for all three communities.
 - iii. Learned that juniper is recommended to help with bank stabilization.
- **Council Member Priest**
 - i. Proud to be participating with America in Bloom.
 - ii. Several locations in the city are in a state of disrepair and/or lack of maintenance; would like to see it addressed.

- **Council Member Beebe**
 - i. None.

12.MAYOR'S COMMENTS

- Looking forward to the rest of Booville, including the Monster Mutt Walk.
- Appreciates the Van Buren Public Schools band program.
- Harvest Fest will be held this Sunday.

13.CITIZENS COMMENTS ON NON-AGENDA ITEM

- **Joanie Laginess**
 - i. Asked if the sidewalks that have been marked by DTE would be repaired by the end of the year.

14.ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

- None.

15.ADJOURNMENT

MOTION: Motion by Priest, supported by Beebe to adjourn at 7:28 PM.

No objections were noted.

Motion Carried.

Respectfully submitted by,
Briana Hootman
City Clerk/Treasurer

Task	Priority	Owner	Status	Start date	End date	Notes
Phones and Website	In Progress	Steve, Krisy, Colleen	In progress	6/30/2025	11/22/2027	· Telnet is provider; need to look at the full contract; expires in 2027; Each staff has 3 lines, and it takes many rings for lines 2/3 to go to VM; updates to messages and will be coordinated to website changes
Victory Park Renovation	In Progress	Steve	In progress	7/2/2024	8/14/2025	Restroom building is open. Victory Station is nearing full completion
5-year Parks Plan Refresh	In Progress	Council	In progress	2025	4/30/2025	Giffels Webster is assuming the revisions, visioning session is slated for the Oct 20 Council meeting.
Master Plan Update	In Progress	Planning Commission	In progress	10/1/2024	7/31/2025	Surveys Complete, Giffels to proceed to next steps at a future PC meeting.
Newsletter	In Progress	Council	In progress	2/26/2025	on-going	ONGOING - Newsletters now sent with utility bills
Sidewalk Plan	Attention ...	Steve	Needs Rev...	2025	10/1/2024	Blocks are being inspected and marked for repair.
Trees Plan	In Progress	Steve	In progress	2025	10/1/2024	Blocks are being inspected and marked for removal.
High Street Repair	In Progress	Council and Steve	In progress	2025	6/13/2025	Complete
Liberty Street Repair	In Progress	Council and Steve	In progress	2025	6/16/2025	Council to re-bid watermain project for 2026
Employee Handbook General Policy Manual Revisions	In Progress	Steve and Michelle	In progress	2025	8/31/2025	Handbook and Policy updates and revisions will be available in fall
DPS Recycling Bin	In Progress	Council	In progress	2025	4/3/2025	Gate quote received. Clearing the site has begun.
Time Clock System	In Progress	Council	In progress	2025	7/31/2025	Onboarding process underway with Andrews Technology. Employee enrollment complete, testing clock in/out with all employees
EV Charging Stations	In Progress	Council	In progress	2025	8/14/2025	Company is working with DTE to install power drops. Work almost complete next to new City Hall
Victoria Commons Roads	In Progress	Council	In progress	2025	4/30/2025	SEMCOG to conduct PASER Ratings. Roads to be reviewed for quality along with all city roads.
Staffing	In Progress	Steve	In progress	2025	2025	Continued evaluation of staffing needs
GoGov	In Progress	Steve	In progress	2025	6/13/2025	GoGov app MIBelleville is available the Google Play and Apple Stores. Marking materials are in process.
Building Inspections (Rick Rutherford left on 8/8)	Completed	Ken and Steve	Completed	6/30/2025	8/8/2025	Temporary agreement with VBT - Building Inspections are being done by VBT with Colleen scheduling; agreement set; discussed CofO concerns with VBT - no changes at this time
Banner Policy	Completed	Council	Completed	2025	4/3/2025	Internal policy implemented
Fire Department Consultant	Completed	Council and Chief Faull	Completed	1/1/2025	10/2/2025	Final received at August 18th City Council meeting; Council will direct next steps

Task	Priority	Owner	Status	Start date	End date	Notes
Blue Cross/Health Care	Attention ...	Ken, Steve, Bri, Labor Atty	In progress	6/30/2025	m/d/yyyy	Evaluating current arrangement for possible changes
City Works	In Progress	Melissa, Ken, Julie	In progress	6/30/2025	on-going	Continued use of City Works - Service Requests, work orders
Horizon Park Grant	Attention ...	Steve, Ken, Julie	Needs Rev...	10/18/2024	m/d/yyyy	Horizon Park Grant paid out 325,000 – should be 375 (1/2 of 750); next payment will be 425,000; KEN VERIFIED THAT WE ARE SET ON THE TIMELINE – grant must be completed by 2029; Hennessy now working on a plan after 7/21 meeting at park; expecting this soon; topographic maps provided for the 9/2/25 meeting
Stevens Disposal (8/1/24)	Attention ...	Steve, Ken, Legal	In progress	8/1/2024	10/4/2029	Kevin Shipman as verified that our number is roughly 1175, not 1600; Our invoiced amount from Stevevns has been adjusted.
New City Hall	Attention Needed	Steve and Council	In progress	2025	2026	Final floor plan complete. Parking lot and sidewalk work ongoing , interior construction ongoing; carpet, tile, and apoxy picked; Windows in, most block work complete
IT Infrastructure	Attention Needed	Steve	In progress	11/13/2023	m/d/yyyy	Received a cost estimate for VC3Rinstalling all IT related items at new City Hall except wiring installation
Vac Truck	Attention ...	Steve, Melissa, and Ken	Needs Rev...	6/30/2025	m/d/yyyy	The Vac Truck to suck out the water to clean out catch basins is not functional; Best Equipment is not looking to refund money, only apply it to a very expensive new truck; Not sure what other recourse we are considering
Water Meters	Attention Needed	Steve, Melissa	Needs Rev...	4/1/2024	5/30/2025	Project 87.6% complete. Less than 100 remain. Remaining meters are being installed in reasonable batch amounts and/or in one large amount in October 2025
SEMOG Road Safety Grant	Hold	Jason	Hold	2024	4/17/2025	Lexipol working on SS4A and TAP Grant Applications. SSFA Grant submission on hold
Municode	In Progress	Ken and Julie	In progress	5/30/2025	2026	Contact: JR Riley (jriley@civicplus.com) Jason signed 5/30 (paid 6987.00 6/5) Steve and Julie will serve as contacts; CivicPlus will be in contact once they have their team officially set – this is an 18 month process that draws from a number of funds; 150 pages were submitted for review; add any others we find; any ordinance materials have been moved to CM office; disposition list provided to Council 9/2/25
Nixle	In Progress	Steve and Krisy	In progress	2025	2026	· Krisy and Steve have access; The Nixle notifications do not pushto the GoGov MiBelleville app. Need to check this out.

BFD Monthly Incident Totals

For 09/01/2025 - 09/30/2025



Fires Incidents	Incident Count	% Type / % Total
111 - BUILDING FIRE	1	100.00%
Total	1	1.92%
Rescue & Emergency Medical Service Incidents	Incident Count	% Type / % Total
311 - MEDICAL ASSIST, ASSIST EMS CREW	2	5.26%
321 - EMS CALL, EXCLUDING VEHICLE ACCIDENT WITH INJURY	36	94.74%
Total	38	73.08%
Service Call Incidents	Incident Count	% Type / % Total
500 - SERVICE CALL, OTHER	2	66.67%
571 - COVER ASSIGNMENT, STANDBY, MOVEUP	1	33.33%
Total	3	5.77%
Good Intent Call Incidents	Incident Count	% Type / % Total
611 - DISPATCHED & CANCELLED EN ROUTE	6	100.00%
Total	6	11.54%
False Alarm & False Call Incidents	Incident Count	% Type / % Total
700 - FALSE ALARM OR FALSE CALL, OTHER	1	25.00%
735 - ALARM SYSTEM SOUNDED DUE TO MALFUNCTION	1	25.00%
745 - ALARM SYSTEM SOUNDED, NO FIRE - UNINTENTIONAL	1	25.00%
746 - CARBON MONOXIDE DETECTOR ACTIVATION, NO CO	1	25.00%
Total	4	7.69%
		52

**CITY OF BELLEVILLE
RESOLUTION NO. 25-030**

**RESOLUTION TO CLOSE CITY HALL WEEK BETWEEN
CHRISTMAS AND NEW YEARS DAY**

WHEREAS, City Hall typically closes for business between Christmas Eve and New Years' Day to allow employees time to spend with their families, and;

WHEREAS, City Hall is already closed on December 24th (Christmas Eve), December 25th (Christmas Day), December 31st (New Years' Eve), and January 1st (New Years' Day), in observance of those holidays, and;

WHEREAS, these established holiday closures will take place on Thursday and Friday, for two consecutive weeks, and;

WHEREAS, City Hall is not currently scheduled to be closed on Friday, December 26th, Monday, December 29th, Tuesday, December 30th, and Friday, January 2nd, and;

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves the closure of City Hall on Friday, December 26th, Monday, December 29th, Tuesday, December 30th, and Friday January 2nd, with staff to return on Monday, January 5, 2026.

State of Michigan)
County of Wayne) ss
City of Belleville)

I, Briana Hootman, City Clerk in and for the City of Belleville, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Belleville City Council on this 20th day of October 2025.

IN WITNESS WHEREOF, I have hereto affixed
My signature and the Seal of the City of Belleville,
Michigan, on this 21st day of October 2025.

Briana Hootman

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
OCT 20 2025

DATE	AMOUNT	DESCRIPTION	G. TOTAL
10/20/2025	\$401,441.02	EFT	\$401,441.02
10/20/2025	\$18,559.49	CHECKS	\$18,559.49

GRAND TOTAL

\$ 420,000.51

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 1483 - 1508

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: EFT Transfer CHA2					
10/16/2025	CHA2	1483(E)	BLUE CARE NETWORK	EMPLOYEE INSURANCE 11/1/2025 - 11/30/20	27,572.82
10/16/2025	CHA2	1486(E)	CINTAS	PD MEDICAL SUPPLIES	141.81
10/16/2025	CHA2	1487(E)	DAVENPORT BROS. CONST. CO., I	330 CHARLES PROJECT CONSTRUCTION	228,071.50
10/16/2025	CHA2	1488(E)	DOWNRIVER UTILITY WASTE WATER	MONTHLY SEWAGE DISPOSAL CHARGES OCT 202	34,995.68
10/16/2025	CHA2	1489(E)	FAUSONE & GRYSKO, PLC	WAYNE DISPOSAL, INC	3,600.29
10/16/2025	CHA2	1490(E)	HYDROCORP	INSPECTION & REPORTING SERVICES SEPT 20	432.00
10/16/2025	CHA2	1491(E)	MENARDS	WATER SUPPLIES & MAINT	243.62
10/16/2025	CHA2	1492(E)	MUNICIPAL EMPLOYEES RETIREMEN	EMPLOYEES RETIREMENT (SEPT 2025)	44,225.41
10/16/2025	CHA2	1494(E)	OAKLAND COUNTY	PD CLEMIS	5,542.25
10/16/2025	CHA2	1495(E)	QUILL CORPORATION	TREASURER OFFICE SUPPLIES	93.31
10/16/2025	CHA2	1496(E)	SUMPTER ACE HARDWARE	50/50 MAJOR & LOCAL RDS	231.70
10/16/2025	CHA2	1504(E)	TELNET WORLDWIDE	CITY PHONE SERVICES	675.61
10/16/2025	CHA2	1505(E)	TERMINIX EHRLICH	CITY HALL PEST CONTROL	81.62
10/16/2025	CHA2	1506(E)	VAN BUREN TOWNSHIP	DISPATCH AND LOCKUP SRVICES 4TH QUARTER	52,625.79
10/16/2025	CHA2	1507(E)	WATERWORKS CAR WASH	DPW & FD (CAR WASHES)	129.50
10/16/2025	CHA2	1508(E)	WEX BANK	FUEL BILL - SEPT 7 TO OCT 6, 2025	2,778.11
Total EFT Transfer:					401,441.02
CHA2 TOTALS:					
Total of 16 Checks:					401,441.02
Less 0 Void Checks:					0.00
Total of 16 Disbursements:					401,441.02

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 8558 - 8580

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: Paper Check CHA2					
10/16/2025	CHA2	8558	ACCUSHRED, LLC	CITY - PAPER SHRED	100.75
10/16/2025	CHA2	8559	BELLEVILLE AREA INDEPENDENT	ADVERTISING & COUNCIL MEETINGS	134.75
10/16/2025	CHA2	8560	COUCHOIS, BARBARA	UB refund for account: WEXF-000077-0000	139.02
10/16/2025	CHA2	8561	DAVIS, CHRISTINA	2025 Sum Tax Refund 31 109 01 0032 000	1,969.85
10/16/2025	CHA2	8562	DTE ENERGY	STREET LIGHTING 9100-4050-3245	6,426.70
10/16/2025	CHA2	8563	DTE ENERGY	370 E COLUMBIA 9100 067 6548 1	1,566.62
10/16/2025	CHA2	8564	FEDEX	(MAJOR/LOCAL RDS) WATER TANK FOR CONCRE	92.00
10/16/2025	CHA2	8565	JAMES BENJAMIN SMITH IV	RESERVE PAY LAKEFEST 2025	320.00
10/16/2025	CHA2	8566	MR. MUFFLER	PD OIL CHANGE CAR #223	60.00
10/16/2025	CHA2	8567	MSB GROUP LLC	UB refund for account: MAIN-000424-0000	200.00
10/16/2025	CHA2	8568	NAPA AUTO PARTS	DPW SUPPLIES & MAINT	69.15
10/16/2025	CHA2	8569	NEVUE, RICHARD LAWRENCE	RESERVE PAY LAKEFEST 2025	380.00
10/16/2025	CHA2	8570	PRIORITY ONE EMERGENCY	FD UNIFORMS	191.98
10/16/2025	CHA2	8571	QUADIENT FINANCE USA	POSTAGE APRIL 2025	2,499.75
10/16/2025	CHA2	8572	SPRINGERS COMPLETE CARPET CAR	FD-CARPET CLEANING	185.00
10/16/2025	CHA2	8573	TKM AWARDS	RETIREMENT PLAQUE	95.00
10/16/2025	CHA2	8574	VAN BUREN TOWNSHIP	SEWER BLOCKAGE ASSISTANCE	275.00
10/16/2025	CHA2	8575	VAN BUREN TOWNSHIP	INSPECTIONS (SEPT 2025)	2,137.50
10/16/2025	CHA2	8576	VERDE, JUAN	UB refund for account: ANGO-000133-0000	279.86
10/16/2025	CHA2	8577	VIP RESTORATION	UB refund for account: THCT-000582-0000	46.56
10/16/2025	CHA2	8578	WAYNE COUNTY TREASURER	BELLE VILLA MEADOWS SEPT 2025	1,055.00
10/16/2025	CHA2	8579	WAYNE COUNTY TREASURER-M.H.T.	LOZA LANE MOBILE HOME TAX SEPT & OCT 20	225.00
10/16/2025	CHA2	8580	YOST SAND AND GRAVEL	SCREENED TOPSOIL	110.00
Total Paper Check:					18,559.49
CHA2 TOTALS:					
Total of 23 Checks:					18,559.49
Less 0 Void Checks:					0.00
Total of 23 Disbursements:					18,559.49