CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, August 18, 2025 - 6:30 pm

1. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

2. **ROLL CALL**

3. **PRESENTATIONS & CITIZENS' COMMENTS ON AGENDA ITEMS**
   a. Presentations
      i. Fire Consultants – Assessment Results
   b. Citizen Comments

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   The Consent Agenda compiles routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action rather than through the filing of multiple motions.

   a. Approval of Minutes
      i. August 4, 2025 Regular Meeting
   b. Budget Report
      i. None.
   c. Communications
      i. None.
   d. Council Follow-Up List
   e. Police Stats
      i. July 2025
   f. Fire Stats
      i. July 2025
   g. DPW Report
      i. None.
   h. Special Events

6. **PUBLIC HEARINGS**

7. **INTRODUCTION OF ORDINANCES**

8. **GENERAL BUSINESS DISCUSSION**
   a. Resolution # 25-018 – DUWA Board Alternate Representative
   b. Resolution # 25-019 – Act 51 Street Administrator
   c. Update – 330 Charles St.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

a. Accounts Payable
b. Departmental Expenditures

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Monday, August 4, 2025 - 6:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Mayor Voigt	Absent - Excused
Mayor Pro-Tem Bates	Present
Julie Kissel	Present
Jerimiah Beebe	Present
Randy Priest	Present

3. PRESENTATIONS & CITIZENS COMMENTS ON AGENDA ITEMS

a. Presentations
   i. None.

b. Citizen Comments
   i. Matt McLean
      1. The car show on Main St. had a great turnout.

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4. APPROVAL OF AGENDA

MOTION: Motion by Priest, supported by Beebe to approve the agenda as presented.
Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups' routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

a. Approval of Minutes
   i. July 21, 2025 – Regular Meeting Minutes
b. Budget report
c. Council Follow Up List
d. DPW Report

MOTION: Motion by Kissel, supported by Priest to approve the consent agenda as presented.
Motion Carried.

6. PUBLIC HEARINGS

a. None.

7. INTRODUCTION OF ORDINANCES

a. None.

8. GENERAL BUSINESS DISCUSSION

a. Resolution # 25-017 - Moody Brews – Social District Permit

MOTION: Motion by Kissel, supported by Beebe to approve **Resolution # 25-017**, as presented.
Motion carried.

b. Resolution # 25-015 – City Purchase Policy

MOTION: Motion by Priest, supported by Kissel to approve **Resolution #25-015**, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye

Motion carried.

c. Award Recommendation – Water Sewer Pavement Repairs

MOTION: Motion by Kissel, supported by Priest to approve the bid submitted by GV Cement Contracting Company for water sewer pavement repairs in the city, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye

Motion carried.

d. Discussion – Continued Remote Monitoring – Generator at 330 Charles St.

MOTION: Motion by Kissel, supported by Beebe to approve commercial remote monitoring of the generator at 330 Charles St., as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye

Motion carried.

e. Agreement with Van Buren Township – Building Official Services

MOTION: Motion by Beebe, supported by Priest to approve an agreement with Van Buren Township for temporary inspection and plan review services, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye

Motion carried.

f. Agreement with Van Buren Public Schools – School Resource Officer

MOTION: Motion by Kissel, supported by Beebe to renew the inter-local governmental agreement with Van Buren Public Schools for School Resource Officer services, as presented.

ROLL CALL VOTE:

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye

Motion carried.

g. DDA Budget Amendment

MOTION: Motion by Kissel, supported by Beebe to approve amendment(s) to the FY 25-26 DDA budget, as presented.
Motion carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

a. Accounts Payable
b. Departmental Expenditures

MOTION: Motion by Priest, supported by Kissel to approve Accounts Payable and Departmental Expenditures in excess of $2,500, per **Resolution # 25-016**, as presented.

ROLL CALL VOTE:

Council Member Priest	Aye
Council Member Beebe	Aye
Mayor Pro-Tem Bates	Aye
Council Member Kissel	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- The review and applicable adjustments of residents' water bills in the city has been completed.
- Mayor Voigt is not in attendance as he is currently out of town.
- The purging and organization of files and records at City Hall continues; thank you to Council Member Kissel for her assistance.
- The Department of Public Services, along with the DWIHN Summer Youth Program workers, have been doing a great job of cleaning and keeping the city's public spaces maintained.

11. CITY COUNCIL MEMBER COMMENTS

a. Council Member Beebe

i. No comments.

b. Council Member Priest

i. Asked what renovations/remodeling are scheduled to be taking place at the new City Hall building.
ii. The city looks nice.
iii. The car show was great.

c. Council Member Kissel

i. Thank you to Account Clerk Takisha Henry for her hard work on reviewing and adjusting the city's water bills.
ii. The DWIHN Summer Youth Program will be wrapping up soon for the year.
iii. The city's employee time-clocks have been installed and are now

functionable.

iv. Continues to meet with the city's I.T. service providers, along with administration, to sort out various technology issues and concerns.
v. CityWorks is working to add a reporting module to the city's program.
vi. Progress continues to be made on purging and organizing at City Hall

12. MAYOR PRO-TEM'S COMMENTS

- Thank you to everyone in attendance.
- Appreciates all of the hard work that the staff, Council Member Kissel, and Mayor Voigt have been doing at City Hall.

13. CITIZENS COMMENTS ON NON-AGENDA ITEM

a. Therese Antonelli
    i. Loves the Go Gov app that the city recently implemented.
    ii. Asked that the city consider suspending the required Certificate of Occupancy process while utilizing the services of Van Buren Township's Building Official.

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

None.

15. ADJOURNMENT

MOTION: Motion by Beebe, supported by Kissel to adjourn at 7:00 PM.
No objections were noted.
Motion Carried.

Respectfully submitted by,
Briana Hootman
City Clerk/Treasurer

BELLEVILLE POLICE DEPARTMENT
YTD Crime Stats & Calls for Service
July 2025

YTD Calls for Service – Comparison

2023	2024	2025
2,205	2,313	2,962

YTD Crimes Stats by Category – Comparison

CRIME CATEGORY – Class A	2023	2024	2025
ACCIDENT/CRASH	76	55	80
ASSAULT- SIMPLE	21	11	15
ASSAULT-AGGRAVATED	5	5	5
BURGLARY-ALL OTHER	1	2	1
BURGLARY-RESIDENTIAL	3	3	3
DAMAGE TO PROPERTY	12	17	13
DRUG OFFENSES	21	6	4
FAMILY OFFENSE	24	24	28
FORGERY/COUNTERFEITING	2	3	1
FRAUD	26	14	11
INTIMIDATION/STALKING	7	15	15
KIDNAPPING/ABDUCTIONS	0	0	0
LARCENY- FROM AUTO	2	2	1
LARCENY-ALL OTHER	16	20	10
LARCENY-RETAIL FRAUD	0	2	3
MISSING PERSON/RUNAWAY	2	2	5
MOTOR VEHICLE THEFT/FRAUD	8	2	6
OBSTRUCTING JUSTICE/POLICE	12	14	13
ORDINANCE VIOLATIONS*	10	10	37**
OUI LIQUOR/DRUGS	21	13	13
PUBLIC PEACE/DISORDERLY CONDUCT	20	13	11
ROBBERY	0	0	0
SEX CRIME	5	4	2
SEX OFFENSES	3	0	2
TRESPASSING/INVASION OF PRIVACY	10	3	6
WEAPONS OFFENSE	3	0	5

* Changes made to the method of tracking ordinance complaints were made in March 2025.

** Number of occurrences from 04/01/2025 on shall reflect complaints received, investigated or cited. Those prior statistics are only able to be calculated by ordinance violation citations issued.

BFD Monthly Incident Totals

For 07/01/2025 - 07/31/2025

CFIRS

Fires Incidents	Incident Count	% Type / % Total
140 - NATURAL VEGETATION FIRE, OTHER	1	100.00%
Total	**1**	**1.54%**

Rescue & Emergency Medical Service Incidents	Incident Count	% Type / % Total
311 - MEDICAL ASSIST, ASSIST EMS CREW	4	8.89%
321 - EMS CALL, EXCLUDING VEHICLE ACCIDENT WITH INJURY	39	86.67%
322 - VEHICLE ACCIDENT WITH INJURIES	1	2.22%
323 - MOTOR VEHICLE/PEDESTRIAN ACCIDENT (MV PED)	1	2.22%
Total	**45**	**69.23%**

Hazardous Conditions (No Fire) Incidents	Incident Count	% Type / % Total
444 - POWER LINE DOWN	1	100.00%
Total	**1**	**1.54%**

Good Intent Call Incidents	Incident Count	% Type / % Total
611 - DISPATCHED & CANCELLED EN ROUTE	15	93.75%
611E - EMS: DISPATCHED & CANCELLED EN ROUTE	1	6.25%
Total	**16**	**24.62%**

False Alarm & False Call Incidents	Incident Count	% Type / % Total
700 - FALSE ALARM OR FALSE CALL, OTHER	1	50.00%
743 - SMOKE DETECTOR ACTIVATION, NO FIRE - UNINTENTIONAL	1	50.00%
Total	**2**	**3.08%**
	65	

CITY OF BELLEVILLE
RESOLUTION NO. 25-018

RESOLUTION TO AUTHORIZE STEVE JONES
AS THE CITY'S ALTERNATE REPRESENTATIVE TO DUWA BOARD

WHEREAS, Jason Smith was designated as the city's alternate DUWA representative in February 2025

WHEREAS, Jason Smith is no longer employed with the City of Belleville

NOW THEREFORE, BE IT RESOLVED, that the City Council for the City of Belleville hereby authorizes Melissa Frierson as the City's DUWA Board representative and Steve Jones as the alternate representative.
:

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

State of Michigan)
County of Wayne) ss
City of Belleville)

I, Briana Hootman, City Clerk in and for the City of Belleville, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Belleville City Council on this 18th day of August 2025.

IN WITNESS WHEREOF, I have hereto affixed
My signature and the Seal of the City of Belleville,
Michigan, on this 19th day of August 2025.

____
Briana Hootman

Agenda Date: August 18, 2025

Michigan Department
of Transportation
2012 (08/19)

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

Clear Form

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner ______________________________
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Steve Jones, Interim City Manager

______________________________ as the single Street Administrator for the City or Village of

Belleville in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner ______________________________

Yeas ______________________________

Nays ______________________________

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting

of the governing body of this municipality on the 18th day of

August, 2025

CITY OR VILLAGE CLERK *(SIGNATURE)*	E-MAIL ADDRESS		DATE
	clerk@belleville.mi.us		08/19/25
STREET ADMINISTRATOR *(SIGNATURE)*	E-MAIL ADDRESS		DATE
	sjones@belleville.mi.us		08/19/25
ADDRESS OF CITY OR VILLAGE OFFICE			P.O.BOX
6 Main Street			
CITY OR VILLAGE		ZIP CODE	PHONE NUMBER
Belleville		48111	(734) 697-9323

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
AUGUST 25 2025

DATE	AMOUNT	DESCRIPTION	G. TOTAL
8/25/2025	$205,015.23	EFT	$205,015.23
8/25/2025	$598,259.88	CHECKS	$598,259.88

GRAND TOTAL	**$ 803,275.11**

CHECK REGISTER FOR CITY OF BELLEVILLE
CHECK NUMBER 8449 - 8480

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: Paper Check CHA2					
08/11/2025	CHA2	8449	JONES JR, THOMAS E	UB refund for account: THCT-000584-0000	227.90
08/14/2025	CHA2	8451	A DESIGN LINE EMBROIDERY	CITY HALL SUPPLIES	431.72
08/14/2025	CHA2	8452	BADGER METER	ORION CELLULAR LTE SERV UNIT	12.23
08/14/2025	CHA2	8453	BELLEVILLE AREA INDPENDENT	ADVERSTING AND COUNCIL MEETING JULY 202	162.75
08/14/2025	CHA2	8454	CITY OF BELLEVILLE	WATER BILLS - 4.11.25 TO 6.10.25	208.66
08/14/2025	CHA2	8455	CORE & MAIN LP	WATER SUPPLIES & MAINT	1,655.11
08/14/2025	CHA2	8456	DOWNTOWN DEVELOPMENT AUTHORIT	SX25 TAX DISBURSEMENT	64,165.00
08/14/2025	CHA2	8457	DTE ENERGY	7 SOUTH ELECTRIC AND COMMERICAL 1/4 FIS	1,176.09
08/14/2025	CHA2	8458	DTE ENERGY	800 N LIBERTY - 9100 3977 6497 - STREET	29.68
08/14/2025	CHA2	8459	DTE ENERGY	27 2ND ST STREETLIGHTING - 9100 4093 55	223.00
08/14/2025	CHA2	8460	DTE ENERGY	STREET LIGHTING 9100-4050-3245	6,234.15
08/14/2025	CHA2	8461	DTE ENERGY	46785 DENTON RD 910006765127	1,922.13
08/14/2025	CHA2	8462	GARDEN FANTASY ON MAIN	Memorial Wreath	75.00
08/14/2025	CHA2	8463	GOODBYE GEESE	GEESE CONTROL (HORIAON PARK) JULY 2025	870.00
08/14/2025	CHA2	8464	HOWARD L SHIFMAN PC	LEGAL SERVICES THROUGH JULY 2025	247.50
08/14/2025	CHA2	8465	IMPERIAL DADE	DPW SUPPLIES & MAINT	106.89
08/14/2025	CHA2	8466	JAMES BENJAMIN SMITH IV	RESERVE PAY LAKEFEST 2025	80.00
08/14/2025	CHA2	8467	JOHNSTON ENTERPRISES LLC	FIRE DEPT FLYERS	133.00
08/14/2025	CHA2	8468	MISSION SQUARE	7/28/2025 - 8/10/2025	272.00
08/14/2025	CHA2	8469	MR. MUFFLER	PD - 2024 TAHOE	120.00
08/14/2025	CHA2	8470	NAPA AUTO PARTS	WATER SUPPLIES & MAINT	225.76
08/14/2025	CHA2	8471	OSBORNE CONCRETE COMPANY	SCREENED TOPSOIL	375.00
08/14/2025	CHA2	8472	QUADIENT LEASING USA, INC	COVERAGE PERIOD 9/4/25 TO 12/3/25	512.31
08/14/2025	CHA2	8473	RICOH USA, INC.	COPY CHARGES	105.06
08/14/2025	CHA2	8474	RITTER, JASON MICHAEL	RESERVE PAY LAKEFEST 2025	410.00
08/14/2025	CHA2	8475	SANTANDER BANK, N.A.	STREET SWEEPER LEASE	66,118.23
08/14/2025	CHA2	8476	VAN BUREN PUBLIC SCHOOLS (S.T	SUMMER 2025 - TAX DISBURSEMENT	157,179.00
08/14/2025	CHA2	8477	WAYNE COUNTY TREASURER (SET)	SX25 TAX DISBURSEMENT	139,189.00
08/14/2025	CHA2	8478	WAYNE COUNTY TREASURER (TAXES	2024 WAYNE COUNTY TAX SETTLEMENT	154,512.71
08/14/2025	CHA2	8479	WAYNE COUNTY TREASURER-M.H.T.	BELLE VILLA LAKE MOBILE HOME TAX JULY 2	665.00
08/14/2025	CHA2	8480	WAYNE COUNTY TREASURER-M.H.T.	BELLE VILLA MEADOWS JULY 2025	615.00
Total Paper Check:					598,259.88

CHA2 TOTALS:

Total of 31 Checks:	598,259.88
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	598,259.88

CHECK REGISTER FOR CITY OF BELLEVILLE
CHECK NUMBER 1350 - 1379

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Bank CHA2 CHASE NEW ACCOUNT
Check Type: EFT Transfer CHA2

Check Date	Bank	Check	Vendor Name	Description	Amount
08/14/2025	CHA2	1350(E)	BEST EQUIPMENT CO., INC	VEHICLE MAINT-VACTOR TRUCK	1,982.45
08/14/2025	CHA2	1351(E)	CINTAS	EYEWASH STATION CITY HALL	282.75
08/14/2025	CHA2	1352(E)	COMCAST	FD - INTERNET SERVICES	290.53
08/14/2025	CHA2	1353(E)	DOWNRIVER UTILITY WASTE WATER	OCT 1, 2025 SRF BOND	39,018.36
08/14/2025	CHA2	1354(E)	HURON RIVER WATERSHED COUNCIL	2025 HRWC MEMBERSHIP DUES	400.00
08/14/2025	CHA2	1355(E)	MENARDS	CEMETERY SUPPLIES & MAINT	179.27
08/14/2025	CHA2	1356(E)	MICHIGAN FINANCE AUTH	PROJECT 5606 01 STATE REVOLVING	29,255.00
08/14/2025	CHA2	1357(E)	MISTER MAT RENTAL SERVICE	CITY HALL - FLOOR MATS	49.00
08/14/2025	CHA2	1358(E)	MUNICIPAL EMPLOYEES RETIREMEN	EMPLOYEES RETIREMENT (JULY 2025)	90,488.33
08/14/2025	CHA2	1361(E)	PLANTE AND MORAN PLLC	ACCOUNTING SERVICES RENDERED	17,513.00
08/14/2025	CHA2	1362(E)	PRINCIPAL LIFE	LIFE INSURANCE - AUGUST 2025	1,225.05
08/14/2025	CHA2	1365(E)	SEMCOG	2025 ANNUAL MEMBERSHIP DUES	956.00
08/14/2025	CHA2	1366(E)	STEVENS DISPOSAL & RECYCLING	COB TRASH DISPOSAL 8/1/2025 - 8/31/2025	22,255.00
08/14/2025	CHA2	1367(E)	SUMPTER ACE HARDWARE	WATER SUPPLIES & MAINT	429.38
08/14/2025	CHA2	1379(E)	TELNET WORLDWIDE	CITY PHONE SERVICES	691.11
	Total EFT Transfer:				205,015.23

CHA2 TOTALS:

Total of 15 Checks:	205,015.23
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	205,015.23