

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, August 4, 2025 - 6:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS' COMMENTS ON AGENDA ITEMS

- a. Presentations
- b. Citizen Comments

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda compiles routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. July 21, 2025 Regular Meeting
- b. Budget Report
 - i. None.
- c. Communications
 - i. None.
- d. Council Follow-Up List
- e. Police Stats
 - i. None.
- f. Fire Stats
 - i. None.
- g. DPW Report
 - i. None.
- h. Special Events
 - i. Margaritas in the Ville
 - ii. Third Thursdays September
 - iii. Veterans Day Ceremony

6. PUBLIC HEARINGS

7. INTRODUCTION OF ORDINANCES

8. GENERAL BUSINESS DISCUSSION

- a. Moody Brews – Social District Permit

- b. Resolution # 25-015 – City Purchase Policy
- c. Discussion - Purchase of Woodchipper
- d. Discussion - Continued Remote Monitoring – Generator at 330 Charles St.
- e. Agreement with Van Buren Township – Building Official Services
- f. Agreement with Van Buren Public Schools – School Resource Officer
- g. DDA Budget Amendment

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

**CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Monday, July 21, 2025 - 6:30 pm**

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Mayor Voigt	Present
Mayor Pro-Tem Bates	Present
Julie Kissel	Present
Jerimiah Beebe	Present
Randy Priest	Present

3. PRESENTATIONS & CITIZENS COMMENTS ON AGENDA ITEMS

a. Presentations

- i. Chief Faull introduced Officer, Heather Holcomb. Ms. Holcomb was then sworn in by Deputy Clerk Bellingham. Ms. Holcomb's parents were present.

b. Citizen Comments – None.

- c. Mayor Voigt introduced Galen Gates and Diane Glazer from American Bloom. Diane gave a brief description of America in Bloom and their purpose for being in the city. After their visit they will present the city with a report.

4. APPROVAL OF AGENDA

MOTION: Motion by Kissel, supported by Beebe to approve the agenda as presented.
Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups' routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. July 7, 2025 – Regular Meeting Minutes
 - ii. July 7, 2025 – Closed session
- b. Budget report
- c. Council Follow Up List
- d. DPW Report

MOTION: Motion by Priest, supported by Beebe to approve the consent agenda as presented.
Motion Carried.

6. PUBLIC HEARINGS

- a. None.

7. INTRODUCTION OF ORDINANCES

- a. None.

8. GENERAL BUSINESS DISCUSSION

a. Main Street Striping Quote -Al's Ashphalt Paving Co.

Item to be place on DDA Agenda. Striping to be put off until spring.

b. Resolution #25-014 City Wide Yard Sale

MOTION: Motion by Kissel, supported by Priest to approve Resolution #25-014 City Wide Yard Sale dates for 2025.

ROLL CALL

Julie Kissel	Aye
Jerimiah Beebe	Aye
Randy Priest	Aye
Mayor Voigt	Aye
Mayor Pro Tem Bates	Aye

Motion carried.

c. Interagency Audio-Visual Recording Standard Mutual Assistance Agreement

Motion by Kissel supported by Bates to approve the Interagency Audio-Visual Recording Standard Mutual Assistance Agreement.

No objections were noted.

Motion carried.

d. Purchase of plow

Motion by Bates, supported by Beebe to purchase plow for dump truck

ROLL CALL

Jerimiah Beebe	Aye
Julie Kissel	Aye
Mayor Pro Tem Bates	Aye
Mayor Voigt	Aye
Randy Priest	Aye

Motion carried.

e. Interim City Manager

Motion by Randy Priest supported by Julie Kissel to designate Steve Jones as Interim City Manager with \$10,000 salary increase on a prorated basis.

ROLL CALL

Randy Priest	Aye
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Julie Kissel	Aye
Mayor Pro Tem Bates	Aye
Jerimiah Beebe	Aye
Mayor Voigt	Aye

Motion carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures

MOTION: Motion by Kissel, supported by Beebe to approve Accounts Payable and Departmental Expenditures in excess of \$2,500, as presented.

ROLL CALL VOTE:

Council Member Priest	Aye
Council Member Beebe	Aye
Mayor Pro-Tem Bates	Aye
Mayor Voigt	Aye
Council Member Kissel	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- Thank you to the community for coming together to help with clock installation. Snider Electric, Contract Welding and John Hughes all helped with installation and the City is very appreciative of their help.
- New City Hall is under way.
- Great to see American Bloom in town, thank you to Johnny's on the Lake for hosting lunch today.

11. CITY COUNCIL MEMBER COMMENTS

Council Member Beebe

- No comment.

Council Member Priest –

- Spent time with American Bloom, spoke about all the things the city has to offer, overwhelming when you realize everything the city has to offer.

Council Member Kissel –

- Thank you to everyone at City Hall for working hard.

Mayor Pro-Tem Bates

- Glad to have Heather Holcomb on board.
- Giving America in Bloom nickname "Bloomers".

12. MAYOR'S COMMENTS

- Thank you for attending the meeting.
- Excited to be working with American Bloom and get report from them.
- Car show phenomenal this evening.

13. CITIZENS COMMENTS ON NON-AGENDA ITEM

None.

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

None.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Beebe to adjourn at 6:47 PM.

No objections were noted.

Motion Carried.

Respectfully submitted by,
Michelle Bellingham
Deputy City Clerk/Treasurer

Belleville City Council Meeting Follow-up List

	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date	Due Date	Date Closed	Updated by Team Member	Details
1	<i>Recodification of Ordinances</i>	7/18/16	Council		City Manager	5/30/2025			Steve	Municode is preparing the Code book for conversion and processing ordinances to be added/updated
2	<i>New City Hall</i>	11/13/23	Jason/Council		City Manager	7/31/2025			Steve	Walkthrough for the final floor plan complete. Contract books signed. Asphalt around building , and ceiling tiles have been removed
3	<i>IT Infrastructure</i>	11/13/23	Steve		City Manager	7/31/2025			Steve	Discussion to take place for plan and cost for VC3 will installing new servers and networking at new City Hall
4	<i>Water Meters</i>	4/1/24	Jason		City Manager	5/30/2025			Steve	Project 87.6% complete. Less than 100 remain. Remaining meters will be installed in reasonable batch amounts and/or in one large amount in October 2025
5	<i>SEMOG Road Safety Grant</i>	4/1/24	Jason		City Manager	4/17/2025			Steve	Lexipol working on SS4A and TAP Grant Applications. SSFA Grant submission on hold
6	<i>Victory Park Renovation</i>	7/2/14	Steve		Steve	10/1/2024			Steve	Project is almost complete
7	<i>5-year Parks Plan Refresh</i>	2/1/24	Jason		City Manager	4/30/2025			Steve	Giffels Webster is assuming the revisions, contract has been signed
8	<i>Master Plan Update</i>	8/30/24	Jason		City Manager	7/31/2025			Steve	Surveys Complete, Giffels to proceed to next steps at September PC meeting.
9	<i>Newsletter</i>		Council		City Manager	2/6/2025		4/17/2025	Steve	ONGOING - Newsletters now sent with utility bills
10	<i>Sidewalk Plan</i>		Council		Melissa	10/1/2024			Steve	Blocks are being inspected and marked for repair.
11	<i>Trees Plan</i>		Council		Melissa	10/1/2024			Steve	Blocks are being inspected and marked for removal.
12	<i>Banner Policy</i>		Council		City Manager	4/3/2025		4/1/2025	Steve	COMPLETE - Internal policy implemented
13	<i>4th Street Clock</i>		Council		Steve	11/25/2024			Steve	COMPLETE - New clock Installed 7/16.
14	<i>High Street Repair</i>		Council		City Manager	6/13/2025			Steve	Main to Roys repairs complete. Parking lot complete. Roys to W Columbia to begin soon
15	<i>Liberty Street Repair</i>		Council		City Manager	6/16/2025			Steve	Council to re-bid watermain project for 2026
16	<i>Employee Handbook General Policy Manual Revisions</i>		Jason and Michelle		City Manager /Michelle	2/6/2025			Steve	Handbook and Policy updates and revisions have begun.
17	<i>DPS Recycling Bin</i>		Council		Melissa	4/3/2025			Steve	Gate quote received. Clearing the site has begun.
18	<i>Time Clock System</i>		Council		City Manager	7/31/2025			Steve	Onboarding process underway with Andrews Technology. Employee enrollment complete, testing clock in/out with all employees
19	<i>Doanes Landing Power Box</i>		DDA		Steve	7/31/2025			Steve	COMPLETE

Belleville City Council Meeting Follow-up List

20	<i>Fire Department Consultant</i>		Council		Chief Faull	7/31/2025			Steve	Final report received
21	<i>EV Charging Stations</i>		Council		Steve	7/31/2025			Steve	Company is working with DTE to install power drops. Work almost complete next to new City Hall
22	<i>Victoria Commons Roads</i>		Council		City Manager	4/30/2025			Steve	SEMCOG to conduct PASER Ratings. Roads to be reviewed for quality along with all city roads.
23	<i>Staffing</i>		Jason		City Manager	6/13/2025			Steve	TBD
24	<i>GoGov</i>		Jason		City Manager	6/13/2025			Steve	GoGov app MIBelleville is available the Google Play and Apple Stores. Marking materials are in process.

	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date
1	<i>Newsletter</i>		Council		Jason	2/6/2025
2	<i>Banner Policy</i>		Council		Jason	4/3/2025

Due Date	Date Closed	Updated by Team Member	Details
	4/17/2025	Jason	COMPLETE - Newsletters now sent with utility bills
	4/1/2025	Jason	COMPLETE - Internal policy implemented

City of Belleville

Special Event

Application



General Event Information	
Name of event:	Margaritas in the Ville
Describe the purpose of the event	This event provides tropical themed entertainment via a local concert for the purpose of encouraging participants to explore downtown and visit local businesses.
Name of organization sponsoring event:	Belleville Area Chamber Foundation
Complete address of sponsoring organization: (PO Boxes are not acceptable)	248 Main St, Belleville MI 48111
Website of organization:	Bellevilleareachamber.org/belleville-area-chamber-foundation
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Concert at 4th St Square (6pm-9pm), August 16 th , 2025
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	Participants will gather at 4th St Square for the concert from 6-9pm.
Location & Schedule	
Location(s) of event	4 th St Square
**Note: Emergency lanes allowing for public safety access must be available at all times. **	
Location & Schedule (continued)	
Actual operational dates and hours of event	8/16/2025, 6pm-9pm
If additional dates are required for	

City of Belleville



Special Event

setup and tear-down, list them here: riser set up	Application
Beginning time of event (including setup time)	risers will be set up in 4 th St Square by 3pm, 8/16/2025
Ending time of event (including tear-down time)	tear down by 10pm, 8/16/2025
Funding	
How will this event be funded?	local sponsorships
Who will be compensated for goods or services that support this event?	concert musicians
Will the City of Belleville be reimbursed for any services rendered?	☐ Yes ☐ No N/A
Have you applied for and been granted an insurance policy for this event?	☐ Yes ☐ No IN PROCESS (If yes, please attach a copy of the policy)
Public Safety / Public Services	
Approximate number of participants expected:	600
What is the plan for parking?	Public Parking Areas
How will this event be staffed/supervised?	Event organizers and Volunteers
Will event require assistance from Police, Fire, or EMS?	☐ Yes ☒ No
If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	N/A
Will this event require the closure of any City streets?	☐ Yes ☒ No (If yes, please attach a map that clearly indicates which streets will be closed, and when)
Public Safety / Public Services (continued)	

City of Belleville



Special Event

Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☐ Yes ☒ No Application (If yes, please identify how they will be setup, taken down, maintained, and returned to the City)
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	A-Frame signs, banners, yard signs Any signage will be put up in 4th St Square by 2pm on 8/16/25 and removed by 10pm on 8/16/25
** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs **	
Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	Concert organizers will ensure rubbish has been placed in proper receptacles at 4th St Square.
Will food be available/sold at event?	☐ Yes ☒ No If yes, describe by whom: Only local establishments
Will alcoholic beverages be available/sold at the event?	☐ Yes ☒ No If yes, describe by whom: Only local establishments. A non-alcoholic beverage truck may attend and would park on Main street near 4th St Square.
Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	N/A
List of Document Attachments (if applicable)	

Belleville Special Event Application



Name/Type of Event	Third Thursday in the Ville
Organization Name of Event Sponsor	Belleville Central Business Community
Type of sponsoring organization	Non-Profit
Organization Website Address	www.bellevillecentralbusinesscommunity.com
Complete Address of Organization <i>(PO Box is not acceptable)</i>	152 Main Street, Suite 2 Belleville, MI 48111
Responsible Individual	Janet Millard
Complete address of Responsible Individual <i>(PO Box is not acceptable)</i>	
24-hour emergency telephone number	
Cellular Phone Number	See Above
Email Address	
Driver's License Number and Date of Birth	
Alternate Responsible Individual	
Complete address of Alternate Responsible Individual <i>(PO Box is not acceptable)</i>	
Telephone Number	
Cellular Phone Number	
Email Address	
Driver's License Number and Date of Birth	
Schedule & Location	
Date(s) of Event (including Set-Up and Tear-Down)	Third Thursdays September
Actual operational dates and hours of event	5pm-8pm
Beginning Time of Event (including Set-Up time)	3pm
Ending Time of Event (including Tear-Down time)	9pm
Location(s) of Event	4 th Street Place, 4 th Street Lot, empty lot at 3 rd & Main next to Milton's & the empty parking lot & 2 nd & Main.
**Please Note: Emergency lanes for public safety access must be available at all times.	
Event Description	
Describe the purpose of this event	To enhance the Third Thursday special shopping evening in downtown Belleville
Activities associated with event i.e. parade, vendors, concert, etc. <i>(Attach additional documentation if necessary)</i>	Local farms, crafter/vendors & food trucks & DJ

Belleville Special Event Application

Funding	
How will this event be funded?	Belleville CBC/sponsors
Who will be compensated for goods or services that support this event?	None
Will the City be reimbursed for services rendered?	No
Have you applied for and been granted an insurance policy for this event? <i>Please attach a copy of the policy.</i>	☒ YES ☐ NO
Public Safety / Public Services	
Approximate number of participants expected.	30 to 50
What is the plan for parking?	Parking lots & street
How will this event be staffed / supervised?	By organizer
Will event require Police, Fire, EMS services?	☐ YES ☒ NO
If this is a multi-day event, please describe how goods / supplies that may be left on site overnight will be stored and secured.	N/A
Describe in detail your plans to meet social distancing requirements and disinfection practices. <i>(Attach additional documentation if necessary)</i>	.N/A
Will event require City street closures? If yes, please attach a map clearly indicating which streets will be closed and when.	4 th Street Place From 3pm to 8pm
Will event require utilization of barricades, traffic cones, or caution tape? If yes, please identify how it will be set up, taken down, maintained and returned to the City. <i>(Attach additional documentation if necessary)</i>	We need barricades at each end of 4 th Street Place. I will set them up and return them to the DPW Yard the next day.
Describe signage to be used for event. Include dates that signs will be put up and taken down, size and location of signage. <i>(Attach additional documentation if necessary)</i>	A-Frames – put up 3 rd Thursday and taken down the next morning
Refer to Sign Ordinance for details regarding allowable type(s) and permissible location(s) of signs	
Describe the plan for rubbish collection and removal. <i>(Attach additional documentation if necessary)</i>	If there is any it will be put in existing containers

Public Safety / Public Services (continued)	
<u>Will food be available / sold at event?</u> <u>If yes, describe by whom.</u>	Bakery Items sold by local bakers & food trucks
Will alcoholic beverages be available / sold at event? If yes, describe by whom.	☐ YES ☒ NO X
Please describe your plan for meeting State Law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	Operating under Cottage Laws.
**Please Note: Special permission and permit is required	
List Attachments:	
1CBC Insurance Policy	
2	
3	
4	
5	
Applicant must be present at the City Council Meeting when this application is presented	
Action	Signature / date
Preliminary Approval from City Manager	 7/30/25
Preliminary Approval from DPS Director	
Preliminary Approval from Police Chief	
Preliminary Approval from Fire Chief	
Presented to City Council	
Amendments to application if any	
1	
2	
3	
4	
5	
Action	Signature / date
FINAL APPROVAL	

City of Belleville
Special Event Application



PLEASE NOTE:

Applicant or their chosen representative must be present at the City Council Meeting when this application is presented

General Event Information	
Name of event:	Veterans Day Ceremony
Describe the purpose of the event	Honoring/remembering our Veterans
Name of organization sponsoring event:	Belleville VFW/PLAV
Complete address of sponsoring organization: (PO Boxes are not acceptable)	44170 Bemis Rd Belleville
Website of organization:	N/A
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Speakers and presentation to honor our Veterans
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	None
Location & Schedule	
Location(s) of event	War Memorial on High St and in the street in front.

****Note: Emergency lanes allowing for public safety access must be available at all times. ****

Joe E. B. 2

City of Belleville

Special Event Application



Location & Schedule (continued)	
Actual operational dates and hours of event	10:30a – Noon
If additional dates are required for setup and tear-down, list them here:	N/A
Beginning time of event (including setup time)	10:30a Event start time of 11:11a
Ending time of event (including tear-down time)	Noon
Funding	
How will this event be funded?	VFW/PLAV
Who will be compensated for goods or services that support this event?	N/A
Will the City of Belleville be reimbursed for any services rendered?	☒ Yes ☐ No
Have you applied for and been granted an insurance policy for this event?	☐ Yes ☐ No (If yes, please attach a copy of the policy)
Public Safety / Public Services	
Approximate number of participants expected:	50
What is the plan for parking?	Municipal parking lot adjacent to the War Memorial and street parking
How will this event be staffed/supervised?	Members of the VFW/PLAV
Will event require assistance from Police, Fire, or EMS?	☒ Yes ☐ No PD to close/open the road
If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	
Will this event require the closure of any City streets?	☒ Yes ☐ No (If yes, please attach a map that clearly indicates which streets will be closed, and when)

City of Belleville

Special Event Application



Public Safety / Public Services (continued)	
Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☒ Yes ☐ No (If yes, please identify how they will be setup, taken down, maintained, and returned to the City) Barricades to close the street. Set up/taken down by PD or DPW staff preferably
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	none
** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs **	
Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	Use City trash cans currently in that area
Will food be available/sold at event?	☐ Yes ☒ No If yes, describe by whom:
Will alcoholic beverages be available/sold at the event?	☐ Yes ☒ No If yes, describe by whom:
Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	N/A
List of Document Attachments (if applicable)	
1.	4.
2.	5.
3.	6.



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the City of Belleville council/board
(regular or special) (name of city, township, or village)

called to order by _____ on 7/21/25 at 6:30 pm
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Moody Brew's Coffee House, LLC
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City of Belleville
council/board at a regular meeting held on 7-21-25
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Briana Hootman
Print Name of Clerk

Briana Hootman
Signature of Clerk

7-21-25
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

**CITY OF BELLEVILLE
RESOLUTION NO. 25-015**

RESOLUTION APPROVING THE CITY'S PURCHASING POLICY

WHEREAS, the electorate of the City of Belleville voted to approve Proposal 3, a proposed amendment to Section 15.8 (Purchase Procedure) of the City of Belleville City Charter, at the November 5, 2024, General Election

WHEREAS, Proposal 3 requires that the Council approve a policy by resolution that details purchasing and contracting procedures, price thresholds, and sources

NOW THEREFORE, BE IT RESOLVED that the Council for the City of Belleville hereby approves the following purchase policy and amounts:

1. Department supervisors may spend up to \$100 on one-time purchases only.
2. The City Manager may approve and spend up to \$5,000 on one-time purchases only, with recurring costs to be approved by City Council.
3. Purchases of \$5,001 - \$9,999.99 to be approved by City Council, with quotes provided by administration.
4. Purchases of \$10,000 or more are required to go through a bidding process.

State of Michigan)
County of Wayne) ss
City of Belleville)

I, Briana Hootman, City Clerk in and for the City of Belleville, County and State aforesaid do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Belleville City Council on this 4th day of August, 2025.

IN WITNESS THEREOF, I have hereto affixed my signature on this 5th day of August, 2025.

Briana Hootman, City Clerk/Treasurer



28294 Beck Road
Wixom, Michigan 48393
800-419-5199
pmtech.org

BILL TO

City of Belleville
330 Charles Street
Belleville, MI 48111 USA

ESTIMATE
124514219

ESTIMATE DATE
Jul 17, 2025

JOB ADDRESS

City of Belleville 14KW
330 Charles Street
Belleville, MI 48111 USA

Job:

ESTIMATE DETAILS

Omnimatrix Commercial Remote Monitoring (Security): Monitoring of Commercial Generator

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
Commercial Remote Monitoring	Omnimatrix ANNUAL remote monitoring	1.00	\$625.00	\$625.00

SUB-TOTAL \$625.00

TOTAL \$625.00

Thank you for choosing PM Technologies

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by PM Technologies as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date



VAN BUREN CHARTER TOWNSHIP

Kevin McNamara | Supervisor • Sharry A. Budd | Treasurer • Leon Wright | Clerk
Bryon Kelley | Trustee • Kevin Martin | Trustee • William Frazier | Trustee • Donald Boynton Jr. | Trustee

July 29, 2025

Ken Voigt, Mayor
City of Belleville
6 Main Street
Belleville, MI 48111

Re: Letter of Understanding Regarding Van Buren Township Providing Temporary Inspection & Plan Review Services

Mayor Voigt,

This is a letter of understanding between the Charter Township of Van Buren (hereafter "Township"), with offices located at 46425 Tyler Road, Van Buren Township, MI 48111 and the City of Belleville (hereafter "City") with offices located at 6 Main Street Belleville, MI 48111, that outlines the roles and responsibilities of both parties regarding the Township providing temporary inspection & plan review services for the City for a three (3) month period.

The following are the expectations and understandings that have been agreed on by the parties:

- A. Van Buren Township will agree to provide as needed building, plumbing, & mechanical inspections & plan review services for the City of Belleville for a three (3) month period starting on August 11, 2025.
- B. The pricing for these services will be as follows:

Inspections:

Building, Plumbing, & Mechanical:	\$75 per inspection
Certificate of Occupancy (new):	\$75 per C of O Issued
Certificate of Occupancy Inspection:	\$200 per inspection

Plan Reviews:

Internal:	\$75 per hour
External:	(Outside Review Fee = Construction Value X 0.1206%) + 20% Admin fee. Additional reviews @ \$75 per hour + 20% Admin Fee

- C. The scope of services do not include electrical inspections and plan reviews at this time. Should this service become needed the City and the Township will establish a separate pricing for these services.
- D. This letter of understanding may be extended if both parties agree in writing.
- E. The Township will provide the City with a detailed invoice on a monthly basis. The invoice amount will be paid by the City within 30 days of receipt.
- F. Prior to beginning service, the City shall arrange a meeting with the Township to establish processes regarding scheduling, reporting, communication, and other matters necessary to provide service. These procedures will be documented.
- G. It is understood that the provided pricing and scope of services are intended to be on an interim basis for a temporary period of time as specified above.

**INTER LOCAL GOVERNMENT
MEMORANDUM OF UNDERSTANDING
SCHOOL RESOURCE OFFICER**

THIS AGREEMENT, made and entered into on August 4, 2025 by and between the CITY OF BELLEVILLE, a Michigan Municipal Corporation ("City"), whose address is 6 Main Street, Belleville, MI 48111, and the VAN BUREN PUBLIC SCHOOL DISTRICT, ("School District"), whose address is 555 W. Columbia Ave., Belleville, Michigan 48111, both of whom agree and understand as follows:

RECITALS

WHEREAS the City and School District believe in a proactive approach to crime deterrence and school safety; and

WHEREAS municipal corporations may contract with each other for services pursuant to Public Act 35 of 1951 (MCL 124.1 et seq.); and

WHEREAS the Parties are interested in strengthening the relationship between the City, School District, Community, Parents, and Students in an effort to provide safety resources to those who attend the Van Buren Public Schools.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Term and Renewal.** This Agreement will take effect on August 4, 2025, or upon final execution of this agreement, whichever is later, and will automatically renew annually on July 1st of each calendar year. Either party may terminate the agreement with at least sixty (60) days' written notice prior to the start of the next renewal period.
2. **SRO Assignment and Duties.** The City shall provide an experienced and MCOLES-licensed police officer to serve as the School Resource Officer (SRO). The SRO will engage in activities, duties, and responsibilities as specified in the job description incorporated as part of this Agreement, which are subject to change from time-to-time in accordance with best practice amendments to job description (*Exhibit A*), as approved by the City. The SRO will perform such duties as a counselor, liaison, and act as a positive role model for all students.
3. **Background Check/Security Clearance.** The School District will perform a criminal history check through the Michigan State Police and a criminal records check through the Federal Bureau of Investigation, with regards to all persons assigned by the City under this Agreement to work in any School District facilities or at program sites where the School District delivers educational programs and services. Any assigned SRO will be required to receive clearance from a comprehensive background check before working in any School District facilities. The SRO may be subject to cooperate with an annual background check before working in any School District facilities. The City will ensure that

the SRO(s) under this Agreement takes all necessary steps to comply with Sections 1230 and 1230a-h of the Revised School Code, and any record keeping requirements of the Michigan State Police.

4. **Exclusive City Employment.** The SRO will be supervised by the City's Police Chief, or designee. The City is responsible for the selection of any SRO assigned to the school, and the SRO shall adhere to the principles of community policing. The SRO will remain an employee of the City at all times while assigned as an SRO. The School District and the City agree that neither the City nor the SRO, by virtue of this Agreement or otherwise, may be considered an employee, contractor, subcontractor, partner, joint venture, representative, or agent of the School District. At all times and for all purposes under this Agreement, the City and its SRO will be controlled and governed by this Agreement

5. **Supervision of Work.** The SRO shall be under the supervision of the City's Police Department. The SRO will work primarily during the school year and maintain a flexible schedule, including attendance at extracurricular events. The specific hours and assignments will be coordinated with school administrators. The SRO's work schedule will be determined after consultation with School District officials and coordination with the SRO(s) employed by the Belleville Police Department.

6. **Work Schedule.** The School District is responsible for setting the time for the schools within their authority. The current school hours start as early as 7:16 am and end at approximately 4:04 pm. The City will set the schedule for the SRO to achieve maximum coverage.

- a. The standard hours for the SRO will be 7:00am to 3:00pm, with the ability to respond outside of such hours, and may be otherwise mutually amended based on School District and Police Department needs.
- b. Time spent in court, attending interagency meetings, and investigating school-related crimes are within the scope of SRO duties; however the City has the final authority to approve or deny any related assignment and corresponding schedule.
- c. The SRO will spend a minimum of 75 percent (75%) of regularly scheduled work time during the calendar year and 100 percent (100%) of their time during the school year in and around primary or secondary schools working on youth-related activities.

7. **Work Locations.** The SRO will be on duty, as requested by the School District, for any athletic events, special events, field trips, or extracurricular events. However, the SRO will primarily be assigned to the following School District Locations:

- a. Belleville High School
- b. McBride Middle School
- c. Owen Intermediate School
- d. Edgemont School
- e. Rawsonville Elementary School
- f. Savage Elementary School
- g. Tyler Elementary Schools

8. **Workspace.** The School District will provide the SRO with a secure workspace and equipment to conduct interviews, maintain confidential records, establish standing meetings, and to meet with school administrators to identify challenges, contribute to resolution strategies, and to evaluate progress.

9. **Compensation.** The School District shall pay the City a flat annual rate of Fifty-Seven Thousand Dollars (\$57,000.00) for services rendered under this Agreement.

- a. This amount shall be adjusted annually based on the Consumer Price Index (CPI) or other recognized cost-of-living index applicable to the Detroit-Warren-Dearborn, MI Metropolitan Statistical Area (or successor region as determined by the U.S. Bureau of Labor Statistics).
- b. The City shall invoice the School District on a quarterly basis for the annual amount divided into four equal payments.
- c. The City shall notify the School District of any COLA-adjusted increase no later than 90 days before the start of each renewal year.

10. **Information Sharing.** The School District agrees to share all information within the scope of local, State, and Federal law with the SRO and City to ensure optimal communication and positive outcomes.

11. **Mandated Reporting Compliance.** The SRO will abide by applicable law and the School District policies that are applicable to the Agreement. At the inception of this agreement, and each year or upon a change to such a policy, the School District will provide the City with a copy of the following policies and regulations:

- a. Non-discrimination
- b. Child abuse and neglect reporting
- c. Sexual harassment
- d. Confidentiality of student records and student record information; Administration of medication to pupils
- e. Communicable diseases
- f. Seclusion and Restraint
- g. Alcohol/controlled substance possession and use
- h. Emergency Procedures

12. **FERPA.** The SRO shall be considered a “School Official” for purposes of the Family Educational Rights and Privacy Act (FERPA) (20 USC S 1232g) and its underlying regulations.

13. **Confidentiality.** Except as otherwise stated in this Agreement or permitted by law, the SRO will not disclose any student information without prior written consent of the student's parent/guardian or eligible student. The SRO may, however, re-disclose student information to the same extent any other school official would be permitted to disclose the information pursuant to FERPA and other state and federal laws that apply to local educational agencies. If the SRO re-discloses personally identifiable information, the SRO must notify the building principal of the re-disclosure and must, in consultation with the

building principal, take steps required by state and federal law to document to whom the information was disclosed and the purpose for the re-disclosure.

14. Access to Student Information. The SRO shall access student records only as permitted under law and for legitimate educational or safety reasons:

- a. *To view directory information.* For purposes of this Agreement, directory information means information described in the District's Board Policy. Before accessing student information to view directory information, the SRO must first determine whether the student's parents have submitted a directory information opt-out form. If so, the SRO may not access the student information except as allowed by law.
- b. *For a legitimate educational purpose.* For purposes of this Agreement, a legitimate educational purpose includes ensuring the safety of School District facilities and events and protecting the safety of the School District staff, students, volunteers, and visitors. The SRO may not access student information for law enforcement purposes, unless the SRO has a legitimate educational purpose.
- c. *In response to a health or safety emergency.* For purposes of this Agreement, a health or safety emergency means that the SRO believes there is an articulable and significant threat to a student or to another person. In such a circumstance, the SRO may access student information only as necessary to protect that student or person from the threat. After accessing student information pursuant to this paragraph, the SRO in consultation with the building principal, will document the articulable and significant threat that prompted access to the student information and to whom information was shared.

15. Insurance and Liability. The City will maintain, at its own expense during the term of this Agreement, the following insurances:

- a. Worker's compensation insurance with Michigan statutory limits and employer's liability insurance with a minimum limit of One Hundred Thousand Dollars (\$100,000) each occurrence for any City SRO.
- b. Comprehensive/commercial general liability insurance with a combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage. Policy includes personal injury coverage.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance to comply with provisions of the Michigan No Fault insurance law including residual liability insurance with a minimum combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage.
- d. Police professional liability coverage with a minimum limit of Five Hundred Thousand Dollars (\$500,000) each occurrence.

16. Governmental Immunity. Neither the City nor the School District will waive its governmental immunity nor any defense(s) available to them or their officers, agents, or employees under the Michigan Governmental Immunity Act, or any other defenses which may be available to each governmental entity, or its officers, agents, and employees. The

School District and the City are solely responsible for the acts, errors, or omissions of its respective officers, agents, and employees.

17. **Non-Discrimination Commitment.** The School District and the City will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin: age, sex, height, weight, marital status, disability, pregnancy, sexual orientation, gender identity/expression, veteran status, or any other characteristic for which discrimination is prohibited by state or federal law. The School District and the City, inclusive of the assigned SRO, will not discriminate against any student or other recipient of services under this Agreement due to race, color, religion, sex, national origin, disability or any other characteristic for which discrimination is prohibited by state or federal law in the delivery of programs and services rendered under this Agreement.

18. **Conflict of Interest.** The SRO will comply with Michigan law concerning actual or potential financial conflicts of interest between the School District, the City, its staff and any third party.

19. **Dispute Resolution.** The City and the School District may enforce this Agreement in strict accordance with the terms, notwithstanding any conduct or custom on the part of a party in refraining from doing so at any time.

20. **Non-Waiver.** All rights and remedies of the respective Parties are cumulative and concurrent. The exercise of, or failure to exercise, a right or remedy will not be deemed a waiver or release of any other right or remedy.

21. **Undue Delay.** Neither party is liable for any delays or failures in performance due to circumstances beyond its control which could not be avoided by the exercise of due care. Causes beyond a party's control may include, but are not limited to, any act of God; compliance with any order, decree, law or request of any governmental authority; fire; labor difficulty; or declaration of national emergency.

22. **Forum Enforcement.** The Agreement is made solely for the benefit of the Parties to this Agreement. Nothing contained in this Agreement shall be deemed to give any person, partnership, joint venture, corporation limited liability company, government authority or other entity any right to enforce any of the provisions of this Agreement nor shall any of them be a third-party beneficiary of this Agreement. This Agreement shall be governed and controlled by the laws of the State of Michigan as to interpretation, enforcement, validity, construction and effect and in all other respects. The Parties consent to venue in the County of Wayne, Michigan of any action brought to enforce the terms of this Agreement.

23. **Entire Agreement.** This Agreement and its (*Exhibit A*), represent the Parties' entire Agreement, and supersedes all prior negotiations, representations, or contracts, either written or oral. Modification to this Agreement may only be made by a writing signed by both Parties.

24. **Severability.** If any provision of this Agreement is held invalid by any other applicable statute or regulation or by a decision of a court of competent jurisdiction, the invalidity will not affect any other provision of this Agreement that is severable and can be given effect without the invalid provision.

25. **Execution.** This Agreement may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. A party may deliver executed signature pages to this Agreement by facsimile transmission or electronic mail to the other party, which facsimile or electronic copies shall be deemed to be an original executed signature page binding on the party that the executed signature page by facsimile or electronic mail.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives:

CITY OF BELLEVILLE

**VAN BUREN PUBLIC
SCHOOL DISTRICT**

Police Chief Kristin Faull

Date

Superintendent Peter J. Kudlak

Date

Mayor Ken Voigt

Date

It's

Date

Exhibit A

SRO ACTIVITIES DUTIES AND RESPONSIBILITIES SHALL INCLUDE:

- Shall perform such duties of a police officer when required.
- Shall be responsible for the school(s) assigned
- Assist the school authorities in maintaining a safe, orderly and supportive environment conducive to learning.
- Provide development opportunities to students by acting as a resource with respect to delinquency prevention, providing guidance on ethical issues in a classroom setting, providing individual counseling and/or mentoring to students and explaining the law enforcement role in society.
- Act as a community policing officer within the school system.
- Report and investigate crimes occurring on school property.
- Develop, prepare and present a variety of programs and presentations to provide information regarding careers in law enforcement, crime prevention, substance abuse, constitutional law, criminal law, driver education, good citizenship and other topics related to school-age children and young adults.
- Attend meetings and extracurricular events where school-age children and young adults and their parents may be present; assist in providing security at school functions; attend a variety of civic functions-
- Provide counseling as necessary to students and their parents; conduct home visits as necessary; actively identify areas or students where early intervention may facilitate the reduction of learning problems or criminal activity.
- Coordinate the exchange of information between the schools and the police department.
- Provide training to school officials regarding criminal activity, particularly involving substance abuse or gang related activities.
- Remain available to faculty and school administrative staff to provide information on matters relating to school security, procedural law and other law enforcement related matters which may impact the educational process.
- Act as the department liaison with the social service groups, i.e., Growth Works, Neighborhood Mediation, Parks and Recreation and the Juvenile Probation Department.
- Liaison with the school Parent Teacher Organizations, being a source of information for them.
- Handling requests for calls for service in and around schools.
- Developing and implementing safety plans or Strategies.
- Responding to unauthorized persons on school property.
- Serving as liaisons between the school and other police agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws.

- Serving as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations).
- Building relationships with juvenile justice counselors to help connect youth with needed services.
- Developing and expanding crime prevention efforts for students.
- Developing and expanding community justice initiatives for students.
- Conduct comprehensive safety and security assessments.
- Incorporate crime prevention through environmental design as appropriate to enhance School safety.

BUDGET REPORT FOR CITY OF BELLEVILLE DDA			
Fiscal Year 7/1/25 - 6/30/26			
		2024-25	2025-26
		Original Budget	Original Budget
GL Number	Description		
Fund: 248 DDA OPERATING FUND			
Account Category: Estimated Revenues			
248-000-406.000	TAX INCREMENT REVENUE	936,593	767,000
248-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY		
248-000-665.000	INTEREST INCOME	500	4,800
248-000-692.000	MISC INCOME	50	1,000
Estimated Revenues		937,143	772,800
Account Category: Appropriations			
248-173-727.001	POSTAGE	500	
248-173-801.000	LEGAL SERVICES	5,000	
248-173-809.000	CONTRACTED SERVICES	1,500	-
248-173-851.000	TELECOMMUNICATIONS - TELEPHON	0	-
248-173-863.000	TRAVEL AND MEETINGS		1,000
248-173-901.000	PUBLICATIONS	150	-
248-173-942.000	OFFICE SPACE RENT	2,400	-
248-173-960.003	DUES	560	1,500
248-173-960.012	MISC EXPENSE		
	DPS SERVICES		
248-443-706.000	SALARIES/REGULAR	45,822	-
248-443-715.000	F.I.C.A.	3,452	-
248-443-716.000	EMPLOYEE INSURANCE	4,351	-
248-443-718.000	PENSION	374	-
248-443-832.002	MAINTENANCE SERVICE AGREEMENT	159,599	-
248-443-742.000	FLOWER PROJECT	17,000	5,000
248-443-775.000	SUPPLIES - MAINTENANCE	500	7,000

BUDGET REPORT FOR CITY OF BELLEVILLE DDA			
Fiscal Year 7/1/25 - 6/30/26			
		2024-25	2025-26
		Original Budget	Original Budget
GL Number	Description		
	ACCOUNTING		
248-443-803.000	ACCOUNTING SERVICES	9,749	-
248-443-804.000	AUDIT	1,540	-
248-443-809.000	CONTRACTED SERVICES-OTHER	20,000	70,870
	Fountain Maintenance		8,000
248-443-809.003	CONTRACTED SERVICES-MOWING	25,000	29,000
248-443-809.005	CONTRACTED SERVICES - DDA DIRECTOR	37,863	35,893
248-443-811.000	TAX ROLL PREPARATION	14,192	-
248-443-832.004	LIABILITY INSURANCE	19,034	-
248-443-926.000	STREET LIGHTING	30,000	30,000
248-443-930.001	PARK IMPROVEMENTS/MAINTENANCE	15,000	20,000
248-443-932.008	COMPUTER SOFTWARE SUPPORT	1,200	1,200
248-443-960.012	MISC EXPENSE		1,000
248-728-809.008	CONTR. SERVICES - MKT.ANALYSI	4,000	10,800
248-728-882.000	DECORATIONS AND BANNERS	6,000	6,000
248-728-883.000	PROMOTION & ADVERTISING/MARKETING	50,000	40,000
248-728-889.000	COMMUNITY PROGRAM FUNDING	20,000	
	Community Art		20,000
	Community Events		30,000
248-901-983.000	CAPITAL OUTLAY-MISCELLANEOUS	25,000	13,400
248-901-983.006	CAPITAL OUT. - MUNIC. PROJECT	50,000	-
248-901-983.012	CAPITAL OUTLAY - PARK IMPROVS		
	Village Park	30,000	50,000
	Veterans Park 10% Grant	27,000	-
	Horizon Park	50,000	-
	Veterans Memorial	50,000	25,000

BUDGET REPORT FOR CITY OF BELLEVILLE DDA			
Fiscal Year 7/1/25 - 6/30/26			
		2024-25	2025-26
		Original Budget	Original Budget
GL Number	Description		
248-906-993.001	BOND INTEREST	37,000	29,250
248-906-997.000	BOND PRINCIPAL	340,000	335,000
Appropriations		1,103,786	769,913
	OTHER INCOME (EXPENSE):		
	458 MAIN:		
248-000-667.000	Rental Income	26,010	41,010
	Rental Expenses:		
248-443-971.008	Land Contract	63,738	63,733
248-173-809.000	Dumpster/Other	552	1,000
248-443-922.000/248-443-923.000	Gas/Electric/Water	9,060	5,300
	Property Tax-Winter	4,000	
	Property Tax-Summer	10,500	
248-728-809.008	Contract Services		80,000
248-901-983.006	Repairs	80,000	60,000
	Total Costs	167,850	210,033
	NET RENTAL ACTIVITY	(141,840)	(169,023)
Fund 248 - DDA OPERATING FUND:			
TOTAL ESTIMATED REVENUES		963,153	813,810
TOTAL APPROPRIATIONS		1,271,636	979,946
NET OF REVENUES & APPROPRIATIONS:		(308,483)	(166,136)
FROM FUND BALANCE		308,483	166,136
NET OF REVENUES & APPROPRIATIONS:		(0)	-

**ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
AUGUST 4 2025**

DATE	AMOUNT	DESCRIPTION	G. TOTAL
8/4/2025	\$120,427.85	EFT	\$120,427.85
8/4/2025	\$136,264.14	CHECKS	\$136,264.14

GRAND TOTAL

\$ 256,691.99

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 8410 - 8448

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: Paper Check CHA2					
07/22/2025	CHA2	8410	CARDMEMBER SERVICE	CITY CREDIT CARD BILL	6,795.05
07/31/2025	CHA2	8413	A DESIGN LINE EMBROIDERY	SPORT-WICK SPORT SHIRT	67.56
07/31/2025	CHA2	8414	ACCUSHRED, LLC	PD - PAPER SHREDDING	100.75
07/31/2025	CHA2	8415	AIR TEMPERATURE CONTROL INC	CITY HALL-A/C SERVICE CALL	89.95
07/31/2025	CHA2	8416	ALL SEASONS LANDSCAPING CO IN	ROUTINE - SUPPLIES/MAINTENANCE JULY 202	103.49
07/31/2025	CHA2	8417	BELLE TIRE DISTRIBUTORS	DPW VEHICLE MAINT	231.99
07/31/2025	CHA2	8418	BELLEVILLE AREA INDEPENDENT	ADVERTISING AND PUBLIC NOTICE	325.50
07/31/2025	CHA2	8419	BELLEVILLE CENTRAL BUSINESS C	CBC DUES FOR JULY 1, 2025 - JUNE 30, 20	50.00
07/31/2025	CHA2	8420	BIES, JASON	RESERVE PAY LAKEFEST 2025	380.00
07/31/2025	CHA2	8421	BS & A SOFTWARE	ANNUAL SERVICE REPORT FEE 8/1/25 TO 8/1	2,890.00
07/31/2025	CHA2	8422	COLLING, CRIS	RESERVE PAY LAKEFEST 2025	120.00
07/31/2025	CHA2	8423	DARI, AHMAD	RESERVE PAY LAKEFEST 2025	100.00
07/31/2025	CHA2	8424	DAWSON, ROBERT	RETIREE HEALTH COVERAGE REIMB. JULY 202	177.95
07/31/2025	CHA2	8425	DE LAGE LANDEN PUBLIC FINANCE	VEHICLE 225	19,874.40
07/31/2025	CHA2	8426	DTE ENERGY	190 HIGH 1/3 FISCAL YR	2,144.12
07/31/2025	CHA2	8427	GILLESPIE JR., THOMAS A.	RESERVE PAY LAKEFEST 2025	270.00
07/31/2025	CHA2	8428	GRAINGER, INC.	WATER SUPPLIES & MAINT	29.84
07/31/2025	CHA2	8429	IMPERIAL DADE	CITY HALL SUPPLIES & MAINT	347.04
07/31/2025	CHA2	8430	ISSA, JIHAD	RESERVE PAY LAKEFEST 2025	280.00
07/31/2025	CHA2	8431	JOHNS, NICK	RESERVE PAY LAKEFEST 2025	410.00
07/31/2025	CHA2	8432	KONICA MINOLTA BUSINESS SOLUT	CLERKS OFFICE - COPIER 1/4 FISCAL YR	684.44
07/31/2025	CHA2	8433	LINDE GAS & EQUIPMENT INC.	FD - SUPPLIES	129.76
07/31/2025	CHA2	8434	MICHIGAN ASSOCIATION OF FIRE	AUG 2025 UNION DUES	363.00
07/31/2025	CHA2	8435	MISSION SQUARE	7/14/2025 - 7/27/2025	272.00
07/31/2025	CHA2	8436	MOWBRAY, DENNIS	INSPECTOR PAY JULY 2025	200.00
07/31/2025	CHA2	8437	OCCUPATIONAL HEALTH CENTERS	DOT PHYSICAL	387.00
07/31/2025	CHA2	8438	OHM ADVISORS	MAJOR ST-ENGINEERING SERVICES	4,965.00
07/31/2025	CHA2	8439	PIONEER LANDSCAPING & LAWN MA	CEM SUPPLIES & MAINT	2,900.00
07/31/2025	CHA2	8440	RAICH, MATTHEW	RESERVE PAY LAKEFEST 2025	120.00
07/31/2025	CHA2	8441	ROCKET ENTERPRISES INC	CITY HALL CONTRACTED SERVICES	420.00
07/31/2025	CHA2	8442	SMITH III, JAMES	RESERVE PAY LAKEFEST 2025	470.00
07/31/2025	CHA2	8443	T-MOBILE	EMPLOYEE CELLPHONE BILL (6/21/25 - 7/20	946.62
07/31/2025	CHA2	8444	THE KELLY FIRM	PD - LEGAL SERVICES	4,422.00
07/31/2025	CHA2	8445	VAN BUREN PUBLIC SCHOOLS (S.T	PROPERTY TAX SETTLEMENT	81,489.55
07/31/2025	CHA2	8446	WATT, JOSEPH	INSPECTOR PAY JULY 2025	1,040.00
07/31/2025	CHA2	8447	WCA ASSESSING	APPRAISAL SERVICES AUGUST 2025	2,627.13
07/31/2025	CHA2	8448	ZARB, BERNARD	INSPECTOR PAY JULY 2025	40.00

Total Paper Check:

136,264.14

CHA2 TOTALS:

Total of 37 Checks:

136,264.14

Less 0 Void Checks:

0.00

Total of 37 Disbursements:

136,264.14

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 1319 - 1341

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: EFT Transfer CHA2					
07/31/2025	CHA2	1319(E)	BLUE CARE NETWORK	EMPLOYEE INSURANCE 8/1/2025 - 8/31/2025	28,134.29
07/31/2025	CHA2	1322(E)	COMCAST	CITY HALL PHONE BILL JULY 21, 25 - AUG	390.72
07/31/2025	CHA2	1323(E)	DOWNRIVER UTILITY WASTE WATER	MONTHLY SEWAGE DISPOSAL CHARGES FEB 202	25,323.60
07/31/2025	CHA2	1324(E)	GREAT LAKES WATER AUTHORITY	CITY WATER BILL JUNE 1 TO JULY 1, 2025	32,070.46
07/31/2025	CHA2	1325(E)	HENNESSEY ENGINEERS INC	LIBERTY MAIN INTERSECTION RECONST.	8,314.00
07/31/2025	CHA2	1327(E)	MENARDS	DPW SUPPLIES & MAINT	78.34
07/31/2025	CHA2	1328(E)	MISTER MAT RENTAL SERVICE	CITY HALL - FLOOR MATS	49.00
07/31/2025	CHA2	1329(E)	R & R FIRE TRUCK REPAIR	FD - VEHICLE MAINT	19,798.22
07/31/2025	CHA2	1330(E)	STEVENS DISPOSAL & RECYCLING	DPW (20YD EXCHANGED)	700.00
07/31/2025	CHA2	1331(E)	SUMPTER ACE HARDWARE	DPW SUPPLIES & MAINT	1,680.72
07/31/2025	CHA2	1339(E)	VC3, INC	COMPUTER SOFTWARE SERVICES	3,680.00
07/31/2025	CHA2	1341(E)	WATERWORKS CAR WASH	DPW & FD (CAR WASHES)	208.50
Total EFT Transfer:					120,427.85
CHA2 TOTALS:					
Total of 12 Checks:					120,427.85
Less 0 Void Checks:					0.00
Total of 12 Disbursements:					120,427.85

**CITY OF BELLEVILLE
RESOLUTION NO. 25-016**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of \$256,691.99 and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
PM Technologies	Municipal Building	\$625.00	Remote monitoring for generator at 330 Charles St. (New City Hall)
Bandit	DPW	\$49,806.00	New woodchipper

State of Michigan)
County of Wayne) ss
City of Belleville)

I, Briana Hootman, City Clerk in and for the City of Belleville, County and State aforesaid do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Belleville City Council on this 4th day of August, 2025.

IN WITNESS THEREOF, I have hereto affixed my signature on this 5th day of August, 2025.

Briana Hootman, City Clerk/Treasurer

Agenda Date: August 4, 2025