

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, June 2, 2025 - 6:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS' COMMENTS ON AGENDA ITEMS

- a. Presentations
- b. Citizen Comments

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda compiles routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. May 5, 2025, Regular Meeting
- b. Budget Report
- c. Communications
 - i. MMRMA Monthly Acknowledgements
- d. Council Follow-Up List
- e. DPW Report
- f. Special Events
 - i. BADL Comic Fest

6. PUBLIC HEARINGS

- a. None.

7. INTRODUCTION OF ORDINANCES

- a. First Reading – Ordinance 2025-02 - Amendment to Code of Ordinances Chapter 34 - Trees

8. GENERAL BUSINESS DISCUSSION

- a. HydroCorp Quote – Residential Cross Connection
- b. Resolution 25-010 – City of Belleville Poverty Exemptions
- c. DPW – Lease or Purchase of a 500-gallon diesel fuel tank

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS' COMMENTS ON NON-AGENDA ITEMS

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

**CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Monday, May 19, 2025 - 6:30 pm**

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Mayor Voigt	Present
Mayor Pro-Tem Bates	Absent - Excused
Council Member Kissel	Present
Council Member Beebe	Present
Council Member Priest	Present

3. PRESENTATIONS & CITIZENS COMMENTS ON AGENDA ITEMS

- Presentations
 - i. Retirement Recognition – Fire Chief Brian Loranger
 - a. Public Safety Director Faull presented a plaque to Brian Loranger for his retirement as Chief of the Belleville Fire Department.
 - ii. Budget Presentation – DPW
 - a. Department of Public Services Director Frierson presented her department's budget to the Council.
 - iii. Budget Presentation – Admin
 - a. City Clerk/Treasurer Hootman presented her department's budget to the Council.
- Citizen Comments
 - i. Pauline Iwao
 - 1. Gave kudos to DPS Director Frierson for ensuring that a water/sewer issue at her house was corrected.
 - ii. Mike Renaud
 - 1. Inquired about the status of the city's water meter transition.

4. APPROVAL OF AGENDA

MOTION: Motion by Priest, supported by Kissel to approve the agenda as presented.
Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups' routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- Approval of Minutes
 - i. May 5, 2025 – Regular Meeting Minutes

- Communications
- Council Follow Up List
- DDA Follow Up List
- DPS Report
- Police and Fire Stats
- Special Events

MOTION: Motion by Kissel, supported by Beebe to approve the consent agenda as presented.

Motion Carried.

6. PUBLIC HEARINGS

- None.

7. INTRODUCTION OF ORDINANCES

- First Reading - Ordinance 2025-02 – Amendment to Code of Ordinances Chapter 34 – Trees
 - i. City Manager Smtih presented the first reading of the ordinance amendment to the Council.

8. GENERAL BUSINESS DISCUSSION

- a. Bid Award – 330 Charles Street – Construction Manager

MOTION: Motion by Priest, supported by Kissel to award the Constuction Manager bid for 330 Charles St. to Davenport Brothers Construction.

ROLL CALL

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion carried.

- b. Horizon Park – Wing Sculpture

- a. Chris Donley presented his idea to install a wing sculpture in Horizon Park to honor the life of Harper Mathis.

- c. Ordinance 2025-01 – Second Reading – Final Adoption – Amendment to Code of Ordinances Chapter 54 – Parks and Recreation

MOTION: Motion by Kissel, supported by Priest to approve the adoption of the amendment to the Code of Ordinances Chapter 54 – Parks and Recreation.

Motion Carried.

d. DPW – Purchase of Wood Fiber for Victory and Village Parks

MOTION: Motion by Kissel, supported by Beebe to approve the purchase of wood fiber for Victory and Village Parks.

ROLL CALL

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion carried.

e. Municode – Digital Ordinance and Code Book Quote

MOTION: Motion by Priest, supported by Beebe to approve the digitalization of the city's ordinance and code book, as quoted by Municode.

ROLL CALL

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion carried.

f. HydroCorp Quote – Residential Cross Connection

a. Item was tabled by the Council for a future meeting pending additional information.

g. Resolution 25-008 – Boards and Commission Appointments

MOTION: Motion by Beebe, supported by Priest to approve the presented appointments to the city's boards and commissions.

Motion Carried.

h. Resolution 25-009 – CDBG Agreement between Belleville and Wayne County

MOTION: Motion by Kissel, supported by Beebe to approve **Resolution # 25-009**, approving a CDBG agreement between the City of Belleville and Wayne County.

ROLL CALL

Council Member Kissel	Aye
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Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion carried.

- i. Special Meeting – May 27, 2025, for the full budget review
 - a. Council selected May 28th as the date for the full budget review meeting, which will be held at 6:30 p.m.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- Accounts Payable
- Departmental Expenditures

MOTION: Motion by Kissel, supported by Beebe to approve Accounts Payable and Departmental Expenditures in excess of \$2,500, as presented.

ROLL CALL

Council Member Kissel	Aye
Council Member Beebe	Aye
Council Member Priest	Aye
Mayor Voigt	Aye

Motion carried.

10. CITY MANAGER COMMENTS

- Received a quote for the purchase of State Champion signs in the city.
- The staging for the Memorial Day Parade will take place between 9 - 9:45 a.m.
- The water meter transition is approximately 85.5% completed as of right now.
- The road repairs on High St. are currently underway.
- Currently working on the budget executive summary.

11. CITY COUNCIL MEMBER COMMENTS

Council Member Priest

- Would like to see the current compensation for serving Council Members reviewed.
- Asked if there is anything that can be done about the appearance/façade of Hayward's liquor store.

Council Member Kissel

- There will be an open house held on Thursday, from 4 – 7 p.m. at the BYC to celebrate Fire Chief Loranger's retirement.
- Attended a Zoom meeting with the MML Committee on Land Use recently.
- Congratulations to the board and commission appointees.
- Reminder that the Memorial Day parade will be taking place on Monday.

Council Member Beebe

- No comments.

12. MAYOR'S COMMENTS

- The city's Memorial Day parade will take place this Monday at 10 a.m.
- Attended and was a keynote speaker at the Belleville High School scholarship presentation.
- Testified in court today regarding the temporary restraining order against Wayne Disposal.
- Congratulations to the Belleville High School Boys' Lacrosse Team on winning their regional game against Saline.

13. CITIZENS COMMENTS ON NON-AGENDA ITEM

- **Chris Donley**
 - i. Offered condolences to the family of Harper Mathis on their loss.

14. ACTION ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING

- None.

15. ADJOURNMENT

MOTION: Motion by Kissel, supported by Beebe to adjourn at 8:34 PM.

No objections were noted.

Motion Carried.

Respectfully submitted by
Briana Hootman
City Clerk/Treasurer

	Code	Description	23-24 Activity
Revenues	101	GENERAL FUND	3,287,492.65
Revenues	202	MAJOR STREET	334,249.16
Revenues	203	LOCAL STREET	277,297.58
Revenues	209	CEMETERY FUND	245,782.34
Revenues	211	CAPITAL PURCHASE FUND	530,091.19
Revenues	226	SANITATION FUND	275,675.57
Revenues	248	DDA OPERATING FUND	1,612,244.83
Revenues	249	BUILDING DEPARTMENT FUND	55,763.00
Revenues	265	DRUG LAW ENFORCEMENT FUND	783.80
Revenues	592	WATER & SEWER/O & M	1,403,121.18
Expenditures	101	GENERAL FUND	3,015,785.21
Expenditures	202	MAJOR STREET	363,832.24
Expenditures	203	LOCAL STREET	196,867.80
Expenditures	209	CEMETERY FUND	343,584.73
Expenditures	211	CAPITAL PURCHASE FUND	967,821.80
Expenditures	226	SANITATION FUND	275,391.89
Expenditures	248	DDA OPERATING FUND	1,889,772.81
Expenditures	249	BUILDING DEPARTMENT FUND	85,047.29
Expenditures	265	DRUG LAW ENFORCEMENT FUND	3,353.09
Expenditures	268	FRED C. FISCHER LIBRARY FUND	0.00
Expenditures	592	WATER & SEWER/O & M	1,302,534.02
Expenditures	705	PAYROLL FUND	0.00
Total Revenues			8,022,501.30
Total Expenditures			8,443,990.88
Net Rev/Exp			-421,489.58

24-25 Activity	24-25 Budget	24-25 Variance	24-25 % of Budget
3,614,015.89	3,250,001.00	-364,014.89	89.93%
268,347.68	340,800.00	72,452.32	127.00%
444,264.04	283,900.00	-160,364.04	63.90%
106,757.00	133,100.00	26,343.00	124.68%
840,000.00	515,000.00	-325,000.00	61.31%
246,706.77	295,000.00	48,293.23	119.58%
1,094,630.38	963,153.00	-131,477.38	87.99%
63,401.60	65,000.00	1,598.40	102.52%
1,598.45	0.00	-1,598.45	0.00%
1,145,972.43	0.00	-1,145,972.43	0.00%
3,825,306.30	3,345,100.57	-480,205.73	87.45%
433,836.97	606,720.00	172,883.03	139.85%
1,129,885.19	973,631.00	-156,254.19	86.17%
126,226.87	130,828.00	4,601.13	103.65%
125,442.04	212,133.00	86,690.96	169.11%
355,451.81	336,471.57	-18,980.24	94.66%
1,255,223.59	1,271,636.00	16,412.41	101.31%
81,338.72	106,394.74	25,056.02	130.80%
500.00	0.00	-500.00	0.00%
132.53	0.00	-132.53	0.00%
1,861,700.78	0.00	-1,861,700.78	0.00%
1,059.34	0.00	-1,059.34	0.00%
7,825,694.24	5,845,954.00	-1,979,740.24	74.70%
9,196,104.14	6,982,914.88	-2,213,189.26	75.93%
-1,370,409.90	-1,136,960.88	233,449.02	N/A

BUDGET REPORT FOR CITY OF BELLEVILLE

Calculations As Of 05/31/2025

GL Number	Description	23-24 Activity	24-25 Activity	25-26 RECOMMENDED
Fund: 101 GENERAL FUND				
Account Category: Estimated Revenues				
Department:				
101-000-403.000	CURRENT TAXES - REAL	(1,372,721.08)	(1,254,964.75)	0.00
101-000-403.003	PUBLIC SAFETY MILLAGE	(435,371.30)	(1,230,881.09)	0.00
101-000-403.100	COLUMBIA COURT PROP TAXES	(30,076.00)	(30,076.00)	0.00
101-000-405.000	TAXES RECOVERED BY COUNTY	(29,585.84)	0.00	0.00
101-000-412.000	LOCAL COMMUNITY STAB - METRO ACT	(13,881.41)	(4,460.25)	0.00
101-000-423.000	LICENSES- DOG AND BICYCLES	(843.85)	(303.05)	0.00
101-000-439.000	MI DEPT OF TREAS - RECREATIONAL	(59,086.35)	(58,228.66)	0.00
101-000-445.000	INTEREST/PENALTY - TAXES	(11,720.87)	(3,565.07)	0.00
101-000-447.000	ADMINISTRATION FEE - TAXES	(66,396.89)	(73,422.24)	0.00
101-000-479.000	PERMITS-YARD SALES,SOLICITING	(283.75)	(1,228.25)	0.00
101-000-480.000	LIQUOR LICENSES	(5,162.30)	(4,125.00)	0.00
101-000-543.000	ACT 302 STATE GRANT FUNDS	(1,519.68)	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STAB - PERSONAL	(6,016.24)	0.00	0.00
101-000-574.002	CONSTITUTIONAL SALES TAX	(439,438.00)	(289,197.00)	0.00
101-000-574.005	STATUTORY SALES TAX	(64,865.00)	(48,404.00)	0.00
101-000-586.000	VAN BUREN SCHOOL REIMBURSEMEN	(40,000.00)	0.00	0.00
101-000-592.000	SUBURBAN MOBILITY AUTH (SMART	(3,090.00)	0.00	0.00
101-000-606.000	COPIES	(2,306.62)	(1,505.10)	0.00
101-000-609.000	FOIA FEES	(531.49)	(397.96)	0.00
101-000-613.000	POLICE DEPARTMENT	(20,766.29)	(17,179.79)	0.00
101-000-613.001	REIMBURSEMENT FROM DDA FOR DIREC	(34,224.00)	(17,424.00)	0.00
101-000-613.002	DDA District Services	(101,010.76)	(57,356.98)	0.00
101-000-613.313	FEES - FINGERPRINT PROGRAM	0.00	(112.00)	0.00
101-000-614.001	APPLICATION FEES - MARIJUANA	(60,000.00)	(40,000.00)	0.00
101-000-614.002	MOBILE FOOD VENDING FEES	0.00	(300.00)	0.00
101-000-615.000	ADMIN. FEES - OTHER FUNDS	(27,125.00)	(27,125.00)	0.00
101-000-656.000	COURT-RESTITUTIONS	(2,810.00)	(1,370.00)	0.00
101-000-658.000	FINES-COLLECTED 34TH DISTRICT	(44,942.35)	(64,988.04)	0.00
101-000-659.001	CWW - 911 WIRELINE FUNDS	(18,953.99)	(15,004.39)	0.00
101-000-665.000	INTEREST INCOME	(394.24)	(15,989.36)	0.00
101-000-667.000	RENTALS - MUNICIPAL BUILDINGS	(10,000.00)	(10,000.00)	0.00
101-000-667.003	RENTALS - DDA CITY HALL	(2,400.00)	(1,200.00)	0.00
101-000-667.004	RENTALS - VICTORY STATION	(2,570.00)	0.00	0.00
101-000-667.202	EQUIPMENT RENTAL-MAJOR STREET	(8,600.00)	(8,600.00)	0.00
101-000-667.203	EQUIPMENT RENTAL-LOCAL STREET	(6,400.00)	(6,400.00)	0.00
101-000-667.209	EQUIPMENT RENTAL-CEMETERY	(8,000.00)	(8,000.00)	0.00
101-000-667.592	EQUIPMENT RENTAL-WATER/SEWER	(7,500.00)	(7,500.00)	0.00
101-000-668.000	CABLE FRANCHISE FEE	(72,500.70)	(50,316.57)	0.00
101-000-674.002	FIRE DEPT - COMMUNICATION EQUIPM	(18,500.00)	0.00	0.00
101-000-675.312	PBT - POLICE BLOOD TEST	(19.00)	(4.00)	0.00
101-000-676.248	STREET LIGHTING REIMBURSEMENT FR	(36,685.15)	(18,519.55)	0.00
101-000-676.494	ADMIN FEE - DDA	(150,000.00)	(75,000.00)	0.00
101-000-677.000	VETERAN'S MEMORIAL FUND	(225.00)	0.00	0.00
101-000-692.000	MISC INCOME	(16,757.50)	(34,319.62)	0.00
101-000-692.001	MMRMA DISTRIBUTION STATE POOL EX	(54,062.00)	(55,880.00)	0.00
101-000-692.003	MMRMA RAP GRANT	0.00	(4,276.39)	0.00
101-000-693.000	SALE OF ASSETS	0.00	(76,001.78)	0.00
101-000-694.004	GOLF CART APPLICATION FEE	(150.00)	(150.00)	0.00
101-000-694.005	SCARECROW FEES	0.00	(240.00)	0.00
Total Department		3,287,492.65	3,614,015.89	0.00
Estimated Revenues		3,287,492.65	3,614,015.89	0.00

Account Category: Appropriations

Department: GENERAL GOVERNMENT				
101-101-703.000	COUNCIL PAY	5,509.36	5,500.00	0.00
101-101-712.000	BOARD OF REVIEW	800.00	300.00	0.00
101-101-715.000	F.I.C.A.	420.75	420.75	0.00
101-101-832.006	WORKMANS COMP. INSURANCE	195.90	254.74	0.00
101-101-863.000	TRAVEL AND MEETINGS	0.00	1,774.78	0.00
101-101-882.000	DECORATIONS AND BANNERS	0.00	3,313.92	0.00
101-101-901.000	PUBLICATIONS	13,272.75	10,046.50	0.00
101-101-960.003	DUES	9,089.00	11,468.00	0.00
101-101-960.009	TRAINING	2,030.00	1,920.34	0.00
101-101-960.012	MISC EXPENSE	2,594.49	18,165.30	0.00
101-101-982.000	COMPUTER SOFTWARE/HARDWARE	3,534.95	855.65	0.00
Total Department GENERAL GOVERNMENT:		37,447.20	54,019.98	0.00
Department: CITY MANAGER				
101-172-706.000	SALARIES/REGULAR	63,423.02	84,038.55	0.00
101-172-708.000	SALARIES	10,907.12	11,428.92	0.00
101-172-715.000	F.I.C.A.	5,686.28	7,303.38	0.00
101-172-716.000	EMPLOYEE INSURANCE	807.45	4,832.28	0.00
101-172-716.001	INSURANCE - RETIREES	2,615.10	2,942.08	0.00
101-172-716.002	EMPLOYEE INSUR CONTRIBUTION	(97.35)	(144.08)	0.00
101-172-718.000	PENSION	442.98	406.04	0.00
101-172-727.000	OFFICE SUPPLIES	955.20	405.46	0.00
101-172-727.001	POSTAGE	50.45	12.00	0.00
101-172-851.003	TELECOMMUNICATIONS - CELLULAR	47.97	0.00	0.00
101-172-863.000	TRAVEL AND MEETINGS	650.00	4,036.38	0.00
101-172-930.000	COMPUTER REPAIR/MAINTENANCE	202.50	21.19	0.00
101-172-960.009	TRAINING	300.00	1,190.00	0.00
101-172-960.012	MISC EXPENSE	574.38	1,327.28	0.00
101-172-980.000	NEW EQUIPT/OFFICE & FURNITURE	117.66	766.96	0.00
101-172-982.000	COMPUTER SOFTWARE/HARDWARE	5,174.31	10,514.37	0.00
Total Department CITY MANAGER:		91,857.07	129,080.81	0.00
Department: OUTSIDE SERVICES				
101-210-801.000	LEGAL SERVICES	16,537.80	37,546.40	0.00
101-210-803.000	ACCOUNTING SERVICES	33,942.08	17,319.96	0.00
101-210-804.000	AUDIT	14,942.50	35,711.87	0.00
101-210-807.000	OTHER PROFESSIONAL SERVICES	1,072.63	1,568.98	0.00
101-210-811.000	TAX ROLL PREPARATION	19,106.40	21,450.73	0.00
101-210-817.000	CANNABIS SERVICES	6,500.00	0.00	0.00
101-210-832.003	BUILDING INSURANCE	2,985.66	3,021.38	0.00
101-210-832.004	LIABILITY INSURANCE	17,723.34	13,755.88	0.00
101-210-832.006	WORKMANS COMP. INSURANCE	7,287.00	3,693.73	0.00
101-210-982.000	COMPUTER SOFTWARE/HARDWARE	5,103.37	11,513.25	0.00
Total Department OUTSIDE SERVICES:		125,200.78	145,582.18	0.00
Department: CLERK				
101-215-706.000	SALARIES/REGULAR	44,863.54	46,442.19	0.00
101-215-708.000	SALARIES	0.00	14,596.31	0.00
101-215-715.000	F.I.C.A.	4,392.44	4,669.19	0.00
101-215-716.000	EMPLOYEE INSURANCE	3,716.25	4,613.20	0.00
101-215-716.001	INSURANCE - RETIREES	10,849.65	13,970.86	0.00
101-215-718.000	PENSION	147,344.39	109,652.67	0.00
101-215-727.000	OFFICE SUPPLIES	555.40	614.82	0.00
101-215-727.001	POSTAGE	111.33	30.08	0.00
101-215-809.000	CONTRACTED SERVICES	0.00	2,620.68	0.00
101-215-863.000	TRAVEL AND MEETINGS	586.00	621.60	0.00
101-215-960.003	DUES	489.00	1,039.00	0.00
101-215-960.009	TRAINING	2,174.60	0.00	0.00
101-215-980.000	NEW EQUIPT/OFFICE & FURNITURE	0.00	696.13	0.00
101-215-982.000	COMPUTER SOFTWARE/HARDWARE	4,725.83	2,891.39	0.00
Total Department CLERK:		219,808.43	202,458.12	0.00
Department: TREASURER				

101-253-706.000	SALARIES/REGULAR	11,447.30	12,843.51	0.00
101-253-708.000	SALARIES	4,452.28	6,922.80	0.00
101-253-715.000	F.I.C.A.	1,216.56	1,512.17	0.00
101-253-716.000	EMPLOYEE INSURANCE	1,743.09	2,045.95	0.00
101-253-716.001	INSURANCE - RETIREES	2,991.33	4,294.18	0.00
101-253-718.000	PENSION	19,994.04	15,407.56	0.00
101-253-727.000	OFFICE SUPPLIES	517.47	1,278.88	0.00
101-253-727.001	POSTAGE	6,914.16	5,218.22	0.00
101-253-809.000	CONTRACTED SERVICES	0.00	1,290.30	0.00
101-253-863.000	TRAVEL AND MEETINGS	0.00	193.20	0.00
101-253-932.008	COMPUTER SOFTWARE SUPPORT	13,485.62	2,803.00	0.00
101-253-980.000	NEW EQUIPT/OFFICE & FURNITURE	1,282.62	1,246.94	0.00
101-253-982.000	COMPUTER SOFTWARE/HARDWARE	2,389.15	3,245.21	0.00
Total Department TREASURER:		66,433.62	58,301.92	0.00
Department: MUNICIPAL BUILDING				
101-261-706.000	SALARIES/REGULAR	32,653.49	41,170.67	0.00
101-261-707.000	SALARIES - OVERTIME	33.68	1,305.75	0.00
101-261-708.000	SALARIES - CLERICAL	681.65	2,801.98	0.00
101-261-715.000	F.I.C.A.	2,670.27	4,748.85	0.00
101-261-716.000	EMPLOYEE INSURANCE	246.22	890.81	0.00
101-261-716.001	INSURANCE - RETIREES	225.19	235.46	0.00
101-261-716.002	EMPLOYEE INSUR CONTRIBUTION	(6.10)	(238.71)	0.00
101-261-718.000	PENSION	509.74	474.97	0.00
101-261-727.000	OFFICE SUPPLIES	911.10	1,260.95	0.00
101-261-727.001	POSTAGE	6,813.44	5,219.54	0.00
101-261-775.000	SUPPLIES - MAINTENANCE	3,712.41	3,539.74	0.00
101-261-809.000	CONTRACTED SERVICES	13,276.63	7,320.77	0.00
101-261-809.002	CONTRACTED SERVICES-JANITORIA	2,774.60	18,427.58	0.00
101-261-832.003	BUILDING INSURANCE	2,305.44	3,442.80	0.00
101-261-851.000	TELECOMMUNICATIONS - TELEPHON	8,805.27	12,694.44	0.00
101-261-851.005	TELECOMMUNICATIONS - INTERNET	5,274.20	2,608.30	0.00
101-261-921.000	HEAT	2,883.94	4,131.34	0.00
101-261-922.000	ELECTRIC	10,548.98	8,439.06	0.00
101-261-930.000	COMPUTER REPAIR/MAINTENANCE	0.00	1,239.04	0.00
101-261-931.000	REPAIRS/MAINTENANCE-BUILDINGS	69,384.86	5,384.68	0.00
101-261-933.000	REPAIRS/MAINTENANCE-EQUIPMENT	0.00	216.01	0.00
101-261-980.000	NEW EQUIPT/OFFICE & FURNITURE	117.66	280.80	0.00
101-261-982.000	COMPUTER SOFTWARE/HARDWARE	7,730.08	3,313.48	0.00
Total Department MUNICIPAL BUILDING:		171,552.75	128,908.31	0.00
Department: ELECTIONS				
101-262-710.000	MEALS	238.11	547.35	0.00
101-262-711.000	ELECTION WORKERS FEES	5,430.19	10,473.50	0.00
101-262-715.000	F.I.C.A.	290.44	770.27	0.00
101-262-727.000	OFFICE SUPPLIES	4,994.48	1,013.68	0.00
101-262-727.001	POSTAGE	1,695.75	135.80	0.00
101-262-809.000	CONTRACTED SERVICES	3,592.00	0.00	0.00
101-262-932.008	CODING / TESTING	3,755.00	2,905.00	0.00
101-262-960.012	MISC EXPENSE	200.00	200.00	0.00
101-262-980.000	NEW EQUIPT/OFFICE & FURNITURE	51.10	0.00	0.00
101-262-982.000	COMPUTER SOFTWARE/HARDWARE/SUPPO	5,189.59	5,064.81	0.00
Total Department ELECTIONS:		25,436.66	21,110.41	0.00
Department: DPS FACILITY - SAVAGE RD.				
101-268-832.003	BUILDING INSURANCE	177.93	317.93	0.00
101-268-960.012	MISC EXPENSE	1,620.07	490.50	0.00
Total Department DPS FACILITY - SAVAGE RD.:		1,798.00	808.43	0.00
Department: POLICE DEPARTMENT				
101-301-706.000	SALARIES/REGULAR	610,291.15	740,432.17	0.00
101-301-707.000	SALARIES - OVERTIME	70,833.21	90,908.99	0.00
101-301-708.000	SALARIES - CLERICAL	67,941.11	80,537.13	0.00
101-301-710.000	MEALS	904.14	120.00	0.00

101-301-715.000	F.I.C.A.	57,335.37	69,810.01	0.00
101-301-716.000	EMPLOYEE INSURANCE	113,128.87	138,472.39	0.00
101-301-716.001	INSURANCE - RETIREES	52,236.84	64,841.80	0.00
101-301-716.002	EMPLOYEE INSUR CONTRIBUTION	(14,065.11)	(13,059.27)	0.00
101-301-718.000	PENSION	131,431.91	141,860.74	0.00
101-301-720.000	UNIFORM ALLOWANCE	12,133.23	10,721.02	0.00
101-301-727.000	OFFICE SUPPLIES	1,734.18	2,007.30	0.00
101-301-727.001	POSTAGE	1,382.31	363.46	0.00
101-301-727.003	MEDICAL SUPPLIES/SHOTS	1,152.09	1,178.71	0.00
101-301-729.000	AMMUNITION & RANGE	1,514.50	950.00	0.00
101-301-775.000	SUPPLIES - MAINTENANCE	293.97	1,234.27	0.00
101-301-801.000	LEGAL SERVICES	27,651.00	16,764.00	0.00
101-301-809.000	CONTRACTED SERVICES	2,638.70	7,231.33	0.00
101-301-832.003	BUILDING INSURANCE	229.71	1,847.86	0.00
101-301-832.004	LIABILITY INSURANCE	27,724.60	20,195.24	0.00
101-301-832.005	LIABILITY INSURANCE - AUTO	7,842.03	5,870.31	0.00
101-301-832.006	WORKMANS COMP. INSURANCE	4,603.65	5,986.39	0.00
101-301-853.000	VAN BUREN TWP DISPATCH AND LOCK	200,901.68	157,086.91	0.00
101-301-862.000	GAS & OIL	14,142.02	17,063.95	0.00
101-301-863.000	TRAVEL AND MEETINGS	995.12	564.60	0.00
101-301-901.000	PUBLICATIONS	0.00	180.46	0.00
101-301-932.008	COMPUTER SOFTWARE SUPPORT	4,269.23	243.98	0.00
101-301-933.000	REPAIRS/MAINTENANCE-EQUIPMENT	582.69	170.33	0.00
101-301-936.000	VEHICLE MAINTENANCE	6,970.62	4,956.52	0.00
101-301-955.001	WAYNE COUNTY PRISONER LODGING	1,225.00	525.00	0.00
101-301-960.003	DUES	1,500.00	1,115.00	0.00
101-301-960.009	TRAINING	821.45	7,893.78	0.00
101-301-960.010	NIXLE - PUBLIC SAFETY ASSESSMENT	1,300.00	1,339.00	0.00
101-301-960.011	POLICE RESERVES TRAINING/SUPPLIE	5,932.92	3,770.00	0.00
101-301-960.012	MISC EXPENSE	1,633.52	652.56	0.00
101-301-980.000	NEW EQUIPT/OFFICE & FURNITURE	0.00	1,569.52	0.00
101-301-982.000	COMPUTER SOFTWARE/HARDWARE	13,953.47	21,467.23	0.00
101-301-982.002	CLEMIS	16,894.00	9,471.47	0.00
101-301-987.000	EQUIPMENT	3,915.27	3,572.83	0.00
Total Department POLICE DEPARTMENT:		1,453,974.45	1,619,916.99	0.00
Department: FIRE DEPARTMENT				
101-336-702.000	SALARIES - FIRE SERVICES	135,618.03	76,442.61	0.00
101-336-706.000	SALARIES/REGULAR	3,129.58	23,956.05	0.00
101-336-706.008	SALARIES - FIRST RESPONDER HAZAR	0.00	65.28	0.00
101-336-707.000	SALARIES - OVERTIME	2,413.09	906.08	0.00
101-336-708.000	SALARIES - CLERICAL	3,943.32	4,677.81	0.00
101-336-715.000	F.I.C.A.	11,168.15	8,112.77	0.00
101-336-716.000	EMPLOYEE INSURANCE	5,022.56	5,889.82	0.00
101-336-716.001	INSURANCE - RETIREES	811.27	1,048.06	0.00
101-336-716.002	EMPLOYEE INSUR CONTRIBUTION	(18.33)	(27.07)	0.00
101-336-718.000	PENSION	150.22	172.05	0.00
101-336-720.000	FIRE UNIFORMS AND GEAR	1,693.28	926.87	0.00
101-336-727.000	OFFICE SUPPLIES	0.00	779.93	0.00
101-336-727.001	POSTAGE	62.89	17.44	0.00
101-336-727.003	MEDICAL SUPPLIES/SHOTS/PHYSICALS	1,965.37	2,767.77	0.00
101-336-775.000	SUPPLIES - MAINTENANCE	7,329.86	4,718.95	0.00
101-336-809.000	CONTRACTED SERVICES	5,600.00	7,535.49	0.00
101-336-832.003	BUILDING INSURANCE	898.02	1,359.92	0.00
101-336-832.005	LIABILITY INSURANCE - AUTO	16,917.63	12,437.96	0.00
101-336-832.006	WORKMANS COMP. INSURANCE	489.75	636.85	0.00
101-336-850.000	RADIO MAINTENANCE	0.00	220.00	0.00
101-336-851.004	TELECOMMUNICATIONS - PAGERS	14,346.75	0.00	0.00
101-336-851.005	TELECOMMUNICATIONS - INTERNET	3,762.89	3,027.08	0.00
101-336-862.000	GAS & OIL	2,288.21	1,857.85	0.00
101-336-901.000	PUBLICATIONS	36.00	0.00	0.00
101-336-921.000	HEAT	1,613.50	1,520.62	0.00
101-336-922.000	ELECTRIC	4,960.36	3,381.74	0.00

101-336-923.000	WATER AND SEWER	484.23	434.18	0.00
101-336-931.000	REPAIRS/MAINTENANCE-BUILDINGS	689.11	70,208.83	0.00
101-336-933.000	REPAIRS/MAINTENANCE-EQUIPMENT	5,013.48	6,727.83	0.00
101-336-933.001	EQUIPMENT TESTING	3,796.79	0.00	0.00
101-336-936.000	VEHICLE MAINTENANCE	6,753.64	11,095.00	0.00
101-336-960.003	DUES	18,852.12	2,914.00	0.00
101-336-960.009	TRAINING	13,073.32	2,949.00	0.00
101-336-960.012	MISC EXPENSE	1,457.56	285.35	0.00
101-336-982.000	COMPUTER SOFTWARE/HARDWARE	16,803.82	15,198.85	0.00
101-336-983.000	CAPITAL OUTLAY-MISCELLANEOUS	20,221.85	24,693.99	0.00
101-336-987.000	EQUIPMENT	6,555.07	8,518.00	0.00
101-336-989.000	NEW EQUIP - TURN OUT GEAR	1,781.46	871.88	0.00
Total Department FIRE DEPARTMENT:		319,684.85	306,328.84	0.00
Department: DEPARTMENT OF PUBLIC SERVICES				
101-441-706.000	SALARIES/REGULAR	7,485.05	2,555.56	0.00
101-441-707.000	SALARIES - OVERTIME	22,025.02	7,478.04	0.00
101-441-708.000	SALARIES - CLERICAL	4,090.10	4,296.41	0.00
101-441-715.000	F.I.C.A.	2,570.29	1,096.16	0.00
101-441-716.000	EMPLOYEE INSURANCE	963.63	2,941.33	0.00
101-441-716.001	INSURANCE - RETIREES	1,092.22	1,176.86	0.00
101-441-716.002	EMPLOYEE INSUR CONTRIBUTION	(267.95)	(125.69)	0.00
101-441-718.000	PENSION	1,558.59	1,160.22	0.00
101-441-720.000	UNIFORM ALLOWANCE	3,435.00	1,024.63	0.00
101-441-727.000	OFFICE SUPPLIES	11.98	158.14	0.00
101-441-727.003	MEDICAL SUPPLIES/SHOTS	521.38	294.49	0.00
101-441-775.000	SUPPLIES - MAINTENANCE	23,398.26	16,020.46	0.00
101-441-809.000	CONTRACTED SERVICES	3,062.48	2,485.79	0.00
101-441-830.000	LAWN CARE	954.24	2,050.02	0.00
101-441-832.005	LIABILITY INSURANCE - AUTO	2,117.98	3,207.40	0.00
101-441-851.000	TELECOMMUNICATIONS - TELEPHON	0.00	2,286.27	0.00
101-441-921.000	HEAT	2,128.09	4,196.15	0.00
101-441-922.000	ELECTRIC	3,031.14	2,531.98	0.00
101-441-931.000	REPAIRS/MAINTENANCE-BUILDINGS	0.00	4,580.92	0.00
101-441-933.000	REPAIRS/MAINTENANCE-EQUIPMENT	245.36	3,714.70	0.00
101-441-960.003	DUES	180.00	180.00	0.00
101-441-960.009	TRAINING	0.00	11,170.00	0.00
101-441-960.012	MISC EXPENSE	0.00	(9.09)	0.00
101-441-982.000	COMPUTER SOFTWARE/HARDWARE	4,509.75	10,616.07	0.00
Total Department DEPARTMENT OF PUBLIC SERVICES		83,112.61	85,086.82	0.00
Department: DDA DISTRICT MAINTENANCE				
101-443-706.000	SALARIES/REGULAR	58,041.84	53,378.13	0.00
101-443-706.001	WAGES - DPS DIRECTOR	2,743.84	2,460.96	0.00
101-443-707.000	SALARIES - OVERTIME	1,984.50	529.80	0.00
101-443-708.000	SALARIES - CLERICAL	29,165.72	30,067.13	0.00
101-443-715.000	F.I.C.A.	7,033.30	6,612.59	0.00
101-443-716.000	EMPLOYEE INSURANCE	8,741.30	22,270.80	0.00
101-443-716.001	INSURANCE - RETIREES	1,619.71	1,502.32	0.00
101-443-716.002	EMPLOYEE INSUR CONTRIBUTION	(376.59)	(528.27)	0.00
101-443-718.000	PENSION	17,630.46	16,453.66	0.00
101-443-727.000	OFFICE SUPPLIES	34.97	220.63	0.00
101-443-775.000	SUPPLIES - MAINTENANCE	6,204.06	8,858.88	0.00
101-443-801.000	LEGAL SERVICES	148.50	0.00	0.00
101-443-803.000	ACCOUNTING SERVICES	3,391.38	3,948.96	0.00
101-443-804.000	AUDIT	7,608.75	8,426.92	0.00
101-443-809.000	CONTRACTED SERVICES	5,690.40	23,307.38	0.00
101-443-811.000	TAX ROLL PREPARATION	9,553.20	10,535.78	0.00
101-443-832.004	LIABILITY INSURANCE	3,703.41	5,608.31	0.00
101-443-901.000	PUBLICATIONS	0.00	699.47	0.00
101-443-926.000	STREET LIGHTING	36,685.15	33,588.48	0.00
101-443-932.008	COMPUTER SOFTWARE SUPPORT	865.60	1,212.05	0.00
101-443-982.000	COMPUTER SOFTWARE/HARDWARE	545.50	7,378.50	0.00

Total Department DDA DISTRICT MAINTENANCE:	201,015.00	236,532.48	0.00
Department: STREET LIGHTING			
101-448-926.000 STREET LIGHTING	44,604.37	38,588.86	0.00
Total Department STREET LIGHTING:	44,604.37	38,588.86	0.00
Department: VEHICLE OPERATIONS			
101-523-936.000 VEHICLE MAINTENANCE	0.00	193.33	0.00
Total Department VEHICLE OPERATIONS:	0.00	193.33	0.00
Department: BLOCK GRANT			
101-665-960.008 CDBG-VILLAGE PARK PLAYScape	0.00	1,188.00	0.00
Total Department BLOCK GRANT:	0.00	1,188.00	0.00
Department: PARKS			
101-770-706.000 SALARIES/REGULAR	7,758.41	19,438.31	0.00
101-770-707.000 SALARIES - OVERTIME	1,717.50	1,809.00	0.00
101-770-715.000 F.I.C.A.	724.93	1,625.36	0.00
101-770-716.002 EMPLOYEE INSUR CONTRIBUTION	0.00	(8.91)	0.00
101-770-775.000 SUPPLIES - MAINTENANCE	2,698.91	2,887.49	0.00
101-770-832.003 BUILDING INSURANCE	343.37	519.99	0.00
101-770-931.000 REPAIRS/MAINTENANCE-BUILDINGS	0.00	1,660.62	0.00
101-770-960.012 MISC EXPENSE	0.00	120,717.71	0.00
Total Department PARKS:	13,243.12	148,649.57	0.00
Department: VICTORY STATION			
101-771-832.003 BUILDING INSURANCE	183.89	278.47	0.00
101-771-921.000 HEAT	1,306.95	1,719.20	0.00
101-771-922.000 ELECTRIC	3,053.65	3,060.96	0.00
101-771-923.000 WATER AND SEWER	666.21	483.49	0.00
Total Department VICTORY STATION:	5,210.70	5,542.12	0.00
Department: CULTURAL ACTIVITIES			
101-793-880.000 BELLEVILLE AREA MUSEUM	0.00	50.00	0.00
Total Department CULTURAL ACTIVITIES:	0.00	50.00	0.00
Department: TRANSFERS OUT			
101-931-995.209 TRANSFER TO CEMETERY FUND	92,000.00	87,000.00	0.00
101-931-995.211 TRANSFER OUT-CAP PURCHASE	62,000.00	515,000.00	0.00
101-931-995.226 TRANSFER TO SANITATION FUND	0.00	20,000.00	0.00
Total Department TRANSFERS OUT:	154,000.00	622,000.00	0.00
Department: MISCELLANEOUS			
101-959-705.000 MASTER PLAN PROFESSIONAL SERVICE	495.00	19,987.47	0.00
101-959-960.012 MISC EXPENSE	910.60	971.66	0.00
Total Department MISCELLANEOUS:	1,405.60	20,959.13	0.00
Appropriations	3,015,785.21	3,825,306.30	0.00
Fund 101 - GENERAL FUND:			
TOTAL ESTIMATED REVENUES	3,287,492.65	3,614,015.89	0
TOTAL APPROPRIATIONS	3,015,785.21	3,825,306.30	0
NET OF REVENUES & APPROPRIATIONS:	271,707.44	(211,290.41)	0
Fund: 202 MAJOR STREET			
Account Category: Estimated Revenues			
Department:			
202-000-546.000 STATE REVENUE SHARING	(332,824.63)	(265,157.90)	0.00
202-000-665.000 INTEREST INCOME	0.00	(3,189.78)	0.00
202-000-693.000 SALE OF ASSETS	(1,424.53)	0.00	0.00
Total Department Total Department ::	334,249.16	268,347.68	0.00
Estimated Revenues	334,249.16	268,347.68	0.00
Account Category: Appropriations			
Department: ADMINISTRATION			

202-204-708.000	SALARIES - CLERICAL	2,134.80	2,767.07	0.00
202-204-715.000	F.I.C.A.	163.39	211.72	0.00
202-204-716.000	EMPLOYEE INSURANCE	187.35	532.60	0.00
202-204-716.001	INSURANCE - RETIREES	497.46	695.04	0.00
202-204-716.002	EMPLOYEE INSUR CONTRIBUTION	(6.12)	(9.04)	0.00
202-204-718.000	PENSION	79.36	98.68	0.00
202-204-803.000	ACCOUNTING SERVICES	4,967.42	4,764.92	0.00
202-204-804.000	AUDIT	2,536.25	2,327.38	0.00
202-204-809.000	CONTRACTED SERVICES	0.00	7,500.00	0.00
202-204-812.000	ADMINISTRATION FEES	10,000.00	10,000.00	0.00
202-204-932.008	COMPUTER SOFTWARE	4,192.39	118.49	0.00
Total Department ADMINISTRATION:		24,752.30	29,006.86	0.00
Department: ROUTINE MAINTENANCE				
202-463-706.000	SALARIES/REGULAR	6,566.72	16,227.02	0.00
202-463-706.001	WAGES - DPS DIRECTOR	13,719.48	12,304.53	0.00
202-463-707.000	SALARIES - OVERTIME	524.35	4,878.89	0.00
202-463-715.000	F.I.C.A.	1,592.31	2,555.77	0.00
202-463-716.000	EMPLOYEE INSURANCE	3,218.34	5,628.97	0.00
202-463-716.001	INSURANCE - RETIREES	3,076.97	4,036.34	0.00
202-463-716.002	EMPLOYEE INSUR CONTRIBUTION	(666.82)	(792.85)	0.00
202-463-718.000	PENSION	5,394.67	5,232.47	0.00
202-463-720.000	UNIFORM ALLOWANCE	0.00	341.94	0.00
202-463-740.000	STREET SIGNS	1,708.00	1,350.19	0.00
202-463-775.000	SUPPLIES - MAINTENANCE	5,993.62	8,137.87	0.00
202-463-806.000	TREE REMOVAL	1,950.00	0.00	0.00
202-463-809.000	CONTRACTED SERVICES	767.09	2,039.86	0.00
202-463-826.000	STREET SWEEPING	830.35	1,949.28	0.00
202-463-826.002	STREET SWEEPING - BROOMS	10,693.18	0.00	0.00
202-463-832.004	LIABILITY INSURANCE	1,829.96	2,771.22	0.00
202-463-832.006	WORKMANS COMP. INSURANCE	431.51	254.74	0.00
202-463-851.003	TELECOMMUNICATIONS - CELLULAR	9.05	278.16	0.00
202-463-901.000	PUBLICATIONS	0.00	75.00	0.00
202-463-927.000	TRAFFIC LIGHTING	12,280.00	6,913.64	0.00
202-463-939.000	ROAD REPAIRS	0.00	13,162.00	0.00
202-463-941.000	EQUIPMENT RENTAL-CITY VEHICLE	6,800.00	6,800.00	0.00
202-463-982.000	COMPUTER SOFTWARE/HARDWARE	1,217.95	7,133.20	0.00
202-463-983.000	CAPITAL OUTLAY	0.00	64,937.27	0.00
202-463-986.000	TRUCK/VEHICLE	78,707.12	791.65	0.00
Total Department ROUTINE MAINTENANCE:		156,643.85	167,007.16	0.00
Department: WINTER MAINTENANCE				
202-478-706.000	SALARIES/REGULAR	5,187.64	4,495.25	0.00
202-478-707.000	SALARIES - OVERTIME	331.94	2,106.45	0.00
202-478-715.000	F.I.C.A.	422.12	505.30	0.00
202-478-716.000	EMPLOYEE INSURANCE	729.57	2,016.85	0.00
202-478-716.001	INSURANCE - RETIREES	63.74	0.00	0.00
202-478-716.002	EMPLOYEE INSUR CONTRIBUTION	0.00	(30.13)	0.00
202-478-718.000	PENSION	2,008.34	1,798.29	0.00
202-478-775.000	SUPPLIES - MAINTENANCE	4,096.89	46,197.02	0.00
202-478-832.004	LIABILITY INSURANCE	1,829.96	2,771.22	0.00
202-478-941.000	EQUIPMENT RENTAL-CITY VEHICLE	1,800.00	1,800.00	0.00
Total Department WINTER MAINTENANCE:		16,470.20	61,660.25	0.00
Department: VEHICLE OPERATIONS				
202-523-862.000	GAS & OIL	3,465.89	5,762.70	0.00
Total Department VEHICLE OPERATIONS:		3,465.89	5,762.70	0.00
Department: TRANSFERS OUT				
202-931-995.203	TRANSFER OUT - LOCAL STREET	162,500.00	170,400.00	0.00
Total Department TRANSFERS OUT:		162,500.00	170,400.00	0.00
Appropriations		363,832.24	433,836.97	0.00

Fund 202 - MAJOR STREET:

TOTAL ESTIMATED REVENUES	334,249.16	268,347.68	0
TOTAL APPROPRIATIONS	363,832.24	433,836.97	0
NET OF REVENUES & APPROPRIATIONS:	(29,583.08)	(165,489.29)	0

Fund: 203 LOCAL STREET

Account Category: Estimated Revenues

Department:

203-000-541.000	ROAD GRANT MDOT	0.00	(175,000.00)	0.00
203-000-546.000	STATE REVENUE SHARING	(113,373.05)	(90,357.95)	0.00
203-000-665.000	INTEREST INCOME	0.00	(8,506.09)	0.00
203-000-693.000	SALE OF ASSETS	(1,424.53)	0.00	0.00
203-000-699.202	TRANSFER FROM MAJOR STREET	(162,500.00)	(170,400.00)	0.00
Total Department	Total Department ::	277,297.58	444,264.04	0.00
Estimated Revenues		277,297.58	444,264.04	0.00

Account Category: Appropriations

Department: ADMINISTRATION

203-204-708.000	SALARIES - CLERICAL	2,134.35	2,766.37	0.00
203-204-715.000	F.I.C.A.	163.28	211.54	0.00
203-204-716.000	EMPLOYEE INSURANCE	187.35	532.60	0.00
203-204-716.001	INSURANCE - RETIREES	497.46	695.04	0.00
203-204-716.002	EMPLOYEE INSUR CONTRIBUTION	(6.12)	(9.04)	0.00
203-204-718.000	PENSION	79.34	98.67	0.00
203-204-803.000	ACCOUNTING SERVICES	4,967.42	4,764.92	0.00
203-204-804.000	AUDIT	2,436.25	2,327.40	0.00
203-204-812.000	ADMINISTRATION FEES	700.00	700.00	0.00
Total Department ADMINISTRATION:		11,159.33	12,087.50	0.00

Department: ROUTINE MAINTENANCE

203-463-706.000	SALARIES/REGULAR	29,144.40	67,319.40	0.00
203-463-706.001	WAGES - DPS DIRECTOR	13,719.10	12,304.55	0.00
203-463-707.000	SALARIES - OVERTIME	929.36	13,298.62	0.00
203-463-715.000	F.I.C.A.	3,350.14	7,108.27	0.00
203-463-716.000	EMPLOYEE INSURANCE	3,218.34	5,628.97	0.00
203-463-716.001	INSURANCE - RETIREES	3,076.97	4,036.34	0.00
203-463-716.002	EMPLOYEE INSUR CONTRIBUTION	(666.78)	(780.21)	0.00
203-463-717.000	PENSION - I.C.M.A.	1,414.40	1,251.20	0.00
203-463-718.000	PENSION	4,381.37	3,981.27	0.00
203-463-720.000	UNIFORM ALLOWANCE	0.00	350.94	0.00
203-463-740.000	STREET SIGNS	1,999.16	2,191.62	0.00
203-463-775.000	SUPPLIES - MAINTENANCE	13,351.26	44,649.58	0.00
203-463-802.000	ENGINEERING SERVICES	1,080.00	0.00	0.00
203-463-809.000	CONTRACTED SERVICES	293.75	15,749.11	0.00
203-463-826.000	STREET SWEEPING	544.92	1,449.27	0.00
203-463-832.004	LIABILITY INSURANCE	1,884.96	3,371.22	0.00
203-463-832.006	WORKMANS COMP. INSURANCE	431.51	254.74	0.00
203-463-851.003	TELECOMMUNICATIONS - CELLULAR	38.39	335.04	0.00
203-463-939.000	ROAD REPAIRS	0.00	695.89	0.00
203-463-941.000	EQUIPMENT RENTAL-CITY VEHICLE	4,600.00	4,600.00	0.00
203-463-982.000	COMPUTER SOFTWARE/HARDWARE	4,794.71	7,085.31	0.00
203-463-983.000	CAPITAL OUTLAY	78,707.12	64,937.26	0.00
203-463-986.000	TRUCK/VEHICLE	0.00	791.65	0.00
Total Department ROUTINE MAINTENANCE:		166,293.08	260,610.04	0.00

Department: WINTER MAINTENANCE

203-478-706.000	SALARIES/REGULAR	5,727.61	9,593.15	0.00
203-478-707.000	SALARIES - OVERTIME	235.73	968.06	0.00
203-478-715.000	F.I.C.A.	456.03	808.22	0.00
203-478-716.000	EMPLOYEE INSURANCE	729.57	2,016.85	0.00
203-478-716.001	INSURANCE - RETIREES	63.74	0.00	0.00
203-478-716.002	EMPLOYEE INSUR CONTRIBUTION	0.00	(31.42)	0.00
203-478-718.000	PENSION	1,928.12	1,798.29	0.00

203-478-775.000	SUPPLIES - MAINTENANCE	3,178.74	40,994.04	0.00
203-478-832.004	LIABILITY INSURANCE	1,829.96	2,771.22	0.00
203-478-941.000	EQUIPMENT RENTAL-CITY VEHICLE	1,800.00	1,800.00	0.00
Total Department WINTER MAINTENANCE:		15,949.50	60,718.41	0.00
Department: CAPITAL IMPROVEMENT				
203-485-939.000	ROAD REPAIRS	0.00	790,711.85	0.00
Total Department CAPITAL IMPROVEMENT:		0.00	790,711.85	0.00
Department: VEHICLE OPERATIONS				
203-523-862.000	GAS & OIL	3,465.89	5,757.39	0.00
Total Department VEHICLE OPERATIONS:		3,465.89	5,757.39	0.00
Appropriations		196,867.80	1,129,885.19	0.00
Fund 203 - LOCAL STREET:				
TOTAL ESTIMATED REVENUES		277,297.58	444,264.04	0
TOTAL APPROPRIATIONS		196,867.80	1,129,885.19	0
NET OF REVENUES & APPROPRIATIONS:		80,429.78	(685,621.15)	0

Fund: 209 CEMETERY FUND

Account Category: Estimated Revenues

Department:

209-000-626.000	INTERMENT FEES	(29,002.00)	(10,213.00)	0.00
209-000-636.001	DONATIONS	(2.00)	0.00	0.00
209-000-642.000	TRANSFER FEES	(1,860.00)	(360.00)	0.00
209-000-643.000	SALE OF GRAVES	(10,566.93)	(2,700.04)	0.00
209-000-643.001	SALE OF GRAVES-PERP CARE CONT	(1,671.07)	(1,499.96)	0.00
209-000-644.000	FOUNDATIONS	(10,360.00)	(3,552.00)	0.00
209-000-665.000	INTEREST INCOME	(200.34)	0.00	0.00
209-000-674.001	BRICK SALES - ANGEL PERP CARE	(120.00)	0.00	0.00
209-000-692.000	MISC INCOME	0.00	(1,432.00)	0.00
209-000-699.101	TRANSFER IN - GENERAL FUND	(92,000.00)	(87,000.00)	0.00
209-000-699.211	TRANSFER IN - CAPITAL PURCHASES	(100,000.00)	0.00	0.00
Total Department Total Department ::		245,782.34	106,757.00	0.00
Estimated Revenues		245,782.34	106,757.00	0.00

Account Category: Appropriations

Department: ADMINISTRATION

209-204-803.000	ACCOUNTING SERVICES	1,674.71	1,839.43	0.00
209-204-804.000	AUDIT	954.50	759.94	0.00
209-204-812.000	ADMINISTRATION FEES	7,425.00	7,425.00	0.00
Total Department ADMINISTRATION:		10,054.21	10,024.37	0.00

Department: ANGEL OF HOPE

209-271-744.000	BRICK PURCHASES	120.00	60.00	0.00
Total Department ANGEL OF HOPE:		120.00	60.00	0.00

Department: OPERATIONS

209-272-706.000	SALARIES/REGULAR	46,629.24	18,605.14	0.00
209-272-706.001	WAGES - DPS DIRECTOR	686.04	615.43	0.00
209-272-707.000	SALARIES - OVERTIME	1,181.90	2,567.70	0.00
209-272-708.000	SALARIES - CLERICAL	681.89	704.88	0.00
209-272-715.000	F.I.C.A.	3,762.16	1,720.56	0.00
209-272-716.000	EMPLOYEE INSURANCE	2,850.03	6,224.80	0.00
209-272-716.001	INSURANCE - RETIREES	3,497.88	4,311.18	0.00
209-272-716.002	EMPLOYEE INSUR CONTRIBUTION	(39.44)	(70.72)	0.00
209-272-717.000	PENSION - I.C.M.A.	70.72	62.56	0.00
209-272-718.000	PENSION	43,749.25	28,836.57	0.00
209-272-775.000	SUPPLIES - MAINTENANCE	4,485.41	11,301.35	0.00
209-272-776.000	FLAGS	1,666.10	1,483.04	0.00
209-272-809.000	CONTRACTED SERVICES	211,518.35	26,756.44	0.00
209-272-832.004	LIABILITY INSURANCE	1,829.96	2,771.22	0.00
209-272-832.006	WORKMANS COMP. INSURANCE	410.96	254.74	0.00

209-272-922.000	ELECTRIC	204.02	144.74	0.00
209-272-932.008	COMPUTER SOFTWARE SUPPORT	1,235.62	0.00	0.00
209-272-941.000	EQUIPMENT RENTAL-CITY VEHICLE	8,000.00	8,067.38	0.00
209-272-982.000	COMPUTER SOFTWARE/HARDWARE	990.43	1,785.49	0.00
Total Department OPERATIONS:		333,410.52	116,142.50	0.00
Appropriations		343,584.73	126,226.87	0.00
Fund 209 - CEMETERY FUND:				
TOTAL ESTIMATED REVENUES		245,782.34	106,757.00	0
TOTAL APPROPRIATIONS		343,584.73	126,226.87	0
NET OF REVENUES & APPROPRIATIONS:		(97,802.39)	(19,469.87)	0
Fund: 211 CAPITAL PURCHASE FUND				
Account Category: Estimated Revenues				
Department:				
211-000-502.000	FEDERAL GRANT REVENUE - FIRE TRU	(466,666.66)	0.00	0.00
211-000-569.000	HORIZON PARK BANK STABILIZATION	0.00	(325,000.00)	0.00
211-000-693.000	SALE OF ASSETS	(1,424.53)	0.00	0.00
211-000-699.101	TRANSFER IN - GENERAL FUND	(62,000.00)	(515,000.00)	0.00
Total Department Total Department ::		530,091.19	840,000.00	0.00
Estimated Revenues		530,091.19	840,000.00	0.00
Account Category: Appropriations				
Department: CAPITAL OUTLAY				
211-901-987.101	CAPITAL OUTLAY - VICTORY STATION	0.00	84.00	0.00
211-901-987.265	CAPITAL OUTLAY - CITY HALL	0.00	64,431.50	0.00
211-901-987.266	NEW CITY HALL	0.00	3,785.01	0.00
211-901-987.301	CAPITAL OUTLAY - POLICE DEPAR	131,269.71	17,849.18	0.00
211-901-987.441	CAPITAL OUTLAY -DPW	640,553.02	2,126.00	0.00
Total Department CAPITAL OUTLAY:		771,822.73	88,275.69	0.00
Department: BOND DEBT				
211-906-987.301	CAPITAL OUTLAY - POLICE DEPAR	17,291.95	37,166.35	0.00
211-906-987.441	CAPITAL OUTLAY - DPS	78,707.12	0.00	0.00
Total Department BOND DEBT:		95,999.07	37,166.35	0.00
Department: TRANSFERS OUT				
211-931-995.209	TRANSFER TO CEMETERY FUND	100,000.00	0.00	0.00
Total Department TRANSFERS OUT:		100,000.00	0.00	0.00
Appropriations		967,821.80	125,442.04	0.00
Fund 211 - CAPITAL PURCHASE FUND:				
TOTAL ESTIMATED REVENUES		530,091.19	840,000.00	0
TOTAL APPROPRIATIONS		967,821.80	125,442.04	0
NET OF REVENUES & APPROPRIATIONS:		(437,730.61)	714,557.96	0
Fund: 226 SANITATION FUND				
Account Category: Estimated Revenues				
Department:				
226-000-630.001	RUBBISH FEES	(275,675.57)	(226,706.77)	0.00
226-000-699.101	TRANSFER IN - GENERAL FUND	0.00	(20,000.00)	0.00
Total Department Total Department ::		275,675.57	246,706.77	0.00
Estimated Revenues		275,675.57	246,706.77	0.00
Account Category: Appropriations				
Department: ADMINISTRATION				
226-204-708.000	SALARIES - CLERICAL	7,889.19	9,703.24	0.00
226-204-715.000	F.I.C.A.	603.43	742.34	0.00
226-204-716.000	EMPLOYEE INSURANCE	1,135.24	1,992.39	0.00
226-204-716.001	INSURANCE - RETIREES	1,139.05	1,619.92	0.00
226-204-716.002	EMPLOYEE INSUR CONTRIBUTION	(12.17)	(17.96)	0.00

226-204-718.000	PENSION	285.11	381.29	0.00
226-204-812.000	ADMINISTRATION FEES	9,000.00	9,000.00	0.00
Total Department ADMINISTRATION:		20,039.85	23,421.22	0.00
Department: SANITATION				
226-528-706.000	SALARIES/REGULAR	8,305.97	7,438.78	0.00
226-528-706.001	WAGES - DPS DIRECTOR	3,429.64	3,076.08	0.00
226-528-707.000	SALARIES - OVERTIME	241.50	0.00	0.00
226-528-715.000	F.I.C.A.	916.27	804.40	0.00
226-528-716.000	EMPLOYEE INSURANCE	2,355.08	5,693.04	0.00
226-528-716.001	INSURANCE - RETIREES	904.70	1,009.08	0.00
226-528-716.002	EMPLOYEE INSUR CONTRIBUTION	(166.67)	(193.91)	0.00
226-528-718.000	PENSION	5,506.11	5,129.47	0.00
226-528-809.000	CONTRACTED SERVICES	229,440.04	304,563.19	0.00
226-528-832.005	LIABILITY INSURANCE - AUTO	1,860.61	2,817.63	0.00
226-528-832.006	WORKMANS COMP. INSURANCE	326.71	127.37	0.00
226-528-901.000	PUBLICATIONS	0.00	75.00	0.00
226-528-982.000	COMPUTER SOFTWARE/HARDWARE	2,232.08	1,490.46	0.00
Total Department SANITATION:		255,352.04	332,030.59	0.00
Appropriations		275,391.89	355,451.81	0.00
Fund 226 - SANITATION FUND:				
TOTAL ESTIMATED REVENUES		275,675.57	246,706.77	0
TOTAL APPROPRIATIONS		275,391.89	355,451.81	0
NET OF REVENUES & APPROPRIATIONS:		283.68	(108,745.04)	0
Fund: 248 DDA OPERATING FUND				
Account Category: Estimated Revenues				
Department:				
248-000-406.000	TAX INCREMENT REVENUE	(953,328.15)	(1,048,337.59)	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION AU	0.00	(13,877.29)	0.00
248-000-665.000	INTEREST INCOME	(900.00)	(4,688.77)	0.00
248-000-667.000	RENT	(7,237.50)	(13,392.36)	0.00
248-000-676.000	REIMBURSEMENTS - UTILITIES	0.00	(316.75)	0.00
248-000-678.000	FACADE GRANT REVENUE	0.00	(484.00)	0.00
248-000-692.000	MISC INCOME	(779.18)	(13,533.62)	0.00
248-000-696.000	PROCEEDS FROM ISSUANCE OF DEBT	(650,000.00)	0.00	0.00
Total Department Total Department ::		1,612,244.83	1,094,630.38	0.00
Estimated Revenues		1,612,244.83	1,094,630.38	0.00
Account Category: Appropriations				
Department: DDA ADMINISTRATION				
248-173-735.000	PRINTING	0.00	219.40	0.00
248-173-801.000	LEGAL SERVICES	17,080.25	119.00	0.00
248-173-809.000	CONTRACTED SERVICES	3,871.79	359,279.27	0.00
248-173-809.001	CONTRACTED SERVICES-CONSULTIN	3,000.00	0.00	0.00
248-173-851.000	TELECOMMUNICATIONS - TELEPHON	2,290.80	948.92	0.00
248-173-863.000	TRAVEL AND MEETINGS	772.10	0.00	0.00
248-173-901.000	PUBLICATIONS	135.00	0.00	0.00
248-173-960.003	DUES	1,683.34	35.00	0.00
248-173-960.012	MISC EXPENSE	187.82	1,423.95	0.00
Total Department DDA ADMINISTRATION:		29,021.10	362,025.54	0.00
Department: ADMINISTRATION				
248-204-822.000	BANK FEES	8.80	0.00	0.00
Total Department ADMINISTRATION:		8.80	0.00	0.00
Department: DDA DISTRICT MAINTENANCE				
248-443-706.000	SALARIES/REGULAR	45,358.40	26,593.12	0.00
248-443-715.000	F.I.C.A.	3,412.53	2,003.56	0.00
248-443-716.000	EMPLOYEE INSURANCE	6,874.77	3,934.32	0.00
248-443-718.000	PENSION	1,576.10	1,167.79	0.00

248-443-727.000	OFFICE SUPPLIES	130.63	0.00	0.00
248-443-742.000	FLOWER PROJECT	5,059.00	4,206.50	0.00
248-443-775.000	SUPPLIES - MAINTENANCE	370.08	8,755.97	0.00
248-443-803.000	ACCOUNTING SERVICES	8,798.70	4,694.42	0.00
248-443-804.000	AUDIT	4,780.50	2,390.26	0.00
248-443-809.000	CONTRACTED SERVICES	26,568.74	66,539.28	0.00
248-443-809.003	CONTRACTED SERVICES-MOWING	40,146.59	10,505.00	0.00
248-443-809.005	CONTRACTED SERVICES - DDA DIRECT	34,224.00	17,424.00	0.00
248-443-809.006	FOUNTAIN MAINTENANCE	0.00	7,870.00	0.00
248-443-809.012	MISC MAINT / REPAIRS	128.52	0.00	0.00
248-443-811.000	TAX ROLL PREPARATION	14,329.80	7,770.35	0.00
248-443-832.002	MAINTENANCE SERVICE AGREEMENT	150,720.00	75,140.96	0.00
248-443-832.004	LIABILITY INSURANCE	16,459.96	17,460.78	0.00
248-443-882.000	DECORATIONS AND BANNERS	0.00	300.00	0.00
248-443-922.000	ELECTRIC	4,231.24	4,351.82	0.00
248-443-923.000	WATER AND SEWER	392.21	801.28	0.00
248-443-926.000	STREET LIGHTING	47,912.31	20,834.55	0.00
248-443-930.001	PARK IMPROVEMENTS	15,907.97	18,725.88	0.00
248-443-932.008	COMPUTER SOFTWARE SUPPORT	2,400.00	1,200.00	0.00
248-443-960.012	MISC EXPENSE	0.00	6,831.46	0.00
248-443-971.008	PROPERTY ACQ. - DPS SITE	0.00	69,043.65	0.00
Total Department DDA DISTRICT MAINTENANCE:		429,782.05	378,544.95	0.00
Department: ECONOMIC DEVELOPMENT				
248-728-809.008	CONTR. SERVICES - MKT.ANALYSI	3,900.00	0.00	0.00
248-728-882.000	DECORATIONS AND BANNERS	8,598.25	16,255.33	0.00
248-728-883.000	PROMOTION & ADVERTISING	5,850.00	32,273.00	0.00
248-728-889.000	COMMUNITY PROGRAM FUNDING	18,800.00	19,500.00	0.00
248-728-889.001	COMMUNITY FACADE PROGRAM	31,402.00	0.00	0.00
248-728-889.003	COMMUNITY EVENTS	0.00	146.00	0.00
Total Department ECONOMIC DEVELOPMENT:		68,550.25	68,174.33	0.00
Department: CAPITAL OUTLAY				
248-901-983.000	CAPITAL OUTLAY-MISCELLANEOUS	956,250.20	13,359.50	0.00
248-901-983.006	CAPITAL OUT. - MUNIC. PROJECT	0.00	48,619.65	0.00
248-901-983.009	CAP OUTLAY - ALLEY ENG	0.00	1,587.17	0.00
248-901-983.011	STREETSCAPE PROJECT	0.00	1,170.00	0.00
248-901-983.012	CAPITAL OUTLAY - PARK IMPROVS	64.76	0.00	0.00
248-901-983.016	HORIZON PARK	0.00	3,800.00	0.00
Total Department CAPITAL OUTLAY:		956,314.96	68,536.32	0.00
Department: RENTAL EXPENSES - 458 MAIN				
248-903-922.002	PROPERTY TAXES - SUMMER	0.00	1,042.45	0.00
Total Department RENTAL EXPENSES - 458 MAIN:		0.00	1,042.45	0.00
Department: BOND DEBT				
248-906-991.001	DEBT SERVICE - 458 MAIN	15,933.15	0.00	0.00
248-906-993.001	BOND INTEREST	44,662.50	36,900.00	0.00
248-906-993.004	PAYING AGENT FEES	500.00	0.00	0.00
248-906-997.000	BOND PRINCIPAL	345,000.00	340,000.00	0.00
Total Department BOND DEBT:		406,095.65	376,900.00	0.00
Appropriations		1,889,772.81	1,255,223.59	0.00
Fund 248 - DDA OPERATING FUND:				
TOTAL ESTIMATED REVENUES		1,612,244.83	1,094,630.38	0
TOTAL APPROPRIATIONS		1,889,772.81	1,255,223.59	0
NET OF REVENUES & APPROPRIATIONS:		(277,527.98)	(160,593.21)	0
Fund: 249 BUILDING DEPARTMENT FUND				
Account Category: Estimated Revenues				
Department:				
249-000-476.000	BUILDING PERMITS	(55,763.00)	(62,870.00)	0.00
249-000-665.000	INTEREST INCOME	0.00	(531.60)	0.00

Total Department	Total Department ::	55,763.00	63,401.60	0.00
Estimated Revenues		55,763.00	63,401.60	0.00
Account Category: Appropriations				
Department: ADMINISTRATION				
249-204-803.000	ACCOUNTING SERVICES	5,167.44	4,764.98	0.00
249-204-804.000	AUDIT	2,536.25	2,327.30	0.00
Total Department ADMINISTRATION:		7,703.69	7,092.28	0.00
Department: Building Dept Operations				
249-371-706.001	WAGES - DPS DIRECTOR	13,719.26	12,304.64	0.00
249-371-708.000	SALARIES - CLERICAL	26,145.67	19,905.15	0.00
249-371-715.000	F.I.C.A.	3,049.63	2,464.26	0.00
249-371-716.000	EMPLOYEE INSURANCE	3,667.86	5,122.21	0.00
249-371-716.001	INSURANCE - RETIREES	9,125.67	13,588.18	0.00
249-371-716.002	EMPLOYEE INSUR CONTRIBUTION	(685.13)	(781.52)	0.00
249-371-717.000	PENSION - I.C.M.A.	1,414.40	1,251.20	0.00
249-371-718.000	PENSION	2,272.42	2,572.91	0.00
249-371-727.000	OFFICE SUPPLIES	0.00	42.12	0.00
249-371-727.001	POSTAGE	578.25	151.80	0.00
249-371-801.000	LEGAL SERVICES	33.00	0.00	0.00
249-371-807.000	OTHER PROFESSIONAL SERVICES	0.00	716.97	0.00
249-371-810.000	INSPECTOR FEES	9,520.00	9,960.00	0.00
249-371-832.004	LIABILITY INSURANCE	1,860.61	2,817.63	0.00
249-371-832.006	WORKMANS COMP. INSURANCE	790.43	636.85	0.00
249-371-863.000	TRAVEL AND MEETINGS	0.00	190.00	0.00
249-371-901.000	PUBLICATIONS	0.00	75.00	0.00
249-371-960.009	TRAINING	125.00	0.00	0.00
249-371-982.000	COMPUTER SOFTWARE/HARDWARE	5,726.53	3,229.04	0.00
Total Department Building Dept Operations:		77,343.60	74,246.44	0.00
Appropriations		85,047.29	81,338.72	0.00
Fund 249 - BUILDING DEPARTMENT FUND:				
TOTAL ESTIMATED REVENUES		55,763.00	63,401.60	0
TOTAL APPROPRIATIONS		85,047.29	81,338.72	0
NET OF REVENUES & APPROPRIATIONS:		(29,284.29)	(17,937.12)	0
Fund: 265 DRUG LAW ENFORCEMENT FUND				
Account Category: Estimated Revenues				
Department:				
265-000-543.000	ACT 302 STATE GRANT FUNDS	(783.80)	(1,598.45)	0.00
Total Department	Total Department ::	783.80	1,498.45	0.00
Estimated Revenues		783.80	1,598.45	0.00
Account Category: Appropriations				
Department: ACT 302 STATE GRANT				
265-302-775.000	SUPPLIES - MAINTENANCE	84.70	0.00	0.00
265-302-987.301	CAPITAL OUTLAY - POLICE DEPAR	550.00	500.00	0.00
Total Department ACT 302 STATE GRANT:		634.70	500.00	0.00
Department: STATE DRUG FORFEITURE FUNDS				
265-310-960.012	MISC EXPENSE	2,718.39	0.00	0.00
Total Department STATE DRUG FORFEITURE FUNDS:		2,718.39	0.00	0.00
Appropriations		3,353.09	500.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:				
TOTAL ESTIMATED REVENUES		783.8	1598.45	0
TOTAL APPROPRIATIONS		3353.09	500	0
NET OF REVENUES & APPROPRIATIONS:		(2,569.29)	1098.45	0

Fund: 268 FRED C. FISCHER LIBRARY FUND

Account Category: Appropriations

Department: OPERATIONS

268-790-776.000 SUPPLIES - SIDEWALK

	0.00	132.53	0.00
Total Department OPERATIONS:	0.00	132.53	0.00
Appropriations	0.00	132.53	0.00
Fund 268 - FRED C. FISCHER LIBRARY FUND:			
TOTAL ESTIMATED REVENUES	0	0	0
TOTAL APPROPRIATIONS	0	132.53	0
NET OF REVENUES & APPROPRIATIONS:	0	(132.53)	0

Monthly Acknowledgement Report

City of Belleville

M0001053

For Period: 04/01/2025 To 04/30/2025

No Claims Have Been Reported For The Given Period



May 21, 2025

TO: MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY MEMBER

RE: **Monthly Acknowledgement Report**

Dear Member:

Attached, please find the Monthly Acknowledgement Report of all incidents and claims received by this office from you during the month of April 2025. If you have submitted any notice only, claim, or litigation during April 2025 that is not included on this report, or if there is something on this report that does not appear to belong to you, please contact MMRMA – Claims and advise at your earliest convenience.

The purpose of the report is to assure that no notice only, claim, or litigation is missed and all claims on the report belong to your entity.

If you have any questions, please do not hesitate to call 734-513-0300 or email me at skincaid@mmrma.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Starr M. Kincaid".

Starr M. Kincaid, Esq.
Director of Claims and Legal Services
skincaid@mmrma.org

SMK/kf

Attachment(s)

Belleville City Council Meeting Follow-up List

	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date	Due Date	Date Closed	Updated by Team Member	Details
1	Recodification of Ordinances	7/18/16	Council		Jason	5/30/2025			Jason	Municode is preparing the Code book for conversion
2	New City Hall	11/13/23	Jason/Council		Jason	5/30/2025			Jason	Awaiting contract books. CM bid awarded to Davenport Construction
3	IT Infrastructure	11/13/23	Steve		Jason	4/1/2025			Jason	VC3 will install new servers and networking at new City Hall
4	Water Meters	4/1/24	Jason		Jason	5/30/2025			Jason	Project is 86.8% complete
5	SEMOG Road Safety Grant	4/1/24	Jason		Jason	4/17/2025			Jason	Lexipol working on SS4A and TAP Grant Applications.
6	Victory Park Renovation	7/2/14	Steve		Steve	10/1/2024			Jason	Renovations and Construction underway
7	5-year Parks Plan Refresh	2/1/24	Jason		Jason	4/30/2025			Jason	Giffels Webster is assuming the revisions
8	Master Plan Update	8/30/24	Jason		Jason	4/17/2025			Jason	Surveys Complete, Giffels to proceed to next steps.
9	Newsletter		Council		Jason	2/6/2025		4/17/2025	Jason	COMPLETE - Newsletters now sent with utility bills
10	Sidewalk Plan		Council		Melissa	10/1/2024			Jason	Blocks are being inspected and marked for repair.
11	Trees Plan		Council		Melissa	10/1/2024			Jason	Blocks are being inspected and marked for removal.
12	Banner Policy		Council		Jason	4/3/2025		4/1/2025	Jason	COMPLETE - Internal policy implemented
13	4th Street Clock		Council		Steve	11/25/2024			Jason	DDA selected new clock.
14	High Street Repair		Council		Jason	5/30/2025			Jason	Project Underway. Bid Awarded to Al's Asphalt
15	Liberty Street Repair		Council		Jason	5/30/2025			Jason	Project will begin upon completion of High St. Watermain replacement bids due 6/10
16	Employee Handbook General Policy Manual Revisions		Jason and Michelle		Jason/Michelle	2/6/2025			Jason	Handbook and Policy updates and revisions have begun.
17	DPS Recycling Bin		Council		Melissa	4/3/2025			Jason	Awaiting gate quote. Clearing the site has begun.
18	Time Clock System		Council		Jason	4/17/2025			Jason	Onboarding process underway with Andrews Technology
19	Doanes Landing Power Box		DDA		Steve/Jason	4/3/2025			Jason	Awaiting delivery of the box.
20	Fire Department Consultant		Council		Chief Faull	4/30/2025			Jason	Interviews underway.
21	EV Charging Stations		Council		Steve	4/3/2025			Jason	Company is working with DTE to install power drops.
22	Victoria Commons Roads		Council		Jason	4/30/2025			Jason	SEMOG to conduct PASER Ratings. Roads to be reviewed for quality along with all city roads.

Belleville City Council Meeting Follow-up List

23	Staffing		Jason		Jason	5/30/2025			Jason	DPW Operator interviews continue, continuing to accept applications for Police Officer and Firefighters
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	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date
1	<i>Newsletter</i>		Council		Jason	2/6/2025
2	<i>Banner Policy</i>		Council		Jason	4/3/2025

Due Date	Date Closed	Updated by Team Member	Details
	4/17/2025	Jason	COMPLETE - Newsletters now sent with utility bills
	4/1/2025	Jason	COMPLETE - Internal policy implemented

Department of Public Works

Summary Report for May 19, 2025 – June 2, 2025

Please find below the summary report of the Department of Public Works (DPW) Activities for the specified period:

Local and Major Roads

- Continued efforts in Filling potholes throughout the city.
- Regular emptying Trash Bins along Main St.
- Street sweeping operations.
- High St. project is update; sidewalk construction is complete, and paving work has begun t
- Currently compiling a road repair list to prioritize areas of the city for needed repairs.

Water

- Ongoing Miss Dig marking across the City to ensure compliance with underground utility requirements.
- Ongoing work and updates on GIS mapping.
- Working with SLC on the meter replacements program.
- Addressed various work orders from the Water Department.

Storm Sewer

- Cleared catch basin of debris following heavy rains to prevent flooding.

Parks

- Removing fallen branches in various Parks.
- Regular trash collection was completed throughout City Parks.
- Assisted Pioneer Landscaping at five points area by supplying materials for the new flower plantings.
- Prepared Doane's Landing for the potting of new rose bushes and flowers

Motor Pool

- Continued Preventative Maintenance on all DPW vehicles.
- The Vactor truck is currently in the shop for MDOT Inspection/repairs.

Buildings and Grounds

- Organizational improvements at the DPW yard are ongoing.
- Ongoing calling Stevens Disposal to change out yard waste roll off dumpster DPW for resident's yard waste.

Training

- Ongoing OSHA compliance training is being conducted with DPW Employees.

Cemetery

- Staff conducted drive-throughs to inspect the grounds.
- Trash bins were emptied regularly to maintain cleanliness.
- Preparations to open the water system are underway.
- Burial performed on Wednesday, May 28, 2025, Section D Lot 172 (Sharon & Joseph Bryant).
- Multiple foundations pours completed at Hillside Cemetery

Administration

- Continued development of the Policy and Procedure manual.
- Ongoing collaboration with Hennessey Engineers to address all Egle Violations.
- Attended DUWA Board meeting on May 8, 2025.
- Conducted multiple interviews to fill the vacant DPW position.

The overview Highlights the Department of Public Works, ongoing efforts to ensure the city infrastructure and services are maintained effectively. If further details are needed, feel free to reach out.

Melissa Frierson

Director of Public Works

City of Belleville
Special Event Application



PLEASE NOTE:

Applicant or their chosen representative must be present at the City Council Meeting when this application is presented

General Event Information

Name of event:	BADL Comic Fest
Describe the purpose of the event	Comic Fest celebrates comic/manga books and authors/illustrators/artists of all ages.
Name of organization sponsoring event:	Belleville Area District Library
Complete address of sponsoring organization: (PO Boxes are not acceptable)	167 4 th Street, Belleville, MI 48111
Website of organization:	www.belleville.lib.mi.us
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Food trucks, inflatable maze
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	NO

Location & Schedule

Location(s) of event	Belleville Area District Library and 4 th Street
----------------------	---

****Note: Emergency lanes allowing for public safety access must be available at all times. ****

City of Belleville

Special Event Application



Location & Schedule (continued)	
Actual operational dates and hours of event	August 2, 2025 12pm to 5pm
If additional dates are required for setup and tear-down, list them here:	
Beginning time of event (including setup time)	9 am setup starts
Ending time of event (including tear-down time)	7pm setup ends
Funding	
How will this event be funded?	Friends of Belleville Area District Library & Belleville Area District Library
Who will be compensated for goods or services that support this event?	
Will the City of Belleville be reimbursed for any services rendered?	☐ Yes ☒ No
Have you applied for and been granted an insurance policy for this event?	☐ Yes ☒ No (If yes, please attach a copy of the policy) We have a blanket policy, I attached it.
Public Safety / Public Services	
Approximate number of participants expected:	60-100
What is the plan for parking?	Library public parking lot and street parking on Church and Roy
How will this event be staffed/supervised?	Library staff and volunteers
Will event require assistance from Police, Fire, or EMS?	☐ Yes ☒ No
If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	N/A
Will this event require the closure of any City streets?	☒ Yes ☐ No (If yes, please attach a map that clearly indicates which streets will be closed, and when)

City of Belleville

Special Event Application



Public Safety / Public Services (continued)

Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☒ Yes ☐ No (If yes, please identify how they will be setup, taken down, maintained, and returned to the City) We only need the to block the entrance to 4th Street from Main street and one where 4th Street empties into Library's Parking lot.
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	There will be sandwich board signs in front of the library. This will be brought out morning of event and taken back in at closing of the library.

**** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs ****

Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	Would like city's assistance with cardboard garbage cans.
Will food be available/sold at event?	☒ Yes ☐ No If yes, describe by whom: Amaizeing Dawgs Ice Cream Truck
Will alcoholic beverages be available/sold at the event?	☐ Yes ☒ No If yes, describe by whom:
Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	Registered vendor with the State of Michigan, they will provide documentation if requested.

List of Document Attachments (if applicable)

1. Ibex Insurance	4.
2. Street Closure Diagram	5.
3.	6.

BADL Comic Fest - Street Closing Diagram



MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE OVERVIEW

Member:	Belleville Area District Library	Member No: M0001545
Date of Original Membership:	July 1, 2010	
Overview Effective Dates:	July 01, 2025 To July 01, 2026	
Member Representative:	Mary Jo Suchy	Telephone #: (734) 699-3291
Regional Risk Manager:	Ibex Insurance Services	Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Belleville Area District Library** (hereinafter "Member") is eligible to be a Member of MMRMA. **Belleville Area District Library** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Belleville Area District Library is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Overview summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Overview, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Belleville Area District Library is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Belleville Area District Library's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	State Pool Member
Vehicle Physical Damage	N/A	N/A
Fire/EMS Replacement Cost	N/A	N/A
Property and Crime	\$1,500 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

The **Belleville Area District Library** is afforded all coverages provided by MMRMA, except as listed below:

1. Liability for Owned or Leased Motor Vehicles
2. Motor Vehicle Physical Damage
3. Sewage System Overflow
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Belleville Area District Library agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	5,000,000	N/A	N/A	N/A
2 Judicial Tenure	N/A	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	0	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	0	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage (per occurrence)	0	N/A	N/A	N/A
8 Michigan No-Fault	0	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	15,563,542	350,000,000	N/A	N/A
2 Personal Property in Transit	2,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5 Fine Arts	2,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	2,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	2,000 per week	N/A	N/A	N/A
11 Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12 Dam/Dam Structures/Lake Level Controls	0	N/A	N/A	N/A
13 Transformers	2,500,000	N/A	N/A	N/A
14 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15 Marine Property	1,000,000	N/A	N/A	N/A
16 Other Covered Property	20,000	N/A	N/A	N/A
17 Income and Extra Expense	5,000,000	N/A	N/A	N/A
18 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19 Faithful Performance	Per Statute	N/A	N/A	N/A
20 Earthquake	5,000,000	N/A	5,000,000	100,000,000
21 Flood	5,000,000	N/A	5,000,000	100,000,000
22 Terrorism	50,000,000	50,000,000	N/A	N/A

Table III

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement, Extortion.			
	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim	Retroactive Date
	\$2,000,000		
Coverage A Network and Information Security Liability: Regulatory Fines:	Each Claim Included in limit above Each Claim Included in limit above	\$25,000 Each Claim	7/1/2013
Coverage B Media Injury Liability	Each Claim Included in limit above	\$25,000 Each Claim	7/1/2013
Coverage C Network Security Loss Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above	\$25,000 Each Unauthorized Access Retention Period of 72 hours of Business Interruption Loss	Occurrence
Coverage D Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000 Each Unintentional Data Compromise	Occurrence
Coverage E PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above	\$25,000 Each Payment Card Breach	Occurrence
Coverage F Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg. Included in limit above	\$25,000 Each Social Engineering Incident	Occurrence
Coverage G Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above	Not Applicable	Occurrence
Coverage H Telecommunications Fraud Reimbursement	\$25,000 Included in limit above	Not Applicable	Occurrence
Coverage I Extortion Coverage	Each Claim Included in limit above	\$25,000 Each Extortion Loss	Occurrence

Annual Aggregate Limit of Liability

Each Member Aggregate	All Members Aggregate
\$2,000,000	\$17,500,000

The Each Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$2,000,000 per Member for all Subjects of Coverage in any Coverage Period, regardless of the number of coverage events.

The All Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members for all Subjects of Coverage in any Coverage Period, regardless of the number of Members or the number of coverage events.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

D. Contribution for MMRMA Participation

Belleville Area District Library

Period: July 01, 2025

To July 01, 2026

Coverages per Member Coverage Overview:

\$23,697

TOTAL ANNUAL CONTRIBUTIONS:

\$23,697

E. List of Addenda

1. Books Papers Library
2. Two Year Contribution Agreement

ADDENDUM

FULL REPLACEMENT COST COVERAGE FOR BOOKS AND OTHER VALUABLE PAPERS AT A PUBLIC OR COMMUNITY COLLEGE LIBRARY

This Addendum Modifies the Property and Crime Coverage Document

Section C of the MMRMA Property and Crime Coverage Document is amended to delete Section C(3):

3. The most the MMRMA will pay for books and other valuable papers in a public or a community college library only is 10% (ten percent) of the limits of coverage for Member Buildings and Personal Property including Personal Property of Others stated in the Coverage Overview.

All other coverages and conditions remain unchanged.

TWO YEAR CONTRIBUTION AGREEMENT

In consideration of the items below, Michigan Municipal Risk Management Authority (MMRMA) and the **Member** (Belleville Area District Library) agree:

1. This contribution agreement shall extend for a two (2) year period starting July 1, 2024 and ending. July 1, 2026.
2. For the second year of this Agreement, the contribution level may be increased, but not more than six percent (6%). "Contribution level" shall mean the Member's total annual contribution to MMRMA less that portion of the contribution for the Michigan Catastrophic Claims Association and other state mandated charges and also less that portion of the contribution which funds the payment of losses and expenses falling within the Member's self-insured retention.
3. Substantial exposure increases such as an addition of a new building or major increase in departmental size or operations shall be exempted from the above limitation.
4. This agreement excludes any coverage change in the MMRMA Coverage Document, Joint Powers Agreement, Reinsurance Treaties, MMRMA rules and MMRMA administrative procedures.

From: [Nicole Pickeral](#)
To: [Jason Smith](#)
Subject: Re: BADL Comic Fest
Date: Friday, May 30, 2025 12:50:01 PM

CAUTION: This email originated from outside the City of Belleville. Maintain caution when opening external links/attachments

Good Afternoon!

I will need DPW crew to collect please, if that is possible. As far as the bins, we could use four additional bins two near the garage doors of the museum and two more on the other side of the street. Thank you so much for your help.

Nikki Pickeral
Library Assistant
Belleville Area District Library
167 Fourth Street
Belleville, MI 48111
734-699-3291

From: "Jason Smith" <jsmith@belleville.mi.us>
To: "Nicole Pickeral" <npickeral@belleville.lib.mi.us>
Sent: Friday, May 30, 2025 12:28:40 PM
Subject: BADL Comic Fest

Good morning,

Can you please give us a rough outline of where you'd like the additional trash bins to go and if you need our DPW crew to collect them or if you'll have staff/volunteers collecting the trash?

Jason Smith, MPA
City Manager
City of Belleville
734-697-9323 x7006
jsmith@belleville.mi.us

Find all solicitations from the City of Belleville on Bidnet Direct's MITN Purchasing Group. [Register today](#) to access our bids.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

ORDINANCE 2025-002

AN ORDINANCE AMENDING CHAPTER 34 – TREES.

WHEREAS, the Belleville City Council wishes to protect and promote the health, safety, and welfare of the City of Belleville, and;

WHEREAS, there exists a need to update and revise the regulations regarding trees within the city, and;

NOW, THEREFORE, THE PEOPLE OF THE CITY OF BELLEVILLE ORDAIN:

Section 34 of the City of Bellville Code of Ordinances is amended to amend Section 34-181 through 34-195 as follows:

Chapter 34, Article V

Planting, Maintenance, and Removal of Trees

Section 34-181: Purpose

To promote and protect public health, safety, and welfare by regulating the planting, maintenance, and removal of trees within the City of Belleville.

Section 34-182: Definitions

1. *Caliper* means the diameter of a tree trunk measured six inches above the ground for trees up to and including four inches in diameter, and 12 inches above the ground for trees larger than four inches in diameter.
2. *Canopy Tree* means a deciduous tree that typically reaches a mature height of at least 35 feet and provides significant shade and habitat benefits. Also known as overstory trees.
3. *City* means the City of Belleville, Wayne County, Michigan.
4. *Diameter at Breast Height (DBH)* means the diameter of a tree trunk measured at 4.5 feet (54 inches) above the natural grade. If a tree branches or swells at or below this height, the DBH shall be measured at the narrowest point below the swelling or branching.

5. *Landmark Tree* means any tree with a diameter at breast height (DBH) of 24 inches or greater, or any tree designated by the City as having significant historical, ecological, or aesthetic value. Species of slower-growing or long-living native trees may be considered landmark trees at a smaller threshold, typically 18 inches DBH.
6. *Protected Tree* means any healthy, non-invasive tree with a DBH of eight inches or more that is not a Prohibited Tree as outlined in Section 34-194. This includes trees on public property, within required setbacks or buffer zones, or otherwise designated for preservation during development.
7. *Roadway* means the width, curb-to-curb, of any street or alley, and 14 feet above the center of the pavement.
8. *Person* means any individual, firm, partnership, association, corporation, company, organization, or other legal entity of any kind, including all tree removal companies and people removing trees on behalf of others.
9. *Private Tree* means any tree located on private property
10. *Property Owner* means the person (as defined in this section) listed as the owner of a site (as defined in this section).
11. *Public Tree* means any tree located on land owned by the City.
12. *Replacement Tree* means a tree planted to offset the loss of one or more removed trees, meeting the specifications outlined in Section 34-196(c).
13. *Site* means any parcel of land, the dimensions of which are shown on a deed recorded with the county register of deeds, or any parcel which has been separated therefrom under the provisions of the Subdivision Control Act of 1967, as amended, and which exists as described on the effective date of the ordinance from which this article is derived.
14. *Street Tree* means any tree located within the public right-of-way of streets or alleys.
15. *Tree* means any woody perennial plant.
16. *Tree Fund* means a dedicated municipal fund established to accept monetary contributions in place of tree replacement. Funds shall be used exclusively for the planting, maintenance, and preservation of public trees within the City.
17. *Tree Removal* means the act of cutting down or causing the death of a tree, including damage to its roots, trunk, or canopy that results in its decline or death, whether intentional or unintentional.

18. *Tree Replacement Ratio* means the amount of new tree caliper inches required to compensate for the loss of a removed tree, as specified in Section 34-196(b).
19. *Walk Zone* means 60 inches wide and 8 feet above the center of the pavement for sidewalks and rights of way.

Section 34-183: Administration

The Department of Public Works (DPW) shall oversee all activities related to the planting, maintenance, and removal of street and public trees.

Section 34-184: Tree Planting Regulations

1. Permits required
 - a. Residents must obtain a permit from the Building Department to plant a private tree, as defined in Section 34-182.
 - b. Residents are required to contact 811 (“Miss Dig”) before planting any private tree and must plant private trees following the guidelines in Section 34-184.3.
 - c. The Belleville City Council shall not establish any application fee for the obtaining of a permit.
2. Species Selection
 - a. Tree Species, otherwise prohibited in section 34-194, are not allowed to be planted.
3. Planting Guidelines:
 - a. Minimum 25 feet from intersections.
 - b. Minimum 30 feet from existing street trees.
 - c. Minimum 5 feet from sidewalks.
 - i. Branches must not encroach within the walk zone, as defined in section 34-182.
 - d. Minimum 10 feet from driveways.
 - e. Minimum 10-20 feet from water or sewer lines.
 - f. Minimum 10-15 feet from gas lines.

- g. Trees under utility lines must be of a species that will not interfere with utilities.
- 4. Prohibited Trees: Domestic fruit trees and trees outlined in Section 34-195 are not permitted to be planted.

Section 34-185: Tree Maintenance and Removal

1. City Responsibility: The DPW is responsible for maintaining and removing street and public trees.
2. Private Responsibility: Property owners must maintain trees on their property to prevent hazards to public and neighboring properties.
3. Hazardous Trees: The City may require the removal of dead, diseased, or hazardous trees on private property that pose a threat to public safety or adjacent properties.
4. Notification and Enforcement:
 - a. Written notice will be provided to the property owner.
 - b. Owners have 60 days to address the issue.
 - c. Failure to comply may result in the City removing the tree and charging the cost to the property owner.
 - d. Owners may appeal the decision to the Planning Commission.
 - e. Owners may appeal the Planning Commission decision to the Belleville City Council.
 - f. The City Council's decision is final.

Section 34-186: Tree Topping Prohibition

Topping of street or public trees is prohibited. Tree canopies shall be protected from topping. In abnormal or storm damage situations, proper cuts for crown reduction and/or crown repair must be made.

Section 34-187: Pruning for Safety

Property owners must ensure that trees do not obstruct streetlamps, traffic signs, or the view at intersections. A clear space of at least 14 feet above the street surface must be maintained. The City reserves the right to prune trees on private property that encroach upon public rights-of-way and pose safety concerns.

Section 34-188: Stump Removal

All stumps from all removed trees must be ground below the surface to prevent hazards.

Section 34-189: Arborist Licensing

1. Individuals or firms engaged in pruning, treating, or removing street or public trees must obtain a permit from the City and provide proof of liability insurance with minimum coverage of \$50,000 for bodily injury and \$100,000 for property damage. A registered ISA Certified Arborist or Utility Specialist must be on-site to oversee operations.
2. Public service companies and City employees are exempt when performing their duties.

Section 34-190: Tree Replacement Requirements

This section applies to the removal of any healthy, viable tree with a diameter at breast height (DBH) of eight inches or more, whether on public or private property, excluding trees identified as prohibited species under Section 34-195.

1. Replacement Obligation
 - a. Protected Trees: For each protected tree removed, the property owner shall replace the tree at a rate of 50% of the total DBH removed. For example, removing a 20-inch DBH tree requires replacement trees totaling 10 inches in DBH.
 - b. Landmark Trees: Trees designated as landmark trees must be replaced at a rate of 100% of the total DBH removed.

2. Replacement Tree Standards

- a. Size: Replacement deciduous trees must have a minimum caliper of three inches, measured six inches above the finished grade. Evergreen trees must be at least eight feet in height.
- b. Quality: All replacement trees shall be nursery-grown, free from defects, and conform to the American Standard for Nursery Stock (ANSI Z60.1).
- c. Species Diversity: No single species shall constitute more than 25% of the total replacement trees on a site to promote biodiversity and reduce the risk of disease and pest infestations.

3. Location or Replacement Trees

- a. On-Site Replacement: Replacement trees should be planted on the same property from which the original trees were removed.
- b. Off-Site Replacement: If on-site replacement is not feasible, the property owner may, with approval from the Department of Public Works (DPW), plant replacement trees on public property or other approved sites within the city.
- c. Tree Fund Contribution: In cases where neither on-site nor off-site planting is feasible, the property owner shall contribute to the City Tree Fund an amount equivalent to the cost of purchasing and planting the required replacement trees.

4. Maintenance and Guarantee

- a. The owner is responsible for the health and maintenance of replacement trees planted in the right of way (public trees) for one year following planting. Trees that die or are removed during this period must be replaced in kind. Trees planted on a site (private trees) are the responsibility of the current property owner.

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5. Exemptions

Exemptions from the replacement requirements may be granted by the Planning Commission if:

- a. The tree was dead, diseased, or posed a hazard to public safety.
- b. The tree species is listed as prohibited under Section 34-194.
- c. Strict adherence to the replacement requirements would cause undue hardship due to site conditions.

Section 34-191: Appeals and Oversight

Decisions made by the DPW regarding tree maintenance can be appealed in writing to the Planning Commission. The decision of the Planning Commission may be appealed in writing to the Belleville City Council, whose decision shall be final.

Section 34-192: Penalties

Violation of this section shall be considered a municipal civil infraction punishable by a fine not to exceed \$100 for the first offense, and \$250 for subsequent offenses. Each day a violation continues shall constitute a separate offense.

Section 34-193: Severability

If any section of this ordinance is found to be invalid, the remaining sections shall continue in full force and effect.

Section 34-194: Repeal

Ordinance No. 99-116 and any other ordinances inconsistent with this ordinance are hereby repealed.

Section 34-195: Prohibited Tree Species

1. Purpose

To protect public safety, infrastructure, and ecological health, certain tree species are prohibited from being planted within public rights-of-way or on public property in the City of Belleville.

2. Prohibited Species

The following tree species are prohibited due to their invasive nature, susceptibility to disease, weak wood structure, or other undesirable characteristics:

- a. Box Elder (*Acer negundo*)
- b. Silver Maple (*Acer saccharinum*)
- c. Tree of Heaven (*Ailanthus altissima*)
- d. Poplar species (*Populus* spp.)
- e. Willow species (*Salix* spp.)
- f. Catalpa species (*Catalpa* spp.)
- g. Mulberry species (*Morus* spp.)
- h. Chinese Elm (*Ulmus parvifolia*)
- i. Elm species (*Ulmus* spp., excluding disease-resistant hybrids)
- j. Autumn Olive (*Elaeagnus umbellata*)
- k. Russian Olive (*Elaeagnus angustifolia*)
- l. Buckthorn species (*Rhamnus* spp.)
- m. Horse Chestnut (*Aesculus hippocastanum*)
- n. Cottonwood (*Populus deltoides*)
- o. Ash species (*Fraxinus* spp.)
- p. Bradford Pear (*Pyrus calleryana*)

3. Exceptions

Exceptions to the prohibited species list may be granted by the Planning Commission if:

- a. The tree is a disease-resistant hybrid, certified by an arborist and recommended for approval approved by DPW.

4. Enforcement

Planting any of the prohibited species within the public right-of-way or on public property is a violation of this ordinance and may result in removal at the property owner's expense.

Section 34-196: Tree Fund

The City shall establish and maintain a Tree Fund within its annual budget.

1. Funds must be used exclusively for the planting, maintenance, and preservation of public trees within the city.
 - a. Allocation of funds shall be established annually during the normal budgetary process as outlined in the City Charter.
 - b. The fund shall have an annual allocation of no less than \$10,000, beginning with the 2026-2027 Fiscal Year Budget, unless such an allocation causes undue hardship upon the city.
2. Monetary contributions may be accepted as a donation, or in place of tree replacement, where allowed in Section 34-190.
 - a. The minimum monetary contribution may be established by the City Council annually through a resolution.

Section 34-197: Recommended Trees

The following trees are recommended, but not required, to be planted when adding or replacing trees:

- a. Small Trees
 - i. Flowering Dogwood (*Cornus florida*)
- b. Medium Trees
 - i. Basswood (*Tilia americana*)
 - ii. Ohio Buckeye (*Aesculus glabra*)
- c. Large Trees
 - i. Kentucky Coffee Tree (*Gymnocladus dioica*)
 - ii. Maple (*Acer saccharinum*)
 - iii. Oak (*Quercus palustris*)
 - iv. Tulip Tree (*Liriodendron tulipifera*)

Section 34-198: Effective Date

This ordinance shall take effect ten (10) days after adoption and publication.

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This ordinance shall take effect 10 days from the date of its passage.

The foregoing ordinance was duly adopted at a regular meeting of the Belleville City Council held on {DATE}.

Briana Hootman, Clerk

Kenneth Voigt, Mayor

Date of First Reading {DATE}

Date of Second Reading {DATE}

Date of Adoption {DATE}

Effective Date {DATE}



THE SAFE WATER AUTHORITY®

State of Michigan Residential Cross Connection Control Requirements

Prepared By:

Paul Patterson, Senior Vice President

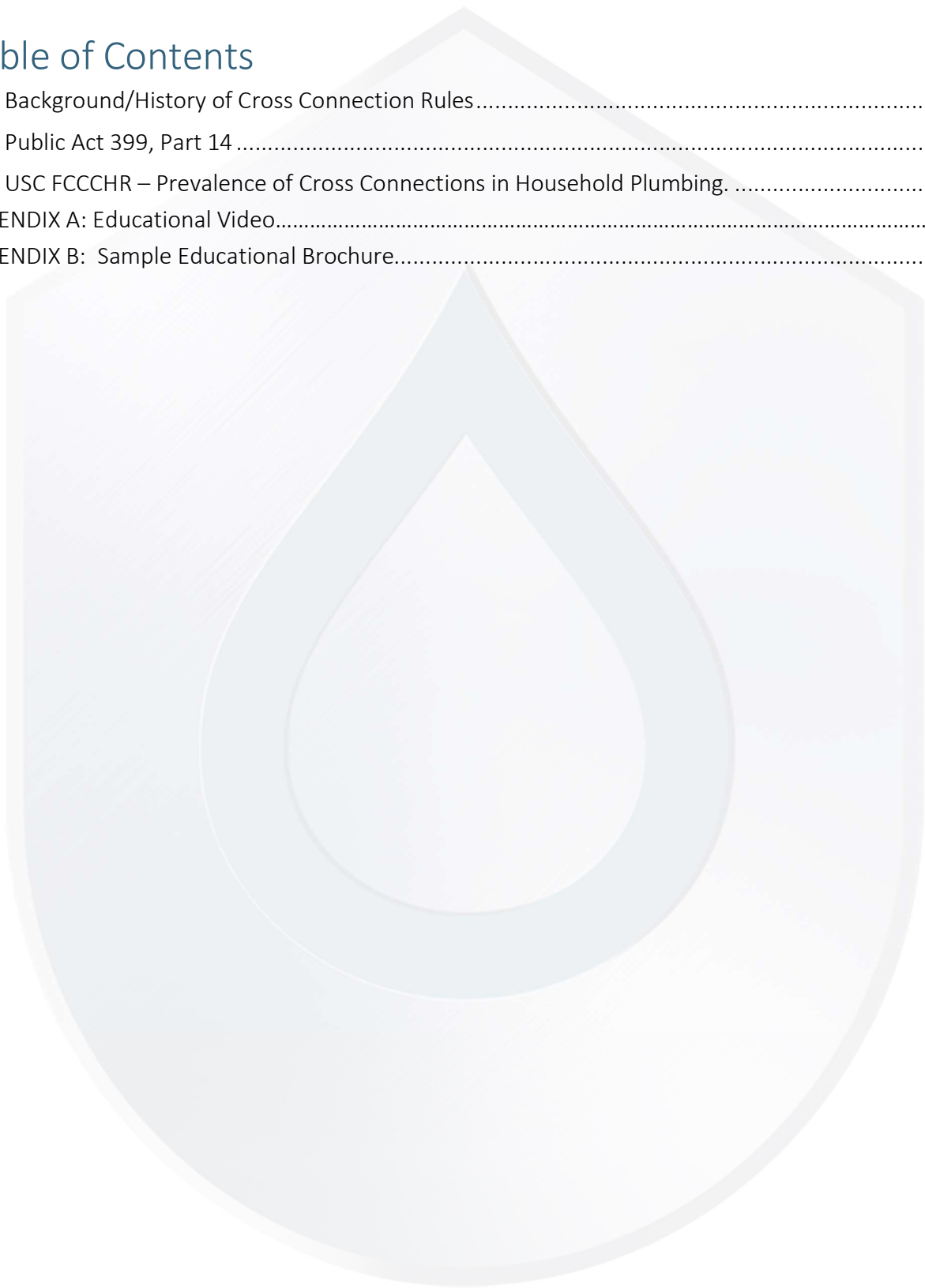
DIRECT LINE: 248.250.5022

EMAIL: ppatterson@hydrocorpinc.com



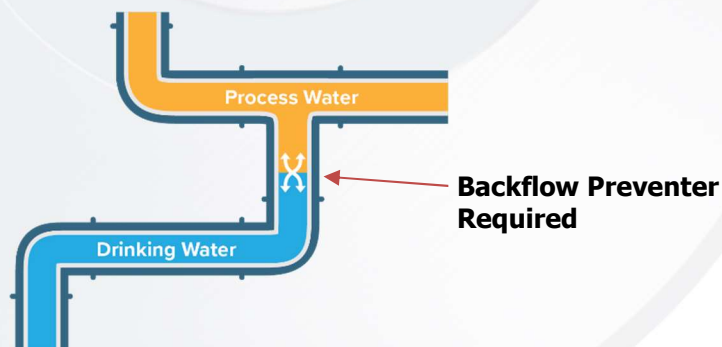
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1. Background/History of Cross Connection Rules

- State of Michigan Public Act (PA) 399, Part 14 (Michigan Safe Drinking Water Act) was codified in 1979 and has been updated several times since, most recently in 2015.
- P.A. 399, Part 14 (included in next section) requires all type 1 water systems to establish a comprehensive program to eliminate all unprotected cross connections that could potentially compromise the public water supply.
- The 1979 rule required water purveyors to implement a schedule of inspections and periodic re-inspections of *ALL* connections to the public water system.
- Historically, the Department of Environment, Great Lakes, and Energy (EGLE) had focused solely on NON-RESIDENTIAL accounts.
- In 2015 Part 14 was updated to emphasize the need for public water systems to implement a residential inspection program as part of their overall Cross Connection Control Program. Although this had been a requirement under previous versions of the rule, the lack of enforcement by EGLE had led most to believe the rule only applied to non-residential water customers. This has never been the case.
- After the 2015 updates to Part 14 were adopted, EGLE District Engineers throughout the State began actively enforcing the residential requirements.
- Water Purveyors throughout the State are required by EGLE to implement a residential cross connection program. In order to facilitate this program, the Purveyor should review/update the current ordinance and written cross connection control plan and ensure the current level of inspection activity meets the minimum requirement to maintain compliance.



2. Public Act 399, Part 14

R 325.11401 Definitions. Rule 1401. As used in this part: (a) "Backflow" means water of questionable quality, wastes, or other contaminants entering a potable water supply system due to a reversal of flow. (b) "Unprotected cross connection" means a cross connection between a potable and non-potable system where inadequate methods are provided to prevent backflow.

History: 1979 AC; 2015 AACS.

R 325.11402 Compliance with regulations and local codes. Rule 1402. A connection with a public water supply system shall comply with existing laws, ordinances, codes, and rules including: (a) All sections of the Michigan plumbing code or the Michigan residential code pertaining to backflow and cross connection control. The codes allow for existing plumbing systems to stay as currently installed, providing they were installed properly according to the code in effect at the time of installation and they do not currently present a safety hazard. (b) Local ordinances or rules providing acceptable protection against cross connections.

History: 1979 AC; 2009 AACS; 2015 AACS.

R 325.11403 Cross-connections prohibited. Rule 1403. (1) A temporary or permanent unprotected cross connection between a public water supply system and any source, piping, or system that may contain non-potable water or other substances is prohibited. (2) Subrule (1) of this rule applies to all customer types, such as, industrial, commercial, institutional, governmental, and single and multi-unit residential. (3) Piping configurations creating the potential for water from a public distribution system to flow through a private water main or customer site piping and back into the public system are prohibited. Areas of private water main served by two or more service connections, where flow through the private system can re-enter the public system shall have cross connection control protection installed at each connection point to the public system.

History: 1979 AC; 2015 AACS.

R 325.11404 Local cross connection control programs. Rule 1404. (1) A type 1 public water supply shall develop a comprehensive control program for the elimination and prevention of all cross connections. The plan for the program shall be submitted to the department for review and approval. Supplies may use the best practices manual for cross connection control prepared by the department, office of drinking water and municipal assistance, listed in R 325.10113 when developing a cross connection control program. When the plan is approved, the water supply shall implement the program for removal of all existing cross connections and prevention of all future cross connections. (2) At a minimum, the program shall include all of the following: (a) A complete description of the method of administering the program, including the designation of inspection and enforcement agency or agencies. The local authority for implementation of the program shall be indicated, preferably by ordinance. (b) A time schedule for

inspection and reinspection of all water supply customers' premises for possible cross connections. The periodic reinspection shall be to ascertain if safe air gaps or required backflow preventers are in place. (c) A description of the methods and backflow preventers, as approved by the department, used to protect the public water supply. (d) A time schedule for the testing of all testable backflow preventers. The schedule contained in the program shall require testing at least once every 3 years. Backflow preventers installed on lawn irrigation systems with no chemical treatment may be tested once every 5 years if specified within the approved local cross connection control program. (e) A description of the time allowed for a customer to complete necessary corrections. (f) A description of the record keeping methods. (3) Upon receiving written notice from the department, a public water supply shall provide an updated program within 6 months. (4) A water supply shall report annually to the department on the status of the cross connection control program on a form provided by the department. History: 1979 AC; 1998 AACS; 2009 AACS; 2015 AACS.

R 325.11405 Backflow preventers; tester qualifications and corrections. Rule 1405. (1) Backflow preventers shall meet the applicable ASSE or CSA standards. (2) Beginning January 1, 2018, test results of backflow preventers are valid only if testing was performed by individuals holding an active ASSE 5110 certification. (3) The total time allowed for completion of the necessary corrections shall be contingent upon the degree of hazard involved and include the time required to obtain and install equipment. If the cross connection has not been removed or properly protected, after a reasonable period of time, the water supply shall shut off the water supply to the premises or physically separate the public water supply system from the onsite piping system in a manner that the 2 systems cannot again be connected by any unauthorized person.

History: 1979 AC; 1998 AACS; 2009 AACS; 2015 AACS.

R 325.11406 Piping identification. Rule 1406. When a secondary water source is used in addition to a public water supply system, exposed public water and secondary water piping shall be identified by distinguishing colors or tags and so maintained that each pipe may be traced readily in its entirety. If piping is so installed that it is impossible to trace it in its entirety, it will be necessary to protect the public water supply at the service connection in a manner acceptable to the department.

History: 1979 AC; 1998 AACS.

R 325.11407 Private water storage tanks. Rule 1407. A private water storage tank supplied from a public water supply system shall be deemed a secondary water supply unless it is designed and approved for potable water usage.

History: 1979 AC.

3. USC FCCCHR – Prevalence of Cross Connections in Household Plumbing

The following is an excerpt from the end report published by USC. The complete report is available here:
<https://fccchr.usc.edu/pcchp.html>

Results and Discussion

Surveys of household plumbing systems were conducted on 188 homes of those involved in the WET Study from May of 2002 to January of 2003. Homes found to have direct cross-connections to a health hazard constituted 9.6% of the homes. On average 73% of water uses were unprotected, constituting cross-connections. Only 4.3% of the homes had either no unprotected cross-connections or unprotected cross-connections to a non-hazardous substance. Homes with a cross-connection (either direct or indirect) to a health hazard constituted 95.7% of the homes. Although this is a large percentage, the greatest concern was with the 9.6% of the homes having a direct cross-connection to a health hazard. In most cases these cross-connections were due to improperly plumbed toilet fixtures, or specific toilet fixtures which could create a backpressure situation and force hazardous water from the toilet tank into the drinking water supply. 91% of the homes contained unprotected hose bibs, which are considered an indirect cross-connection to a health hazard, due to the potential for connecting hose bibs to any substance within reach of a hose. 61 of the homes contained unprotected cross-connections involving the toilets with 8.8% of these being direct cross-connections. Cross-Connections to tanks, vats or water softeners were found in 5.9% of the homes. Of these, 18.2% were direct cross-connections to health hazards. Unprotected cross-connections to health hazards within the heating/cooling system were discovered in 43.6% of the homes. Only one home had an unprotected irrigation system of the five that had an irrigation system. The detailed spreadsheet covering each cross-connection for each residence is exhibited in Appendix D.

Summary of Results Table

Percentage of Homes	Condition Determined
9.6%	Direct cross-connection to a health hazard
73%	Of all water uses unprotected
4.3%	All cross-connections protected or, if unprotected, was a non-health hazard
95.7%	Direct or indirect cross-connection to a health hazard
91%	Unprotected hose bibs at the residence
61%	Unprotected cross-connections involving toilets (8.8% of these were direct.)
5.9%	Of homes had cross-connections to tanks, vats, or water softeners
18.2%	Of the cross-connections to tanks, vats or water softeners were direct connections
43.6%	Of homes had heating/cooling system cross-connections

Conclusions and Recommendations

The results indicate that there are a large number of unprotected cross-connections in the home. Many of these cross-connections can be corrected by simple measures, such as a hose bib vacuum breaker or the change in a toilet fixture. Other problems which may occur, such as a direct cross-connection to the sewer via a water softener would require some additional plumbing work to alleviate. The fact that 73% of all water uses were through unprotected cross-connections indicates that there is a significant chance for backflow to occur should the hydraulic conditions change.

Events that are not uncommon such as a water main break or fire hydrant use (for firefighting or flushing) would drop the pressure at the incident to atmospheric pressure. Pressure in the piping system elevated above the main break could drop to sub-atmospheric levels. In such cases backflow would occur through these unprotected cross-connections. A problem within the home could also occur should the water supply to the home be shut-off for any maintenance reason. If a tap at a lower elevation were opened, backflow would occur through an unprotected cross-connection.

This study indicates, first of all, that further study is needed in other areas of the nation. This project included homes in one water system in Iowa. There were only five irrigation systems, no pools, or spas, and no fire sprinkler systems. Additionally, the homes were, in general, older homes and they were all single-family dwellings. Irrigation systems which are common in some parts of the country, could easily contribute to the potential for backflow occurrences in residences. Pools and Spas are also potential sources of contamination, depending upon the design of the system for filling and/or make-up water.

Although data on the age of the home was only obtainable of 83 of the homes the average home age was almost fifty years old. Studies of newer homes may show homes are better protected.

Another recommendation would be for water agencies to increase their efforts in the area of public education. While almost every home had a cross-connection with a health hazard present few of the residents had any idea of the potential hazards. Most of the cross-connections discovered could be abated with a few dollars and a few minutes, but residents were unaware of the hazards existing in their own plumbing systems.

The screenshot shows a web interface for scheduling a cross-connection appointment. At the top, there's a header with a calendar icon, the text "Schedule Your Cross-Connection Appointment", and a "Set Appointment Here" button. Below this is a "Start Over" link and a section titled "Appointments" with instructions to "Select your day and four hour window" and "(@8:00 AM - 12:00 PM or 12:00 PM - 4:00 PM)".

The "Appointment Locator" section includes dropdown menus for "Select service" (set to "Fraser, City of Inspections") and "Select Staff Member". Below these is a calendar for "March 2023" and "April 2023". The calendar shows days of the week (Sun, Mon, Tue, Wed, Thu, Fri, Sat) and dates. Some dates are highlighted in blue, indicating available appointment slots.

On the right side of the calendar, there's a red text box with a COVID-19 safety notice: "For the safety of our staff and the public, please contact Customer Service at 844-493-7641 should you or anyone you come into contact with become ill or if you have been exposed to COVID-19 prior to your appointment date. We will assist you in safely rescheduling at that time." Below this, there's a welcome message: "Welcome to our online scheduling system. To get started, use the blue arrows to find open appointments for the time range indicated in your meter changeout & inspection letter. Days that are colored gray are unavailable." and instructions to "Select a day, an available four hour window, then enter your information in the fields presented." At the bottom, it says "If you provide us with an email address, we will send an email confirming your date and time, and a notification 1 day before your scheduled appointment date." and "If you have any issues with the scheduling system, please contact HydroCorp at 800-315-4305".

*Webpage for water customers to sign up for
Cross-Connection Survey/Inspection.*

APPENDIX A: Educational Video

The video player interface displays a 7-step process for the Residential Cross-Connection Control (CCC) program. The steps are as follows:

- Step 1:** HydroCorp contracted by local Water Utility to perform Cross-Connection Inspection.
- Step 2:** HydroCorp sends postal letter with instructions to set appointment.
- Step 3:** Water customers can call or make own appointment online.
- Step 4:** Appointment confirmed typical site visit is 30 minutes or less.
- Step 5:** Cross-Connection Surveyor arrives with I.D. and conducts survey/inspection with permission by owner/occupant.
- Step 6:** Surveyor documents existing and any potential corrective actions, explains next step responsibilities to owner. Corrective actions instructions are also mailed via postal to building owner with compliance due date.
- Step 7:** Water Customer/Owner contacts HydroCorp when corrections are made and

The video player includes a play button, a progress bar, and a title bar that reads "Residential CCC Program Video". The video duration is 00:25.

Utilize the link below to view a brief educational video on Residential Cross-Connection Control

<https://vimeo.com/hydrocorp/residentialccc>

HydroCorp Headquarters

5700 Crooks Rd Suite 100 Troy, MI 48098 844.793.7646 www.hydrocorpinc.com

APPENDIX B: Sample Educational Brochure



protecting the safety of your home's drinking water

From the Hazards of Cross-Connections and Backflow



What is a Cross Connection?

A cross-connection is an actual or potential connection between the safe drinking water

Backsiphonage
May occur due to a loss of pressure in the municipal water system during a fire fighting emergency, a water main break or system repair. This creates a siphon in your plumbing system which can draw water out of a sink or bucket and back into your water or the public water system.

Backpressure
May be created when a source of pressure (such as a boiler) creates a pressure greater than the pressure supplied from the public water system. This may cause contaminated water to be pushed into your plumbing system through an unprotected cross-connection.

Water normally flows in one direction. However, under certain conditions, water can actually flow backwards; this is known as Backflow. There are two situations that can cause water to flow backward: backsiphonage and backpressure.

(potable) supply and a source of contamination or pollution. State plumbing codes require approved backflow prevention methods to be installed at every point of potable water connection and use. Cross-Connections must be properly protected or eliminated.

How does contamination occur?

When you turn on your faucet, you expect the water to be as safe as when it left the treatment plant. However, certain hydraulic conditions left unprotected within your plumbing system may allow hazardous substances to contaminate your own drinking water or even the public water supply.



Insights to protect your drinking water



Do...

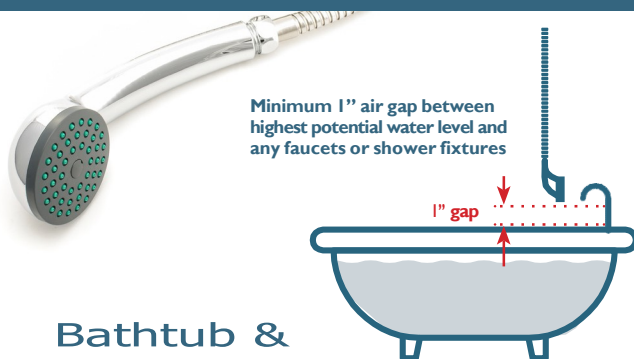
- Ensure that lawn irrigation systems have proper backflow protection. Backflow Prevention Assemblies must be tested at appropriate intervals by a certified tester, as required by your local water provider and plumbing codes.
- Verify and install a simple hose bibb vacuum breaker on all threaded faucets around your home.
- Make sure water treatment devices such as water softeners have the proper "air gap", which is a minimum of one inch above any drain.

Don't...

- Submerge hoses in buckets, pools, tubs, sinks or ponds.
- Use spray attachments without a backflow prevention device.
- Connect waste pipes from water softeners or other treatment systems directly to the sewer or submerged drain pipe. Always be sure there is a one-inch "air gap" separation.



AVOIDING BACKFLOW THROUGHOUT THE HOME

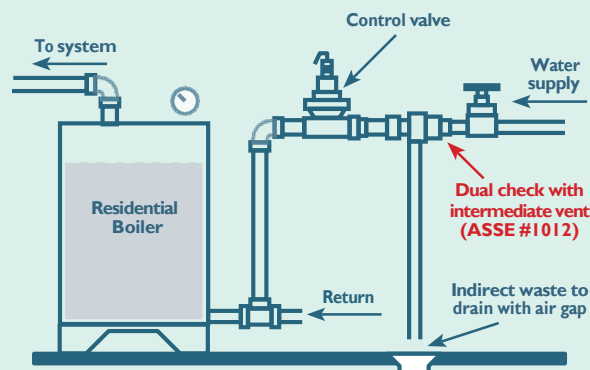


Bathtub & Shower Fixtures

A hand-held shower fixture is compliant if:

- When shower head is hanging freely, it is at least 1" above top of the flood level rim of the bathtub
- Complies with ASSE#1014
- Has the ASME code A112.18.1 stamped on the handle

Boilers



Boilers with chemical additives require an ASSE #1013 – Reduced Pressure Principle Backflow Prevention Assembly.

DID YOU KNOW?

Your water can become contaminated if connections to your plumbing system are not properly protected! The purpose of the local Cross-Connection Control Program is to ensure that everyone in the community has safe, clean drinking water.

public Health & Safety....

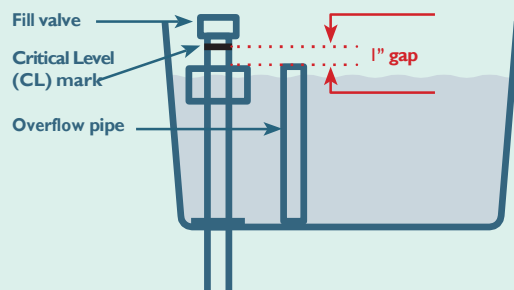
To avoid contamination, backflow preventers are required by state plumbing codes wherever there is an actual or potential hazard for a cross-connection. The Michigan Department of Environmental Quality (MDEQ) requires all public water suppliers to maintain an on-going Cross-Connection Control Program involving public education, onsite inspections, and if required, corrective actions by building and home owners.

For more detailed information about cross-connection control and backflow prevention in Michigan, please visit www.hydrocorpinc.com/residential

Toilet Tanks

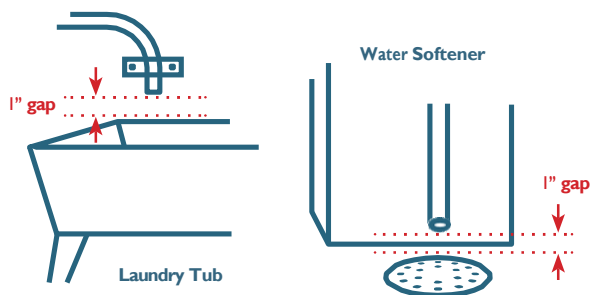
There are many unapproved toilet tank fill valve products sold at common retailers which do not meet the state plumbing code requirements for backflow prevention.

- Look for the ASSE #1002 Standard symbol on the device and packaging.
- Replace any unapproved devices with an ASSE #1002 approved anti-siphon fill valve device. Average cost is typically \$12 to \$22 at home improvement stores.
- Verify overflow tube is one inch below critical level (CL) marking on the fill valve.



Elsewhere in the Home

Always maintain an air gap of at least 1 inch between the end of drain hoses and the highest potential water level.



Home Exterior

Verify all outside faucets are protected with a hose bibb vacuum breaker of the ASSE-certified types shown below.

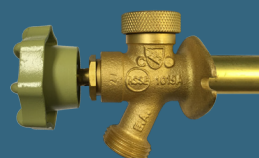
ASSE #1011



ASSE #1011 Frost-Free



ASSE #1019



CORPORATE OFFICE

5700 Crooks Rd., Ste. 100

Troy, MI 48098

800.690.6651 or 248.250.5000

www.hydrocorpinc.com

HYDRACORP
THE SAFE WATER AUTHORITY®



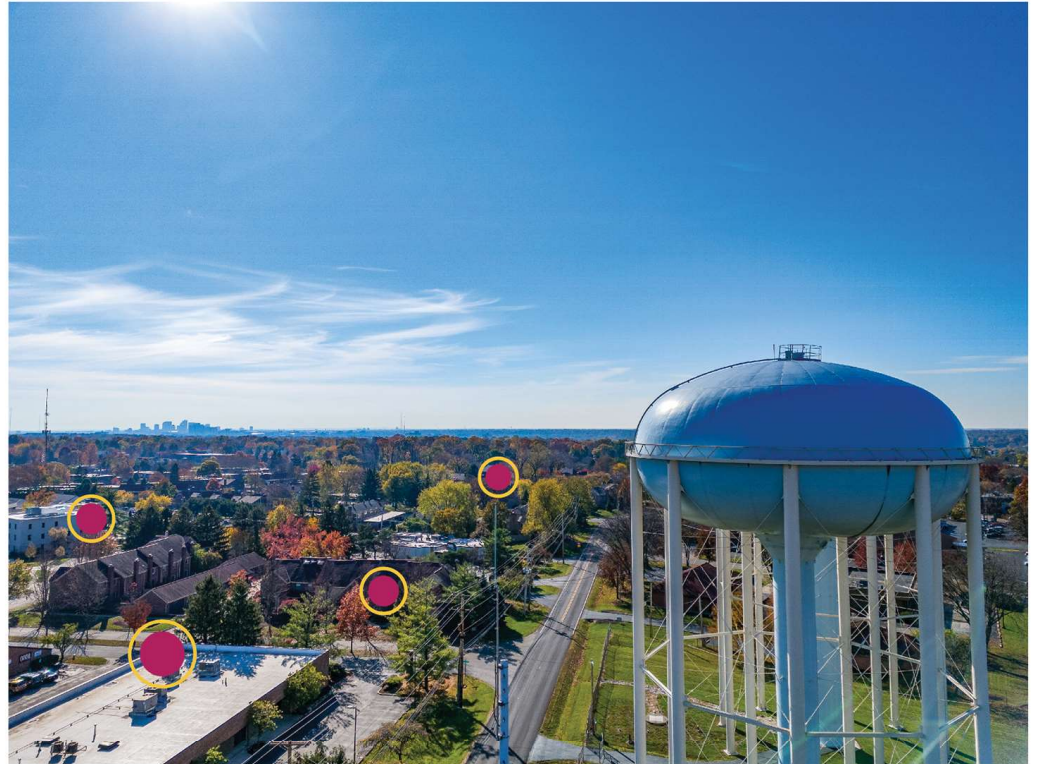
City of Belleville





Agenda

- What is a Cross Connection/Associated Hazards
- Michigan Cross Connection Rules & Background
- HydroCorp Overview
- Project Plan



What is a cross-connection?

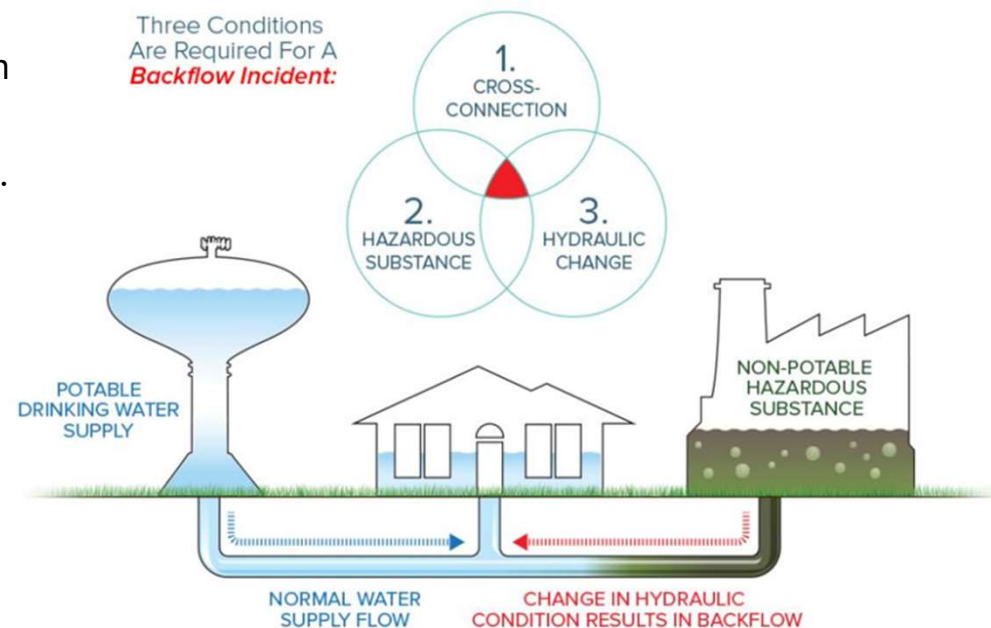
A cross-connection is a point in a plumbing system where it is possible for a non-potable substance to come into contact with the potable drinking water supply.



Common hazards

- Garden Hose connections with missing backflow preventers
- Water Softener discharge lines directly connected to drain piping
- Boilers with missing or inappropriate backflow preventers.
- Improperly installed or Backflow Prevention Assemblies missing test documentation
- Toilets with faulty or unapproved anti-siphon fill valves
- Restaurant equipment connected to water supply
- Fire Sprinkler systems
- Chemical mixing systems in janitorial closets

[Stakeholders Advisory Video Link: Click HERE](#)



What Cross-Connection Surveying Reveals

In addition to untested backflow preventer assemblies, undetected cross-connections pose a significant risk

Missing Backflow Preventer at Meter



Wrong or Missing Backflow Preventer on Irrigation



Modified/Removed Containment



Missing/Wrong Backflow Preventer on Fire System



Risks when not addressed



- Incomplete records of verified backflow preventers
- Incomplete submissions of annual backflow test data
- Undetected/Suspect cross-connections
- Fines, penalties and legal consequences from non-compliance
- Backflow events that could lead to waterborne diseases/chemical exposure



Michigan Cross Connection Rules & Background



Background/History of CC Rules

- ✓ State of Michigan Public Act (PA) 399, Part 14 (Michigan Safe Drinking Water Act) was codified in 1979 and has been updated several times since, most recently in 2015
- ✓ P.A. 399, Part 14 requires **all type 1 water systems to establish a comprehensive program to eliminate all unprotected cross connections** that could potentially compromise the public water supply.
- ✓ The 1979 rule **required water purveyors to implement a schedule of inspections and periodic re-inspections of ALL connections** to the public water system
- ✓ Historically, the Department of Environment, Great Lakes, and Energy (EGLE) had focused solely on NON-RESIDENTIAL accounts
- ✓ **In 2015 Part 14 was updated to emphasize the need for public water systems to implement a residential inspection program** as part of their overall Cross Connection Control Program
- ✓ After the 2015 updates to Part 14 were adopted, EGLE District Engineers throughout the State began actively enforcing the residential requirements.
- ✓ **Communities are required by EGLE to implement both a residential and non-residential cross connection program.** In order to facilitate that the City should update the current ordinance and written cross connection control plan and begin implementing an inspection and reporting program in compliance with the EGLE CCC Guidance Manual.





The HydroCorp Promise

HydroCorp is the Safewater Authority™



Experience on Your Side

1983

Serving public works departments for more than 40 years

575

Trusted by public water systems nationwide

150

Backed by experienced team including nationally certified inspectors & surveyors

100,000+

Cross-connection surveys conducted annually

100%

Customers surveyed felt their system was safer

Experience On Your Side



Time tested, proven process our field inspectors follow to meet productivity and quality assurance goals



Inspection Team Training and Certifications



Trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner



Active members in many water industry associations



Sharing our knowledge – Safewater EDU



SAFE WATER EDU
ONLINE LEARNING BY HYDROCORP

HYDROCORP

Project Plan



HydroCorp Turn-Key Program



Existing Plan Assessment

- Plan Review
- Ordinance Review



Public Awareness

- Program Announcement
- Establish wording and timing
- Social Media Content/Technical Images
- FAQ Webpage



On-site Inspections

- Prioritize
- Schedule
- Visual Review
- Documentation
- Corrective Action



Enforcement

- Violation Reports
- Compliance Re-inspections



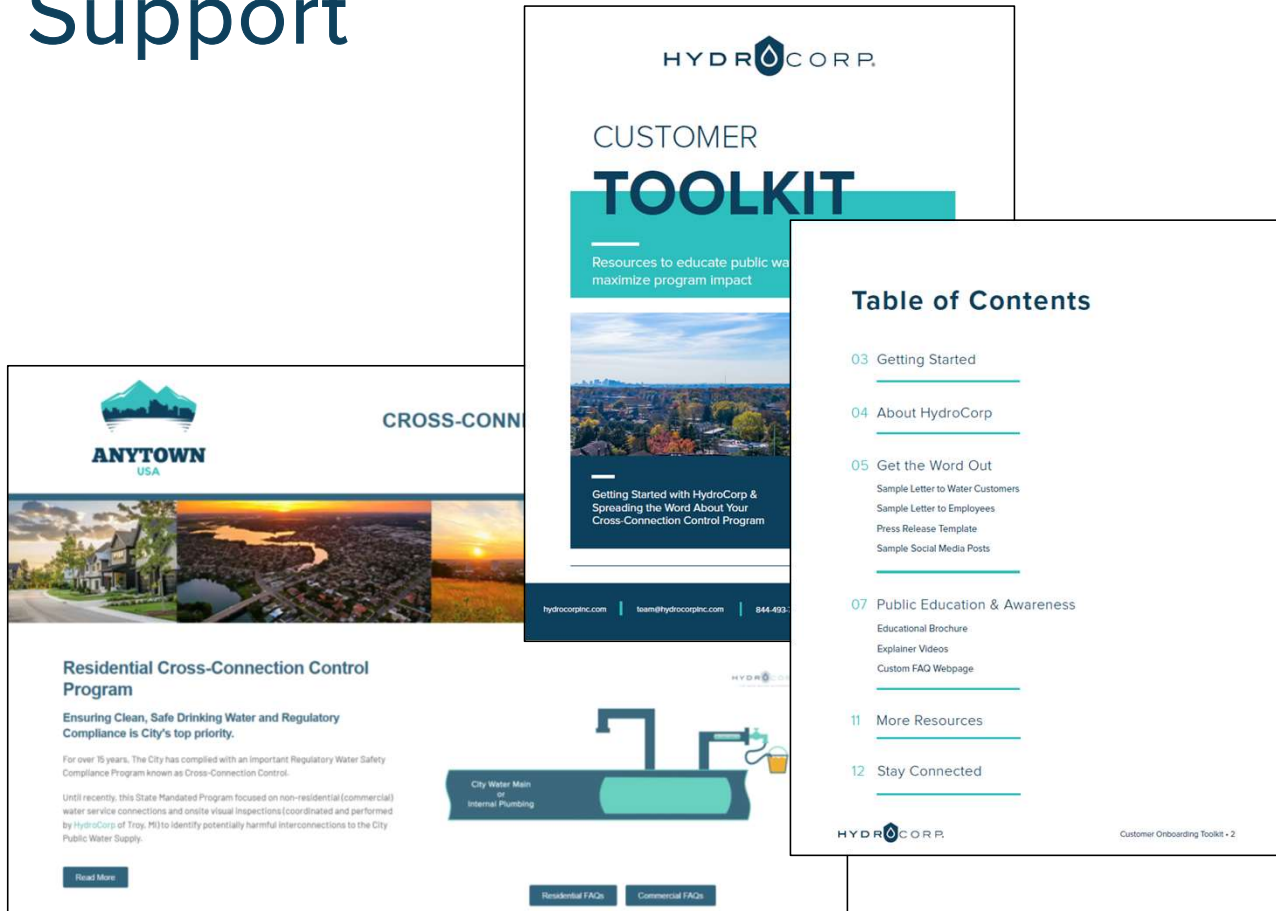
Program Management

- Dedicated Support Team
- Maintains Program Data
- Test tracking
- Annual/as needed reviews



Public Awareness Support

- Public awareness toolkit with templates to engage residents & stakeholders
 - Program Announcement Letters to Staff & Customers
 - Press Release Template
 - Sample Social Media Posts
- Educational Brochures
- Program Overview Videos
- Custom Webpage



Residential Interior Surveys

- Water customer schedules survey via online portal or customer support
- Survey completed in less than 30 minutes
 - Inspector does *not* go into kitchens, bathrooms, or private spaces
- Customer provided with educational brochure on common cross-connections & backflow preventers



Inspection Notice Example

Cross Connection Control Program Appointment Request Notice

John Smith
P.O. Box 123
Perfectville, MI 48098

Print Date: 7/15/2019

RE: [FACILITYNAME] at [SERVICEADDRESS1]

Reference Number: **933-DB1-3DB**

Dear Water Customer,

The [ORGNAME] has contracted with HydroCorp to perform the State mandated Cross Connection Control Program. The purpose of the Cross Connection Control Program is to help eliminate possible contamination of the public water distribution system. There are two required components of the program; 1) site inspection and 2) testing of backflow prevention assemblies.

As part of this program, a survey of the internal water system at your property will be completed. Inspectors will be reviewing the water system immediately around the water meter in your basement and on the outside of your home for connections that could possibly contaminate the water distribution system. There are **no fees** for the inspection(s). However, any costs associated with the replacement, modification(s), installation, and/or testing of backflow prevention assemblies is the responsibility of the property owner/manager and/or occupant.

Your first step is to visit schedulemyinspection.net or call 1-844-493-7641 to schedule an appointment at your earliest convenience. You have **15 days** from the date of this letter to schedule an appointment for this round of inspections. Inspectors will be in your area starting **[RESSTARTDATE] to [RESENDDATE]**. The appointment must be scheduled during the hours of 8am to 4:30pm Monday through Friday. **Appointments will be made in (2) hour time blocks.** Someone over the age of 18 must meet the technician on-site to complete the appointment. All HydroCorp employees wear photo I.D. badges with their full name included. Always ask to see the I.D. badge before you allow entry into your home.

Following the inspection, you will be notified in writing if plumbing modification(s) and/or testing of backflow prevention assemblies are necessary. We look forward to working with you in protecting the drinking water supply. If you have any questions or concerns, please contact HydroCorp at 1-844-493-7641 between the hours of 8:00 am and 5:00 pm.

Violation Notice Example

Cross Connection Control Inspection Non-Compliance Notice

John Smith
P.O. Box 123
Perfectville, MI 48098

Print Date: 7/15/2019

RE: [FACILITYNAME] at [SERVICEADDRESS1]

Reference Number: **933-DB1-3DB**

Dear Water Customer,

The purpose of the [ORGNAME]'s Cross Connection Control Program, as defined in local Cross Connection Control Ordinance, is to help eliminate possible contamination of the public water distribution system.

An inspection of your residence's internal water distribution system was completed on [LASTSURVEYDATE]. Inspectors reviewing your water system found connections that could possibly contaminate the public water distribution system. A list of requirements is enclosed.

Requirements on this list must be addressed using only State approved backflow prevention devices. A licensed plumber should be able to assist you with acquiring approved backflow prevention devices. Some backflow prevention assemblies also require testing by a State Certified Tester. We suggest that the licensed plumber installing the testable assemblies also have the state certification to test assemblies. All testable assemblies must be tested immediately at the time of installation.

The requirements must be completed by [RESPONSEDATE]. After the requirements have been corrected, please call the number below on or before the date listed above to schedule a compliance inspection. If you are unable to complete the work within this time, please contact HydroCorp to discuss an extension.

To arrange for compliance review or if you require additional information, please contact HydroCorp at 1-844-493-7641 or visit their website at www.hydrocorpinc.com

Order #	Device Type	Qty	Comment
2	Remove	1	Remove WYE adapter from hose threads of outside hose bibb on right wall - No valves allowed downstream of vacuum breaker ASSE 1019 or ASSE 1011.
4	Repair	1	Repair/Replace Missing shut off valve #1 on Lawn Irrigation Pressure Vacuum Breaker Assembly on right wall - Re: Michigan Residential Code, Section P2902.3.4.

HydroSoft: The Intersection of Service & Software

- Streamline project & data management
 - 24/7 access to project data
 - Easy export for compliance reporting
 - Project status visibility
- HydroSoft manages data for:
 - Cross-connection control surveys
 - Backflow preventer test tracking



HYDROSOFT
A HYDROCORP SOLUTION

Inspection Report



ZZ Sample-Com
Organization Inspections Conducted
Criteria:5/1/2024 - 6/7/2024



Inspection Summary:

Inspections Conducted:	0	Compliant:	0	Cancelled:	0	Initial Inspections:	0
Facilities Inspected:	9	Non Compliant:	0	Vacant:	0	Compliance Inspections:	0
Scheduled:	37	Rescheduled:	0	Inactive:	0	ReInspections:	0
To Be Scheduled:	0	Delayed:	0	Shutoff:	0		

Inspection Detail:

Facility Name	Service Address	Scheduled	Inspected	Type	Status	Inspector
(JM) Car Wash	555 Main	05/16/2024	05/16/2024	Re-Inspection	Scheduled	Sample Sync
Circle K (Sample)	123 St.	05/16/2024	05/16/2024	Initial Inspection	Scheduled	Sample Sync
(TU) Gas Station	555 Main	05/23/2024	05/23/2024	Re-Inspection	Scheduled	Sample Sync
7 Main LLC ED X	7 N Main St	05/23/2024	05/23/2024	Initial Inspection	Scheduled	Sample Sync
Easy Bake Desserts	1919 Bakers Avenue	05/30/2024	05/30/2024	Re-Inspection	Scheduled	Select Your Name
Inspector Training - A	123 Train St.	06/04/2024	06/04/2024	Initial Inspection	Scheduled	Sample Sync
Inspector Training - C	125 Train St.	06/04/2024	06/04/2024	Initial Inspection	Scheduled	Sample Sync
Jimbo's Liquor	12345 Drunkard Ct	06/04/2024	06/04/2024	Re-Inspection	Scheduled	James Simon
K-Tool Corp	31111 Wixom RD	06/04/2024	06/05/2024	Re-Inspection	Scheduled	Select Your Name



Violation Report



ZZ Sample-Com
Violations
Criteria: 5/1/2024 - 6/6/2024



Violation Summary:

Total Violations: 16
Total Facilities with Violations: 8

Violation Details:

Facility Name	Service Address	Order #	Location/Comments
(JM) Dry Cleaner	555 Main	1	Adjust (2) existing Anti-Siphon Ballcocks (ASSE 1002) in water closets of women's (1) and men's (1) restroom on the first floor and/or cut overflow pipe in order to provide a minimum of a 1" air gap measured from the critical level (C-L) of the device to the full opening of the overflow pipe. RE: Michigan Plumbing Code section 425.3.1
(JM) Dry Cleaner	555 Main	5	Install Hose Bibb Vacuum Breaker (ASSE #1011) on hose threads of Hose drop located next to tire machine.
(JM) Dry Cleaner	555 Main	7	Repair/Replace missing top cover of built in atmospheric vacuum break on faucet fixture outside of wash room.
(JM) Dry Cleaner	555 Main	9	Adjust existing Anti-Siphon Ballcock (ASSE 1002) in water closet of Women's restroom and/or cut overflow pipe in order to provide a minimum of a 1" air gap measured from the critical level (C-L) of the device to the full opening of the overflow pipe. RE: Michigan Plumbing Code section 425.3.1
(JV) Sample Inspection #21	555 Main St	3	Install Anti-Frost Hose Bibb Vacuum Breaker (ASSE #1011, Watts NF8 or Equal) On Outside Hose Bibb - Re: Michigan Plumbing Code, Section 608.15.4.2.
(TU) Gas Station	555 Main	2	Install Backflow Preventer for Beverage Dispensing Equipment (ASSE #1022) in supply to carbonated beverage machine - Re: Michigan Plumbing Code table 608.16.1
Easy Bake Desserts	1919 Bakers Avenue	20	Install 1" air gap on drain of ice maker in
Jimbo's Liquor	12345 Drunkard Ct	2	DCV needed for fire protection bypass above the RBPB
Jimbo's Liquor	12345 Drunkard Ct	5	Install Reduced Pressure Backflow Prevention Assembly (ASSE #1013) in supply to water back-up sump pump. NOTE: RBPB will replace inappropriate existing vdcv
JJ's Auto Repair	555 Main St	3	Install Hose Bibb Vacuum Breaker (ASSE #1011) on hose threads of hose drop located next to tire machine
JJ's Auto Repair	555 Main St	5	Repair/replace missing top cover of built in atmospheric vacuum breaker on faucet fixture outside wash room



Project Fees - Residential

5 year agreement – 10 year frequency

Annual Inspections	# of Months	Monthly Cost	*Year 1 Cost	Total Cost
109 <i>91 initial 18 compliance</i>	60	\$831.81	\$9,981.68	\$54,064.02

Annual Cost per Connection: \$11.84

Monthly Cost per Connection: \$0.99

**Pricing based on 5-year commitment with 4% increase annually*

**see proposal document for additional details*

**Proposed pricing is valid for 90 days from the receipt of this proposal.*



Service Agreement

DEVELOPED FOR

Melissa Frierson

Belleville, City of

6 Main St

Belleville, MI, 48111

5/1/2025

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDROCORP™

THE SAFE WATER AUTHORITY™

CROSS-CONNECTION
CONTROL / BACKFLOW
PREVENTION

WATER SYSTEM
SURVEYS / AUDITS

PIPE SYSTEM MAPPING
AND LABELING

WATER SAMPLING
AND ANALYSIS / RISK
ASSESSMENTS

PROGRAM
AND PROJECT
MANAGEMENT

COMPLIANCE
ASSISTANCE /
DOCUMENTATION



MICHIGAN CORPORATE OFFICE
5700 Crooks Road, Suite 100
Troy, MI 48098
800.690.6651 TOLL FREE
248.250.5000 PHONE
248.786.1788 FAX GENERAL
info@hydrocorpinc.com EMAIL

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PROFESSIONAL SERVICE AGREEMENT.....5-9

APPENDIX - QUALIFICATIONS 10

Statement of Work

HydroCorp™ (“Company”) will provide the following services to the Belleville, City of. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the Belleville, City of with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the Belleville, City of and HydroCorp, you may expect completion of the following elements within a 60 month period. The components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Residential Homes)
- Review/establish procedure for vacant homes.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish procedures including supplemental information/notification that may be requested from these types of homes in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

1.2. Inspections. Company shall perform Residential Interior initial inspections, compliance inspections, and re-inspections at individual residential homes within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company’s Software Data Management Program. Program Data shall remain property of Client and shall be viewable during the contract period; however, Company’s Software Data Management program shall remain the property of Company and can be purchased for an additional fee. Program Data shall be made available to client in a user friendly medium at the end of the contract period, if requested. Services include:

- (a) Prioritize and schedule inspections
- (b) Notify users of inspections, backflow device installation and testing requirements, if applicable
- (c) Monitor inspection compliance using Company’s online software management program
- (d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations

1.5. Management Reports. Company will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to Client.

1.6. Review of Cross-Connection Control Ordinance. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format)

1.8. Support. Company will provide ongoing support via phone, fax, text, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: residential.

1.10. Inspection Terms. Company will perform a maximum of 545.00 inspections over the Initial Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of \$99.20. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division. Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all residential homes.

1.12. Policy Manual. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client.

1.13. Inventory. Company shall inventory all accessible backflow prevention assemblies and devices based on the scope of the inspection. Documentation will include: location, size, make, model, and serial number (if applicable).

1.14. Data Management. Company shall provide data management and program notices for all inspection services throughout the Term.

1.15. Annual Year-End Review. Company will conduct an on-site annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.16. Vacuum Breakers. HydroCorp will provide up to four (4) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Monthly Amount	Annual Amount
1	\$831.81	\$9,981.68
2	\$865.08	\$10,380.95
3	\$899.68	\$10,796.19
4	\$935.67	\$11,228.04
5	\$973.10	\$11,677.16
Contract Total		\$54,064.02

Contract Amount is based upon a 60 Months term and shall renew in 12-month increments after initial term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice in Monthly Amounts. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 7/1/2025.

Belleville, City of

HydroCorp



By:
Title:

By: Paul M. Patterson
Its: Senior Vice President

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these “**Terms**”) are the only terms which govern the provision of the professional services (“**Services**”) by HydroCorp, LLC, a Michigan limited liability company (“**Company**”) to the customer named on the attached statement of work, order form, proposal, or purchase order (“**Client**”, and together with Company the “**Parties**” and each individually a “**Party**”). The attached statement of work, order form, proposal, or purchase order (the “**Proposal**”) and these Terms (collectively, this “**Agreement**”) comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client’s acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Client Contract Manager**”), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client’s premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company’s provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company’s provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30)

days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company’s income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the “**Company Representatives**”) to agree, that with respect to any Deliverables that may qualify as “work made for hire” as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a “work made for hire” for Client. To the extent that any of the Deliverables do not constitute a “work made for hire”, Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called “moral rights” or rights of droit moral with respect to the Deliverables. As used herein: (a) “**Deliverables**” mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) “**Intellectual Property Rights**” means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client’s reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED,

STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 6; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable

efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, “**Representatives**” mean a Party’s affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. **Indemnification.** Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client’s breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, “**Losses**” mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys’ fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. **Representations and Warranties.** Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the party; and (d) when executed and delivered by such party, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

10. **Limited Warranty.**

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company’s sole and exclusive liability and Client’s sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client’s written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt

or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. **Limitation of Liability.** IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY’S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. **Term and Termination.** This Agreement shall commence on the Effective Date and shall continue thereafter until terminated by either Party as set forth herein (the “**Term**”). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either party may terminate this Agreement, effective upon written notice to the other party (the “**Defaulting Party**”), if the Defaulting Party: (a) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (b) becomes insolvent or admits its inability to pay its debts generally as they become due; (c) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (d) is dissolved or liquidated or takes any corporate action for such purpose; (e) makes a general assignment for the benefit of creditors; or (f) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until completion.

13. **Insurance.**

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company’s request, Client shall provide Company with a certificate of insurance from Client’s insurer evidencing the insurance coverage specified in

this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars (\$5,000,000) per occurrence and five million dollars (\$5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars (\$1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars (\$1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars (\$2,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude

any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business is located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business is located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate

transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

**CITY OF BELLEVILLE
RESOLUTION NO. 25-010**

RESOLUTION TO ESTABLISH GUIDELINES FOR POVERTY EXEMPTIONS

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption from taxation under Public Act 253 of 2020 (Michigan Compiled Laws 211.7u); and

WHEREAS, pursuant to Section 211.7u of the Michigan Compiled Laws Annotated, the City of Belleville has for many years offered a partial poverty exemption from taxes to qualified home owners;

WHEREAS, Public Act 253 of 2020 has been enacted which states that the governing body of the local assessing unit shall determine the policies and guidelines which the local assessing unit will use when deciding to grant poverty exemptions;

WHEREAS, Public Act 253 of 2020 further defined the percent of exemption allowed to a qualified homeowner;

WHEREAS, the City Assessor and the Board of Review have recommended a policy which is attached, and which has been determined will meet the needs of the citizens of the City of Plymouth in accord with law;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the policy and guidelines which are attached are here by determined to be in full force and effect and will be used when deciding whether or not someone is qualified to receive a poverty exemption from property taxation.

State of Michigan)
County of Wayne) ss
City of Belleville)

I, Briana Hootman, City Clerk in and for the City of Belleville, County and State aforesaid do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Belleville City Council on this 2nd day of June 2025.

IN WITNESS THEREOF, I have hereto affixed my signature on this 2nd day of June 2025

Briana Hootman, Clerk

Subject: POVERTY EXEMPTION GUIDELINES

Date: June 2, 2025

Page: 1 of: 3

PURPOSE:

The purpose of this policy is to establish guidelines to be used by the Board of Review in determining whether a homeowner is eligible for a poverty exemption from property taxes.

SCOPE:

The poverty exemption policy applies to qualified low income individuals who own homesteads in the City of Belleville. The policy limits the length of poverty exemptions to one year.

POLICY:

The Board of Review shall use the following guidelines to determine if a property owner qualifies for a poverty exemption from property taxes:

1. Exemptions will be granted to owners of homesteads only. Property must be granted at least a 50% homestead exemption from the State of Michigan.
2. Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. The application can be made by mail, if received one day prior to the last session of the Board of Review.
3. All applicants must file a claim with the Board of Review on a form prescribed by the State Tax Commission. The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review will deny the exemption. All pages included with this application must be returned when the application is submitted for review.
4. Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.
5. The poverty threshold for eligibility for a poverty exemption is a figure which set by the Federal income standards established by the United States Office of Management and Budget for the previous calendar year. To be eligible for a poverty exemption from property taxes, the income of the property owner (household) must be less than the poverty threshold for the number of persons within the household.
6. All income and assets for persons in the household are reported in accordance with a form prescribed by the State Tax Commission.

Subject: POVERTY EXEMPTION GUIDELINES

Date: June 2, 2025

Page: 2 of: 3

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- a. Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.
 - b. The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.
 - c. Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.
 - d. The most recent mortgage statement of the primary residence under review, including any reverse mortgages.
 - e. If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.
7. Maximum total allowed assets, including amounts in banking/investment accounts may not exceed \$10,000 per each person residing in the household with a maximum of \$20,000 for the total household. The Asset Level does not include the primary residence for which exemption is being sought. It does include, but is not limited to:
- a. A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
 - b. Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.
 - c. Jewelry, antiques, artwork, equipment, and other personal property of value.
 - d. Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
 - e. Withdrawals of bank accounts and borrowed money.
 - f. Gifts, loans, lump-sum inheritances, and one-time insurance payments.
 - g. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
 - h. Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
 - i. The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)

Subject: POVERTY EXEMPTION GUIDELINES

Date: June 2, 2025

Page: 3 of: 3

8. Applicants that meet the income and asset qualifications will have the taxable value reduced by 50% for the current year.
9. Poverty exemptions shall be granted for one year only. The property owner must apply every year in order to receive an exemption.

EFFECTIVE DATE: June 2, 2025

HISTORY:

In accordance with section 211.7u of the Michigan Compiled Laws, the City of Belleville has for many years offered a partial poverty exemption, through the Board of Review, to qualified homeowners.

On December 29, 1994, the Governor signed Public Act 390 which made significant changes to the poverty exemption. The most significant of these changes was the use of the Federal poverty income standards. This change resulted in a drop in the number of exemptions granted from twelve in 1995 to one person in 1996. P.A. 390 also states that the governing body of the local assessing unit shall determine the policies and guidelines which the local assessing unit will use when deciding whether to grant poverty exemption.

On December 23, 2020, the Governor signed Public Act 253 which made additional changes to the poverty exemption section. The most significant of these changes was revising the guidelines in calculation of the reduction to the taxable. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the STC.



GUIDELINES AND INSTRUCTIONS FOR POVERTY EXEMPTION – 2025

- If granted an exemption, it is for the current year only and for a 50% reduction of the taxable value. If your situation warrants an exemption in years following, a new application must be submitted for review. The Poverty exemption is meant to be a temporary form of assistance.
- Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one day prior to the last session of the Board of Review. Board of Review dates are posted annually and may also be found at www.belleville.mi.us or by calling (734) 22-4314. By resolution by the Belleville City Council, application can be made by mail.
- The application must be filled out in its entirety and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review will deny the exemption. All pages included with this application must be returned when the application is submitted for review.
- Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.

Required Documentation to be Attached to Poverty Exemption Application

- Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.
- The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.
- Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.
- The most recent mortgage statement of the primary residence under review, including any reverse mortgages.
- If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.

Common Reasons for Denial of Poverty Exemption Application

Below are common reasons (but not an exhaustive list) of why a claim for Poverty Exemption is denied:

- Failure to fill out all areas of the application, including "N/A" in areas not applicable to the applicant or signing the application.
- Failure to include State and Federal Income taxes or property tax credit returns for current or one preceding year for all persons residing in the home. ***Please note that the property tax credit returns are required to be filed with this application. Property tax credit returns (such as Michigan 1040CR) can still be filed with the State of Michigan even if the applicant does not file income taxes.***
- Failure to include complete banking/investment account and mortgage statements for all persons residing in the home. All pages must be submitted.

INCOME GUIDELINES FOR POVERTY EXEMPTION

**Michigan State Tax Commission Bulletin number 17 of 2024, "Procedural Changes for 2025", November 17, 2024*

Size of Family Unit	Poverty Guidelines
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
For each additional person	\$5,380

According to the US Census Bureau, "income" includes:

- Money, wages, and salaries before any deductions
- Net receipts from non-farm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.)
- Net receipts from farm self-employment. (The same provisions as above for self-employment.)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

ASSET LEVEL GUIDELINES FOR POVERTY EXEMPTION

The Asset Level does not include the primary residence for which exemption is being sought. It does include, but is not limited to:

- A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
- Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.
- Jewelry, antiques, artwork, equipment, and other personal property of value.
- Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
- Withdrawals of bank accounts and borrowed money.
- Gifts, loans, lump-sum inheritances, and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
- The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)

Maximum total allowed assets, including amounts in banking/investment accounts may not exceed \$10,000 per each person residing in the household with a maximum of \$20,000 for the entire household. See above for what is considered an asset.

Poverty Exemption Worksheet

Copy Provided to Applicant After Board of Review Meeting

Parcel Number: 31_____

Year: _____

Property Address: _____ Applicant's Name: _____

Staff - Initial next to all requirements as it relates to the application/applicant.

Does the applicant appear as taxpayer of record of property in question?	Yes _____	No _____
If not, has documentation proving ownership been provided?	Yes _____	No _____
Are all areas on the application complete with either an answer or "N/A"?	Yes _____	No _____
Are all pages of the guidelines/application included with the applicants submission?	Yes _____	No _____
Does the applicant reside at the property in question?	Yes _____	No _____
Are copies of the Federal and State income tax returns and property tax credits forms for the current of preceding year attached for all persons residing in the household?	Yes _____	No _____
If not, is the affidavit stating the person is not required to file income taxes completed?	Yes _____	No _____
If home was purchased within in past 2 years of date of this application, is closing statements provided?	Yes _____	No _____
Is a copy of the most current mortgage statement, including a reverse mortgage if applicable, attached?	Yes _____	No _____
Are copies of the most recent bank/investment statements for all residing in the household attached with all pages included?	Yes _____	No _____

For Board of Review Use Only - Do Not Write Below This Line

a.	Taxable value on roll	\$ _____	
b.	Number of people in household	_____	
c.	Total household income from information provided	\$ _____	
d.	Income limit based on number of people in household as established by guidelines	\$ _____	
e.	Total assets of household	\$ _____	
f.	Does applicant meet all asset and income guidelines as established?	☐ YES ☐ NO	If no, reason must be provided by the Board of Review below.
g.	If yes, multiply line "a" by 50% (0.50)	\$ _____	
_____ Appeal Denied		_____ Reduction Granted	
		<u>Taxable Value</u>	
_____ 1. Does not qualify based on guidelines		As on Roll \$ _____	
_____ 2. Application not complete, missing information			
_____ 3. Did not furnish proper documentation		Revised \$ _____	
_____ 4. Other: _____			

Initials of Board Members:		Date: _____	

CITY OF BELLEVILLE INSTRUCTIONS AND GUIDELINES FOR POVERTY EXEMPTION – 2025

Michigan Department of Treasury

4988 (05-12)

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor of the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.				
Petitioner's Name			Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence		City	State	ZIP Code
☐ Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit		
PART 2: REAL ESTATE INFORMATION				
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.				
Property Parcel Code Number		Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence		
Property Description				
PART 3: ADDITIONAL PROPERTY INFORMATION				
List information related to any other property owned by you or any member residing in the household.				
☐ Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

Continue on Page 2

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date

This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov

City of Belleville
6 Main Street ♦ Belleville, MI 48111-2788
734-252-4307 ♦ Fax 734-697-6837 ♦
www.bellevilleonthelake.com



To: Belleville City Council
From: Jason Smith, MPA – City Manager
Date: 5/30/2025
Re: Fuel Tank Lease and 110v Pump

RECOMMENDATION: *Motion to contract with Chapp Oil to lease a 500-gallon diesel fuel tank and 110V pump for \$200.*

The Department of Public Works' fuel truck is at the end of its useful life. Currently, the city uses a 2.5-ton pickup with a 100-gallon tank on the back to fuel its diesel fleet (backhoe, dump truck, excavator, etc.). This setup is inefficient and forces one of the DPW team members to drive the truck to a gas station, fill the 100-gallon tank, return to the yard, and then fill up the equipment. To save on the replacement costs of the pickup and increase efficiency, it is recommended that the City contract with Chapp Oil to lease a 500-gallon tank with a pump.

There is an option to purchase the tank and pump for \$5,700; however, the maintenance burden would be on the city, whereas the maintenance would be handled by Chapp Oil on the leased equipment.

In either case, there is a \$10 service fee per delivery on top of the cost of diesel fuel (we do not have to use DEF diesel, as the equipment is not used on the road, also a cost savings).

The funds for the lease would be split between water/sewer and major, and local streets.

Your consideration and concurrence are appreciated.



775 N. Second • Brighton, MI 48116
(810) 229-6323 • (800) FAST-OIL • Fax (810) 229-4970

INDUSTRIAL & AUTOMOTIVE • LUBRICANTS • HOME HEATING OILS • DIESEL • KEROSENE • GASOLINE • DEF • PROPANE

May 16, 2025

City of Belleville
ATTN: Jason Smith
370 East Columbia
Belleville, MI 48111

Dear Jason,

Corrigan appreciates the opportunity to service you. We are pleased to offer you the following quotation.

Equipment Purchase:

PRODUCT	ORDER QUANTITY	PRE-TAX PRICE
New 550-gallon double wall tank package	1 @ \$4,159.79 each	\$4,159.79
Used 550-gallon double wall tank package	1 @ \$3,199.84 each	\$3,199.84
110V pump w/ hose, nozzle, filter	1 @ \$1,673.97 each	\$1,673.97
Delivery fee	1 @ \$150.00 each	\$ 150.00

Fuel:

PRODUCT	ORDER QUANTITY	PRE-TAX PRICE	AFTER TAX PRICE
Ultra-Low Sulfur Diesel #2, Dyed	150-gallon minimum	\$2.6010/gallon	\$2.78/gallon

TERMS OF SERVICE

*Tank package includes e-vents, spill pot, 90% alarm and gauge.

Invoices will have an environmental fee of \$9.95 per delivery.

Lead time: 3-5 business days, based on availability; 24-48 hours for fuel.

Payment terms: To be determined, based upon credit application.

Ref: Q25373

A credit card fee will apply to all credit card transactions.

Equipment pricing is subject to review in 30 days.

Fuel pricing changes daily with the market, the price listed above is valid for today, 05/16/25 only.

Winter additive is used during cold months at an additional \$0.03/gallon.

Orders may be placed via email through orders@corriganoil.com or by phone at (800) FAST OIL. We thank you for the opportunity and look forward to further discussion.

Jalyn Westfall
jwestfall@corriganoil.com
(810) 229-6323 x2203

See Terms & conditions @Corriganoil.com

Customer acceptance signature: _____ Date: _____

*Submission of PO will be considered acceptance of terms above in lieu of customer signature.

From: [Melissa Frierson](#)
To: [Jason Smith](#)
Subject: RE: Chapp Oil fuel and tank price
Date: Thursday, May 15, 2025 11:21:00 AM

I talked to Dave today. To rent the 500gal tank and 110v pump its \$200.00 flat rate per month.

-----Original Message-----

From: Dave Kennedy <dave@chappoil.com>
Sent: Wednesday, May 14, 2025 3:23 PM
To: Melissa Frierson <mfrierson@belleville.mi.us>
Subject: Chapp Oil fuel and tank price

CAUTION: This email originated from outside the City of Belleville. Maintain caution when opening external links/attachments

Hello,

Price for tank and 110v pump=\$5,700.00

Price for fuel today \$2.76 per gallon

\$10.00 service fee per delivery

20 day payment terms

If you have any questions please contact me at (734) 770-5036

Thanks

Dave

Sent from my iPhone

ACCOUNTS PAYABLE EXPENDITURES			
COUNCIL MEETING ON			
JUNE: 2 2025			

DATE	AMOUNT	DESCRIPTION	G. TOTAL
6/2/2025	\$73,819.65	EFT	\$73,819.65
6/2/2025	\$93,753.82	CHECKS	\$93,753.82

GRAND TOTAL	\$ 167,573.47

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 8287 - 8317

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: Paper Check CHA2					
05/19/2025	CHA2	8287	CARDMEMBER SERVICE	CITY CREDIT CARD BILL 4/3/25 - 5/2/25	12,422.52
05/19/2025	CHA2	8288	DTE ENERGY	7 SOUTH ELECTRIC AND COMMERCIAL	63.45
05/23/2025	CHA2	8291	CITY OF BELLEVILLE	DOG LICENSE REFUND ERROR	11.00
05/28/2025	CHA2	8292	A-PARKWAY SERVICES, INC.	PARKS SUPPLIES & MAINT	310.00
05/28/2025	CHA2	8293	ABC PLUMBING AND DRAIN, INC.	VILLAGE PARK BATHROOM	1,579.00
05/28/2025	CHA2	8294	CITY OF BELLEVILLE	WATER BILLS - 2.11.25 TO 4.10.25	211.23
05/28/2025	CHA2	8295	CORE & MAIN LP	WATER - SUPPLIES & MAINT	7,959.39
05/28/2025	CHA2	8296	DORNBOS SIGN, INC	LOCAL RDS - ROUTINE MAINT	156.37
05/28/2025	CHA2	8297	DTE ENERGY	6 MAIN 9100 067 6536 6	1,320.32
05/28/2025	CHA2	8298	EVERBRIDGE, INC	NIXLE ENGAGEMENT	2,678.00
05/28/2025	CHA2	8299	GIFFELS WEBSTER	PROJECT 1995200 PLANNING SERVICES THROU	2,220.83
05/28/2025	CHA2	8300	GO GOV	NOTIFICATIONS & ALERTS FOR CITIZEN ENGA	3,900.00
05/28/2025	CHA2	8301	HARD ROCK CONCRETE INC.	PROJECT 85139 (HARBOUR POINTE)	43,492.33
05/28/2025	CHA2	8302	JOHN D. OSBORNE TRUCKING CO	CRUSHED CONCRETE & FREIGHT	929.86
05/28/2025	CHA2	8303	KONICA MINOLTA BUSINESS SOLUT	PD-COPIER/PRINTER FEES	505.39
05/28/2025	CHA2	8304	LIFECHOICE EDUCATION GROUP, L	FD - TRAINING	1,200.00
05/28/2025	CHA2	8305	MICHIGAN AMMO LLC	AMMO FOR PD	950.00
05/28/2025	CHA2	8306	MICHIGAN ASSOCIATION OF FIRE	8202-UNION DUES	363.00
05/28/2025	CHA2	8307	MISSION SQUARE	5/05/2025 - 5/19/2025	272.00
05/28/2025	CHA2	8308	MOWBRAY, DENNIS	INSPECTOR PAY MAY 2025	80.00
05/28/2025	CHA2	8309	NAPA AUTO PARTS	WATER _ SUPPLIES & MAINT	227.96
05/28/2025	CHA2	8310	PRIORITY ONE EMERGENCY	FD - UNIFORMS ALLOWANCE	169.98
05/28/2025	CHA2	8311	STONE PRODUCTIONS LLC	CONSULTING SERVICES - INTERVIEW PROCESS	5,000.00
05/28/2025	CHA2	8312	TEMPLES TREE SERVICE LLC	DPW (TREE CHIPPING)	1,500.00
05/28/2025	CHA2	8313	THE KELLY FIRM	CITY - LEGAL SERVICES	2,986.50
05/28/2025	CHA2	8314	TKM AWARDS	PD - PLAQUE SERGEANT TODD	205.00
05/28/2025	CHA2	8315	WATT, JOSEPH	INSPECTOR PAY (MAY 2025)	360.00
05/28/2025	CHA2	8316	WCA ASSESSING	APPRAISAL SERVICES JUNE 2025	2,627.13
05/28/2025	CHA2	8317	WELLS FARGO VENDOR FINANCIAL	ACCESSORY SOFTWARE	52.56
Total Paper Check:					93,753.82

CHA2 TOTALS:

Total of 29 checks:

Less 0 Void Checks:

Total of 29 Disbursements:

93,753.82

0.00

93,753.82

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 1162 - 1185

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT					
Check Type: EFT Transfer CHA2					
05/28/2025	CHA2	1162(E)	BLUE CARE NETWORK	EMPLOYEE INSURANCE 6/1/2025 - 6/30/2025	30,726.91
05/28/2025	CHA2	1165(E)	COMCAST	CITY HALL PHONE BILL (MAY 21, 25 - JUN	390.48
05/28/2025	CHA2	1166(E)	GREAT LAKES WATER AUTHORITY	CITY WATER BILL APRIL 1 TO MAY 1, 2025	30,220.51
05/28/2025	CHA2	1167(E)	MENARDS	WATER - SUPPLIES & MAINT	1,073.29
05/28/2025	CHA2	1168(E)	MICHIGAN MUNICIPAL RISK MGMT	POLICY M0001053 - POLICY PERIOD 7/1/202	150.00
05/28/2025	CHA2	1170(E)	MISTER MAT RENTAL SERVICE	CITY HALL - FLOOR MATS	49.00
05/28/2025	CHA2	1171(E)	PLANTE AND MORAN PLLC	ACCOUNTING SERVICES RENDERED	5,589.00
05/28/2025	CHA2	1172(E)	PRINTING SYSTEMS INC	LASER CHECKS	130.63
05/28/2025	CHA2	1173(E)	QUILL CORPORATION	CITY HALL - OFFICE SUPPLIES	279.96
05/28/2025	CHA2	1174(E)	STEVENS DISPOSAL & RECYCLING	DPW (20YD X2 EXCHANGED)	886.50
05/28/2025	CHA2	1175(E)	SUMPTER ACE HARDWARE	WATER - SUPPLIES & MAINT	210.15
05/28/2025	CHA2	1183(E)	VC3, INC	COMPUTER SUPPORT	1,263.00
05/28/2025	CHA2	1185(E)	WEX BANK	FUEL BILL - APRIL 7 TO MAY 6, 2025	2,850.22
Total EFT Transfer:					73,819.65
CHA2 TOTALS:					
Total of 13 Checks:					73,819.65
Less 0 Void checks:					0.00
Total of 13 Disbursements:					73,819.65