CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, September 16, 2024 - 7:30 pm

1. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

2. **ROLL CALL**

3. **PRESENTATIONS & CITIZENS COMMENTS**
    a. Presentations
    b. Citizen Comments

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

    The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

    a. Approval of Minutes
        i. September 3, 2024, Regular City Council Meeting
    b. Communications
    c. Council Follow Up List
    d. DPS Activity Report
    e. Special Events

6. **PUBLIC HEARINGS**

7. **INTRODUCTION OF ORDINANCES**

8. **GENERAL BUSINESS DISCUSSION**

    a. ATI Workstation Assessments and Ergonomic Training Proposal

9. **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**
    a. Accounts Payable
    b. Departmental Expenditures

10. **CITY MANAGER COMMENTS**

11. **CITY COUNCIL MEMBER COMMENTS**

12. **MAYOR'S COMMENTS**

13. CITIZENS COMMENTS

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
MINUTES
Tuesday, September 3, 2024 - 7:30 pm

1. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

2. **ROLL CALL**

Council Member Beebe	Absent - Excused
Council Member Kissel	Present
Council Member Priest	Present
Mayor Pro-Tem Bates	Absent - Excused
Mayor Voigt	Present

3. **PRESENTATIONS & CITIZENS COMMENTS**
   a. Presentations
      i. Coach Yamamoto and the BHS Varsity Dance Team members thanked the city for their generous donation to the team and thanked them for the opportunity to volunteer.
   b. Citizen Comments
      i. Darlene Slupski
         1. Complained that the lot next to the Belleville Co-Op has a lot of overgrown weeds, equipment, building materials, etc. which are unsightly and also a health hazard.
      ii. Chuck Johnson
         1. Would like to understand more about the radioactive waste that its proposed to be dumped in Van Buren Township.
      iii. Carol Caldwell
         1. Asked why only a portion of Harbour Pointe Dr. is being paved.

4. **APPROVAL OF AGENDA**

MOTION: Motion by Priest, supported by Kissel to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Voigt	Aye

Motion Carried.

5. **CONSENT AGENDA**

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than

through the filing of multiple motions.

a. Approval of Minutes
    i. August 19, 2024, Regular City Council Meeting
    ii. August 26, 2024, Special City Council Meeting
b. Communications
c. Council Follow Up List
d. DPS Activity Report
e. Special Events
    i. Pop-Up Market
    ii. Witches Ball
    iii. 2025 St. Patrick's Day Event

MOTION: Motion by Kissel, supported by Priest approving the consent agenda items as presented.

ROLL CALL VOTE:	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Voigt	Aye

Motion Carried.

6. PUBLIC HEARINGS

a. 5-Year Parks Plan Refresh

MOTION: Motion by Priest, supported by Kissel to open the Public Hearing at 7:54 p.m.

ROLL CALL VOTE:	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Voigt	Aye

Motion Carried.

- City Manager Smith stated that there were no major updates to the 5-Year Parks Plan refresh since last September. He also noted that holding the Public Hearing should be the last task needed in accordance with DNR guidelines to become eligible for grants.
- No comments from attendees.

MOTION: Motion by Kissel, supported by Priest to close the Public Hearing at 7:56 p.m.

ROLL CALL VOTE:	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Voigt	Aye

Motion Carried.

7. INTRODUCTION OF ORDINANCES

a. None.

8. GENERAL BUSINESS DISCUSSION

a. KCI Utility Billing and Newsletter Printing and Mailing Quote

i. City Manager Smith stated that the city intends to return to monthly water billing and will also be sending out a monthly newsletter to keep the residents apprised of events and notices. KCI provided a quote for these services, which Smith presented to the Council.

MOTION: Motion by Kissel, supported by Priest to approve the quoted cost from KCI for utility billing and newsletter printing, as presented.

ROLL CALL VOTE:	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Voigt	Aye

Motion Carried.

b. City Hall rear parking lot repair quote from CB Asphalt Paving

i. Council deferred this item to a future meeting.

c. Fire Department Generator Bid

i. Council deferred this item to a future meeting, stating that they would like to see the cost to upgrade meters, as well as the cost to repair the department's roof, before deciding.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

a. Accounts Payable

b. Departmental Expenditures

i. Advanced Underground Inspection (2)

ii. Williams Emergency Vehicles

MOTION: Motion by Priest, supported by Kissel to approve Accounts Payable and Departmental Expenditures in excess of $500, as presented.

ROLL CALL VOTE:	Council Member Priest	Aye
	Council Member Kissel	Aye
	Mayor Voigt	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

a. Hard Rock began construction today and should be finished up by October.
b. River of Life Church will be holding a lunch for first responders on September 11, from 11 a.m. to 2 p.m.
c. New trash bins are being distributed to residents; most residents should have received theirs already.
d. The alley between Wabash and Henry was torn up today and will be graded.
e. Leffler completed all the scheduled tree removal work in the city, and there are plans to look at additional trees in the city that may need to be addressed.
f. Repair work on sidewalks in the city has begun.
g. The kickoff meeting for the SEMCOG road safety audit will take place on Monday.

MOTION: Motion by Kissel, supported by Priest to approve the scheduling of a meeting between the Planning Commission, DDA, and City Council to discuss the city's Master Plan, on Wednesday October 2nd, at 6:30 p.m.

ROLL CALL VOTE:	Council Member Priest	Aye
	Council Member Kissel	Aye
	Mayor Voigt	Aye

Motion Carried.

11. CITY COUNCIL MEMBER COMMENTS

a. Kissel
    i. Thank you to Stevens Disposal for all their work.
    ii. The clock in 4th St. Square is 15 minutes slow and needs to be addressed.
    iii. Has been cataloging and archiving blueprints in the city's Building Department.
    iv. There is a Planning Commission meeting scheduled for next week.
b. Priest
    i. Thank you to city staff for the things being completed around city.

12. MAYOR'S COMMENTS

a. Looking forward to the monthly newsletter being created and sent out.
b. Happy to see that the Harbour Pointe road project is underway.
c. Glad to have a partnership with the BHS Dance Team.
d. Reminder that there will be a meeting tomorrow at 6 p.m. at Wayne County Community College regarding the transportation and dumping of hazardous waste in Van Buren Township.
e. Applications for this year's veterans' banners are now being accepted.

13. CITIZENS COMMENTS

a. Otzman
   i. Asked how the parking enforcement in Victoria Commons went with today being the first school day of the year.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

a. None.

15. ADJOURNMENT

MOTION: Motion by Kissel, supported by Priest to adjourn at 8:34 PM.
No objections were noted.
Motion Carried.

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
SEPT 16 2024

DATE	AMOUNT	DESCRIPTION	G. TOTAL
9/16/2024	$117,344.80	EFT	$117,344.80
9/16/2024	$2,564,194.59	CHECKS	$2,564,194.59

GRAND TOTAL	**$ 2,681,539.39**

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 7706 - 7742

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT				
09/10/2024	7706	SMITH, JASON C	MILEAGE REIMB.	416.27
09/12/2024	7710	A-PARKWAY SERVICES, INC.	CEMETERY BILLING (SEPT 9 - OCT 6, 2024	130.00
09/12/2024	7711	BELLEVILLE AREA INDEPENDENT	ADVERTISING & COUNCIL MEETING	672.00
09/12/2024	7712	CINTAS	PD-MEDICAL SUPPLIES	91.22
09/12/2024	7713	DOWNTOWN DEVELOPMENT AUTHORIT	SX24 TAX DISBURSEMENT	583,507.57
09/12/2024	7714	DTE ENERGY	800 N LIBERTY - 9100 3977 6497 - STREET	33.21
09/12/2024	7715	DTE ENERGY	26 5TH ST STREETLIGHTING - 9100 4093 56	220.28
09/12/2024	7716	DTE ENERGY	7 SOUTH ELECTRIC AND COMMERICAL	1,461.86
09/12/2024	7717	DTE ENERGY	STREET LIGHTING 9100-4050-3245	6,455.39
09/12/2024	7718	GIFFELS WEBSTER	PROJECT 1995200 PLANNING SERVICES THROU	2,220.83
09/12/2024	7719	INDUSTRIAL CHEM LABS & SERVIC	WATER & SEWER (ROOT BEGONE)	288.46
09/12/2024	7720	KONICA MINOLTA BUSINESS	MONTHLY FEE PD	19.78
09/12/2024	7721	LEFFLERS PROPERTY MAINTENANCE	ROADS & CEMETERY	450.00
09/12/2024	7722	MACQUEEN	FD PARTS	13,844.05
09/12/2024	7723	MICHIGAN MUNICIPAL RISK MGMT	POLICY M0001053 - POLICY PERIOD 7/1/202	28,015.00
09/12/2024	7724	MISSION SQUARE	08/26/2024 - 09/08/2024	544.00
09/12/2024	7725	MISTER MAT RENTAL SERVICE	MAT RENTAL (CITY HALL)	40.00
09/12/2024	7726	WAYNE COUNTY TREASURER-M.H.T.	BELLE VILLA MEADOWS AUGUST 2024	615.00
09/12/2024	7727	WAYNE COUNTY TREASURER-M.H.T.	BELLE VILLA LAKE MOBILE HOME TAX AUGUST	437.50
09/12/2024	7728	MOWBRAY, DENNIS	INSPECTION PAY AUG 2024	200.00
09/12/2024	7729	MR. MUFFLER	OIL CHANGE ON VEHICLE EXPLORER CAR #224	65.00
09/12/2024	7730	OAKLAND COUNTY	CLEMIS MEMBERSHIP FEES JAN 2024-JULY 20	4,318.50
09/12/2024	7731	PACESETTER	CITY HALL PAINTING	150.00
09/12/2024	7732	PRIORITY ONE EMERGENCY	PD - UNIFORM ALLOWANCE	197.98
09/12/2024	7733	QUILL CORPORATION	PD - SUPPLIES AND MAINT	207.89
09/12/2024	7734	RITTER GIS, INC	GIS & CITYWORKS AMS SERVICES	4,500.00
09/12/2024	7735	SUMPTER ACE HARDWARE	LOCAL/MAJOR STREETS - SUPPLIES & MAINT	89.27
09/12/2024	7736	T-MOBILE	EMPLOYEE CELLPHONE BILL (7/21/24 - 8/20	905.47
09/12/2024	7737	THE KELLY FIRM	PD LEGAL SERVICES	3,712.50
09/12/2024	7738	VAN BUREN PUBLIC SCHOOLS (S.T	SUMMER 2024 - TAX DISBURSEMENT	891,453.25
09/12/2024	7739	WATT, JOSEPH	INSPECTOR FEES AUGUST 2024	680.00
09/12/2024	7740	WAYNE COUNTY ACCTS RECEIVABLE	TRAF SIG ENERGY-6/24	360.65
09/12/2024	7741	WAYNE COUNTY TREASURER (SET)	SX24 TAX DISBURSEMENT	1,017,714.41
09/12/2024	7742	WEINGARTZ	DPS/DDA/PARKS	177.25
CHA2 TOTALS:				
Total of 34 Checks:				2,564,194.59
Less 0 Void Checks:				0.00
Total of 34 Disbursements:				2,564,194.59

CHECK REGISTER FOR CITY OF BELLEVILLE

CHECK NUMBER 652 - 664

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Check Date	Check	Vendor Name	Description	Amount
Bank CHA2 CHASE NEW ACCOUNT				
09/12/2024	652(E)	AXON ENTERPRISES	BODY CAMERA (PD)	931.50
09/12/2024	653(E)	COMCAST	FIRE DEPT (SEPT 6 TO OCT 5 2024)	260.51
09/12/2024	654(E)	DOWNRIVER UTILITY WASTE WATER	EXCESS FLOW - SEPT 2024	17,894.40
09/12/2024	655(E)	HENNESSEY ENGINEERING, INC	85320 5TH LIBERTY PARKING LOT	12,417.12
09/12/2024	657(E)	HYDROCORP	INSPECTION & REPORTING SERVICES AUGUST	432.00
09/12/2024	658(E)	MUNICIPAL EMPLOYEES RETIREMEN	EMPLOYEES RETIREMENT (AUG 2024)	41,789.26
09/12/2024	660(E)	PLANTE & MORAN PLLC	ACCOUNTING SERVICES RENDERED THRU AUG 2	10,315.50
09/12/2024	661(E)	STEVENS DISPOSAL & RECYCLING	COB TRASH DISPOSAL 9/1/2024 - 9/30/2024	27,337.00
09/12/2024	662(E)	TELNET WORLDWIDE	CITY PHONE SERVICES	634.01
09/12/2024	663(E)	VC3, INC	COMPUTER SUPPORT	5,333.50
CHA2 TOTALS:				
Total of 10 Checks:				117,344.80
Less 0 Void Checks:				0.00
Total of 10 Disbursements:				117,344.80