

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, August 12, 2024 - 7:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS COMMENTS

- a. Presentations
- b. Citizen Comments

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. July 15, 2024, Regular City Council Meeting
- b. Communications
 - i. MI Attorney General - Belleville Charter Amendments Review
- c. Council Follow Up List
- d. DPS Activity Report
- e. Special Events
 - i. BACA – City Wide Yard Sale

6. PUBLIC HEARINGS

- a. None

7. INTRODUCTION OF ORDINANCES

8. GENERAL BUSINESS DISCUSSION

- a. BHS Dance Team – *Report on the BHS Dance Team community service project and consideration of a donation to the team.*
- b. Van Buren Dispatch and Lockup Interlocal Government Agreement
- c. Leffler's Property Maintenance Tree Removal at 3rd and Church and the Cemetery.
- d. Purchase of 1991 Vac-Con Sewer Cleaner from Best Equipment.
- e. Televising and Cleaning of North Section of the City.
- f. Michigan Class Investment
- g. RESOLUTION #24-027 – Designation of 100 Liberty as a Pocket Park

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. B&N Heavy Equipment
- b. Batteries Plus (2)
- c. Cradlepoint Netcloud
- d. Crawford Door Sales
- e. CRG Electric
- f. MacQueen
- g. Pioneer Landscape
- h. R&R Fire Truck Repair
- i. Through County Grant
- j. Westshore Fire

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS COMMENTS

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, July 15, 2024 - 7:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Beebe	Present
Council Member Kissel	Present
Council Member Priest	Present
Mayor Pro-Tem Bates	Present
Mayor Voigt	Present

3. PRESENTATIONS & CITIZENS COMMENTS

a. Presentations

i. Introductions

1. Retirement Recognition for Ofc. Bart DeVos
 - a. Chief Faull presented Officer DeVos with a plaque in recognition of his retirement from the city.
 2. Introduction of Ofc. Charlie Brooks
 - a. Chief Faull introduced Officer Brooks to the Council.
 3. Introduction of Ofc. Michael Pearl
 - a. Chief Faull introduced Officer Pearl to the Council, and Clerk Hootman performed a swearing-in ceremony.
- ii. Refuse/Recycling RFP – **Each bidding firm will have 5 minutes to present, followed by questions from the council.**
1. Stevens Disposal
 2. Priority Waste
 - a. Each company provided a brief presentation on their services and answered questions from the Council.

b. Citizen Comments

i. None.

4. APPROVAL OF AGENDA

MOTION: Motion by Bates, supported by Kissel to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

5. CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. July 1, 2024, Regular City Council Meeting
- b. Communications
 - i. SEMCOG Legislative Task Force Appointment
 - ii. Police Dept. Crime Stats/Calls – June 2024
 - iii. MMRMA Monthly Acknowledgements
- c. Council Follow Up List
- d. DPS Activity Report
- e. Special Events

MOTION: Motion by Bates, supported by Beebe to approve the consent agenda as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

6. PUBLIC HEARINGS

- a. None

7. INTRODUCTION OF ORDINANCES

8. GENERAL BUSINESS DISCUSSION

- a. Water Meter AMI Contractor Selection

MOTION: Motion by Bates, supported by Beebe to select SLC Meter as the city's water meter AMI contractor.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- b. Refuse and Recycling Contractor Selection

MOTION: Motion by Kissel, supported by Priest to select Stevens Disposal as the city’s refuse and recycling contractor.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- c. Review of quotes for a new Tornado Siren

MOTION: Motion by Beebe, supported Kissel to approve the purchase of a new tornado siren from Westshore Services/Federal Signal.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- d. Purchase of Sany Tracked Excavator

MOTION: Motion by Bates, supported by Priest to approve the purchase of a Sany tracked excavator.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- e. City Hall Tree Trimming

MOTION: Motion by Kissel, supported by Beebe to approve Leffler’s to trim trees at City Hall at a cost of \$1,800.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye

Mayor Voigt

Aye

Motion Carried.

f. Master Plan Quote

MOTION: Motion by Beebe, supported by Kissel to approve Giffels Webster to review the city's master plan at a cost of \$26,650.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

g. City Manager Review

- i. Council gave City Manager Smith an aggregate score of 90, over a total of 15 areas, in their assessment of his performance thus far.
- ii. Mayor Voigt recommended an increase in Smith's salary of \$10,000 at an annual salary of \$95,000.

MOTION: Motion by Priest, supported by Beebe to approve an increase in City Manager Smith's annual salary of \$10,000.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures
 - i. Advanced Underground Inspection (2)
 - ii. Core & Main
 - iii. Amazon

MOTION: Motion by Bates, supported by Kissel to approve accounts payable and departmental expenditures over \$500.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye

Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye
Mayor Voigt	Aye

Motion Carried.

10. CITY MANAGER COMMENTS

- a. Smith stated that he will be attending the MME Summer Institute in Marquette, MI this Tuesday through Friday, noting that he will be moderating and presenting a session on Wednesday.
- b. The second round of GIS interns, Ivan and Tyler, started today. Mia and Jakobi, the first round of interns, caught them up to speed.
- c. Noted that the Harbour Pointe road repair contract books have been signed, with the city waiting on a start date from Hennessey engineering.
- d. The sale of the city's property at 100 Davis St. is on track and is currently awaiting a closing date.
- e. Stated that a film crew will be capturing some B-roll footage in the city, from July 18th-23rd, although he is not at liberty to disclose what is being filmed.
- f. The city is waiting for the state's Attorney General to sign off on the proposed amendments to the Charter. Once that has been completed, it will go on to the County Clerk's office to be placed on the ballot.

11. CITY COUNCIL MEMBER COMMENTS

- a. **Mayor Pro-Tem Bates**
 - i. Thanked everyone for coming to the meeting.
 - ii. Welcomed Officers Brooks and Pearl to the city.
 - iii. Thanked Officer Devos for his years of service.
 - iv. Would like further information from the city's new refuse provider.
 - v. Excited for the city's new water meter service.
 - vi. Thanked City Manager Smith for his work, stating that she's glad he's here.
- b. **Council Member Kissel**
 - i. Excited to have blurbs for Stevens Disposal to share on social media.
 - ii. Congratulations to Officers Brooks and Pearl.
 - iii. Stated that she is going to start pulling files for SOPs and vendor lists.
 - iv. Noted that the Fire Department's new truck is about a month away from being completed.
 - v. Would like to explore an evergreen contract for City Manager Smith.
- c. **Council Member Priest**
 - i. Noted that Wheels for Independence would like some assistance in getting up and running.
 - ii. Stated that several citizens are inquiring about ordinance enforcement, such as grass overgrowth.
 - iii. Is very happy with the work that City Manager Smith has done thus far.
- d. **Council Member Beebe**
 - i. Thinks that City Manager Smith is doing a great job.

- ii. Believes that lots of good changes are coming.

12. MAYOR'S COMMENTS

- a. Congratulated City Manager Smith on a good evaluation.
- b. Noted that Officer Devos has had a long law enforcement career in the area, working with both Van Buren Township and the City of Belleville.
- c. Is happy to have Officer Brooks with the city, stating that he worked with him many years ago via the city's mutual aid relationship with Van Buren Township.
- d. Is glad to be getting started on road repairs in the city.
- e. Is pleased to announce that Senator Camilleri and Representative Miller informed him that the city will receive \$750,000 for bank stabilization at Horizon Park.

13. CITIZENS COMMENTS

- a. **Victoria Commons Resident**
 - i. Discussed school safety and training offered through the Fortis Group.
- b. **Victoria Commons Resident**
 - i. Inquired if the city was finished installing fountains in the ponds in Victoria Commons.
- c. **Mike Renaud**
 - i. Thanks for securing funding from Senator Camilleri and Representative Miller.
 - ii. Congratulated City Manager Smith on his review, noting that he is always prompt in responding to inquiries and other communications.
- d. **Brian Loranger**
 - i. Would like to get the Fire Department involved in active shooter training.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

MOTION: Motion by Priest, supported by Bates to adjourn at 9:35 PM.

No objections were noted.

Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

STATE OF MICHIGAN
DEPARTMENT OF ATTORNEY GENERAL



P.O. Box 30754
LANSING, MICHIGAN 48909

DANA NESSEL
ATTORNEY GENERAL

July 23, 2024

By email only

Honorable Gretchen Whitmer
Governor, State of Michigan
The George Romney Building
Lansing, MI 48909

Attention: Christina Grossi
Legal Counsel to the Governor

Re: City of Belleville – Proposed Charter Amendments

Section 5.3 (Regular Meetings) – provides that the city council shall set a schedule for its regular meetings by no later than the first meeting in December of the prior calendar year, and allows the mayor to cancel a meeting in the event a meeting has no scheduled agenda items

Section 5.7 (Rules) – provides that a voice or roll call vote be taken and recorded in the meeting minutes for votes of the council, except that votes related to the expenditure of city funds must be taken and recorded by roll call vote

Section 15.8 (Purchase Procedure) – (1) deletes the section's requirements for council approval of city purchases of more than \$500 and a formal bidding process for purchases of \$5000 or more; (2) requires the city council to approve a policy by resolution that details purchasing and contracting procedures, price thresholds, and sources; and (3) changes the section's title from Purchase Procedure to Procurement Procedure

Chapter 16 (Civil Service) – deletes this chapter providing for a civil service structure for its employees and the creation of a civil service commission responsible for personnel administration so that the city manager is responsible for personnel administration pursuant to Section 8.3 (City Manager: powers and duties)

Dear Governor Whitmer:

You have referred to this office the referenced charter amendments adopted by a resolution of the Belleville city council, adopted by four of the five members of the city council, at its meeting held on July 1, 2024, for submission to the city's voters at the General Election to be held on November 5, 2024.

The amendment to Section 5.3 (Regular Meetings) provides that the city council shall set a schedule for its regular meetings by no later than the first meeting in December of the prior calendar year and allows the mayor to cancel a meeting in the event a meeting has no scheduled agenda items. Although the Home Rule City Act (HRCA), 1909 PA 279, MCL 117.1 *et seq.*, does not require a charter provision to establish a meeting schedule for a city council, it is customary for a charter to provide for one or more council meetings each month.

The amendment to Section 5.7 (Rules) provides that a voice or roll call vote be taken and recorded in the meeting minutes for votes of the council, except that votes related to the expenditure of city funds must be taken and recorded by roll call vote. The current section requires a roll call vote for all matters acted on by the council.

This provision is consistent with Section 3(m) of the HRCA, which requires a city to have a journal that records the determinations of each session of the city's legislative body but does not mandate roll call voting.

The amendment to Section 15.8 (Purchase Procedure) would: 1) delete the section's requirements for council approval of purchases of more than \$500 and a formal bidding process for purchases of \$5000 or more; 2) require the city council to approve a policy by resolution that details purchasing and contracting procedures, price thresholds, and sources; and 3) change this section's title from Purchase Procedure to Procurement Procedure. The HRCA does not impose purchasing requirements on a city, which are left to the discretion of each city pursuant to Section 4-j of the HRCA ("city . . . [charter] may . . . provide . . . for any act to advance the interests of the city, the good government and prosperity of the municipality and its inhabitants . . . subject to the constitution and general laws of this state").

The amendment to Chapter 16 (Civil Service) deletes this chapter, which provides for a civil service structure for its employees and the creation of a civil service commission responsible for personnel administration, so that the city manager is responsible for personnel administration pursuant to Section 8.3 (City Manager: powers and duties). Section 4i of the HRCA permits, but does not require, a charter to a civil service system for city employees.

Honorable Gretchen Whitmer
Page 3
City of Belleville charter amendments
July 23, 2024

As discussed above, I have reviewed the proposed amendments in light of the Home Rule City Act and conclude that the proposed amendments are consistent with that act.

Review of Ballot language

The Attorney General has a separate responsibility to review proposed ballot language for compliance with the requirements of Section 21 of the HRCA. I have examined the ballot language for each proposed amendment as set forth in the City Council's resolution and conclude that the ballot language conforms to the requirements of Section 21(2) of the HRCA, including being accurate, impartial, and not more than 100 words, exclusive of caption.

Sincerely,

/s/ George M. Elworth

George M. Elworth
Assistant Attorney General
State Operations Division
(517) 335-7573

GME:bjb
Enc.

cc by email only with enc.:

Briana Hootman, Belleville City Clerk/Treasurer, clerk@belleville.mi.us
Nancy Olind, Attorney for the City of Belleville, nancy@kellyfirmmpc.com
Kristina Gierhart, Executive Assistant, Governor's Office,
Gierhartk1@michigan.gov

2024-0405088-A



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

July 8, 2024

George Elworth
Attorney General's Office
State Operations Division
G. Mennen Williams Building
Second Floor

RE: Proposed Charter Amendments – City of Belleville

Dear Mr. Elworth,

Enclosed please find proposed charter amendments from the City of Belleville for your legal review.

I have included a copy of my cover letter to the City Attorney for the City of Belleville, Nancy L. Olind, for your files. Please let me know if our office may provide you with any further information.

Sincerely,

/s/Kristina Gierhart

Kristina Gierhart
Executive Assistant for Legal Services
Office of Governor Whitmer
(517) 241-5630

c: Attorney General's Office, State Operations Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

July 8, 2024

Nancy L. Olind
The Kelly Firm, PLC
2825 University Drive
Auburn Hills, MI 48326

Re: Proposed Charter Amendments – City of Belleville

Dear Ms. Olind,

On behalf of Governor Whitmer, I am responding to your email and attachments received on July 8, 2024. I am forwarding your information to the Attorney General's Office for legal review of the proposed charter amendments for the City of Belleville. Our office will respond upon completion of that review and recommendation.

Please note that we recommend submission at least 60 days prior to the filing deadline to ensure sufficient time for review and consideration. I've attached here for your records a letter from the Governor's Office of Legal Counsel with additional information on this timeline.

Please contact me if you have any questions or concerns.

Sincerely,

/s/ Kristina Gierhart

Kristina Gierhart
Executive Assistant
Office of Governor Whitmer

c: Attorney General's Office, State Operations Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

August 30, 2021

VIA EMAIL

Michigan Association of Municipal Clerks
120 N. Washington Square
Suite 110A
Lansing, MI 48933

RE: Charter Amendments and Revisions

Dear Colleagues,

I am writing to request your assistance in notifying municipalities across Michigan of our administration's policy and recommendations regarding charter amendments and revisions.

Under the Home Rule City Act (MCL 117.22) the Governor has the responsibility to review all proposed charter amendments and revisions before any such amendment or revision is presented to the electors. Separately, under Michigan Election Law (MCL 168.646a) municipalities must submit ballot language regarding a proposed charter amendment or revision to the local clerk for certification not later than 4 p.m. on the twelfth Tuesday before the election.

It is a priority of Governor Whitmer's administration to review and respond to proposals by or before this first election filing deadline. It has also been our practice to request the Department of Attorney General review all submissions to our office for compliance with state law. This review takes time and historically guidance has recommended materials be submitted 60 – 90 days prior to the filing deadline to ensure sufficient time to review.

Starting in 2022, our office **will not approve proposed charter amendments or revisions after 4 p.m. on the twelfth Tuesday before the election.** (We will approve changes that fix scrivener's errors for charter amendments and revisions already approved by the deadline.)

We therefore strongly recommend submission of all proposed charter amendments to our office at least **60 days prior** to the filing deadline and strongly recommend submission of all proposed charter revisions to our office at least **90 days prior** to the filing deadline. We are requesting your assistance in notifying municipalities across Michigan of this policy and request.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

Proposed amendments and revisions can be sent to our office via email at Gretchen.Whitmer@michigan.gov.

While we prefer email submission, we will also accept submissions sent via mail to:

Governor Gretchen Whitmer
ATTN: Legal Division
George W. Romney Building
111 S. Capitol Avenue
Lansing, MI 48933

Please note, the Department of Attorney General has an independent obligation to review proposed ballot language under the Home Rule City Act. The Department of Attorney General will continue using their historical process moving forward. For questions about the Department of Attorney General's process, please contact Assistant Attorney General George Elworth at (517) 335-7573 or ElworthG@michigan.gov.

Thank you for your hard work on behalf of Michiganders and for your continued partnership and commitment to improving the lives of residents. If you have questions on the Governor's process, please feel free to contact Kristina Gierhart, Executive Assistant for the Governor's Office of Legal Counsel, at GierhartK1@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia Moon".

Alicia Moon
Deputy Legal Counsel
Office of Governor Whitmer

c: Michigan Municipal League
Michigan Association of County Clerks
Michigan Department of State, Bureau of Elections
Michigan Association of Municipal Attorneys
State Bar of Michigan, Government Law Section
Department of Attorney General, State Operations Division

From: [Nancy Olind](#)
To: [Gierhart, Kristina](#); [Elworth, George \(AG\)](#)
Cc: [Nancy Olind](#)
Subject: City of Belleville Proposed Charter Amendments
Date: Monday, July 8, 2024 3:11:53 PM
Attachments: [image001.png](#)
[Charter Amendments Resolution.pdf](#)

**CAUTION: This is an External email. Please send suspicious emails to
abuse@michigan.gov**

To the Office of Governor Gretchen Whitmer and the Office of Attorney General Dana Nessel:

As legal counsel representing the City of Belleville, I am submitting four (4) proposed Charter amendments for your review and authorization for placement on the November 5, 2024 General Election ballot. The proposals are as follows...

1. **A proposed amendment to Section 5.3 (Regular Meetings) of the City of Belleville City Charter:** Currently, Section 5.3 of the City Charter requires that meetings of the City Council are held two times each month at 7:30 p.m. The proposed amendment requires City Council to set an annual schedule for its regular meetings by no later than the first meeting in December of the prior calendar year and allows the Mayor to cancel a meeting in the event a meeting has no scheduled agenda items.
2. **A proposed amendment to Section 5.7 (Rules) of the City of Belleville City Charter:** Currently, Section 5.7 of the City Charter requires a roll call vote for all matters acted on by the Council. The proposed amendment to Section 5.7 provides that a voice or roll call vote may be taken and recorded in the meeting minutes, except that votes related to the expenditure of City funds must be taken and recorded by roll call vote.
3. **A proposed amendment to Section 15.8 (Purchase Procedure) of the City of Belleville City Charter:** Currently, Section 15.8 of the City Charter requires that city purchases of more than \$500 require Council approval and that purchases of \$5000 or more require a formal bidding process. The proposed amendment would:
1) delete the section's requirements for Council approval of purchases of more than \$500 and a formal bidding process for purchases of \$5000 or more, 2) require the Council to approve a policy by resolution that details purchasing and contracting procedures, price thresholds, and sources, and 3) change this

section's title from Purchase Procedure to Procurement Procedure.

4. **A proposed amendment to delete Chapter 16 (Civil Service) of the City of Belleville City Charter:** Currently, Chapter 16 of the City Charter provides for a Civil Service structure and creation of a Civil Service Commission responsible for personnel administration. The proposed amendment deletes the Chapter in its entirety so that the City Manager is responsible for personnel administration.

Our office has benefited from the guidance of your Assistant Attorney General, George Elworth. After several informal reviews, the attached Resolution was presented to City Council for approval and adoption on July 1, 2024. The executed Resolution is attached to this correspondence for your review.

Thank you for your attention to this matter. Please contact me at nancy@kellyfirmplc.com or 313.421.9985 with any questions or concerns that I can address.

Best regards,

Nancy L. Olind



Nancy L. Olind
The Kelly Firm, PLC
2825 University Drive
Auburn Hills, Michigan 48326
nancy@kellyfirmplc.com
Office: 248.457.7025
Mobile: 313.421.9985

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RESOLUTION TO PROPOSE FOUR AMENDMENTS
TO THE BELLEVILLE CITY CHARTER

City of Belleville

At a regular meeting of the City Council for the City of Belleville, Michigan, held in the City Hall on the 1st day of July 2024, at 7:00 PM, Eastern Time.

Present Members:

Absent Members:

Motion by Councilmember Bates, seconded by Councilmember Kissel to adopt the following resolution:

RECITALS

WHEREAS MCL 117.21 provides that a legislative body may propose an amendment to its Charter by 3/5 vote of the members elect; and

WHEREAS MCL 117.21 states that “form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body,” and

WHEREAS the City has determined to revise and repeal certain Charter provisions in an effort to create efficiencies in the administration and delivery of City services; and

WHEREAS notice of this Council meeting was given in the manner prescribed by the Open Meetings Act, Act No. 267, Public Acts of Michigan 1976, as amended; and

WHEREAS Chapter 5, Section 5.3, titled “Regular meetings” states as follows:

Section 5.3. Regular meetings.

Regular meetings of the Council shall be held at least twice in each calendar month at 7:30 o'clock in the evening at the usual place of holding meetings of the Council. If a regular meeting day is a holiday, then such regular meeting shall be held on such other day as may be set by the Council; and .

WHEREAS, Chapter 5, Section 5.7, titled “Rules” states as follows:

Section 5.7. Rules.

The Council shall determine its own rules and order of business and shall keep a journal

of all of its proceedings in the English language which shall be signed by the Mayor and the Clerk. On all votes, the yea and nay vote of each member shall be recorded by roll call and published in the regular proceedings. Except where the vote is unanimous, it shall only be necessary to so state; and

WHEREAS, Chapter 15, Section 15.8, titled “Purchase procedure” states as follows:

Section 15.8. Purchase procedure.

In all purchases in excess of Five Hundred (\$500.00) Dollars and not in excess of Five Thousand (\$5,000.00) Dollars, the purchase shall be first approved by Council. In all purchases in excess of Five Thousand (\$5000.00) Dollars the purchase shall be approved by the Council after formal sealed bids have been obtained. No purchase shall be divided for the purpose of circumventing the dollar value limitation contained in this Section. Purchases shall be made from the lowest competent bidder meeting specifications. All bids shall be publicly opened at a regular City Council meeting or at a s Special City Council meeting called for that purpose. All purchases in excess of One Hundred (\$100.00) Dollars shall be evidenced by written contract or purchase order. The Council may, by ordinance, establish detailed purchasing and contract procedures not inconsistent with this Charter. The Council shall have the right to reject all bids received and advertise again for bids; and

WHEREAS Chapter 16 titled “Civil Service” states as follows:

Section 16.1. Creation.

CHAPTER XVI. CIVIL SERVICE

Section 16.1. Creation.

There is hereby created a system of Civil Service in the City applicable to all employees of said City except as otherwise provided in this Chapter.

Section 16.2. Purpose.

The purpose of the Chapter is to establish a civil service system based on merit principles and scientific methods; to afford all interested persons a fair and equal opportunity for public service; to establish conditions of service which will attract employees of character and capacity; and to increase the efficiency of the City departments by the improvement of methods of personnel administration.

Section 16.3. Organization, eligibility, terms, appointments, vacancies, compensation, removal of Commissioners.

The Civil Service Commission shall consist of three members appointed by the Mayor for staggered terms of office of six (6) years, commencing on the first of June.

The members of the Commission shall be persons in sympathy with the application of merit principles [principles] to public employment and shall be residents of the City. No member of the Commission shall hold any other elected or appointive office of the city, nor be employed by the City in any capacity, nor be a member of any local, state or national committee of a political party, or an officer or member of a committee in any partisan political club or organization or be a candidate for any elective office. The members of the

Commission shall receive for their services such compensation as shall be determined by the Council. Vacancies shall be filled by the Mayor for the unexpired terms. Two members of the Commission shall constitute a quorum for the conducting of the business of the Commission. The Mayor may remove a Commissioner, but only after serving such Commissioner with a statement in writing of the reasons for such removal and allowing such Commissioner to be publicly heard in his defense. The Commission shall annually elect a chairman from its members.

Section 16.4. Meetings.

The Board shall meet at regular times, specified by its rules or upon call by the City Manager, the Chairman, or any two of its members. All meetings of the Board shall be held at the City Hall or such other place as the Council shall provide.

Section 16.5. Powers and duties of the Commission.

In order to carry out and make effective the purpose of and intent of the provisions of this charter in establishing a Civil Service and Merit Program the Civil Service Commission shall:

- 1. Establish and administer a Position-Classification Plan, an examination program, a schedule of compensation, and rules and regulations governing the terms and conditions of employment and service.*
- 2. Establish and administer rules and regulations governing residence requirements, probation periods, service records, seniority, hours of service, work week, vacations, leaves, time off, promotions, demotions, suspensions, removals, reinstatements, resignations and layoffs.*
- 3. Make such rules and regulations, not in-consistent with this charter, as it deems necessary and advisable for the administration of the Civil Service Program.*
- 4. Investigate and enforce by itself or otherwise the provisions of this section of the charter. The Commission, or its authorized representative, shall have the power to administer oaths, subpoenas, and compel attendance of witnesses and the production of records in connection with any matter properly before it.*
- 5. Make annual or special reports of its activities to the Mayor and Council and make reports on any matter requested by the Mayor or Council.*

Section 16.6. Approval of payrolls by Commission.

All approvals or vouches for personal service shall be approved by the Commission, or its authorized representative before payment shall be made.

Section 16.7. The unclassified and classified services.

The Civil Service of the City shall be divided into the Unclassified and Classified Services. The Unclassified service shall specifically include and exempt from the provision of this Chapter the following:

- 1. Officers elected by popular vote and persons appointed to fill vacancies in such elective offices.*
- 2. A deputy or assistant in each of the elective offices, who in the case of a vacancy in the elective office or inability of such elective officer to perform his duties, would be entitled to perform the duties of the office until the vacancy is filled or the inability removed.*
- 3. City Manager*
- 4. City Attorney and City Engineer, unless employed full time.*
- 5. Members of appointive boards and commissions.*
- 6. Persons employed in a professional or scientific capacity to make temporary and special investigations.*

7. Persons serving emergency or temporary appointments, not to exceed ninety (90) days. The Classified Service shall comprise all other positions in the City.

Section 16.8. Approval by the Council of Commission actions.

Actions of the Civil Service Commission in establishing a Classification of Positions Plan or a compensation plan, shall be approved by the Council before any of such plans may become effective. When any of such plans have been once approved, amendments thereto shall not become effective until approved by both the Civil Service Commission and the Council.

Section 16.9. Veterans preference.

The Commission may establish fair and equitable rules, not consistent with the provisions of law, for the granting of preference points to veterans on examination for entrance into the service.

Section 16.10. Certification of eligibles.

When certifications are made by the Commission from eligible lists to fill vacancies in the service, the names of the three persons standing highest on the list shall be certified, except in cases of promotion from within the service in which cases only the name standing highest on the eligible list shall be certified, and the appointing authority shall forthwith appoint one of the persons so certified.

Section 16.11. Filling of vacancies by promotion.

Normally, vacancies shall be filled by promotion. An appointing authority may, for the good of the service, elect to fill a vacancy by appointing a person from the open competitive list rather than from a promotional eligible list.

Section 16.12. Removal procedures and appeals.

Any person in the Classified Civil Service may be removed, suspended, or demoted by the appointing authority for cause, as shall be established by the Civil Service Commission, by an order in writing stating specifically the reasons therefor. A copy of such order shall be filed with the Commission. Such employee may, within ten (10) days after presentation of such order to him, appeal from such order to the Civil Service Commission. The Commission shall, within two (2) weeks from the filing of such appeal, commence the hearing thereon, and shall thereupon fully hear and determine the matter and either affirm, modify, or revoke such order, [and] the appellant shall be entitled to appear personally, produce evidence, have counsel, and a public hearing. The findings and decision of the Commission shall be certified to the official from whose order the appeal is taken and shall forthwith be enforced and followed by him.

Section 16.13. Political activities.

The rights of the City employees, appointed officials and members of the Boards and Commissions to engage in political activities shall be the same as for public employees under the general laws of this State.

State law reference- Political activities by public employees, MCL 15.401 et seq., MSA 4.1702(1) et seq.

Section 16.14. Discrimination prohibited.

No person in the Classified Civil Service or seeking admission thereto shall be appointed, removed, promoted, demoted or in any way favored or discriminated against because of

his political, racial or religious opinions or affiliations.

Section 16.15. Necessary appropriations and office space.

The Council shall provide the necessary appropriations to carry out this section of the charter, and shall provide the Commission with suitable offices, examination rooms and staff as may be required to suit the public convenience and the work of the Commission.

Section 16.16. Personnel Director and Secretary of the Commission.

The City Manager shall act as Personnel Director and Secretary of the Commission and shall perform such duties and responsibilities as shall be determined by the Commission.

Section 16.17. Contractual powers.

The Commission with the approval of the Council may contract with other Civil Service Commissions, organizations, or persons to provide necessary technical services for the administration of the Civil Service Program; and.

WHEREAS the City Council has determined to propose the following amendments to the above referenced provisions of the Belleville City Charter by four (4) proposals to the City electors.

NOW THEREFORE BE IT RESOLVED that the members-elect of the legislative body of the City of Belleville propose that the following amendments to Chapter 5 in the City Charter shall appear on the ballot at the next regular election:

Section 5.3. Regular meetings.

Regular meetings of the Council shall be ~~held-scheduled~~ at least twice in each calendar month ~~at 7:30 o'clock in the evening~~ at the usual place of holding meetings of the Council during the first regular meeting in December for the next calendar year. The Mayor may cancel a scheduled meeting if no agenda items are presented for Council business. If a regular meeting day is a holiday, then such regular meeting shall be held on such other day as may be set by the Council.

Section 5.7. Rules.

The Council shall determine its own rules and order of business and shall keep a journal of all of its proceedings in the English language which shall be signed by the Mayor and the Clerk. Votes related to expenditure of City funds shall be taken by roll call. On all other votes, the yea and nay vote of each member shall be ~~made recorded~~ by voice or roll call and published in the regular proceedings-. ~~e~~ Except where the vote is unanimous, it shall only be necessary to so state.

BE IT FURTHER RESOLVED that all other sections in Chapter 5, excluding sections 5.3 and 5.7, shall remain in full force and effect; and,

NOW THEREFORE BE IT RESOLVED that the members-elect of the legislative body of the City of Belleville propose that the following amendments to Chapter 15 of the City Charter shall appear on the ballot at the next regular election:

Section 15.8. Purchase-Procurement procedure.

The City Council shall approve a procurement policy by resolution for ~~all purchases and all contracts for goods and services. in excess of Five Hundred (\$500.00) Dollars and not in excess of Five Thousand (\$5,000.00) Dollars, the purchase shall be first approved by Council. In all purchases in excess of Five~~

~~Thousand (\$5000.00) Dollars the purchase shall be approved by the Council after formal sealed bids have been obtained.~~ No purchase or contract for service shall be divided for the purpose of circumventing the dollar value limitation contained in ~~this Section~~ the established policy. Purchases ~~shall and contracts for goods or services may~~ be made from a sole source, preferred vendor, or from the lowest and most competent bidder meeting policy specifications. All competitive bids shall be publicly opened at a ~~regular City Council~~ meeting ~~or at a Special City Council meeting~~ called and publicly noticed for that purpose. All purchases in excess of One Hundred (\$100.00) Dollars shall be evidenced by written receipt, invoice, contract or purchase order. The Council may, by ~~ordinance~~ resolution, ~~establish~~ modify detailed purchasing and contract policy and procedures not inconsistent with this Charter. The Council shall have the right to reject all bids received and advertise again for bids.

BE IT FURTHER RESOLVED that all other sections in Chapter 15, excluding section 15.8, shall remain in full force and effect; and,

BE IT FURTHER RESOLVED that the members-elect of the legislative body of the City of Belleville propose that the following amendment to Chapter 16 the City Charter shall appear on the ballot at the next regular election:

Chapter 16. REPEALED

BE IT FURTHER RESOLVED that said Charter Propositions 1-4 shall be submitted to the voters for approval shall be as follows:

PROPOSAL 1:

A proposed amendment to Section 5.3 (Regular Meetings) of the City of Belleville City Charter

Currently, Section 5.3 of the City Charter requires that meetings of the City Council are held two times each month at 7:30 p.m. The proposed amendment requires City Council to set an annual schedule for its regular meetings by no later than the first meeting in December of the prior calendar year and allows the Mayor to cancel a meeting in the event a meeting has no scheduled agenda items.

Should this proposed amendment be adopted?

☒ Yes

☐ No

PROPOSAL 2:

A proposed amendment to Section 5.7 (Rules) of the City of Belleville City Charter

Currently, Section 5.7 of the City Charter requires a roll call vote for all matters acted on by the Council. The proposed amendment to Section 5.7 provides that a voice or roll call vote may be taken and recorded in the meeting minutes, except that votes related to the expenditure of City funds must be taken and recorded by roll call vote.

Should this proposed amendment be adopted?

☐ Yes

☐ No

PROPOSAL 3:

A proposed amendment to Section 15.8 (Purchase Procedure) of the City of Belleville City Charter

Currently, Section 15.8 of the City Charter requires that city purchases of more than \$500 require Council approval and that purchases of \$5000 or more require a formal bidding process. The proposed amendment would: 1) delete the section's requirements for Council approval of purchases of more than \$500 and a formal bidding process for purchases of \$5000 or more, 2) require the Council to approve a policy by resolution that details purchasing and contracting procedures, price thresholds, and sources, and 3) change this section's title from Purchase Procedure to Procurement Procedure.

Should this proposed amendment be adopted?

☐ Yes

☐ No

PROPOSAL 4:

A proposed amendment to delete Chapter 16 (Civil Service) of the City of Belleville City Charter

Currently, Chapter 16 of the City Charter provides for a Civil Service structure and creation of a Civil Service Commission responsible for personnel administration. The proposed amendment deletes the Chapter in its entirety so that the City Manager is responsible for personnel administration.

Should this proposed amendment be adopted?

☐ Yes

☐ No

BE IT FURTHER RESOLVED that the city clerk shall transmit a copy of this resolution to the Governor of the State of Michigan for approval of the proposed amendments and a copy of this resolution to the Attorney General of the State of Michigan for approval of proposed ballot language for the proposed amendments, as required by law.

BE IT FURTHER RESOLVED that said Charter Amendments be submitted to the electors of the City of Belleville for a vote of approval at the election to be held on November 5, 2024; and,

BE IT FURTHER RESOLVED that the Clerk of the City of Belleville is hereby authorized and directed to cause the notice of submission of said Charter Amendment propositions to be posted and published as a part of the notice of said election in the manner required by law.

At a Council meeting held on July 1, 2024, and after discussion, the following roll call vote was taken:

RESOLUTION DECLARED ADOPTED.

YEAS: 4

NAYS: 0

ABSTENTIONS: 0

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the City of Belleville, Wayne County, Michigan, on July 1, 2024, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 1st day of July 2024.



Briana Hootman, City Clerk/Treasurer
City of Belleville

JUL 23 2024

RECEIVED

City of Belleville
Special Event Application



General Event Information	
Name of event:	City wide yard sale
Describe the purpose of the event	For the Belleville Area council of the Arts BACA fundraiser Renting spots to people who would like to set up
Name of organization sponsoring event:	BACA
Complete address of sponsoring organization: (PO Boxes are not acceptable)	Reggie Ion 47207 Ecorse road Van Buren Township MI 48111
Website of organization:	BACA
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Renting spaces for community members to have yard sale
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	
Location & Schedule	
Location(s) of event	Victory Park
**Note: Emergency lanes allowing for public safety access must be available at all times. **	
Location & Schedule (continued)	

City of Belleville Special Event Application



Actual operational dates and hours of event	September 7-8 8am set up sale until 5pm
If additional dates are required for setup and tear-down, list them here:	
Beginning time of event (including setup time)	8am -5pm
Ending time of event (including tear-down time)	6pm
Funding	
How will this event be funded?	No funding necessary
Who will be compensated for goods or services that support this event?	BACA
Will the City of Belleville be reimbursed for any services rendered?	☐ Yes ☐ No x
Have you applied for and been granted an insurance policy for this event?	☐ Yes x ☐ No we are insured (If yes, please attach a copy of the policy)
Public Safety / Public Services	
Approximate number of participants expected:	30-40
What is the plan for parking?	public
How will this event be staffed/supervised?	BACA
Will event require assistance from Police, Fire, or EMS?	☐ Yes ☐ NoX
If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	Nothing will be left
Will this event require the closure of any City streets?	☐ Yes ☐ No x (If yes, please attach a map that clearly indicates which streets will be closed, and when)
Public Safety / Public Services (continued)	

City of Belleville Special Event Application



Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☐ Yes ☐ No ☒ x (If yes, please identify how they will be setup, taken down, maintained, and returned to the City)
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	None
** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs **	
Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	We will haul
Will food be available/sold at event?	☐ Yes ☐ No ☒ x If yes, describe by whom:
Will alcoholic beverages be available/sold at the event?	☐ Yes ☐ No ☒ x If yes, describe by whom:
Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	N/A
List of Document Attachments (if applicable)	
1.	4.
2.	5.
3.	6.

City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788

Jason Smith, MPA, City Manager

jsmith@belleville.mi.us

734-252-4307 ♦ Fax 734-697-6837 ♦

www.bellevilleonthelake.com



To: Belleville City Council
From: Jason Smith, MPA – City Manager
Date: 8/8/2024
Re: Van Buren Dispatch and Lockup Interlocal Agreement

RECOMMENDATION: *Motion to approve the Interlocal Agreement with Van Buren Township for Dispatch and Lockup Services.*

The Interlocal Agreement with Van Buren Township for dispatch and lockup services is set to expire soon. We have been working to negotiate the terms and costs associated with these services over the past few months.

We have agreed, in principle, to the terms of the contract, which are the same as all previous contracts. We have also agreed, in principle, to 3% year-over-year increases from 2024 to 2026, starting at \$204,372 and topping out at \$216,816. These costs would be split between police and fire.

Your consideration and concurrence are appreciated.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF VAN BUREN AND THE CITY OF BELLEVILLE FOR EMERGENCY DISPATCH AND LOCKUP SERVICES AGREEMENT

THIS AGREEMENT entered into this ____ day of _____ 2024 by and between: the Charter Township of Van Buren, 46425 Tyler Road, Van Buren Township, Michigan 48111, a municipal corporation hereinafter referred to as "the Township" and the City of Belleville, 6 Main Street, Belleville, Michigan 48111, a municipal corporation hereinafter referred to as "the City".

WHEREAS, the Township and the City have heretofore each provided emergency dispatch and lockup services in conjunction with public safety; and

WHEREAS, the Township and the City have determined that each municipality would realize certain benefits upon the transfer of the City's dispatch and lockup services to the Township; and

WHEREAS, Public Act 32 of the Public Acts of 1986, as amended, being MCL 484.1101 et seq., and MCL 124.531 et seq. authorizes agreements between public agencies for these services;

NOW THEREFORE, the Township and the City hereby agree as follows:

1. GENERAL AGREEMENT.

The Township agrees to provide emergency dispatch and lockup services to the City in accordance with the terms and conditions of this Agreement, which will be administered by the Township in the E-911 Dispatch and Communication Services Center within the Department of Public Safety of the Township and in accordance with applicable state and federal law.

2. DEFINITIONS.

For the purposes of this Agreement, the hereinafter-listed terms shall have the corresponding definitions:

- a. "City," " City Council," "Mayor", "City Manager", "City Police Chief", and "City Fire Chief" shall mean the City of Belleville, its City Council, its Mayor, and its City Manager, its Police Chief and its Fire Chief respectively.
- b. "Contract Year" and "Fiscal Year" shall both mean a 12-month period during which emergency dispatch services are to be rendered to each municipality, commencing on January 1 of each calendar year.
- c. "Detainee", "Person" or "Subject" shall all mean a person whom the City desires to transfer or who has been transferred to the Township lockup.
- d. "Emergency Dispatch Services" or "Dispatch Services" shall mean the services mandated to be performed by the Township for the City pursuant to this Agreement.
- e. "Lockup Services" shall mean the detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours in accordance with MCL 791.262(1) (e).

- f. "Municipality" shall mean either the Township or the City, and when plural it shall mean both the Township and the City.
- g. "Township," "Township Board," "Township Supervisor," and "Township Police Chief" shall mean the Charter Township of Van Buren, its Board of Trustees, and its Supervisor, and Police Chief, respectively.

3. TRANSFER OF SERVICES.

The City hereby agrees to transfer to the Township the function and responsibility of providing Emergency Dispatch and Lockup Services in conjunction with public safety and to designate and authorize the Township to serve as its Primary Public Safety Answering Point (PSAP) in accordance with MCL484.1318. The City agrees to turn over all necessary information and documents, whether contained on paper or on electronic format, to the Township necessary for the efficient provision of such services required in this Agreement. The Township agrees to accept such transfer and designation and to provide Emergency Dispatch Services and Lockup Services in conjunction with public safety as hereinafter set forth in this Agreement.

4. LEVEL OF SERVICES.

The municipalities agree that the following Emergency Dispatch and Lockup services shall be provided by the Township to the City:

a. EMERGENCY DISPATCH.

Dispatch Services shall include, but not be limited to:

- i. Answering incoming phone calls of a general informational or administrative nature;
- ii. Answering incoming E-911 calls for service and forwarding information to the appropriate jurisdictions /department, i.e. police, fire, emergency medical services, etc.;
- iii. Providing Law Enforcement Information Network (LEIN) and National Crime Information Center (NCIC) services to administrative personnel, investigators and patrol officers as required and/or as requested and authorized by Township department policies;
- iv. Dispatching and monitoring the following units as required by calls for service: police, fire and emergency medical services.
- v. Operating installed radio equipment, including dispatching and receiving calls, monitoring officer (police/fire or public safety) communications, monitoring adjacent public safety agencies for activity that might affect the Township or the City, operating emergency notification systems, i.e., sirens, pagers, alert tones, etc. and maintaining the 800 MHz state radio system, and other inter-agency connections and/or systems to coordinate activity involving more than one jurisdiction;

- vi. Operating installed computer equipment including computer-aided dispatch, entry/retrieval of records and related information, and providing, if necessary, computer generated reports as required by the shift assignments, and accessing Law Enforcement Information Network (LEIN) and National Crime Information Center (NCIC) computers;
- vii. Using and monitoring the installed mobile data terminal equipment to maintain the administrative/confidential contacts with patrol units;
- viii. Providing paging services to all governmental entities as required or requested;
- ix. Testifying in Court, at deposition, or any required administrative hearing;
- x. Providing training and professional development to dispatch personnel.

b. LOCKUP SERVICES.

Lockup Services shall include, but not be limited to:

- i. Detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours;
- ii. Providing meals to detainees in the lockup in accordance with Van Buren Township Police Department Rules and Regulations;
- iii. Providing conditions of detention in accordance with the Van Buren Township Police Department Rules and Regulations;
- iv. Testifying in Court, at depositions, or any required administrative hearing that is prisoner related.
- v. Upon request, the provision of equipment and personnel necessary for video arraignment;
- vi. Releasing detained persons pursuant to Van Buren Township's policies and procedures;
- vii. Taking and processing bonds from detained persons;
- viii. Providing other Lockup Services as agreed to by the parties.

c. ACCEPTANCE AND SEARCHES OF DETAINEES.

In order for a subject arrested by the City to be admitted to the Township lockup, he or she first must be accepted by the Township. When the City desires to have a subject detained at the Township lockup, the City police officer shall turn over to the Township officer-in-charge (or his/her designee) all booking intake forms and other information as requested by the Township officer-in-charge (or his/her designee).

The City police officer transporting the subject shall conduct a thorough and appropriate search of the subject in accordance with the Township policies and procedures prior to turning the subject over to the Township. The Township may conduct its own search of the subject prior to accepting the subject for lockup. If not refused, the subject is accepted.

d. REFUSAL OF SUBJECTS.

The Township reserves the right to refuse admittance to its lockup of any subject who is suffering from mental illness or from a medical condition, which threatens the security or the efficient operation of the Township's lockup. In the event the Township's lockup facility reaches maximum capacity, the Township reserves the right to release less serious subjects, based on its sole discretion, whether it be on personal bond and/or an appearance ticket; In such circumstances the Township will make all reasonable efforts to notify the City Police Chief of the course of action taken.

e. MEDICAL SERVICES.

The City shall be responsible for the costs of provision of medical services provided to any of its detainees under this Agreement for the full duration of detention. If any detainee accepted by the Township for lockup services necessitates medical care or treatment, the City shall be solely responsible for the payment for medical services rendered to its detainees. If, after acceptance of a subject for lockup in the Township, the detainee requires medical care and/or treatment, the City shall provide officers to guard the detainee during the course of the detainee's transportation and medical care. The City hereby agrees and shall indemnify and hold harmless the Township, its representatives, agents, elected officials, employees, public safety personnel and volunteers for any and all claims, demands, lawsuits, damages, costs, expenses, liability, attorney fees or causes of action brought by any individual, entity, partnership, person, corporation or governmental unit against them arising from or in any way connected with the medical care and treatment of detainees housed in the Township's lockup pursuant to this Agreement.

f. TRANSPORTATION.

The City shall be responsible for transportation of detainees in lockup pursuant to this Agreement from the Township's lockup to court, county jail, medical care facility or other facility as required.

5. ADMINISTRATIVE AND FINANCIAL RESPONSIBILITY.

The Township's provision of Emergency Dispatch and Lockup Services to the City shall be administered by the Township as follows:

a. EXCLUSIVE CONTROL BY THE TOWNSHIP CHIEF OF POLICE.

The Dispatch Services and Lockup Services transferred to the Township shall be under the exclusive jurisdiction and control of the Township Chief of Police. He shall issue and enforce orders, policies and procedures for the administration of the dispatch center and procedures concerning Lockup. The Township Police

Chief shall keep the City Police Chief and the City Fire Chief advised at all times of the current policies and procedures as they affect the City Departments and provide them with all written documents regarding such policies and procedures. The City shall treat such written documents in the same manner that the Township treats them, and keep them confidential if so marked. All City personnel transporting subjects for lockup to the Township shall adhere to Township policies and procedures concerning lockup.

b. CITY INPUT.

While the Dispatch and Lockup Services transferred to the Township shall be under the exclusive control and jurisdiction of the Township Police Chief, the Township Police Chief shall receive advice for the services called for herein from the City Police Chief and the City Fire Chief. If either the City Police Chief or the City Fire Chief shall object to a policy or procedure utilized in the provision of Dispatch Services or Lockup Services to the City, the City Police Chief, the City Fire Chief or their designees shall submit the City's objection to the Township Police Chief or designee. The Township Police Chief or designee shall respond to same in writing within 72 hours, providing such facts and opinions which support the Township Police Chief's determination of the issue. In the event that the matter is not resolved to the City's satisfaction after the Township Police Chief's response, the City Police Chief, City Fire Chief, the City Manager and Mayor may request that the issue be reviewed within one (1) week in a meeting with the Township Police Chief and the Township Supervisor. The decision of the Township Supervisor, which shall be issued in writing within one (1) week of the meeting, shall be final.

The City agrees to maintain its Police and Fire Department policies and procedures to be as compatible as possible with the Township policies and procedures of the dispatch and lockup operations, subject to the essential operational needs of the City.

The City is not responsible for the customs, policies, or practices of the Township as related to the operation of the dispatch center and jail facility or the provision of Lockup Services. The City is not responsible for the hiring, supervision, or training of dispatch and jail personnel. The City is not responsible for the jail building, its operation, or its design.

c. ANNUAL FEE FOR DISPATCH AND LOCKUP SERVICES.

Subject to the termination provisions in Section 7, the annual fee for Dispatch Services, including wages, benefits, training expenses, administrative expenses and equipment and for Lockup Services including detainee monitoring, arraignments, bonding, detainee releasing and meals and all other costs shall be as follows:

Contract Year	Dispatch	Lockup	Total
2024	\$172,512	\$31,860	204,372 (3% increase)
2025	\$177,687	\$32,815	\$210,502 (3% increase)
2026	\$183,017	\$33,799	\$216,816 (3% increase)

The City shall pay the annual fee in four quarterly installments in the first month of each quarter of the fiscal year. The Township may add a service charge of one percent (1%) on the first day of each month to any balance in arrears.

In the event the Agreement is renewed for an additional period of time, the parties shall negotiate in good faith to arrive at a mutually agreeable annual fee schedule. If no mutually agreed upon fee schedule can be agreed upon, this agreement shall automatically terminate.

The Township and City acknowledge and agree that the above stated annual fees are based upon projected actual costs, and the parties' desire to provide a method by which the Township will receive an annual fee which is no less than its actual annual total costs for providing Dispatch and Lockup Services. Therefore, the City and Township agree that the City shall pay to the Township, at a minimum, the above stated projected annual costs regardless of the actual annual costs incurred by the Township, provided however, if the actual annual costs incurred by the Township for the Dispatch and Lockup Services in any year exceed the projected annual costs for that year, then the City shall pay to the Township, in addition to the projected annual cost, an amount equal to the additional actual cost. The Township shall provide written documentation to the City of the additional actual cost and the City shall pay to the Township the additional actual cost within thirty (30) days of receipt of the Township's documentation.

d. PERSONNEL.

All personnel necessary to provide the services under this agreement shall be employees of the Township and shall be subject to the applicable Township collective bargaining agreement, the Township Policies and Procedures Manual, and any Township department operating procedure and directive. The parties further agree that if there is a transfer of any employee from the City to the Township, he or she shall be subject to the terms of any applicable collective bargaining agreement and hiring policies and directives of the Township. The parties further agree that all of the Township's costs associated with the hiring of additional employee(s), including, but not limited to, the costs of wages, paid time off and benefits, (health care, pension, disability, etc.) shall be borne by the Township.

e. **SET-UP EXPENSES.**

Initial costs incurred by either party in connection with the implementation of this agreement shall be the responsibility of the party incurring the cost.

f. **IMPROVEMENTS TO EQUIPMENT.**

If the Township makes capital improvements to the dispatch center equipment which necessitates modification or replacement of equipment belonging to the City, the City shall be responsible for the purchase and cost of such modification or replacement. Township shall inform the City of Belleville at least 120 days prior to the upgrade or replacement of equipment in the dispatch center, which would affect the City, absent any unforeseen circumstances that will impair the Township's ability to make such notification.

g. **REVENUE OPPORTUNITIES.**

The City agrees to cooperate with the Township as a joint applicant on applications for grant funds for dispatch and lockup purposes, but shall not be required to provide any part of a local match, except for a portion of a local match directly related to City-owned equipment. Ownership interest in grant-funded equipment shall be agreed to in writing at the time the grant application is made.

6. **TOWNSHIP PROPERTY.**

All equipment, assets and other property of the Van Buren Township Dispatch Center and Lockup Facilities shall remain the sole and exclusive property of the Township. Payment for services by the City provided pursuant to this Agreement shall not grant the City any interest whatsoever in the Township's equipment, assets or other property.

7. **TERM OF AGREEMENT.**

This Agreement shall be effective for three (3) years, beginning on January 1, 2024 and ending on the 31st day of December, 2026 and automatically renewed for an additional one (1) year period (including a 3.0% increase) unless terminated by either of the parties in accordance with this paragraph. Either party may terminate this agreement at any time by providing written notice to the other party six (6) months in advance of termination. Annual fees for Township Dispatch and lockup services for any renewal periods shall be negotiated by the parties.

8. **LIABILITY.**

- a. The Township shall be responsible for providing liability insurance coverage for all operations of its Dispatch Center and Lockup Facility, including the

provision of Dispatch Services to the City. The City shall be named as additional insured in connection with the Emergency Dispatch Services provided by the Township. The City shall separately reimburse the Township for any costs incurred by the Township to add the City to the policy to implement this paragraph.

- b. The City shall maintain liability insurance covering its Police Department personnel for their arrests, transportation and detention of its detainees. The City shall add Van Buren Township its agents, representatives, elected officials, employees, public safety personnel and volunteers as an additional insured for these liabilities. The Township shall add the City, its agents, representatives, elected officials, employees, public safety personnel and volunteers as additional insured under its policy for the services provided herein. All costs associated with adding additional insureds under the City's policy shall be paid separately by the Township.

9. HOLD HARMLESS.

To the fullest extent permitted by law, the City agrees to hold the Township, its agents, representatives, elected officials, employees, public safety personnel and volunteers harmless from any and all claims, suits, demands, damages, costs, expenses, liability, attorney fees, judgments, or causes of action made against the Township for the actions of the City's elected or appointed officials, employees, agents or volunteers arising from or in connection with the performance of this agreement.

To the fullest extent permitted by law, the Township agrees to hold the City, its agents, representatives, elected officials, employees, public safety personnel and volunteers harmless from any and all claims, suits, demands, damages, costs, expenses, liability, attorney fees, judgments, or causes of action made against the City for the actions of the Township's elected or appointed officials, employees, agents or volunteers arising from or in connection with performance of this agreement.

10. MISCELLANEOUS PROVISIONS.

- a. This Agreement and the rights of the parties will be interpreted, construed, governed by and performed within the laws of the State of Michigan.
- b. This Agreement constitutes the entire agreement between the parties.
- c. This Agreement may not be amended, revoked, changed or modified except by way of prior written agreement by all of the parties. No waiver of any provision of this Agreement will be valid unless in writing and signed by the party against whom such waiver is charged.
- d. The validity or unenforceability of any particular provision of this Agreement will not affect its other provisions and this Agreement will be construed in all respects as if such invalid or unenforceable provision were omitted.

- e. This Agreement supersedes and revokes any previous agreements entered into between the parties.
- f. The Recitals to this Agreement are incorporated herein by reference.

IN WITNESS WHEREOF, this Agreement has been executed by the Township, and the City, as of the date of this Agreement, and has been authorized and approved by the respective parties hereto.

For the Charter Township of Van Buren:

By its Supervisor, Kevin McNamara

By Its Clerk, Leon Wright

For the City of Belleville:

By Its Mayor, Ken Voigt

By Its Clerk, Briana Hootman

City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788

Jason Smith, MPA, City Manager

jsmith@belleville.mi.us

734-252-4307 ♦ Fax 734-697-6837 ♦

www.bellevilleonthelake.com



To: Belleville City Council
From: Jason Smith, MPA – City Manager
Date: 8/8/2024
Re: Leffler Property Maintenance

RECOMMENDATION: *Motion to approve the Proposal from Leffler Property Maintenance to remove trees at Church and Third Streets, Edgemont, and Denton Cemetery.*

As part of our continuing effort to improve the landscaping and appearance of the city, we have asked for a proposal from Leffler to remove trees in various areas of the city. The total cost for all three projects would be \$6,600. This cost would be split among Major and Local Streets (\$3,800) and Cemetery (\$2,800)

Your consideration and concurrence are appreciated.

Leffler's Property Maintenance LLC

22000 Sumpter Rd.

Belleville, Mi 48111

PH: 734-787-6601

July 23rd, 2024

City of Belleville

Attn: Tony Bollini

Phone: 734-754-1787

Email: abollini@belleville.mi.us

Please see the list below regarding the request for tree removal within the City of Belleville.

Removal of 1 tree located at corner of Church and 3rd: \$2000.00

Part of roads project

Remove tree

Clean up and haul off debris

Removal of 3 trees located on Edgemont: \$1800

Part of Roads Project

Removal of 3 trees

Clean up and haul off debris

Removal of 4 trees at Denton Cemetery \$2800

Removal of 4 trees

Clean up and haul off debris

Total cost for above services listed:

Roads Project: \$3,800 (Three thousand eight hundred dollars)

Denton Cemetery: \$2,800 (Two thousand eight hundred dollars)

Quote is valid for 30 days.

Thank you for considering us for your property maintenance needs.

Sincerely,

Roy Leffler

City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788

Jason Smith, MPA, City Manager

jsmith@belleville.mi.us

734-252-4307 ♦ Fax 734-697-6837 ♦

www.bellevilleonthelake.com



To: Belleville City Council
From: Jason Smith, MPA – City Manager
Date: 8/8/2024
Re: Purchase of 1991 Vac Con

RECOMMENDATION: *Motion to approve the purchase of a 1991 Vac Con in the amount of \$16,500.*

As we continue to bring more services back in-house and end contracting out work, we received an opportunity to purchase a used 1991 Vac Con truck and extra accessories from Best Equipment for \$16,500.

This truck would allow us to clean and jet our sewer system, bringing a routine maintenance piece back into the DPS scope, and eliminating the need to contract the work elsewhere.

Best Equipment is a preferred contractor, and the cost would be allocated to sewer.

Your consideration and concurrence are appreciated.



EQUIPMENT SALES PROPOSAL

Provided by Best Equipment Company, Inc.
Experts in Municipal and Contractor Environmental Equipment Since 1917
Proudly Serving Indiana, Ohio, Kentucky, and Michigan

Prepared Especially For
Belleville, MI
Jason Smith
City Manager

Prepared By
Richard Davey
Southeastern Michigan Sales

Document ID	Prepared For	Prepared On	Pricing Valid Through
006US00000C2Vp6YAF	Belleville, MI	7/26/2024	14 Days

Procurement	Payment Terms	FOB
Sales Proposal	Invoice	TBD

Product	Unit Price	Quantity	Total
Used Equipment Vac-Con Dual Engine Combination Sewer Cleaner Three Stage Fan			
Vac-Con V390LHA/1000			
Miles: 62,957 HRS: 6,211 Chassis: Ford L8000 Aux Engine: John Deere			
	\$16,500.00	1.00	\$16,500.00
Additional Items Included: Hydro X ZipTube Warthog 3/4" Nozzle Qty 2 5' Aluminum Flat Flange Tubes & Quick Clamps			
Sold As Is			
Subtotal			\$16,500.00
Grand Total			\$16,500.00

Agreement

Sign below to accept and agree to this sales proposal and all terms and conditions. Any changes to this agreement must be done so in writing. This agreement is binding. By signing, you agree that you are authorized to execute this contract.

City Manager

SignatureTitleDate

Notes

Used equipment is sold as-is, where-is, with no warranty stated or implied.

BestCare

Need a plan to take care of your investment? BestCare is Best Equipment Company's preventative maintenance program, offering you customized plans to properly maintain and extend the life of your equipment. Email us at bestcare@bestequipmentco.com to learn more.

Terms and Conditions

- Quotation**

This document is for quotation purposes only. Do not pay from this quotation. An invoice will be prepared and sent for final total due.
- Taxes**

Applicable taxes are not included at time of quotation. Tax estimations can be provided upon request. If any tax figures are included, they are deemed reliable but not guaranteed. Exact taxes will be calculated at the time of invoice.
- Payment**

All payments for the Equipment are due from Buyer on the date of the invoice unless other terms are agreed to in writing between the Seller and Buyer. Contractors are COD.
- Delivery**

Delivery dates are estimations. Best Equipment Company, Inc. does not guarantee delivery dates. Best Equipment Company, Inc. is not financially responsible for lost time, revenue, or any other losses. Liability of the goods/equipment in this sales quote transfers to the buyer, once the equipment is unloaded /delivered to the buyer, as acknowledged by the signature of this sales quote.
- COVID and Supply Chain**

Due to the volatile nature of the market and ongoing supply chain constraints, prices and lead times are subject to change without notice.
- Financing**

If customer is seeking financing, shall be executed and in place in a timely manner. Customer delays due to seeking financing may result in termination of agreement.



1991 Vac-Con Combination Truck

Body Make: Vac Con

Body Model: V390LHA/1000

Serial Number: 0591565

Chassis Make:FORD

Chassis Model: L8000

Chassis Engine Hours: 5,921

Mileage 62957

Chassis VIN 1FDYR82A8MVA27786

Vacuum System Operational?

Yes

Water System Operational?

Yes

Hyd. System Operational?

Yes

All Operations Functional?

Yes

Debris Tank Size

9 yard

Aux Engine Brand

John Deere

Aux Engine Fuel

Diesel

Aux Engine Hours

332

Water Pump Brand

FMC Bean

Water Tank Capacity



850 Gallons
GPM/PSI
50/3000 500' of 3/4" Hose
Vacuum
Three Stage Fan









Includes:

Warthog $\frac{3}{4}$ " Root Cutter Head

HydroX: Dig Tube (Like Higbee Tube)

2 5' Aluminum Tube Extensions & Flat Flange Power Clamps

Total Price: \$17,800.00



38657 Webb Dr Westland MI 48185
734-721-0081 office 734-721-0082

PROPOSAL

City Of Belleville
Victoria Commons Clean & TV

July 24, 2024

City Of Belleville

Dear Tony,

Thank you for contacting Advanced Underground Inspection LLC for your Sewer Rehabilitation needs. We are pleased to submit our proposal for providing materials and services for the above referenced project.

Advanced Underground Inspection LLC (AUI) will provide all necessary labor, equipment and materials to perform Scope of Work for line items priced on this Proposal form. This bid is in conformance to the contract plans and specifications. AUI's pricing does not include the following:

- By-Pass pumping if required
- Major Traffic Control – other than truck mounted lights and cones
- Liquidated Damages
- Permits or Bonds
- Testing or Inspection Fees

AUI's employees are all Confined Space Trained and comply with all OSHA requirements.
All CCTV Technicians are PACP Trained and Certified, along with lining applicators.
AUI is a DBE/MBE/WBE Certified Company and if any documentation is required, please email or call the office.



DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Clean Various Size Pipes	15000	LFT	\$3.00	\$45000
CCTV Various Size Pipe	15000	LFT	\$1.65	\$24750
Tipping fee	load	Per	\$475.00	TBD

Assumptions and Conditions

AUI has made the following assumptions in developing this Proposal:

-) Offer presented herein is valid for 30 days from the date of this Proposal;
-) Prices are based on weekday and non-holiday rates
-) AUI terms are **30days**
-) In case of litigation between the parties for nonpayment, customer agrees to pay reasonable attorney fees of Advanced Underground Inspection LLC;
-) In the progress of our services, should we encounter any structural failures or defects (i.e. broken, collapsed, or damaged sewers, manholes or other drainage structures), such will be reported to the purchaser, but under no circumstances is AUI responsible for any corrections or repairs under this agreement;
-) Customer is responsible for loss of service equipment caused by the pre-existing condition at the jobsite.

If you have any questions, please feel free to contact me. Thank you for considering Advanced Underground Inspection, LLC.

Sincerely,

Steve Marentette

AUI Management team

AUI appreciates the opportunity of providing this Proposal. If you wish to accept this Proposal, please indicate your acceptance, subject to the terms and conditions stated, with an authorized signature in the space provided before any work can be scheduled. Please return via email or FAX to 734.721.0082.

PROPOSAL ACCEPTANCE:

AUTHORIZED SIGNATURE: _____ DATE: _____

PRINTED NAME AND TITLE: _____



38657 Webb Dr Westland MI 48185
734-721-0081 office 734-721-0082

PROPOSAL

City Of Belleville
Victoria Commons Clean & TV

July 24, 2024

City Of Belleville

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All CCTV Technicians are PACP Trained and Certified, along with lining applicators.
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Steve Marentette

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PROPOSAL ACCEPTANCE:

AUTHORIZED SIGNATURE: _____ DATE: _____

PRINTED NAME AND TITLE: _____

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: B&N Heavy Equipment

Amount: \$4,700

Purpose: Street Sweeper Repair

PART 1

☐

This request is for Council approval prior to purchase:

☐

This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☐

This purchase was budgeted:

☒

This purchase was for an emergency: Repair of original street sweeper to get back in service

PART 2

☐

This purchase was based on competitive price quotes:

☒

This purchase is not based on competitive quotes because: Preferred contractor the city has used in the past for similar needs.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: BATTERIES PLUS Amount: \$551.15

Purpose: REPLACE BATTERIES FOR
E461. WERE CAUSING BREAKER
TO TRIP

PART 1

- | | |
|-------------------------------------|---|
| ☐ | This request is for Council approval prior to purchase: |
| ☐ | This purchase was previously approved by Council: |
| ☐ | This purchase is part of a bid approved by Council: |
| ☐ | This purchase was budgeted: |
| ☒ | This purchase was for an emergency: |

PART 2

☐ This purchase was based on competitive price quotes:

☐ This purchase is not based on competitive quotes because:

101.336.936.000

BJ



Invoice #: P74442033

Customer Copy - Please Retain for Your Records

Store Information:

Batteries Plus Bulbs #389

3120 Packard Rd
Ann Arbor, MI 48108
Phone: (734) 975-2441
Fax: (734) 975-2469

Sale Information:

Invoice #: P74442033
Purchase Order #: Aaron
Original Order #: P74440859

Customer Information:

City of Belleville Fire Dept.

Phone: (734) 732-1432
Cust #: RM-000017604113

Sale Items	Qty	Unit	Price	Ext Tax	Ext Price
 SLI8DAFT 12V 8D FLOODED FT 12 SLI8DAFT, 908DFT	2	Each	259.99	31.20	519.98

Full Warranty Until 7/19/2025

Items Sold: 2	Subtotal:	519.98
Sale Amount Received: \$551.18	Tax:	31.20
	Total:	\$551.18

Payment

VISA XXXXXXXXXXXX5407 **\$551.18**

Manual Key 07696G

7/19/2024 4:03:01 PM

389-01

ab

P74442033

We Would Love Your Feedback! [Click here](#) to take a short survey about your visit.

Join. Follow. Share.



Franchise Opportunities - batteriesplusfranchise.com

View our policies: [Returns](#) - [Warranty](#) - [Terms and Conditions](#) or call (800) 677-8278.

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City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *BATTERIES PLUS*

Amount: *\$1,562.38*

Purpose: *4 YR WARRANTY
BATTERIES FOR HUMMER.*

*- 86.40
\$1,475.98*

PART 1

☐
☐
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☒

This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

PART 2

☐

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

101.336.936.000
LS



Quote - #P73432872

Batteries Plus Bulbs #389

3120 Packard Rd
Ann Arbor, MI 48108
Phone: (734) 975-2441
Fax: (734) 975-2469

About Your Quote-

Expires: 7/10/2024
Store Contact: cdwoole
Description: 6TL

Customer Information:

City of Belleville Fire Dept.

Phone: (734) 732-1432
Cust #: RM-000017604113

Sale Items	Qty	Unit	Price	Ext Price
 HEPPC2250ST 12V LEAD ODX-AGM6M Full Warranty Until 6/10/2028	2	Each	719.99	1439.98
SLICORE3 30/31/GCA CORE	2	Each	18.00	36.00

Purchase Order #: PHONE AARON
Original Order #: P73432872

Subtotal: 1475.98
Tax: 86.40
Total: \$1562.38

6/10/2024 4:13:55 PM

389-B1

cdwoole

P73432872

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Franchise Opportunities - batteriesplus.com/franchise

View our policies: [Returns](#) - [Warranty](#) - [Terms and Conditions](#) or call (800) 677-8278.

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City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor CRADLEPOINT NETCLOUD Amount \$3688.40
101-301-982.000

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☒ This purchase was specifically budgeted: per budget page COMPUTER/SOFTWARE
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☐ Other (explain below or attach explanation)

MODEMS FOR SQUAD VEHICLES (4)

PART 2

This purchase was based on the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____

Kristen Faull

Computer / Software

From: Dave Engmark <davieng@cdwg.com>
Sent: Wednesday, July 24, 2024 8:19 AM
To: Kristen Faull
Subject: Order #NZRG339 /P.O. Ref. 7/23/24
Attachments: NZRG339.pdf

CAUTION: This email originated from outside the City of Belleville. Maintain caution when opening external links/attachments

Thank you for choosing CDW-G. We have received your order. | [View in browser](#)

ACCOUNT
DATE
APPROVED



Hardware Software Services IT Solutions Brands Research Hub

7/24/2024
[Signature]

Order Confirmation

101.301.982.000

Kristin Faull,

Thank you for choosing CDW-G. We have received your online order. Please take a moment to review it for accuracy and completeness.

This order is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>.

View Order Online

Order #	Order Date	PO #	Customer #
NZRG339	07/23/2024	7/23/24	12124636

Order Details

Item	Qty	CDW #	Unit Price	Ext. Price
 Cradlepoint NetCloud Essentials for Mobile Routers (Prime) - subscription l Mfg. Part#: MA5-NCESS-R UNSPSC: 43233204 Electronic distribution - NO MEDIA	4	4949171	\$922.10	\$3,688.40

Date Given to Accounts Payable: 7/12/2024

City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor Crawford Door Sales Amount \$14,400.00
Building & Maintenance

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☐ This purchase was specifically budgeted: per budget page _____
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☒ Other (explain below or attach explanation)

New garage doors (2)

PART 2

This purchase was based on the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____

Crawford Door Sales

334 E Michigan Ave

Ypsilanti, MI 48198 US

+17344834563

accountspayable@crawforddoorpsi.com

Invoice**BILL TO**

City of Belleville

6 Main Street

Belleville, MI 48111

SHIP TO

Belleville Police Department

6 Main Street

Belleville, MI 48111

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
30467663	06/27/2024	\$14,400.00	07/27/2024	

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Generic Material F&I 2) 16' x 9' Clopay 3200 Chocolate brown 3rd section row of 24"x 12" insulated windows. Full continuous angle vertical track mount to wood with 15" radius. 50,000 cycle springs. Double end styles.F&I 2) Napoleon Lynx TC3 1/2hp 115v 10' commercial trolley operators and 6) remotes	1	14,400.00	14,400.00

6/19: Doors installed need to return for operators . (on site)

BALANCE DUE**\$14,400.00**

Complete

 7/12/2024

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: CRG ELECTRIC

Amount: \$28,256.94

Purpose: FULL BUILDING GENERATOR
FOR FD

PART 1

☒
☐
☐
☐
☐

This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

PART 2

☒

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

101,336.983.000

BJ

CRG Electric LLC

P.O. Box 2183

Belleville, MI 48112-2183

+1 7347574308

service@crgelectricllc.com

www.crgelectricllc.com

**ADDRESS**

Belleville Fire Department

25 2nd St

Belleville, MI 48111

Estimate 27337**DATE 06/21/2024****EXPIRATION DATE 07/21/2024****SALES REP**

Curt

DESCRIPTION	QTY	RATE	AMOUNT
Generator Installation: Installation of (1) 26RCA Kohler Generator with (2) 100 amp Service Rated Transfer Switches.			
Location: Belleville Fire Department 25 2nd St Belleville, MI 48111			
(2) 100 amp transfer switches will be installed at the main electric service on the interior of the building. (1) switch will cover the 100 amp electric panel at the main service. The second switch will cover the 100 amp panel in the shop area. Both panels will be considered sub panels and all the ground and neutrals will be isolated.			
The meter for the AC unit will be demoed out and the circuit for the AC will be placed back in the main electric panel.			
If needed a time delay device will be installed on (1) of the (2) AC units to prevent them from starting at the same time.			
A load shed device will be installed to prevent the compressor from overloading the generator while it is in use.			
The generator will be located at the side of the building near the gas meter. The sod will be removed and the area will be level. A composite pad will be placed for the unit to rest on.			
The electrical feed will come from the transfer switches to the generator. (1) 110 volt circuit will be installed from the electric service to the generator. The circuit will power the cold weather kit and battery charger in the generator.			

Electronic transactions will be charged a 4% surcharge, including but not limited to bank transfers, credit& debit card sales.

If you wish to avoid the fee please pay by cash or place a check in the mail.

If paid this fee is non-refundable.

DESCRIPTION	QTY	RATE	AMOUNT
The gas line will be installed from the gas meter to the generator. A new shut off will be installed at the tap point. Black pipe will be surface mounted on the exterior of the building at the generator location. At the unit a shut off, drip leg and flex line will be installed. All new black pipe will be painted on the exterior of the building.			
Once the unit has been installed the battery and cold weather kit will be installed and a start up will be performed. After the voltages and frequencies have been verified a power outage will be simulated. The unit will be tested under the load of the home to make sure the system is operating as it should.			
Oncue plus is an internet generator monitoring service offered by Kohler free of charge. To get Oncue enabled on the generator, a data line (Ethernet CAT6) must be installed from the generator, directly to the internet modem. This work and material (data line installation and Oncue activation/set up) is not included in this quote.			
If any additional load management or shedding is required there will be additional costs.			
Your new Generator WILL require scheduled maintenance to maintain optimum performance. CRG Electric offers a number of maintenance options based on industry standards, and manufacturer recommendations.			
Your standby generator currently comes with a carburetor heater. In some situations additional cold weather precautions maybe needed for cold weather starts and moisture prevention. We do offer other options for cold weather protection that would cost an additional \$775 for the cold weather kit and installation. This item is currently not included in this proposal.			
If accepted you may cancel this transaction without any penalty within three (3) business days of the signed contract. All installations come with a one (1) year workmanship guarantee. State of Michigan Contractors License: 6112054			
CRG will need to be paid in full the day upon the completion of the installation.			
Kohler Generator 26RCA, 1 PH, 240V, cUL, CSA	1	6,976.40	6,976.40
Prime Mover Shutdown and Installation	1	250.00	250.00
Kohler-RXT-JFNC-100ASEQS4 RXT ATS - 100-amp, Service Entrance, 100, SINGLE PHASE, INDOOR OR OUTDOOR	2	722.25	1,444.50
Daisy Chain up to five RXT transfer switches KTSE-1 RXT Expanders	1	275.00	275.00
All -IN- ONE 60 AMP Wireless Latching Relay Wireless Generator Load Drop & Under Frequency Load Management	1	201.34	201.34
Type 1 surge protector UL 1449 4th edition listed for installation on LINE or LOAD side of generator transfer switch. Protects the transfer switch, generator and whole house from transients and damaging surges originating from the utility lines. www.pspproducts.com/tgen-160-ser-generator-transfer-switch-surge-protector/	1	170.00	170.00
Auxiliary Circuit Breaker kit for 100-200A Kohler ASE Transfer switches	1	55.00	55.00
Cold Cranking Amps (500)	1	155.00	155.00

Electronic transactions will be charged a 4% surcharge, including but not limited to bank transfers, credit& debit card sales.

If you wish to avoid the fee please pay by cash or place a check in the mail.

If paid this fee is non-refundable.

DESCRIPTION	QTY	RATE	AMOUNT
GEN CABLE C1352A.41.10 22-2P STR TNC PP IND FOIL SHD PVC JKT CM 60C CHR	90	4.00	360.00
Kohler- Carburetor Heater, 120V, 20kW, 8/10/12RESV(L) CARBURETOR HEATER GM57969-KP5-QS	1	166.00	166.00
GM110948-KP3-QS Cold Weather Package Kit, 120V (26kW) Kit includes Breather tube heater Oil pressure sensor cover Fuel regulator pad heater Oil heater Installation during shop preparation	1	775.00	775.00
Large Composite Pads 36"x48"x3"	1	135.00	135.00
Permit Allowance and Processing	1	650.00	650.00
Labor and Material	1	16,643.70	16,643.70

Upon acceptance of this quote, we require a \$1,000 deposit. This deposit can be paid via check, cash or credit/debit card. For the deposit, we waive the 4% electronic processing fee. If you are to pay the remaining balance at the day of install with an electronic payment, you will be responsible for the 4% fee.

Post a review on our Facebook page (CRG Electric LLC), you will be entered into a drawing, and will have a chance to win a gift card!

Electronic transactions will be charged a 4% surcharge . This surcharge is what the payment processing company charges us. If you wish to avoid the fee please pay cash or place a check in the mail. If paid this fee is non-refundable.
Thank you for the opportunity to bid this project. We look forward to working with you. Estimate amount is if paid by check or cash. If credit card is used there will be an added amount of 4% to the total.

TOTAL	\$28,256.94
--------------	--------------------

Accepted By

Accepted Date

Electronic transactions will be charged a 4% surcharge, including but not limited to bank transfers, credit& debit card sales.

If you wish to avoid the fee please pay by cash or place a check in the mail.

If paid this fee is non-refundable.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: MAC QUEEN

Amount: \$ 4,432.⁹⁵

Purpose: TURBOUT GEAR FOR
FIREFIGHTER WISNIEWSKI

PART 1

- | | |
|-------------------------------------|---|
| ☐ | This request is for Council approval prior to purchase: |
| ☐ | This purchase was previously approved by Council: |
| ☐ | This purchase is part of a bid approved by Council: |
| ☒ | This purchase was budgeted: |
| ☐ | This purchase was for an emergency: |

PART 2

☒ This purchase was based on competitive price quotes:

☐ This purchase is not based on competitive quotes because:

101.336.989.000

BJ



MACQUEEN™

Ship To: *BELLEVILLE FIRE DEPT
6 MAIN ST
BELLEVILLE, MI 48111

Invoice To: CITY OF BELLEVILLE FIRE DEPT
6 MAIN ST
BELLEVILLE MI 48111

Attention: BRAIN LORANGER

350 Austin Circle
Delafield, WI 53018
(262) 646-5911

Fax: (262) 646-5912

Branch 16 - DELAFIELD, WI		
Date 07/23/2024	Time 8:16:07 (O)	Page 1
Account No BELLE021	Phone No 7346979337	Est No 01 024429
Ship Via		Purchase Order QUOTE
Tax ID No		
		Salesperson 394 / 349

ESTIMATE EXPIRY DATE: 08/22/2024

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
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SHIPPING AND HANDLING NOT INCLUDED

GX3.0 BELLE021 GEAR SET	GX3.0 COAT/PANT		1	3857.95	3857.95
GX3.0 COAT AND PANT MADE TO SPEC PROVIDED BY CITY OF BELLEVILLE FIRE DEPT					
1201420	SUPREME BOOTS		1	575.00	575.00
GLOBE SUPREME LEATHER BOOT (SPECIFY SIZE WHEN ORDERING)					

Subtotal: 4432.95

Tax: .00

TOTAL: 4432.95

Authorization: _____

City of Belleville
EXPENDITURES IN EXCESS OF \$500

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Vendor: Pioneer Landscape

Amount: \$1,750

Purpose: Mow & Weed whip Cemetery 2X

PART 1

☐

This request is for Council approval prior to purchase:

☐

This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☐

This purchase was budgeted:

☒

This purchase was for an emergency:

PART 2

☐

This purchase was based on competitive price quotes:

☒

This purchase is not based on competitive quotes because: Preferred contractor the city has used in the past for similar needs.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

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Vendor: *R & R FIRE TRUCK REPAIR* Amount: *\$1,589.51*

Purpose: *ANNUAL MAINTENANCE
AND PUMP TESTING*

PART 1

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This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

PART 2

☒

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

101.336.936.000
By

R&R Fire Truck Repair
 295 Industrial Park Drive
 Belleville, MI 48111
 shop@rrfiretruck.com
 (248) 344-4443



Estimate 3991

Date: 6/17/2024

Description: LOF,
 DOT,
 Pump
 Service,
 Pump
 Test

Bill To
 Belleville City Fire Department
 6 Main Street
 Belleville, MI 48111
 P: 734-697-9323 F: 734-697-6837

Remit Payment To
 R&R Fire Truck Repair, Inc.
 295 Industrial Park Drive
 Belleville, MI 48111

Service Order

Purchase Order

Service Writer

Authorizer

3991

Mitrovich, Larry

Item	Description	Quantity	Rate	Amount
Labor	Complete Unit / Vehicle / LOF Service: Lube, Oil and Filter service. Aired tires to specifications. Checked all fluid levels and added as required. Checked batteries and connections. Checked fan belts. Replaced fuel and oil filters. Checked air cleaner. Lubricated the door hinges. Checked chemical quality of the coolant. Greased the drive line and chassis. The waste oil is recycled through an authorized dealer of recycled components and the filters are cut opened and inspected for any unusual contaminants and then they are crushed and disposed of properly. The oil is collected and the metal is then recycled. Any safety problems that are detected will be brought to your immediate attention. Greased the cab lift pins and hinges. Lubricated compartment tray slides. Lubricated moving entry steps. Lubricated compartment door latches. Where applicable.	2.50000	\$150.00	\$375.00
Parts	Chev Starplex 2 Grease - 259118653 - A	1	\$9.10	\$9.10
Parts	Heavy-Duty Coolant Test Strip - 4107 - A	1	\$5.50	\$5.50
Parts	Sea Foam - Penetrating Oil - DC-14 - A	1	\$23.81714	\$23.82
Parts	Hazmat Charge - Hazmat - A	1	\$8.00	\$8.00
Parts	400LE 15W40 - 222290990	28	\$8.30	\$232.40
Parts	Oil Filter - LF9009	1	\$56.52335	\$56.52
Parts	Fuel Filter - FF63054-NN	1	\$65.04297	\$65.04
Parts	Fuel Water Filter - FS1098	1	\$184.30119	\$184.30
			Subtotal	\$959.68
Labor	Fire Pump / Transfer Case / Waterous Pump Service: Serviced fire pump and transfer case. Inspected pump and screens. Checked the primer oil level.	1.00000	\$150.00	\$150.00

Item	Description	Quantity	Rate	Amount
Parts	Automatic Transmission Fluid - 226502990 - A	10.5	\$11.1837	\$117.43
			Subtotal	\$267.43
Labor	Fire Pump / Pump / Pump Test 501 GPM - 1500 GPM: Annual pump test with report attached.	1.30000	\$150.00	\$195.00
			Subtotal	\$195.00
Labor	Complete Unit / Vehicle / Federal Annual DOT Inspection - Engine / Tanker / Tractor: Annual DOT inspection with report attached.	1.00000	\$150.00	\$150.00
			Subtotal	\$150.00
	Shop Supplies			\$17.40
Unit: E-451 VIN: 4S9BCEUA4RB559087 2024Spartan Fire, LlcMETROSTAR Complete Unit: 2,907 Miles Engine: 87 Hours Fire Pump: 0 Hours Foam System: 0 Hours Generator: 0 Hours				
	Labor			\$870.00
	Parts			\$702.11
	Subtotal			\$1,589.51
	Exempt (0% of \$711.51)			\$0.00
	Total			\$1,589.51

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.

The details and the estimate for the repairs provided above are based on our first inspection and do not constitute a guarantee that no further work or parts will be required. The estimate is not a guarantee of the final price of the repairs. The total bill of work and final price will be as per the details available on completion of the repairs. Other terms and conditions as applicable. If you authorize us to perform the above repairs, either verbally or in writing, you agree to pay in full for the work performed and parts required.

City of Belleville
EXPENDITURES IN EXCESS OF \$500

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Vendor: *THROUGH COUNTY GRANT* Amount: *14,873.40*
WITH 12 COMMUNITIES
Purpose: *EMERGENCY VEHICLE SAFETY*

PART 1

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This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

PART 2

☒

This purchase was based on competitive price quotes:

☐

This purchase is not based on competitive quotes because:

CAPITAL

City	FD	Total Cost	20%	PD	Total Cost	20%	LGTs	Total Cost	20%
Belleville	5	\$16,785.00	\$3,357.00	4	\$13,428.00	\$2,685.60	3	\$26,492.40	\$5,298.48
Canton	28	\$93,996.00	\$18,799.20	45	\$151,065.00	\$30,213.00	83	\$732,956.40	\$146,591.28
Dearborn	45	\$151,065.00	\$30,213.00	50	\$167,850.00	\$33,570.00	100	\$883,080.00	\$176,616.00
Dearborn Heights	12	\$40,284.00	\$8,056.80	32	\$107,424.00	\$21,484.80	40	\$353,232.00	\$70,646.40
Garden City	4	\$13,428.00	\$2,685.60	12	\$40,284.00	\$8,056.80	30	\$264,924.00	\$52,984.80
Livonia	20	\$67,140.00	\$13,428.00	45	\$151,065.00	\$30,213.00	70	\$618,156.00	\$123,631.20
Northville Township	15	\$50,355.00	\$10,071.00	15	\$50,355.00	\$10,071.00	32	\$282,585.60	\$56,517.12
Plymouth Township	9	\$30,213.00	\$6,042.60	10	\$33,570.00	\$6,714.00	12	\$105,969.60	\$21,193.92
Romulus	11	\$36,927.00	\$7,385.40	19	\$63,783.00	\$12,756.60	20	\$176,616.00	\$35,323.20
Taylor	12	\$40,284.00	\$8,056.80	0	\$0.00	\$0.00	21	\$185,446.80	\$37,089.36
Van Buren Twp	14	\$46,998.00	\$9,399.60	15	\$50,355.00	\$10,071.00	37	\$326,739.60	\$65,347.92
Wayne	4	\$13,428.00	\$2,685.60	10	\$33,570.00	\$6,714.00	20	\$176,616.00	\$35,323.20
	179	\$600,903.00		257	\$862,749.00		468	\$4,132,814.40	\$826,562.88

44,154.00
20%
8830.80
Vehicles \$3,357.00
Intersections \$8,830.80

Question: Washtenaw/Wayne County border, who controls light.

City	Contact	Contact Person	Email	Phone
Belleville	Brian	Loranger	b.loranger@belle	(734) 216-3308
Canton	Chris	Stoecklein	christopher.stoecklein@belle	(734) 787-4224
Dearborn	Joseph	Murray	josephmurray@d	(734) 377-2310
Dearborn Heights	Dave	Brogan	dbrogan@dearbo	(248) 787-1668
Garden City	Randy	Keen	rkeen@gardencity	(734) 793-1783
Livonia	Robert	Jennison	bjennison@LFDm	(734) 466-2444
Northville Township	Brent	Siegel	bsiegel@twp.nor	(248) 308-9772
Plymouth Township	Pat	Conely	pconely@plymou	(734) 354-3221
Romulus	Ken	Chapman	kchapman@romu	(734) 955-8964
Taylor	Al	Young	ayoung@ci.taylor	(313) 500-5430
Van Buren Twp	David	McInally	dmcinally@vanb	(734) 699-8913
Wayne	Mike	Stradtner	mstradtner@city	(734) 722-1111

3,357.00 PD Veh.
2,685.60 PD Veh.
8,830.80 INTERSECTIONS
14,873.40

City of Belleville
EXPENDITURES IN EXCESS OF \$500

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Vendor: WEST SHORE FIRE Amount: \$1,289.00

Purpose: REPLACE AIR BOTTLE
FOR OUR SCOTT AIR PACK

PART 1

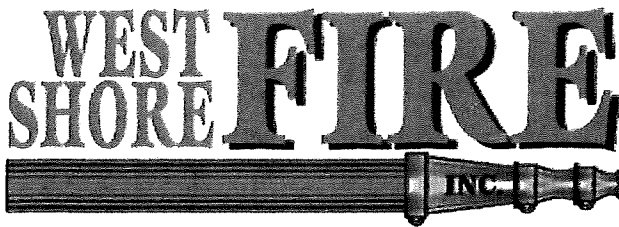
- | | |
|--|---|
| ☒ | This request is for Council approval prior to purchase: |
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| ☐ | This purchase is part of a bid approved by Council: |
| ☐ | This purchase was budgeted: |
| ☐ | This purchase was for an emergency: |

PART 2

☐ This purchase was based on competitive price quotes:

☐ This purchase is not based on competitive quotes because:

101,336,987.00



6620 Lake Michigan Drive
P.O. Box 188
Allendale, MI 49401
(616)895-4347

WHERE SALES SERVICE COME TOGETHER

West Shore Fire Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale MI 49401
Phone: 616-895-4347
Watts: 800-632-6184
Fax: 616-895-7158



Office of:
Eric Johnson
ejohnson@westshorefire.com

Home Office of:
Paul Dowell
pdowell@westshorefire.com
Cell: 616-215-4817

QUOTATION

Bill to Address	BELLEVILLE FIRE DEPARTMENT 6 MAIN ST BELLEVILLE, MI 48111		PO #	
Ship to Address	BELLEVILLE FIRE DEPARTMENT 6 MAIN ST BELLEVILLE, MI 48111		Ship Via	Best Way
Name Phone # Fax # E-mail			Date:	3/28/2024
			County:	Wayne
			QUOTE VALID FOR 15 DAYS	
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	
1	200129-01: Cyl&Valve Assy 200129-01, Snap-Change, 4.5, 45 Min	1,289.00	\$1,289.00	
Due To Market Volatility, Pricing is Subject to Change Without Notice. Pricing Will Be Based on Market Value at Time of Shipping. Also Please Note Raw Material Shortages are Causing Longer Than Normal Lead Times on Most Items		Subtotal		\$1,289.00
		FREIGHT NOT INCLUDED IN QUOTE		
		Tax (If Applicable)		
		15% RESTOCKING FEE		
		NO RETURNS ON SPECIAL ORDERS		
		TOTAL QUOTE	\$1,289.00	