

CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday, June 3, 2024 - 7:30 pm

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

3. PRESENTATIONS & CITIZENS COMMENTS

- a. Presentations
 - i. FY 2024-2025 Budget

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. May 20, 2024, Regular City Council Meeting
- b. Communications
- c. DPS Activity Report
- d. Special Events

6. PUBLIC HEARINGS

- a. None

7. INTRODUCTION OF ORDINANCES

- a. None

8. GENERAL BUSINESS DISCUSSION

- a. Accessible Pedestrian Signal (APS) Quote for 3rd and Main Update.
- b. Establish the June 20 City Council Meeting as the Date and Time of the Public Hearing on the Budget.
- c. Resolution # 24-021 – Approval of the MDOT Category B Contract
- d. Resolution # 24-022 – Authorizing the City of Belleville to Participate in the MEDC Redevelopment Ready Communities Program
- e. Charter Amendments Update
- f. City Manager Performance Review
 - **NOTE** - Under the OMA, an employee may request this review be conducted in closed session.**
- g. Authorization for the Mayor and City Manager to sign the 2024 L-4029,

- establishing the millage rate for the City of Belleville.
- h. SEMCOG Road Safety Audit Local Match Agreement.
- i. BHS Dance Team Cleanup and Donation.

9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES

- a. Accounts Payable
- b. Departmental Expenditures
 - i. Everbridge, Inc.
 - ii. Michigan Association of Planning
 - iii. Osborne Concrete

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS COMMENTS

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Monday, May 20, 2024 - 7:30 pm

- **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

- **ROLL CALL**

Council Member Beebe	Present
Council Member Kissel	Present
Council Member Priest	Present
Mayor Pro-Tem Bates	Present
Mayor Voigt	Present

- **PRESENTATIONS & CITIZENS COMMENTS**

- a. Presentations

- i. Introduction of Officer Boudreau
 - Police Chief Faull introduced Officer Boudreau to the Council.
 - ii. Police Department YTD Stats – April 2024
 - Police Chief Faull presented year-to-date stats, as of April 2024, to the Council.
 - iii. Department of Public Services Budget
 - City Manager Smith presented the fiscal year 2024-25 budget for the Department of Public Services to the Council.
 - iv. Administrative (Clerk/Treasurer/Cemetery) Budget
 - City Clerk/Treasurer Hootman presented the fiscal year 2024-25 budget for the Clerk/Treasurer's office and Hillside Cemetery to the Council.
 - v. Council Follow Up List
 - Council Member Priest
 1. Inquired about the pump house on S. Liberty, asking if it was a city park. Additionally, he asked if there were any benches or trash receptacles at the location.
 2. Noted that there are two sidewalks located at 123 E. Columbia and 259 E Huron River Dr., respectively, that are holding water and in need of repair.
 - Mayor Pro-Tem Bates
 1. Asked about the status of the DPS sidewalk list, noting that several sidewalks in Victoria Commons are in rough shape.
 2. Would like to see the list of dead/damaged trees in need of removal re-examined.
 - Council Member Beebe
 1. Would like signage issues in Harbour Pointe / Victoria Commons added to the list.
 - vi. Citizen Comments on Non-Agenda Items
 - John Juriga

1. Paid a visit to the DPS yard recently, noting it looks great.
 2. Would like the Fire Department to conduct a controlled burn of branches/brush in the DPS yard.
- Bob O'Donnel
 1. Discussed concerns about traffic and parking in Victoria Commons.
 - Kent Emerson
 1. Echoed O'Donnel's concerns about traffic in Victoria Commons, adding that he is worried about the safety of children in the area.
 2. Would like to see the ordinance regarding campers and boats parked on property enforced in Victoria Commons.
 - Martha Hanoian
 1. Stated that she recently experienced vandalism to her home on N. Liberty while she was away from the property, adding that the responding Police Officers handled the situation with grace and respect.

• **APPROVAL OF AGENDA**

MOTION: Motion by Priest, supported by Bates to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

• **CONSENT AGENDA**

The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

- a. Approval of Minutes
 - i. May 6, 2024, Regular City Council Meeting
- b. Communications
 - i. Ritter GIS Activity Report
 - ii. MMRMA Monthly Claims Acknowledgements
 - iii. DUWA Finance Charge
 - iv. CDBG 2023 Award Letter
- c. DPS Activity Report
- d. Special Events
 - i. HealthMarkets Pre-Memorial Day Parade Ice Cream Truck.

MOTION: Motion by Kissel, supported by Priest approving the consent agenda items as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- **PUBLIC HEARINGS**

- a. None

- **INTRODUCTION OF ORDINANCES**

- a. None

- **GENERAL BUSINESS DISCUSSION**

- a. Selection of Contractor for Harbour Pointe Road Repairs

MOTION: Motion by Priest, supported by Kissel to select Hard Rock Concrete as the contractor for repair of the roads in Harbour Pointe subdivision.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- b. Accessible Pedestrian Signal (APS) Quote for 3rd and Main.

- i. City Manager Smith provided an update, stating that he is working with the company that provided the initial quote for the APS to obtain additional grant sources and opportunities.

- c. Purchase of ESRI ArcGIS licenses.

MOTION: Motion by Priest, supported by Beebe approving the purchase of ESRI ArcGIS licenses, as part of the City Works and GIS mapping software.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

d. PD Garage Door Quotes.

MOTION: Motion by Kissel, supported by Priest approving the purchase of new garage doors for the Police Department from Crawford Door in the amount of \$14,400.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

e. Confirmation of Appointment of DPS Director

MOTION: Motion by Priest, supported by Beebe approving the appointment of Anthony Bollini as the new Director of the Department of Public Services.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

f. Resolution # 24-017 – Appointments to Boards and Commissions

MOTION: Motion by Kissel, supported by Priest approving Mayor Voigt's appointment of Claudette Serpetti to the Board of Review.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

g. Resolution # 24-018 – City Wide Yard Sale

MOTION: Motion by Kissel, supported by Bates approving **Resolution # 24-018** the dates of September 7th and 8th for the 2024 City Wide Yard Sale.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

h. Resolution # 24-019 – Belleville Fire Department Cadet Program

MOTION: Motion by Beebe, supported by Bates approving **Resolution # 24-019** to establish and maintain the Belleville Fire Department Cadet Program, as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

• **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**

- a. Accounts Payable
- b. Departmental Expenditures
 - i. B&N Heavy Equipment
 - ii. Crawford Door
 - iii. Grainger
 - iv. iSolved Benefit Services
 - v. Stryker
 - vi. Sunbelt Rentals

MOTION: Motion by Bates, supported by Kissel to approve Accounts Payable and Departmental Expenditures in excess of \$500, as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

• **CITY MANAGER COMMENTS**

- a. Thanked both Nick and Steve Demond for their years of service with the city.
- b. Thanked Council Member Kissel for her organizational work on the City Hall

- archive room, noting that it looks much better.
- c. Informed Council that city email addresses will undergo a migration from Rackspace to Outlook 365. VC3 will be on-site to assist with the transition and to work out any kinks.
 - d. Stated that the list of I.T. inventory is ready to go, and the items just need to be ordered.
 - e. Will be attending the Aging Mobility Resources SEMCOG meeting on the 23rd of May.
 - f. The City Works software implementation is underway and is expected to go live by the end of June.
 - g. Announced that the GIS Intern program was approved, noting that the city will be receiving 4 interns this summer, in 2 rounds of 2 students each.
 - h. Hoping to receive an announcement on the T-Mobile Hometown Grant for digital kiosks by the end of this month.
 - i. The flashing yield sign to be placed at the 5-points intersection arrived today and will soon be installed by the Department of Public Services.

- **CITY COUNCIL MEMBER COMMENTS**

- a. Bates
 - i. Excited to have a proactive DPS.
 - ii. Looking forward to positive changes and momentum in the city.
 - iii. Excited for Clerk Hootman to continue her education and would like to see more cross-training within the city to allow employees to utilize their paid time off more easily.
 - iv. Thinks the Fire Department Cadet Program sounds amazing.
 - v. Thanked everyone in attendance at the meeting.
- b. Kissel
 - i. Inquired if the GIS interns should have a city I.D. card.
 - ii. Reminded everyone about the Memorial Day parade taking place on Monday, May 27th.
 - iii. Noted that the organization of the city archives is going well.
 - iv. Spoke to City Manager Smith about obtaining more robust budget reports.
- c. Priest
 - i. Thanked the citizens who attended the meeting to speak about their concerns.
 - ii. Would like to see language changed within Ordinance # 14-002, regarding removal of snow and ice, to have the word sidewalk changed to public pathway. Additionally, he would like to see the language specify clearing of debris from public pathways.
- d. Beebe
 - i. Thanked the Victoria Commons HOA for bringing in food for the Police Department in honor of Police Week.
 - ii. Appreciates the concerns that residents of Victoria Commons brought before the Council.
 - iii. Looking forward to viewing the budget in its entirety to see where

- the money being spent is coming from.
- iv. Likes the proactive follow up lists that City Manager Smith sends to the Council on a regular basis.

- **MAYOR'S COMMENTS**

- a. Announced that a solution has been found to restore water service at Hillside Cemetery, noting that it has not been operational for approximately 5 years.
- b. Suggested that everyone look at the restored pumphouse on S. Liberty, stating that it looks wonderful. He noted that members of the BYC have put in several hundred man-hours to complete the restoration, and Randy Brown Landscaping offered their services as well. Additionally, the Belleville Garden Club plans to complete landscaping around the building.
- c. Happy to see the street-sweeping and leaf pickup programs revitalized.
- d. Excited for the return of the SMART bus program for handicapped and senior citizens.
- e. Excited to see the first phase of road repairs begin.

- **CITIZENS COMMENTS**

- a. None.

- **ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

- **ADJOURNMENT**

MOTION: Motion by Bates, supported by Priest to adjourn at 8:59 PM.

No objections were noted.

Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

COM

AMENDMENT TO CONTRACT 23-5586

Control Section	EDB 82000
Job Number	219991CON
Contract No.	24-5250

THIS AMENDATORY CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF BELLEVILLE, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #23-5586.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated March 06, 2024, hereinafter referred to as "CONTRACT 23-5586" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

PART A – STATE PARTICIPATION

Concrete reconstruction along Harbour Pointe Drive from West Huron River Drive to Light Tower Drive, along Light Tower Drive from Harbour Pointe Drive to end of road and along Bay Pointe Drive from West Huron River Drive to Light Tower Drive, including aggregate base, concrete curb and gutter, driveways and storm sewer; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Storm catch basins along the limits as described in PART A; and all together with necessary related work.

WHEREAS, the DEPARTMENT and the REQUESTING PARTY having appropriate authority desire to amend CONTRACT 23-5586 to provide for the change in project limits.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. Project Description of CONTRACT 23-5586 is revised to read as follows:

2/4/87 amend.for 5/17/24

PART A – STATE PARTICIPATION

Concrete reconstruction along Harbour Pointe Drive from West Huron River Drive to Light Tower Drive, along Light Tower Drive from Harbour Pointe Drive to Bay Pointe Drive and along Bay Pointe Drive from West Huron River Drive to Light Tower Drive, including aggregate base, concrete curb and gutter, driveways and storm sewer; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Storm catch basins along the limits as described in PART A; and all together with necessary related work.

2. Except as amended by the provisions herein, all of the provisions, covenants, and obligations of the parties contained in CONTRACT 23-5586 shall remain in full force and effect.

3. The REQUESTING PARTY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 23-5586.

4. This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF BELLEVILLE

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



**CITY OF BELLEVILLE
RESOLUTION NO. 24-021**

**AUTHORIZATION FOR THE CITY MANAGER AND DIRECTOR OF PUBLIC
SERVICES TO SIGN THE MDOT CATEGORY B GRANT**

WHEREAS, The City of Belleville applied for a grant from the Community Service Infrastructure Fund (CSIF), commonly referred to as TEDF Category B, and;

WHEREAS, The City of Belleville was awarded a TEDF Category B grant, and;

WHEREAS, this process requires the Belleville City Council authorize two signatories on the contract.

NOW THEREFORE, BE IT RESOLVED, that the Belleville City Council appoints the Director of Public Services Anthony Bollini and City Manager Jason Smith to sign the TEDF Category B Contract number 24-5250.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Ken Voigt
Mayor

Agenda Date: June 3, 2024

**CITY OF BELLEVILLE
RESOLUTION NO. 24-022**

**RESOLUTION AUTHORIZING THE CITY OF BELLEVILLE TO PARTICIPATE IN
THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC)
REDEVELOPMENT READY COMMUNITIES PROGRAM**

WHEREAS, the Michigan Economic Development Corporation (MEDC) has established the statewide Redevelopment Ready Communities (RRC) Program to empower communities to shape their future and maximize economic potential; and

WHEREAS, RRC is a program that provides technical assistance to and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair and consistent processes; and

WHEREAS, the City of Belleville recognizes the value of the RRC Program and seeks to improve its redevelopment readiness via a detailed review of existing development processes; and

WHEREAS, the RRC program includes evaluating and strengthening the development-related partnerships between the City Council and stakeholder organizations such as: the MEDC, Belleville Downtown Development Authority (DDA), Belleville Planning Commission (PC) and Wayne County; and

WHEREAS, the City of Belleville will be updating its Master Plan to incorporate certain elements required for RRC certification; and

NOW, THEREFORE, BE IT RESOLVED:

1. The Belleville City Council is willing to participate in the MEDC Redevelopment Ready Communities Program, including increased interaction and partnership with the MEDC, DDA, PC, Wayne County and other stakeholders in the development review process.
2. It is the intention of the City of Belleville to utilize the RRC Best Practices and evaluation process to improve our processes and communication with stakeholders.
3. The City Administration is hereby authorized to proceed toward implementation of the recommendations necessary to receive RRC Certification from the MEDC.

This resolution shall become effective June 3, 2024.

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kenneth R. Voigt
Mayor

ALL SECTIONS

Any reference to masculine or feminine pronouns shall be changed to gender neutral pronouns (ex. They/them/their).

SECTION 2.13. Printing and printed.

The words “Printing” and “Printed” shall include printing, engraving, stencil duplicating, lithographing, typewriting, photo stating, electronic posting, or any other similar method used for reproducing written or printed matter.

Section 2.16. Words.

The singular shall include the plural and the plural shall include the singular, unless expressly stated otherwise. Use of the masculine gender throughout this Charter shall be read as to include all gender expressions.

SECTION 2.17. Written or in writing

The words “Written” and “In writing” shall include handwritten script, printing, typewriting, teletype, telegraphic, electronic, and digital communications. Digital signatures may be used as permitted by law, unless explicitly stated otherwise.

SECTION 3.2. Inter-governmental relations,

The City may exercise any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with any one or more states or civil divisions or agencies thereof, or the United States or any agency thereof.

State law reference- Permissible that, in providing for the public peace, health and safety, a city expend funds or enter into contracts with a private organization, the federal or state government, a county, village or township, or another city for services considered necessary by the municipal body vested with legislative power, MCL 117.3(j), MSA 5.2073, (j).

SECTION 4.2

The Mayor and each Council member shall hold office for a term of four (4) years, commencing at 7:30 p.m. on the First Monday in December following election with the exception of council members who are elected in 2025 and 2027. Councilmembers elected in 2025 shall hold office until their successors are elected and qualified following a regular election to be held in 2030, then serve four (4) year terms thereon. Council seats elected in 2025. The Mayor and council seats elected in 2027 shall hold office until their successors are elected and qualified following a regular election to be held in 2032, then serve four (4) year terms thereon. ~~The Mayor and the two (2) Council members elected at the regular election in 1979 shall hold office until their successors are elected and qualified following the regular~~

~~elec-tion to be held in 1983 and the two (2) Council members elected at the regular election held in 1981 shall hold office until their successors are elected and qualified following the regular elec-tion to be held in 1985.~~

SECTION 4.4

Each elective officer of the City, before entering upon the duties of his office, shall take and subscribe to the oath of office prescribed by the State Constitution for officers of the State, which shall be filed in the office of the Clerk. Elected city officers shall take the oath office after the election is certified and prior to the first regular meeting of the City Council but no earlier than 12 noon on December 1 following the officer's election. An Officer failing to subscribe to the oath as required herein shall be deemed to have declined office. The Clerk shall provide written notice of the election of any officer of the City and of the requirement of any official bond to be given by any such officer no sooner than the official certification of the election and no later than the first regular meeting of the City Council following certification.

SECTION 5.3

Dates and times of regular meetings of the Council shall be scheduled at the first regular meeting in December of each year for the next calendar year. In the event a regularly scheduled meeting does not have any agenda items, the Mayor may choose to cancel said meeting at his or her discretion. ~~held at least twice in each calendar month at 7:30 o'clock in the evening at the usual place of holding meetings of the Council. If a regular meeting day is a holiday, then such regular meeting shall be held on such other day as may be set by the Council.~~

SECTION 5.4

Special meetings may be called ~~by the Clerk~~ on the written request of the Mayor or any two (2) members of the Council on at least twenty-four (24) hours' written notice to each member of the Council designating the date, time, place and purpose of such meeting, ~~served personally or left at the usual place of residence of the Council member by the Clerk or someone designated by him~~ in accordance with state law. Notice of Special meetings shall be provided to the public as required by law. A meeting in emergency session may be held as allowed by law.

SECTION 5.5

All meetings of the Council, ~~shall~~ be noticed and conducted in accordance with the Open Meetings Act and applicable law. Subject to reasonable rules and regulations determined by Council, residents shall have a reasonable opportunity to be heard at any meeting on matters before the Council

SECTION 5.7

The Council shall determine its own rules and order of business. The Clerk, or designee, ~~and shall keep a record of all its proceedings. in the English language which shall be signed by the Mayor and the Clerk.~~ On all votes, the yea and nay vote of each member shall be made by either voice vote or roll call, as determined by the Mayor, ~~and shall be recorded in the minutes published in the regular proceedings.~~ except where the vote is unanimous, which shall only be necessary to so state. Votes related to expenditure of City funds must be taken and recorded by roll call vote.

SECTION 5.9

The proceedings of the Council shall be made available to the public by the Clerk in accordance with state law. ~~published within fifteen (15) days after the passage thereof. A synopsis of such proceedings, prepared by the Clerk and approved by the Mayor, showing the substance of each separate proceeding of the Council shall be a sufficient compliance with the requirements of this section.~~

SECTION 7.5

If the Council shall, by resolution, order creation, amendment, or repeal of any City ordinances, such changes shall identify the ordinance number and title, and any amendments and additions thereto, and designating when such ordinances are effective. Such Ordinances and revisions thereto shall be made available to the public in accordance with state law upon adoption of the same.

SECTION 7.8

SECTION 8.2

The Council shall appoint the City Manager. The City Manager shall hold office at the pleasure of a majority of the Council, but ~~he~~ shall not be removed from office during a period of ninety (90) days following any regular City election except by the affirmative vote of four (4) members of the Council. ~~He~~ The City Manager shall be selected solely on the basis of his or her executive and administrative qualifications with special reference to his or her training and actual experience in municipal administration. ~~The appointee need not be a resident of the City at the time of his appointment. However, he shall establish residency within six (6) months after his appointment unless the Council extends the time for good cause.~~ Removal of the City Manager may be made by the Council in its sole discretion, provided, however, that ten (10) days' notice to the City Manager be given and any action taken by the Council be at a regularly scheduled meeting. The City Manager affected may be present and be heard at such meeting.

SECTION 8.3 City Manager: powers and duties.

9. In accordance with the provisions of this Charter, the City Manager shall establish personnel standards and procedures, administer or oversee personnel and human resource functions, and maintain all personnel records of City employees.

SECTION 8.9. Departments.

The Council may, by ordinance, establish such departments of the City as it deems necessary or advisable and shall prescribe therein the functions of such departments and the duties, authorities and responsibilities of the officers of such departments. The City Manager may prescribe such duties and responsibilities of the officers of those departments responsible to him which are not inconsistent with the charter or with any ordinance or resolution adopted concerning such duties and authorities under authority of this charter.

State law reference- Permissible that Charter provide for the establishment of a city department, MCL 117.4j, MSA 5.2083.

SECTION 9.3

Effective January 1, 2025, a non-partisan regular City election shall be held on the Tuesday succeeding the first Monday in November in every even numbered year. The terms of all elected City officials that expire in 2025 are extended one year to the same date in the year 2026.

A non-partisan regular City election shall be held on the Tuesday succeeding the first Monday in November in every even numbered year.

SECTION 9.6

Unless provided otherwise by statute, polls of all elections shall be opened at 7 a.m., on election day and shall remain open until 8 p.m. of the same day. To the extent provided by law, every qualified elector present and in line at the polls at the hour prescribed for the closing thereof shall be allowed to vote.

The times and dates of all elections shall be set as prescribed by state law.

SECTION 9.7

Persons desiring to qualify as candidates for any elective office under this charter shall file with the Clerk a petition therefor signed by at least twenty (20) but no less than forty (40) registered electors of the City. Petitions shall be submitted prior to the regular City election filing deadline, as prescribed by statute. The Clerk shall make available blank petitions, which shall be in substantially the same form as required by State law for State and County officers, except for references to party and. shall publish notice to that effect at least one (1) but no more than three (3) weeks before the last day for filing nominating petitions. No person shall sign his name to a greater number of petitions for any one office than there are candidates to be elected to said office. Where any name appears on more petitions than there are candidates to be elected to said office, such name shall not be counted upon any petition for that office.

Persons desiring to qualify as candidates for any elective office under this charter shall file with the Clerk a petition therefor signed by not less than twenty (20) nor more than forty (40) registered electors of the City by the deadline as prescribed by law. Blank petitions in substantially the same form as required by State law for State and County officers, except for references to party, shall be prepared and furnished by the Clerk. At least one (1) week before, and not more than three (3) weeks before, the last day for filing

nominating petitions, the Clerk shall publish notice to that effect. No person shall sign his name to a greater number of petitions for any one office than there are candidates to be elected to said office, Where any name appears on more petitions than there are candidates to be elected to said office, such name shall not be counted upon any petition for that office.

SECTION 9.11

Canvasser appointments shall be conducted as provided by the general election law.

REPEALED

SECTION 9.12. Tie Vote

If at any City election there shall be no choice between candidates by reason of two (2) or more candidates having received an equal number of votes, then the Board of Canvassers shall name a date for the appearance of such candidates for the purpose of determining the election of such candidates by lot as provided by State law.

State law reference- Determination of election by lot, MCL 168.851 et seq., MSA 6.1851 et seq.

SECTION 9.13. Recount.

A recount of the votes cast at any City election for any office, or upon any proposition, may be had in accordance with the general election laws of the State.

State law reference- Recounts, MCL 168.862 et seq., MSA 6.1861 et seq.

SECTION 11.5

The Board of Review shall convene on the Tuesday next following the first Monday in March of each year for the purpose of considering correcting the assessment roll. The Board shall likewise convene on the Tuesday next following the second Monday in March of each year for the purpose of considering and correcting the assessment roll. Each session the Board shall hear the public and shall continue in session as many days as may be required for the completion of its duties.

The Board of Review shall convene on the Tuesday next following the first Monday in March of each year for the purpose of considering correcting the assessment roll. The Board shall likewise convene during the week of the second Monday in March of each year for the purpose of considering and correcting the assessment roll. Each session the Board shall hear the public and shall continue in session as many days as may be required for the completion of its duties.

SECTION 14.8 Disposal of utility facilities and equipment.

Sale, exchange, lease, or dispose of a utility's structure, property, easements, equipment, privilege, or other asset shall require approval Council. The provisions of this section shall not apply to the sale or exchange of any articles or equipment of any City owned utility determined to be worn out, obsolete, useless, or which could be replaced by new and improved machinery or equipment.

SECTION 15.8

The Council shall authorize the making of purchases on behalf of the City by resolution, which shall identify the City officials approved to make such purchases, requirements for utilizing sole, competitive, or preferred vendors, and the approvals and processes required for certain spending thresholds. No purchase shall be divided for the purpose of circumventing the dollar value limitations provided by resolution. Purchases shall be made from the most competent bidder meeting requested specifications. All purchases requiring competitive bids shall be publicly opened at a regular City Council meeting or at a Special City Council meeting called for that purpose. All purchases in excess of One Hundred (\$100.00) Dollars shall be evidenced by written contract or purchase order. The Council shall have the right to reject all bids received and advertise again for bids.

The City Council shall set, by resolution, purchasing limits for Department Heads, the City Manager, the threshold by which 3 quotes must be presented for consideration, the threshold by which preferred contractors may be utilized, and the threshold by which sealed bids must be obtained. All purchases of more than one hundred (\$100) dollars, shall be evidenced by a receipt, invoice, or purchase order. No purchase shall be divided for the purpose of circumventing the dollar value limitation contained in this Section. Emergency purchases are exempt from this section. When considering bids and quotes, the council is not required to select the lowest competent bidder meeting specifications. The City Manager may present an annual list of "preferred contractors" that provide specific services that could cause delays in attempting to solicit the appropriate number of quotes or bids. All bids shall be publicly opened by the City Clerk, City Manager, or their designee. The Council shall have the right to reject all bids received and advertise again for bids.

SECTION 15.9

The Council shall authorize the making of contractual agreements for goods and services on behalf of the City by resolution, which shall identify the City officials approved to make such agreements, requirements for utilizing sole, competitive, or preferred contractors, and the approvals and processes required for certain spending thresholds. All bids for contractual service shall be publicly opened at a regular Council meeting or at a special meeting called for that purpose. Contracts for such City improvement shall be awarded to the most competent and responsible bidder meeting proposal specifications. Any contract for such City improvements in excess of Five Hundred (\$500.00) Dollars shall be evidenced by written contract. Alterations in any contract may be made only by the Council. The Council shall have the right to reject all bids received and advertise again for bids.

The City Council shall set, by resolution, purchasing limits for Department Heads, the City Manager, the threshold by which 3 quotes must be presented for consideration, the threshold by which preferred contractors may be utilized, and the threshold by which sealed bids must be obtained for repairs and

maintenance to City buildings, property, equipment, and sewer and water systems. All purchases of more than one hundred (\$100) dollars, shall be evidenced by a receipt, invoice, or purchase order. No purchase shall be divided for the purpose of circumventing the dollar value limitation contained in this Section.

Emergency purchases are exempt from this section. When considering bids and quotes, the council is not required to select the lowest competent bidder meeting specifications. The City Manager may present an annual list of "preferred contractors" that provide specific services that could cause delays in attempting to solicit the appropriate number of quotes or bids. All bids shall be publicly opened by the City Clerk, City Manager, or their designee. The council shall have the right to reject all bids received and advertise again for bids.

CHAPTER XVI – CIVIL SERVICE

REPEALED

**CITY OF BELLEVILLE
RESOLUTION NO. 24-024**

**RESOLUTION TO ROLL BACK THE CALCULATION OF THE MILLAGE
REDUCTION FRACTION COMPUTATION**

NOW THEREFORE, BE IT RESOLVED, that the Council for the City of Belleville hereby establishes the 2024 tax rate of 15.8190 which incorporates the Headlee rollback as provided by Wayne County.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 3, 2024

**CITY OF BELLEVILLE
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MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Kerreen Conley
Mayor

Agenda Date: June 3, 2024

2024 Millage Reduction Fraction Computation

Charter County of Wayne, Michigan

Local Units of Government: Cities, Townships, and Villages - All PRE/Non-PRE Properties
Applies to All Operating (Allocated, Charter, Extra-Voted General) Millages
--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code		2023 Taxable	2024 Taxable	Taxable Value of	Taxable Value of	2024 Millage
Number	Taxing Jurisdiction	Value as of	Value of	Losses	Additions	Reduction Fraction
		5/1/2023	5/6/2024			
Townships						
82-1010	Brownstown Township (Charter Township of Brownstown)	1,258,333,889	1,346,126,710	8,249,013	29,319,368	0.9977
82-1020	Canton Township (Charter Township of Canton)	5,160,653,587	5,518,944,455	12,827,780	81,652,305	0.9950
82-1030	Grosse Ile Township (Township of Grosse Ile)	731,083,583	779,188,110	816,529	7,159,923	0.9941
82-1050	Huron Township (Charter Township of Huron)	715,363,956	778,760,023	1,798,152	29,609,187	1.0000
82-1060	Northville Township (Charter Township of Northville)	2,680,465,279	2,866,197,579	9,318,927	48,057,596	0.9962
82-1070	Plymouth Township (Charter Township of Plymouth)	2,177,094,639	2,312,284,337	17,400,739	48,097,146	1.0000
82-1080	Redford Township (Charter Township of Redford)	1,063,855,549	1,146,332,573	8,546,415	20,266,534	0.9850
82-1090	Sumpter Township (Township of Sumpter)	420,114,171	448,601,508	1,759,667	11,392,839	1.0000
82-1100	Van Buren Township (Charter Township of Van Buren)	1,329,530,537	1,447,210,931	10,969,842	65,767,474	1.0000
Cities						
82-2010	Allen Park (City of Allen Park)	938,115,871	1,019,104,251	8,825,863	41,429,171	0.9990
82-2020	Belleville (City of Belleville)	118,066,033	125,701,529	802,174	1,555,413	0.9927
82-2030	Dearborn (City of Dearborn)	3,863,739,880	4,051,247,592	77,723,841	109,556,590	1.0000
82-2040	Dearborn Heights (City of Dearborn Heights)	1,637,436,250	1,764,133,175	7,650,195	24,838,697	0.9848
82-2050	Detroit (City of Detroit)	7,648,949,274	8,537,914,415	159,168,718	610,453,563	0.9930
82-2060	Ecorse (City of Ecorse)	102,599,479	112,038,620	1,443,140	4,337,305	0.9871
82-2070	Flat Rock (City of Flat Rock)	346,987,534	372,502,423	1,192,697	8,773,663	0.9992
82-2080	Garden City (City of Garden City)	662,269,735	715,183,512	3,402,310	9,937,146	0.9819
82-2090	Gibraltar (City of Gibraltar)	163,929,132	177,340,724	528,858	4,013,446	0.9908
82-2100	Grosse Pointe (City of Grosse Pointe)	438,274,407	465,970,882	632,960	3,410,595	0.9944
82-2110	Grosse Pointe Farms (City of Grosse Pointe Farms)	947,972,902	1,004,465,782	1,991,472	6,503,104	0.9963
82-2120	Grosse Pointe Park (City of Grosse Pointe Park)	749,730,719	797,958,415	655,861	4,915,760	0.9927
82-2125	Grosse Pointe Shores (Village of Grosse Pointe Shores, A Michigan City)	IC	329,577,283	350,922,716	726,250	IC
82-2130	Grosse Pointe Woods (City of Grosse Pointe Woods)	861,276,936	920,619,179	1,401,931	6,871,671	0.9890
82-2140	Hamtramck (City of Hamtramck)	273,969,906	299,514,038	2,290,570	8,818,230	0.9822
82-2150	Harper Woods (City of Harper Woods)	259,194,848	282,589,861	1,067,695	5,219,225	0.9781
82-2160	Highland Park (City of Highland Park)	129,350,063	142,322,812	2,645,378	10,859,526	1.0000
82-2170	Inkster (City of Inkster)	252,535,358	276,343,664	2,049,948	6,735,044	0.9765
82-2180	Lincoln Park (City of Lincoln Park)	690,687,167	751,616,657	3,453,339	18,022,531	0.9846
82-2190	Livonia (City of Livonia)	5,001,644,245	5,346,138,487	29,985,065	115,968,235	0.9991
82-2200	Melvindale (City of Melvindale)	314,647,856	331,989,539	9,932,267	20,869,075	1.0000
82-2210	Northville (City of Northville)	IC	304,212,744	325,443,447	2,123,024	IC
82-2220	Plymouth (City of Plymouth)	728,379,681	776,293,262	3,450,047	12,067,553	0.9970
82-2230	River Rouge (City of River Rouge)	134,786,883	134,365,537	2,516,927	3,822,939	1.0000
82-2240	Riverview (City of Riverview)	377,703,094	413,451,998	1,234,988	17,082,854	0.9982
82-2250	Rockwood (City of Rockwood)	91,258,133	97,870,307	332,078	2,456,049	1.0000
82-2260	Romulus (City of Romulus)	1,184,739,054	1,347,796,771	15,723,041	137,837,652	1.0000
82-2270	Southgate (City of Southgate)	832,393,978	892,830,463	5,838,680	17,804,594	0.9928
82-2280	Taylor (City of Taylor)	1,588,766,686	1,721,309,407	10,531,906	54,624,785	0.9952
82-2290	Trenton (City of Trenton)	695,143,845	739,010,635	4,283,504	13,459,377	1.0000
82-2300	Wayne (City of Wayne)	419,696,241	457,696,132	2,679,191	18,530,052	0.9980
82-2310	Westland (City of Westland)	2,142,749,459	2,287,225,350	12,030,028	32,336,617	0.9931
82-2320	Woodhaven (City of Woodhaven)	562,286,943	601,070,202	2,347,183	13,750,584	1.0000
82-2330	Wyandotte (City of Wyandotte)	682,638,875	729,667,797	5,921,378	11,013,590	0.9897
Totals for Wayne County		51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	0.9967

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

Local School Districts - All PRE/Non-PRE Properties
Applies to School Supplemental (aka Hold Harmless) and Recreation-and-Playgrounds Millages
--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable	2024 Taxable	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
			Value as of 5/22/2023	Value of 5/28/2024			
Local School Districts							
58020	Airport (Airport Community Schools)	IC	35,994,268	39,944,613	341,585	2,910,028	IC
82023	Allen Park (Allen Park Public Schools)		567,765,415	607,442,367	2,018,570	4,841,091	0.9867
63090	Clarenceville (Clarenceville School District)	IC	264,439,276	282,850,774	1,426,348	3,161,928	IC
82230	Crestwood (Crestwood School District)		929,020,470	1,002,586,468	2,113,462	13,525,718	0.9850
82030	Dearborn (School District of the City of Dearborn)		4,071,018,503	4,277,262,803	77,748,871	113,301,732	1.0000
82040	Dearborn Heights No. 7 (Dearborn Heights School District No. 7)		257,386,187	278,897,827	344,583	2,458,726	0.9773
82010	Detroit (School District of the City of Detroit)		7,648,949,274	8,537,914,415	159,168,718	610,453,563	0.9930
82250	Ecorse (Ecorse Public Schools)		96,498,782	105,465,067	1,292,859	4,075,605	0.9869
82180	Flat Rock (Flat Rock Community Schools)	IC	314,266,963	338,030,686	1,064,492	8,644,763	IC
82050	Garden City (Garden City Public Schools)		669,934,194	723,220,779	3,404,710	9,938,046	0.9821
82290	Gibraltar (Gibraltar School District)		770,080,526	828,396,153	1,849,981	16,623,453	0.9946
82300	Grosse Ile (Grosse Ile Township Schools)		731,083,583	779,188,110	816,529	7,159,923	0.9941
82055	Grosse Pointe (Grosse Pointe Public School System)		3,440,161,508	3,662,232,191	5,735,768	25,365,185	0.9925
82060	Hamtramck (School District of the City of Hamtramck)		273,969,906	299,514,038	2,290,570	8,818,230	0.9822
82320	Harper Woods (School District of the City of Harper Woods)		146,045,587	160,294,644	740,401	3,644,270	0.9749
82070	Highland Park (School District of the City of Highland Park)		129,350,063	142,322,812	2,645,378	10,859,526	1.0000
82340	Huron (Huron School District)	IC	712,618,017	775,300,250	2,072,607	29,395,175	IC
82080	Inkster (School District of the City of Inkster)		95,941,280	105,361,917	820,807	2,545,764	0.9723
81070	Lincoln Consolidated (Lincoln Consolidated Schools)	IC	200,721,027	209,387,039	520,600	3,336,786	IC
82090	Lincoln Park (School District of the City of Lincoln Park)		690,687,167	751,616,657	3,453,339	18,022,531	0.9846
82095	Livonia (Livonia Public Schools)		5,395,641,276	5,767,148,287	29,992,701	118,799,029	0.9984
82045	Melvindale-Northern Allen Park (Melvindale-Northern Allen Park Public Scho		635,290,817	690,463,194	16,563,460	56,872,055	1.0000
82390	Northville (Northville Public Schools)	IC	2,771,429,481	2,958,168,346	10,542,201	47,262,489	IC
82100	Plymouth-Canton (Plymouth-Canton Community Schools)	IC	7,475,539,357	7,957,293,216	32,058,863	115,084,753	IC
82110	Redford Union (Redford Union Schools)		463,146,398	503,072,996	2,762,311	5,653,606	0.9727
82120	River Rouge (School District of the City of River Rouge)		140,887,580	140,939,090	2,667,208	4,084,639	1.0000
82400	Riverview (Riverview Community School District)		400,255,411	439,002,507	1,427,006	19,371,595	0.9989
82130	Romulus (Romulus Community Schools)		1,157,925,390	1,319,448,369	15,676,449	137,653,252	1.0000
82140	South Redford (South Redford School District)		587,467,764	629,066,770	5,764,110	14,351,349	0.9946
82405	Southgate (Southgate Community School District)		882,101,473	946,018,692	6,014,780	18,389,694	0.9926
82150	Taylor (Taylor School District)		1,692,327,112	1,831,171,678	11,011,462	56,415,904	0.9957
82155	Trenton (Trenton Public Schools)		672,591,528	713,460,126	4,091,486	11,170,636	1.0000
82430	Van Buren (Van Buren Public Schools)	IC	2,013,020,002	2,194,003,780	12,892,925	87,274,499	IC
82160	Wayne-Westland (Wayne-Westland Community Schools)		2,348,184,528	2,529,476,637	15,649,004	64,206,699	0.9944
82240	Westwood (Westwood Community School District)		319,885,161	340,002,995	5,674,220	7,741,622	0.9939
82365	Woodhaven-Brownstown (Woodhaven-Brownstown School District)		1,328,121,535	1,417,661,717	9,689,829	32,846,247	1.0000
82170	Wyandotte (School District of the City of Wyandotte)		682,638,875	729,667,797	5,921,378	11,013,590	0.9897
Totals for Wayne County			51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

Local School Districts - Non-PRE Properties Only
Applies to School Operating Millages Only

--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable	2024 Taxable	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
			Value as of 5/22/2023	Value of 5/28/2024			
Local School Districts							
58020	Airport (Airport Community Schools)	IC	11,786,920	12,823,545	58,721	597,390	IC
82023	Allen Park (Allen Park Public Schools)		105,107,995	113,929,712	273,224	3,037,969	0.9936
63090	Clarenceville (Clarenceville School District)	IC	100,558,873	106,053,763	156,334	326,929	IC
82230	Crestwood (Crestwood School District)		238,096,847	257,967,640	457,653	4,205,280	0.9842
82030	Dearborn (School District of the City of Dearborn)		1,855,324,658	1,952,214,919	16,842,281	51,556,085	1.0000
82040	Dearborn Heights No. 7 (Dearborn Heights School District No. 7)		86,506,177	94,258,127	131,379	1,076,321	0.9742
82010	Detroit (School District of the City of Detroit)		5,374,111,813	6,110,567,710	24,993,365	339,468,654	0.9742
82250	Ecorse (Ecorse Public Schools)		64,784,651	71,367,244	267,834	3,196,655	0.9947
82180	Flat Rock (Flat Rock Community Schools)	IC	87,818,021	92,957,260	308,098	2,661,155	IC
82050	Garden City (Garden City Public Schools)		193,758,659	209,231,261	465,216	2,493,624	0.9827
82290	Gibraltar (Gibraltar School District)		196,851,553	211,361,844	626,414	6,013,471	1.0000
82300	Grosse Ile (Grosse Ile Township Schools)		69,461,126	74,775,047	302,812	1,863,500	0.9969
82055	Grosse Pointe (Grosse Pointe Public School System)		554,684,137	591,317,242	2,184,508	9,958,945	0.9988
82060	Hamtramck (School District of the City of Hamtramck)		141,399,985	152,689,524	1,129,479	5,986,690	1.0000
82320	Harper Woods (School District of the City of Harper Woods)		65,520,817	71,411,532	81,603	1,507,569	0.9839
82070	Highland Park (School District of the City of Highland Park)		97,890,003	109,694,949	347,562	8,009,648	1.0000
82340	Huron (Huron School District)	IC	189,873,073	211,857,316	528,923	14,495,530	IC
82080	Inkster (School District of the City of Inkster)		50,482,434	56,377,997	65,892	1,726,599	0.9696
81070	Lincoln Consolidated (Lincoln Consolidated Schools)	IC	126,753,368	129,691,374	171,237	1,376,200	IC
82090	Lincoln Park (School District of the City of Lincoln Park)		277,839,595	298,930,884	610,745	5,853,077	0.9942
82095	Livonia (Livonia Public Schools)		1,574,433,063	1,683,530,428	1,897,055	41,366,620	1.0000
82045	Melvindale-Northern Allen Park (Melvindale-Northern Allen Park Public Scho		395,396,806	435,555,004	1,403,100	40,634,936	1.0000
82390	Northville (Northville Public Schools)	IC	491,398,768	537,209,710	4,254,887	27,195,150	IC
82100	Plymouth-Canton (Plymouth-Canton Community Schools)	IC	1,821,002,857	1,938,249,162	5,349,183	35,444,208	IC
82110	Redford Union (Redford Union Schools)		174,803,177	188,792,638	521,030	2,288,598	0.9821
82120	River Rouge (School District of the City of River Rouge)		111,089,015	108,646,098	1,163,201	1,962,541	1.0000
82400	Riverview (Riverview Community School District)		119,075,664	140,052,801	380,625	17,311,605	1.0000
82130	Romulus (Romulus Community Schools)		668,621,036	786,973,047	777,581	93,791,769	1.0000
82140	South Redford (South Redford School District)		223,201,941	240,029,418	602,354	7,643,647	1.0000
82405	Southgate (Southgate Community School District)		310,221,990	325,645,609	2,663,188	2,428,883	1.0000
82150	Taylor (Taylor School District)		781,646,128	838,901,370	2,273,639	19,438,208	0.9996
82155	Trenton (Trenton Public Schools)		182,513,317	192,971,376	1,339,335	7,250,636	1.0000
82430	Van Buren (Van Buren Public Schools)	IC	649,846,623	717,248,419	3,018,457	40,003,918	IC
82160	Wayne-Westland (Wayne-Westland Community Schools)		1,023,775,551	1,102,010,371	4,016,489	32,212,266	1.0000
82240	Westwood (Westwood Community School District)		184,949,271	194,620,889	3,500,292	3,502,667	0.9978
82365	Woodhaven-Brownstown (Woodhaven-Brownstown School District)		431,570,976	456,794,171	1,055,333	8,597,990	1.0000
82170	Wyandotte (School District of the City of Wyandotte)		225,126,775	243,973,461	521,529	6,969,668	0.9960
Totals for Wayne County			19,257,283,663	21,060,682,862	84,740,558	853,454,601	

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

Local School Districts - All PRE/Non-PRE Properties

Applies to Sinking Fund (aka Building-and-Site) Millages Only

--- Renaissance Zone Parcels Included (if applicable) and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable	2024 Taxable	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
			Value as of 5/22/2023	Value of 5/28/2024			
Local School Districts							
58020	Airport (Airport Community Schools)	IC	35,994,268	39,944,613	341,585	2,910,028	IC
82023	Allen Park (Allen Park Public Schools)		567,765,415	607,442,367	2,018,570	4,841,091	0.9867
63090	Clarenceville (Clarenceville School District)	IC	264,439,276	282,850,774	1,426,348	3,161,928	IC
82230	Crestwood (Crestwood School District)		929,020,470	1,002,586,468	2,113,462	13,525,718	0.9850
82030	Dearborn (School District of the City of Dearborn)		4,071,018,503	4,277,262,803	77,748,871	113,301,732	1.0000
82040	Dearborn Heights No. 7 (Dearborn Heights School District No. 7)		257,386,187	278,897,827	344,583	2,458,726	0.9773
82010	Detroit (School District of the City of Detroit) (w/RZ in Wayne County)		7,943,776,776	8,844,086,521	164,469,818	619,058,063	0.9940
82250	Ecorse (Ecorse Public Schools)		96,498,782	105,465,067	1,292,859	4,075,605	0.9869
82180	Flat Rock (Flat Rock Community Schools)	IC	314,266,963	338,030,686	1,064,492	8,644,763	IC
82050	Garden City (Garden City Public Schools)		669,934,194	723,220,779	3,404,710	9,938,046	0.9821
82290	Gibraltar (Gibraltar School District)		770,080,526	828,396,153	1,849,981	16,623,453	0.9946
82300	Grosse Ile (Grosse Ile Township Schools)		731,083,583	779,188,110	816,529	7,159,923	0.9941
82055	Grosse Pointe (Grosse Pointe Public School System)		3,440,161,508	3,662,232,191	5,735,768	25,365,185	0.9925
82060	Hamtramck (School District of the City of Hamtramck)		273,969,906	299,514,038	2,290,570	8,818,230	0.9822
82320	Harper Woods (School District of the City of Harper Woods)		146,045,587	160,294,644	740,401	3,644,270	0.9749
82070	Highland Park (School District of the City of Highland Park)		129,350,063	142,322,812	2,645,378	10,859,526	1.0000
82340	Huron (Huron School District)	IC	712,618,017	775,300,250	2,072,607	29,395,175	IC
82080	Inkster (School District of the City of Inkster)		95,941,280	105,361,917	820,807	2,545,764	0.9723
81070	Lincoln Consolidated (Lincoln Consolidated Schools)	IC	200,721,027	209,387,039	520,600	3,336,786	IC
82090	Lincoln Park (School District of the City of Lincoln Park)		690,687,167	751,616,657	3,453,339	18,022,531	0.9846
82095	Livonia (Livonia Public Schools)		5,395,641,276	5,767,148,287	29,992,701	118,799,029	0.9984
82045	Melvindale-Northern Allen Park (Melvindale-Northern Allen Park Public Scho		635,290,817	690,463,194	16,563,460	56,872,055	1.0000
82390	Northville (Northville Public Schools)	IC	2,771,429,481	2,958,168,346	10,542,201	47,262,489	IC
82100	Plymouth-Canton (Plymouth-Canton Community Schools)	IC	7,475,539,357	7,957,293,216	32,058,863	115,084,753	IC
82110	Redford Union (Redford Union Schools)		463,146,398	503,072,996	2,762,311	5,653,606	0.9727
82120	River Rouge (School District of the City of River Rouge)		140,887,580	140,939,090	2,667,208	4,084,639	1.0000
82400	Riverview (Riverview Community School District)		400,255,411	439,002,507	1,427,006	19,371,595	0.9989
82130	Romulus (Romulus Community Schools) (w/RZ in Wayne County)		1,164,610,750	1,329,028,269	15,680,849	140,291,752	1.0000
82140	South Redford (South Redford School District) (w/RZ in Wayne County)		587,467,764	629,066,770	5,764,110	14,351,349	0.9946
82405	Southgate (Southgate Community School District)		882,101,473	946,018,692	6,014,780	18,389,694	0.9926
82150	Taylor (Taylor School District)		1,692,327,112	1,831,171,678	11,011,462	56,415,904	0.9957
82155	Trenton (Trenton Public Schools)		672,591,528	713,460,126	4,091,486	11,170,636	1.0000
82430	Van Buren (Van Buren Public Schools) (w/RZ in Washtenaw County)	IC	2,013,020,002	2,194,003,780	12,892,925	87,274,499	IC
82160	Wayne-Westland (Wayne-Westland Community Schools)		2,348,184,528	2,529,476,637	15,649,004	64,206,699	0.9944
82240	Westwood (Westwood Community School District)		319,885,161	340,002,995	5,674,220	7,741,622	0.9939
82365	Woodhaven-Brownstown (Woodhaven-Brownstown School District)		1,328,121,535	1,417,661,717	9,689,829	32,846,247	1.0000
82170	Wyandotte (School District of the City of Wyandotte)		682,638,875	729,667,797	5,921,378	11,013,590	0.9897
Totals for Wayne County			51,313,898,546	55,329,047,813	463,575,071	1,718,516,701	

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

Intermediate School Districts - All PRE/Non-PRE Properties
Applies to All Operating (Allocated, Extra-Voted Special Education, Extra-Voted Vocational) Millages except Extra-Voted Enhancement Millages
--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable Value as of 5/22/2023	2024 Taxable Value of 5/28/2024	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
58000	Monroe County Intermediate School District	IC	35,994,268	39,944,613	341,585	2,910,028	IC
63000	Oakland Schools Intermediate School District	IC	264,439,276	282,850,774	1,426,348	3,161,928	IC
81000	Washtenaw Intermediate School District	IC	200,721,027	209,387,039	520,600	3,336,786	IC
82000	Wayne Regional Educational Service Agency	IC	50,511,231,113	54,481,113,381	455,981,038	1,697,864,959	IC
Totals for Wayne County			51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	

Intermediate School Districts - All PRE/Non-PRE Properties
Applies to Extra-Voted Enhancement Millages Only
--- Renaissance Zone Parcels Included (if applicable) and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable Value as of 5/22/2023	2024 Taxable Value of 5/28/2024	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
58000	Monroe County Intermediate School District	IC	35,994,268	39,944,613	341,585	2,910,028	IC
63000	Oakland Schools Intermediate School District	IC	264,439,276	282,850,774	1,426,348	3,161,928	IC
81000	Washtenaw Intermediate School District	IC	200,721,027	209,387,039	520,600	3,336,786	IC
82000	Wayne Regional Educational Service Agency (w/RZ in Wayne Count	IC	50,812,743,975	54,796,865,387	461,286,538	1,709,107,959	IC
Totals for Wayne County			51,313,898,546	55,329,047,813	463,575,071	1,718,516,701	

Community Colleges - All PRE/Non-PRE Properties
Applies to All Operating Millages
--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction		2023 Taxable Value as of 5/22/2023	2024 Taxable Value of 5/28/2024	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
99600	Henry Ford College		4,071,018,503	4,277,262,803	77,748,871	113,301,732	1.0000
82600	Schoolcraft College	IC	16,576,983,584	17,688,681,402	77,424,823	294,246,245	IC
82650	Wayne County Community College District		30,235,033,534	32,905,028,790	300,450,499	1,288,866,198	0.9951
N/A	No Community College		129,350,063	142,322,812	2,645,378	10,859,526	1.0000
Totals for Wayne County			51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

**All Other Taxing Entities - All PRE/Non-PRE Properties
Applies to All Operating Millages**

--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction	2023 Taxable Value as of 5/22/2023	2024 Taxable Value of 5/28/2024	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
<u>County</u>						
82-0000	Wayne County (Charter County of Wayne)	51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	0.9967
<u>Downtown Development Authorities (Millage-Levying)</u>						
82-2050-DDA	Detroit Downtown Development Authority	2,099,823,441	2,260,465,313	39,802,014	160,665,400	1.0000
82-2140-DDA	Hamtramck Downtown Development Authority	20,175,241	20,543,404	311,185	271,200	1.0000
82-2190-DDA	Livonia Downtown Development Authority (Plymouth Road Development Authority)	413,617,541	442,384,830	8,845,598	29,646,000	1.0000
82-2210-DDA	Northville Downtown Development Authority	37,306,940	38,718,565	1,259,786	1,183,000	1.0000
<u>Library Authorities</u>						
8214	Belleville (Belleville Area District Library)	1,867,710,741	2,021,513,968	13,531,683	78,715,726	1.0000
8205	Canton (Canton Public Library)	5,160,653,587	5,518,944,455	12,827,780	81,652,305	0.9950
8200	Detroit (Detroit Public Library)	7,648,949,274	8,537,914,415	159,168,718	610,453,563	0.9930
8206	Grosse Pointe (Grosse Pointe Public Library)	3,440,161,508	3,662,232,191	5,735,768	25,365,185	0.9925
8216	Inkster (Leanna Hicks Public Library)	252,535,358	276,343,664	2,049,948	6,735,044	0.9765
8207	Northville (Northville District Library)	IC 2,984,678,023	3,191,641,026	11,441,951	54,045,189	IC
8208	Plymouth (Plymouth District Library)	2,905,474,320	3,088,577,599	20,850,786	60,164,699	1.0000
8209	Redford (Redford Township District Library)	1,063,855,549	1,146,332,573	8,546,415	20,266,534	0.9850
8204	Wyandotte (Bacon Memorial District Library)	682,638,875	729,667,797	5,921,378	11,013,590	0.9897
<u>Special-Purpose Taxing Authorities</u>						
8201	Huron-Clinton Metropolitan Authority (HCMA)	IC 51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	IC
8215	Wayne County Art Institute Authority (WCAIA)	51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	0.9967
8202	Wayne County Transit Authority (WCTA)	21,574,032,324	23,155,707,358	195,199,078	611,191,764	0.9967
8203	Wayne County Zoological Authority (WCZA)	51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	0.9967

2024 Millage Reduction Fraction Computation

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Charter County of Wayne, Michigan

All Other Taxing Entities - All PRE/Non-PRE Properties
Applies to All Operating Millages

--- Renaissance Zone Parcels Excluded and MCL 211.7d Housing Parcels Excluded and Veteran Exemptions Excluded ---

Code Number	Taxing Jurisdiction	2023 Taxable Value as of 5/22/2023	2024 Taxable Value of 5/28/2024	Taxable Value of Losses	Taxable Value of Additions	2024 Millage Reduction Fraction
Special-Purpose Taxing Authority: Expanded Detail by Opt-In / Opt-Out Local Unit of Government						
8202	Wayne County Transit Authority (WCTA)					
Opt-In Township						
82-1080	Redford Township (Charter Township of Redford)	1,063,855,549	1,146,332,573	8,546,415	20,266,534	
Opt-In Cities						
82-2010	Allen Park (City of Allen Park)	938,115,871	1,019,104,251	8,825,863	41,429,171	
82-2030	Dearborn (City of Dearborn)	3,863,739,880	4,051,247,592	77,723,841	109,556,590	
82-2040	Dearborn Heights (City of Dearborn Heights)	1,637,436,250	1,764,133,175	7,650,195	24,838,697	
82-2060	Ecorse (City of Ecorse)	102,599,479	112,038,620	1,443,140	4,337,305	
82-2080	Garden City (City of Garden City)	662,269,735	715,183,512	3,402,310	9,937,146	
82-2100	Grosse Pointe (City of Grosse Pointe)	438,274,407	465,970,882	632,960	3,410,595	
82-2110	Grosse Pointe Farms (City of Grosse Pointe Farms)	947,972,902	1,004,465,782	1,991,472	6,503,104	
82-2120	Grosse Pointe Park (City of Grosse Pointe Park)	749,730,719	797,958,415	655,861	4,915,760	
82-2125	Grosse Pointe Shores (Village of Grosse Pointe Shores, A Michigan City)	329,757,283	350,922,716	726,250	2,089,100	
82-2130	Grosse Pointe Woods (City of Grosse Pointe Woods)	861,276,936	920,619,179	1,401,931	6,871,671	
82-2140	Hamtramck (City of Hamtramck)	273,969,906	299,514,038	2,290,570	8,818,230	
82-2150	Harper Woods (City of Harper Woods)	259,194,848	282,589,861	1,067,695	5,219,225	
82-2160	Highland Park (City of Highland Park)	129,350,063	142,322,812	2,645,378	10,859,526	
82-2170	Inkster (City of Inkster)	252,535,358	276,343,664	2,049,948	6,735,044	
82-2180	Lincoln Park (City of Lincoln Park)	690,687,167	751,616,657	3,453,339	18,022,531	
82-2200	Melvindale (City of Melvindale)	314,647,856	331,989,539	9,932,267	20,869,075	
82-2230	River Rouge (City of River Rouge)	134,786,883	134,365,537	2,516,927	3,822,939	
82-2240	Riverview (City of Riverview)	377,703,094	413,451,998	1,234,988	17,082,854	
82-2260	Romulus (City of Romulus)	1,184,739,054	1,347,796,771	15,723,041	137,837,652	
82-2270	Southgate (City of Southgate)	832,393,978	892,830,463	5,838,680	17,804,594	
82-2280	Taylor (City of Taylor)	1,588,766,686	1,721,309,407	10,531,906	54,624,785	
82-2290	Trenton (City of Trenton)	695,143,845	739,010,635	4,283,504	13,459,377	
82-2300	Wayne (City of Wayne)	419,696,241	457,696,132	2,679,191	18,530,052	
82-2310	Westland (City of Westland)	2,142,749,459	2,287,225,350	12,030,028	32,336,617	
82-2330	Wyandotte (City of Wyandotte)	682,638,875	729,667,797	5,921,378	11,013,590	
Totals for Wayne County		21,574,032,324	23,155,707,358	195,199,078	611,191,764	0.9967
Opt-Out Townships						
82-1010	Brownstown Township (Charter Township of Brownstown)	1,258,333,889	1,346,126,710	8,249,013	29,319,368	
82-1020	Canton Township (Charter Township of Canton)	5,160,653,587	5,518,944,455	12,827,780	81,652,305	
82-1030	Grosse Ile Township (Township of Grosse Ile)	731,083,583	779,188,110	816,529	7,159,923	
82-1050	Huron Township (Charter Township of Huron)	715,363,956	778,760,023	1,798,152	29,609,187	
82-1060	Northville Township (Charter Township of Northville)	2,680,465,279	2,866,197,579	9,318,927	48,057,596	
82-1070	Plymouth Township (Charter Township of Plymouth)	2,177,094,639	2,312,284,337	17,400,739	48,097,146	
82-1090	Sumpter Township (Township of Sumpter)	420,114,171	448,601,508	1,759,667	11,392,839	
82-1100	Van Buren Township (Charter Township of Van Buren)	1,329,530,537	1,447,210,931	10,969,842	65,767,474	
Opt-Out Cities						
82-2023	Belleville (City of Belleville)	118,066,033	125,701,529	802,174	1,555,413	
82-2050	Detroit (City of Detroit)	7,648,949,274	8,537,914,415	159,168,718	610,453,563	
82-2070	Flat Rock (City of Flat Rock)	346,987,534	372,502,423	1,192,697	8,773,663	
82-2090	Gibraltar (City of Gibraltar)	163,929,132	177,340,724	528,858	4,013,446	
82-2190	Livonia (City of Livonia)	5,001,644,245	5,346,138,487	29,985,065	115,968,235	
82-2210	Northville (City of Northville)	304,212,744	325,443,447	2,123,024	5,987,593	
82-2220	Plymouth (City of Plymouth)	728,379,681	776,293,262	3,450,047	12,067,553	
82-2250	Rockwood (City of Rockwood)	91,258,133	97,870,307	332,078	2,456,049	
82-2320	Woodhaven (City of Woodhaven)	562,286,943	601,070,202	2,347,183	13,750,584	
Totals for Wayne County		29,438,353,360	31,857,588,449	263,070,493	1,096,081,937	
Totals for Wayne County		51,012,385,684	55,013,295,807	458,269,571	1,707,273,701	

Agreement for Road Safety Audit

This Agreement ("Agreement") dated _____, 2024 (the "Effective Date") is made between the Southeast Michigan Council of Governments ("SEMCOG") located at 1001 Woodward Avenue, Suite 1400, Detroit Michigan 48226, and the City of Belleville (the "Grant Recipient"), for the purpose of setting forth the exclusive terms and conditions by which SEMCOG desires to provide consulting services to perform a Road Safety Audit as presented in Attachment I.

In consideration of the mutual obligations specified in this Agreement, the parties, intending to be legally bound hereby, agree to the following:

Scope of Services. SEMCOG retains OHM ("the Consultant"), and the Consultant agrees to perform/supply for the Grant Recipient, all items outlined in Attachment I to this Agreement. Any Service outside of the scope as defined in Attachment I to this Agreement will require an Addendum to the agreement, signed by all parties.

Consideration / Compensation.

RSAs will be completed by qualified and independent consultants. SEMCOG will procure the Consultant for services to complete the RSA identified in Attachment I of this Agreement.

The City of Belleville ("Grant Recipient") must submit the 20% local non-federal match of \$3,917.25 from the total project cost of \$19,586.24 (which includes a fixed fee of \$1,937.91), as stated in Attachment I, to SEMCOG, prior to executing the project (by mail or contact [SEMCOG](#) for EFT instructions). SEMCOG will provide payment to the Consultant as stated in Attachment I, upon satisfactory completion of audit and submission of invoice and report.

For the services performed and expenses incurred by the Consultant under this Agreement, it is agreed that the total cost shall not exceed the amount specified in Attachment I of this Agreement, without the written approval of SEMCOG.

Final Report. The Consultant will submit a final RSA Report to SEMCOG and Grant Recipient within 30 days of the completion of the audit. The Grant Recipient will submit a response to recommendation in the RSA Final Report to SEMCOG not later than ninety (90) days following receipt of the report from the consultant.

Additional requirements for Grant Recipient.

Grant Recipient will:

- Coordinate with SEMCOG staff in planning and development of the project.
- Identify local representatives and stakeholders for the RSA.
- Schedule, provide meeting space for, and participate in RSA activities.
- Provide available relevant data and documents to the audit team.
- Review and provide comments on draft RSA findings report.

Grant Recipient Agrees that project outcomes and successes can be used for SS4A reporting to USDOT; future trainings (e.g., SEMCOG Universities) and regional case studies promoted by SEMCOG; any physical, digital or GIS information/data developed is shared with SEMCOG for regional planning and/or online mapping or other applications.

Termination. This Agreement may be terminated in whole, or in part, in writing by SEMCOG in the event of substantial failure of the Contractor to fulfill his obligation under this Agreement: Provided, that SEMCOG shall give the Contractor not less than ten (10) days written notice (delivered by certified mail, return receipt requested) of intent to terminate and an opportunity for consultation prior to termination.

Insurance. The Contractor shall maintain insurance and coverage limits during the period of service according to the contractor certificate of insurance which SEMCOG has obtained. It is understood and agreed by naming SEMCOG as additional insured in the contractor certificate of insurance, coverage afforded is considered to be primary and any other insurance SEMCOG may have in effect shall be considered secondary and/or excess.

Notice. All notices or requests required or contemplated by this Agreement shall be in writing and such notice shall be delivered by email. These notices must request the recipient confirm receipt. Notices may also be sent through USPS to the addresses listed herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made and executed by their proper officials.

SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

ATTEST:

BY:

Title:

Executive Director

Grant Recipient

ATTEST:

BY:

Title:

Title:

Attachment I

Scope of Work: RSA for the City of Belleville – Main St from Columbia Ave to High St; focus on Five Points intersection and Fourth St Square mid-block crossing.

Background: Five Points is a poorly designed intersection that results in crashes and traffic congestion. Fourth Street Square's mid-block crossing creates vehicle pedestrian incidents despite current signage. The corridor will see more non-motorized traffic due to the Iron Belle Trail, which will run a block west of Main St. Digital wayfinding will provide trail users the option to go through the Downtown area or continue on the trail route. Both routes rejoin at the Five Points intersection.

RSA Process:

The following are the eight steps of an RSA, along with the responsible parties:

1. Identify project or existing road for RSA – Grant Recipient/Road Owner, SEMCOG
2. Select multi-disciplinary RSA team (consultant) – SEMCOG
3. Conduct start-up meeting with project owner/design team, SEMCOG, and other stakeholders to exchange information – RSA team
4. Perform field reviews under various conditions – RSA team
5. Conduct RSA analysis and prepare report of findings – RSA team
6. Present RSA findings to project owner/design team, SEMCOG, and other stakeholders – RSA team
7. Project owner/design team prepares formal responses – Grant Recipient/Road Owner
8. Implement findings as appropriate – Grant Recipient/Road Owner

DERIVATION OF PRIME CONSULTANT COSTS

Exhibit B

Summary of all Prime Costs for ALL JOB NUMBERS (including phases) for all services provided. Use additional pages as necessary.

MDOT CONTROL SECTION(S) - JOB NUMBER(S): CS - JN	CONTRACT / AUTHORIZATION #:	FIRM ROLE: Prime Firm
PRIME CONSULTANT NAME: Orchard, Hiltz & McCliment, Inc.	PROJECT DESCRIPTION: City of Belleville - Main St from Columbia Ave to High St	

PRIME LABOR:

CLASSIFICATION	CODE	HOURS	x	RATE/HR	=	LABOR COST
Senior Associate	12	18	x	\$ 66.79	=	\$ 1,202.22
Associate	13	40	x	\$ 62.87	=	\$ 2,514.80
Prof Eng/Arch II	28	40	x	\$ 44.64	=	\$ 1,785.60
Grad Eng/Arch I	39	26	x	\$ 31.26	=	\$ 812.76
Total Hours:		124			Total Labor	\$ 6,315.38

PRIME OVERHEAD: (Total Labor x Overhead Rate)

Overhead Rate: **178.96%** Total Overhead **\$ 11,302.00**

PRIME FACILITIES CAPITAL COST OF MONEY (F.C.C.M.): (Total Labor x F.C.C.M. Rate)

F.C.C.M. Rate: **0.49%** Total F.C.C.M. **\$ 30.95**

PRIME FIXED FEE FOR PROFIT: ((Total Labor + Total Overhead) x 11%)

Fixed Fee Rate: **11%** Total Fixed Fee **\$ 1,937.91**TOTAL PRIME FIRM COSTS **\$ 19,586.24**

Firm Role: Prime Firm

Note: Payment Method = ACFF

SUMMARY OF PERSON HOURS BY PPMS TASK

EXHIBIT D

All Prime and Subconsultant Hours for EACH JOB NUMBER (including phases). For amendment/revision, complete this form showing all job numbers for all services provided. Use additional pages as necessary.

MDOT CONTROL SECTION(S) - JOB NUMBER(S): CS - JN	CONTRACT / AUTHORIZATION NUMBER:
PRIME CONSULTANT NAME: Orchard, Hiltz & McCliment, Inc.	PROJECT DESCRIPTION: City of Belleville - Main St from Columbia Ave to High St

SUMMARY OF HOURS BY PPMS TASK

PPMS Task Code	Task Description	Firm Init.	MDOT JN	MDOT JN	MDOT JN	MDOT JN	Total
Task 1	Identify RSA Team	Total	4	-	-	-	4
		OHM	4	-	-	-	4
Task 2	Prepare Relevant Data and Documents	Total	8	-	-	-	8
		OHM	8	-	-	-	8
Task 3	Conduct RSA Kickoff Meeting	Total	8	-	-	-	8
		OHM	8	-	-	-	8
Task 4	Perform Field Reviews	Total	40	-	-	-	40
		OHM	40	-	-	-	40
Task 5	Conduct Findings Meeting	Total	20	-	-	-	20
		OHM	20	-	-	-	20
Task 6	Prepare Draft RSA Findings Report	Total	24	-	-	-	24
		OHM	24	-	-	-	24
Task 7	Conduct Cost Analysis and HSM Analysis	Total	12	-	-	-	12
		OHM	12	-	-	-	12
Task 8	Prepare Final RSA Findings Report	Total	8	-	-	-	8
		OHM	8	-	-	-	8

SUMMARY OF HOURS BY FIRM

Role	Firm Name	Firm Init.	MDOT JN	MDOT JN	MDOT JN	MDOT JN	Total
Prime Firm	Orchard, Hiltz & McCliment, Inc.	OHM	124	-	-	-	124
Totals			124	-	-	-	124

PROPOSED PERSON HOURS BY PPMS TASK

EXHIBIT E

Summary of all Prime or Subconsultant Hours for **ALL JOB NUMBERS** (including phases). For amendment/revision, complete this form showing all job numbers for all services provided. Submit only one form per consultant. Use additional pages as necessary.

MDOT CONTROL SECTION(S) - JOB NUMBER(S): CS - JN					CONTRACT / AUTHORIZATION #:		FIRM ROLE: Prime Firm	
CONSULTANT NAME: Orchard, Hiltz & McCliment, Inc.					PROJECT DESCRIPTION: City of Belleville - Main St from Columbia Ave to High St			

SUMMARY OF PERSON HOURS FOR ALL MDOT JN'S PER PPMS TASK AND CLASSIFICATION

PPMS Task Code	Task Description	Senior Associate	Associate	Prof Eng/Arch II	Grad Eng/Arch I				HOURS FOR TASK
Task 1	Identify RSA Team		2	2					4
Task 2	Prepare Relevant Data and Documents		2	2	4				8
Task 3	Conduct RSA Kickoff Meeting	2	2	2	2				8
Task 4	Perform Field Reviews	8	14	14	4				40
Task 5	Conduct Findings Meeting	2	8	8	2				20
Task 6	Prepare Draft RSA Findings Report	2	8	6	8				24
Task 7	Conduct Cost Analysis and HSM Analysis	2	2	4	4				12
Task 8	Prepare Final RSA Findings Report	2	2	2	2				8

SUMMARY OF PERSON HOURS FOR ALL MDOT JN'S

Classification:	Senior Associate	Associate	Prof Eng/Arch II	Grad Eng/Arch I				HOURS FOR FIRM
Total Hours:	18	40	40	26				124

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
JUNE 3 2024

DATE	AMOUNT	DESCRIPTION	G. TOTAL
6/3/2024	\$25,421.43	EFT	\$25,421.43
6/3/2024	\$73,149.61	CHECKS	\$73,149.61

GRAND TOTAL

\$ 98,571.04

APRIL 15 COUNCIL MEETING FOR CITY OF BELLEVILLE

CHECK NUMBER 7429 - 7458

- CHECK TYPE: PAPER CHECK

Check Number	Vendor Code	Bank Account	Amount	Check Date	Vendor Address	Vendor Name	Check Type
Bank Account: CHA2 CHASE NEW ACCOUNT							
Check Date: 5/30/2024 12:00:00 AM CHA2							
7429	0459	CHA2	77.00	05/30/2024	P O BOX 802155	4424	Paper Check
7430	4588	CHA2	130.00	05/30/2024	PORTABLE TOILETS & SEPTIC SERVICE	A-PARKWAY SERVICES, INC.	Paper Check
7431	0817	CHA2	260.75	05/30/2024	152 MAIN STE 9	BELLEVILLE AREA INDEPENDENT	Paper Check
7432	0898	CHA2	2,655.00	05/30/2024	17436 COLLEGE PARKWAY	CUMMINGS, MCCLOREY, DAVIS & ACHO	Paper Check
7433	0075	CHA2	261.49	05/30/2024	P O BOX 740786	DTE ENERGY	Paper Check
7434	0076	CHA2	1,587.31	05/30/2024	P O BOX 740786	DTE ENERGY	Paper Check
7435	4587	CHA2	1,875.00	05/30/2024	380 NEW YORK ST	ESRI	Paper Check
7436	4425	CHA2	2,600.00	05/30/2024	ATTN: ACCOUNTS RECEIVABLE DEPT.	EVERBRIDGE, INC	Paper Check
7437	0276	CHA2	89.98	05/30/2024	210 MAIN	GARDEN FANTASY ON MAIN	Paper Check
7438	4227	CHA2	495.00	05/30/2024	28 W. ADAMS, SUITE 1200	GIFFELS WEBSTER	Paper Check
7439	2581	CHA2	725.00	05/30/2024	1919 W STADIUM BLVD	MICHIGAN ASSOCIATION OF PLANNING	Paper Check
7440	4285	CHA2	17,000.00	05/30/2024	14001 MERRIMAN RD	MICHIGAN MUNICIPAL RISK MGMT AUTHOR	Paper Check
7441	4527	CHA2	272.00	05/30/2024	PO BOX 219320	MISSION SQUARE	Paper Check
7442	2760	CHA2	40.00	05/30/2024	PO BOX 607	MISTER MAT RENTAL SERVICE	Paper Check
7443	4040	CHA2	400.00	05/30/2024	20271 WAHRMAN	MOWBRAY, DENNIS	Paper Check
7444	0403	CHA2	86.99	05/30/2024	1136 SUMPTER RD	NAPA AUTO PARTS	Paper Check
7445	3013	CHA2	396.00	05/30/2024	P O BOX 5106	OCCUPATIONAL HEALTH CENTERS OF MI	Paper Check
7446	0154	CHA2	744.00	05/30/2024	37500 NORTHLINE RD	OSBORNE CONCRETE COMPANY	Paper Check
7447	2642	CHA2	227.97	05/30/2024	5755 BELLEVILLE RD	PRIORITY ONE EMERGENCY	Paper Check
7448	0162	CHA2	284.13	05/30/2024	P O BOX 37600	QUILL CORP	Paper Check
7449	0711	CHA2	219.28	05/30/2024	19500 SUMPTER RD	SUMPTER ACE HARDWARE	Paper Check
7450	4586	CHA2	610.50	05/30/2024	2825 UNIVERSITY DR	THE KELLY FIRM	Paper Check
7451	4580	CHA2	3,300.00	05/30/2024	1854 CADILLACE AVE	UNITED OUTDOOR SERVICE LLC	Paper Check
7452	4571	CHA2	18,914.00	05/30/2024	PO BOX 746804	VC3, INC	Paper Check
7453	3213	CHA2	206.18	05/30/2024	P O BOX 15062	VERIZON WIRELESS	Paper Check
7454	3156	CHA2	360.00	05/30/2024	28425 ECORSE RD	WATT, JOSEPH	Paper Check
7455	3816	CHA2	2,502.03	05/30/2024	38110 EXECUTIVE DR	WCA ASSESSING	Paper Check
7456	4381	CHA2	15,000.00	05/30/2024	5967 BEDFORD PL	WESTERN WAYNE CO. F.D. MUTUAL AID	Paper Check
7457	2406	CHA2	1,550.00	05/30/2024	P O BOX 843517	WORK'N GEAR	Paper Check
7458	3112	CHA2	280.00	05/30/2024	24160 FAIRVIEW DR	ZARB, BERNARD	Paper Check
Total Check Date 05/30/2024:			73,149.61				
Total Bank Account CHA2:			73,149.61				
Report Total:			73,149.61				

APRIL 15 COUNCIL MEETING FOR CITY OF BELLEVILLE

CHECK NUMBER 514 - 519

- CHECK TYPE: EFT

Check Number	Vendor Code	Bank Account	Amount	Check Date	Vendor Address	Vendor Name	Check Type
Bank Account: CHA2 CHASE NEW ACCOUNT							
Check Date: 5/30/2024 12:00:00 AM CHA2							
514	1231	CHA2	23,671.22	05/30/2024	P O BOX 33608	BLUE CARE NETWORK	EFT Transfer
518	2545	CHA2	458.33	05/30/2024	P O BOX 4089	COMCAST	EFT Transfer
519	0496	CHA2	1,291.88	05/30/2024	P O BOX 77202	PRINCIPAL LIFE	EFT Transfer
Total Check Date 05/30/2024:			25,421.43				
Total Bank Account CHA2:			25,421.43				
Report Total:			25,421.43				

**CITY OF BELLEVILLE
RESOLUTION NO. 24-023**

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of **\$98,571.04** and the following departmental purchases in excess of \$500:

Vendor	Department	Amount	Description
B&N Heavy Equipment	DPW	\$1,293.18	Repair of Street Sweeper
Crawford Door	DPW	\$910.00	Repair of Overhead Door at DPW Lot Where Smart Bus is Parked
Grainger	DPW	\$2,505.62	DPW Water & Sewer Locator Not Working Properly
iSolved Benefit Services	All	\$551.25	Annual Fee for COBRA Notice Services for Employees
Stryker	Fire	\$934.38	Battery Replacement for Lucas Device
Sunbelt Rentals	DPW	\$518.91	Chipper/Shredder Rental for DPW Yard

MOTION:	SECOND:
Bates	Kissel

AYES:	NAYS:	ABSENT:	VOTE:
5	0	0	5 - 0

Briana Hootman
Clerk/Treasurer

Kenneth R. Voigt
Mayor

City of Belleville
EXPENDITURE IN EXCESS OF \$500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor Everbridge, Inc. (Nixle Engagement) Amount \$2600.00 (\$1300/\$1300)

(50%) 101-30-960.010 & (50%) 592-542-809.000

PART 1

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. _____
- ☐ This purchase is part of a bid approved by Council by Res. No. _____
- ☒ This purchase was specifically budgeted: per budget page (50%) 101-30-960.010 & (50%) 592-542-809.000
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☐ Other (explain below or attach explanation)

PART 2

This purchase was based on the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or _____



Invoice

Everbridge, Inc
155 N. Lake Ave., Suite 900
Pasadena CA 91101
United States
818-230-9786
www.everbridge.com

Acct. No.	Date	Invoice #
19132	05/22/2024	M81961

Bill To	Customer
Attn: Chief David Robinson Belleville Police Department MI 6 Main St Belleville MI 48111 United States	Attn: Chief David Robinson Belleville Police Department MI 6 Main St Belleville MI 48111 United States

PO #	Quote Number	Sales Rep
	Q-145917	Donnelly, Nicholas

Payment Terms	Payment Notes	Due Date	Currency
Net 30		06/21/2024	USD

Billing Start Date	Billing End Date	Category
05/04/2024	05/03/2025	

Item	Description	Quantity	Net Annual	Pro-Rate	One Time Credit	Amount
101-99-11-0214-000	Nixle Engage	4,000	2,600.00	0.00		2,600.00

	Total	\$2,600.00
--	-------	------------

ACCOUNT See Below
DATE 5/28/24
APPROVED [Signature]

Remittance Slip

Customer Number	Invoice #	Amount Due	Amount Paid
19132 Belleville Police Department MI	M81961	\$2,600.00	

Make Checks Payable To

Everbridge Inc.
Attn: Accounts Receivable Dept.
PO Box 92506
Las Vegas, NV 89193-2506

WIRES / ACH PAYMENTS SHOULD BE SENT TO:
Bridge Bank, a division of Western Alliance Bank
ABA or Routing number: 121143260
Account number: 0101355022
For Credit to: Everbridge Inc

For Receiving International Wires in USD Only:
Swift Code: BBFXUS6S
For Canadian payments: HST#858007263

FOR OVERNIGHT COURIER SERVICE:
Everbridge Inc.
c/o WAB Lockbox Operations Box # 92506
5976 Euclid St
Las Vegas, NV 89120

Please call or email Everbridge Accounts Receivable Department at (818) 230-9786 or Accounts.Receivable@everbridge.com for any questions and for any international payments other than USD to receive wire instructions.

1/2
101.301.940.010
1/2 542.542.809.000

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: Michigan Association of Planning

Amount: \$725.00

Purpose: Annual Membership Dues

PART 1

☐

This request is for Council approval prior to purchase:

☐

This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☒

This purchase was budgeted:

☐

This purchase was for an emergency:

PART 2

☐

This purchase was based on competitive price quotes:

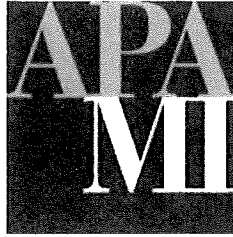
☒

This purchase is not based on competitive quotes because: Preferred contractor the city has used in the past for similar needs.

Annual Renewal Notice

Michigan Association of Planning
1919 West Stadium Blvd, Suite 4
Ann Arbor, MI 48103

Phone: (734) 913-2000
Fax: (734) 913-2061
Email: info@planningmi.org
Web: www.planningmi.org



Date: 04/15/2024

Total: **\$725.00**

Payment Information

Payment Method (please check one) : ☐ Check ☐ Visa ☐ MasterCard ☐ Discover ☐ Amex

Credit Card Number: _____

Exp. Date: ____/____/____ CVV2 Code (on back of card): _____ zip: _____

Email Address (for receipt): _____

Signature: _____

You may also pay your dues online at planningmi.org/dues

Handwritten signature and date 4/15/24

City of Belleville
EXPENDITURES IN EXCESS OF \$500

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: Osborne Concrete

Amount: \$744.00

Purpose: Cemetery Foundations

PART 1

☐

This request is for Council approval prior to purchase:

☐

This purchase was previously approved by Council:

☐

This purchase is part of a bid approved by Council:

☒

This purchase was budgeted:

☐

This purchase was for an emergency:

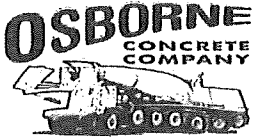
PART 2

☐

This purchase was based on competitive price quotes:

☒

This purchase is not based on competitive quotes because: Preferred contractor the city has used in the past for similar needs.



OSBORNE CONCRETE CO
37500 NORTHLINE RD
ROMULUS MI 48174
Phone: 734-941-3008

Fax: 734-941-1666

INVOICE 486410
Invoice Date 05/24/2024

Bill To: CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE MI 48111

Delivery: CITY OF BELLEVILLE
DENTON CEMETARY
MI

Customer	PO Number	Job	Terms	Due Date
BEL001		000005	NET30	06/23/2024

Ticket	Description	Units	Rate	Extended
376477	5 BAG AE CONCRETE	4.0	156.00	624.00
376477	CARTAGE	1.0	90.00	90.00
376477	FUEL SURCHARGE	1.0	30.00	30.00

Subtotal	\$744.00
Sales Tax	\$0.00
Invoice Total	\$744.00

CF-rom-51001
[Signature]