CITY OF BELLEVILLE REGULAR CITY COUNCIL MEETING
AGENDA
Monday March 4, 2024 - 7:30 pm

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those who wish to participate via Zoom, the information is listed below.

Join Zoom Meeting
https://us02web.zoom.us/j/88185398888?pwd=Nzh5NW9HUkhiM1JCL0V5anFJbnV6QT09

Meeting ID: 881 8539 8888
Passcode: 051798

One tap mobile
+16468769923,,88185398888#,,,,*051798# US (New York)
+16469313860,,88185398888#,,,,*051798# US

Dial by your location
- +1 646 876 9923 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US

Meeting ID: 881 8539 8888
Passcode: 051798

Find your local number: https://us02web.zoom.us/u/kcpdybbVK4

1. **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

2. **ROLL CALL**

3. **PRESENTATIONS & CITIZENS COMMENTS**
   a. Presentations
      i. Council Follow Up List
      ii. Citizen Comments on Non-Agenda Items

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   The Consent Agenda groups routine meeting discussion points into a single agenda item. In so doing, the grouped items can be approved in one action, rather than through the filing of multiple motions.

   a. Approval of Minutes
      i. February 20, 2024 Regular Meeting
   b. Communications
      i. Fire Equipment Needs
      ii. EGLE Drinking Water Testing Schedule
   c. Quarterly Financial Report
   d. DPS Activity Report
   e. Special Events
      i. LakeFest
      ii. Cub Scout Pack 793 Flower Sales

6. **PUBLIC HEARING**

7. **INTRODUCTION OF ORDINANCES**

8. **GENERAL BUSINESS DISCUSSION**

   a. Lexipol Grant Writing Services
   b. Resolution 24-009 – Resolution of Support for CWW Funding Request

9. **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**
   a. **Accounts Payable**
   b. **Departmental Expenditures**
      i. Crawford Door
      ii. City of Livonia
      iii. Miss Dig Membership Fees

iv. Metro Environmental
v. All Season's Landscape
vi. CMP Distributors

10. CITY MANAGER COMMENTS

11. CITY COUNCIL MEMBER COMMENTS

12. MAYOR'S COMMENTS

13. CITIZENS COMMENTS

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

15. ADJOURNMENT

Belleville City Council Meeting Follow-up List

	Issue Name / Description	Date Opened	Opened by	Proposed Action	Assigned to	Status Date	Due Date	Date Closed	Updated by Team Member	Details
1	*Street Repairs - Harbor Pointe, Church, Charles, and others*	4/19/21	Voigt		Rick	2/28/2024			Jason	Resolution complete and submitted. RFP next.
2	*Charter Revisions*	8/3/20	Jesse Marcotte		Jason/Bri	2/28/2024			Jason	Received 1 volunteer for Charter Review Committee
3	*New City Hall*	11/13/23	Jason/Council		Jason	2/15/2024			Jason	Mockup for proposed City Hall layout was presented to staff. Does need some tweaks but a good first start.
4	*City Hall Repairs*	11/13/23	Jason/Council		Jason	1/9/2024			Jason	Roof repair to begin in March
5	*IT Infrastructure*	11/13/23	Steve		Steve/Jason	2/15/2024			Jason	Full Onboarding Complete 3/1/24. VC3 training for ticket submission complete. M365 Migration underway
6	*Senior Transport*	1/2/24	City Council		Steve/Jason	1/9/2024			Jason	Steve is researching options for senior transport to return to Belleville

Belleville City Council Meeting Follow-up List

7	Unclog storm drains/clean curbs/leaf pickup	1/2/24	City Council		Rick	2/15/2024			Jason	Curb Cleaning continues. Will begin researching cost options for leaf pickup.
8	Incentives to fill vacant storefronts	1/2/24	City Council		Steve/Jason	2/15/2024			Jason	Conversation will be addressed with DDA at next meeting
9	Horizon Park	1/2/24	City Council		Jason	2/15/2024			Jason	Request for bank stabilization from the State House has been made. T-Mobile Hometown Grant has been submitted for a new digital kiosk. When Senate opens the portal for funding requests will ask for $1.5m for bank/landscaping/boardwalk improvements

CITY OF BELLEVILLE
REGULAR CITY COUNCIL MEETING MINUTES
Tuesday, February 20, 2024 - 7:30 pm

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Voigt at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. ROLL CALL

Council Member Beebe	Present
Council Member Kissel	Present
Council Member Priest	Present
Mayor Pro-Tem Bates	Present
Mayor Voigt	Present

3. PRESENTATIONS & CITIZENS COMMENTS

A. Presentations
- Police Department 2023 Yearly Report
  - i. Chief Faull presented the yearly report.
  - ii. Mayor Pro-Tem Bates inquired about revenue for the department.
  - iii. Council Member Priest inquired about patrols and ordinance violations.

B. Council Follow Up List
- City Manager Smith updated Council on the Follow Up List.

C. Citizen Comments on Non-Agenda Items
- No comments.

4. APPROVAL OF AGENDA

MOTION: Motion by Beebe, supported by Priest to approve the agenda as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

5. CONSENT AGENDA

A. Approval of Minutes
   a. February 5, 2024 Regular Meeting

B. Accounts Payable and Departmental Expenditures
   a. Accounts Payable
   b. Departmental Expenditures

C. Communications
   a. MMRMA Monthly Acknowledgement
   b. January 2024 Police Department Stats

D. Special Events

a. Egan's Pub Car Show

MOTION: Motion by Bates, supported by Kissel approving the consent agenda items as presented.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

6. PUBLIC HEARINGS

A. Hearing of Confirmation – Special Assessment Roll No. 0001 – Delinquent Utility Bills.

MOTION: Motion by Kissel, supported by Beebe to open the Public Hearing at 7:52 p.m.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

- Discussion took place among residents, Council Members, and City Administration regarding the transfer of delinquent utility bills to the tax roll.

MOTION: Motion by Bates, supported by Kissel to close the Public Hearing at 7:53 p.m.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

7. INTRODUCTION OF ORDINANCES

A. None.

8. GENERAL BUSINESS DISCUSSION

A. Resolution # 24-006 – Confirmation of Special Assessment Roll No. 0001 – Delinquent Utility Bills

MOTION: Motion by Bates, supported by Beebe approving **Resolution # 24-006**, allowing for the transfer of delinquent utility bills to the tax roll.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

B. Past-Due Utility Shutoff Discussion
- City Manager Smith explained the history of utility shut-offs in the City.
- Reviewed other communities' shut-off/re-connect policies.

C. Resolution # 24-007 – Appointment of Belleville Representatives for DUWA

MOTION: Motion by Kissel, supported by Beebe approving Rick Rutherford as the primary delegate, and Jason Smith as the alternate delegate for the DUWA Board.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

D. Police Chief Contract

MOTION: Motion by Priest, supported by Bates approving the contract for Police Chief Faull.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye
	Council Member Priest	Aye
	Mayor Pro-Tem Bates	Aye
	Mayor Voigt	Aye

Motion Carried.

E. Priority Waste Curbside Junk Pickup Day Discussion
- Council determined that it would be best to explore the pickup day again around budget time, and suggested that the City advertise bulk trash pickup.

F. Resolution # 24-008 – Authorization for the City Manager and Director of Public Services to sign the MDOT Category B Grant.

MOTION: Motion by Priest, supported by Beebe approving **Resolution # 24-008**, authorizing the City Manager and Director of Public Services to sign the MDOT Category B Grant.

ROLL CALL VOTE:	Council Member Beebe	Aye
	Council Member Kissel	Aye

Council Member Priest	Aye
Mayor Pro-Tem Bates	Aye
Mayor Voigt	Aye

Motion Carried.

G. Food Truck Ordinance Discussion
- City Administration will check with the Michigan Municipal League to locate a model ordinance.

H. Chickens/Animals Discussion
- City Administration will research to find ideas from other communities.

9. CITY MANAGER COMMENTS

- Interviews for the Department of Public Services position have been scheduled. Out of the 82 applicants, 13 have been contacted. Out of the 13 individuals contacted, 2 have already been interviewed. 6 additional interviews have been scheduled for dates between this week and next week.
- The City is now on BidNet, which allows them to cast a wide net for all RFPs. There is no cost for this service.
- Administration is currently exploring new software that would allow DPS to track work orders in real-time and locate DPS assets.

11. CITY COUNCIL MEMBER COMMENTS

- Council Member Beebe
  - Noted that Early Voting for the Presidential Primary is currently taking place.
  - Thanked City Manager Smith for updating the Council Follow-Up List
  - Curious how the GPS tracking system has been working with the City vehicles.
- Council Member Kissel
  - Appreciate the software updates for DPS, noting that she would like to see a monthly report from the department in writing.
  - Mentioned that budget reports should be coming soon.
  - Would like to see a follow up with DTE regarding electrical issues occurring on Robbe.
  - Noted that she would be around City Hall to help with cleaning and purging.
- Council Member Priest
  - Noted that he would like to see forward progress in regards to the Senior Transportation program.
  - Would like to see the sidewalks cleared better by residents.
- Mayor Pro-Tem Bates
  - Noted that there is an extra day in February this year due to the leap year.
  - Stated that March 1st is Employee Appreciation Day.

12. MAYOR'S COMMENTS

- Thanked Representative Reggie Miller for speaking with people at CVS about placing the abandoned location on Main St. up for lease.
- Stated that the goats have tentatively been scheduled for this year to clear the banks along Horizon Park.
- Thanked the State and Federal officials for stepping up on behalf of the City.

13. CITIZENS COMMENTS

- Chris Zweng
  - Inquired as to where Veteran banners should be picked up.

14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING

- Scheduling of dates for the fiscal year 2024-2025 budget.

15. ADJOURNMENT

MOTION: Motion by Bates, supported by Voigt to adjourn at 9:03 PM.
No objections were noted.
Motion Carried.

Submitted by Briana Hootman, City Clerk/Treasurer

Supplier	Equipment	Cost
Fire Store	Council Tool 6 Lb Flathead Fire Axe, Fiberglass Handle	$74.39
	Fire Hooks Unlimited Pickhead Axe	$85.39
	Fire Hooks Unlimited New York Roof Hook	$193.59
	Leatherhead Tools American Hook Pike On Pro-Lite, Hi-Viz Fiberglass Pole 3'	102..59
	Leatherhead Tools American Hook Pike On Pro-Lite, Hi-Viz Fiberglass Pole 6'	$110.99
	Big Woods Rescue Second Hands 5" Storz Tool	$230.00
	Akron 3 Wrench Holder	$262.39
	Fire Hooks Unlimited Pro Bar Halligan-Type Forcible Entry Tool X 2	$600.78
	Streamlight Vulcan 180 HAZ-LO x 4	$999.96
	Streamlight Portable Scene Light EXT 2	$1,695.98
	Harrington Two-Man Hose Roller	$191.59
	Groves Inc. Hose Winder	$601.99
	Groves Inc. Trailer Hitch Mount Only For Hose Winder	$174.99
	Duo-Safety 701 Aluminum Fresno Attic Ladder	$478.39
	Task Force Tips Chimney Snuffer Kit	$947.00
	Task Force Tips, New Force Transformer Piercing Nozzle PLUS System	$1,495.00
	Conterra Accountability/Command Board	$272.00
	R & B Fabrications IC/MC Vest Case	$94.99
	Task Force Tips Blitzfire High Elevation Oscillating Monitor	$4,737.00
	TFT MX-FoamJet Multi-Expansion Attachment For All Handline Dual Force Metro II Nozzles	$495.00
	Task Force Tips Legacy Dual Force Nozzle W/ Grip	$1,470.00
	Dixon Brass Hazmat Pin Lug Adapter, 2-1/2" Female NST (NH) X (2) 3/4" Male GHT	$39.59
	MSA ALTAIR 5X Multigas Detector With XCell Sensor Technology	$3,111.25
	RAMFAN Safer Smoke Ejectors	$1,996.39
	Tempest Technology Variable Speed Blower, VSG	$3,044.99
	National Foam Universal Green 3% X 3% Foam, 5 Gal Pail	$1,014.36

	Door wedges x 10	$129.54
Fire Penny	Tempest Ventmaster 565HD Ventilation Fire Chain Saw	$2,584.56
	Spring Cones & Wire Mesh Tote System	$252.50
	Pi-Lit Smart Sequential Road Flares	$295.95
	Extra Large Hydrant Bag	$89.95
	Sterling RIT Response Search Kit	$479.95
	EVAC RIT Compact Storage Bag, Orange	$222.19
Captain Zehel	Side pull out step x 2	$1,400.00
	Back step x 2	$600.00
R@R	Air Horn Panel	$950.00
	Foam System	$13,900.00
	Water level lights	$566.00
	Light Bar Lights	$2,200.00
	Shelving	$5,800.00
	SCBA Mounts X 3	
Miscellaneous	Generac GP 6500 W Generator	$899.99
	Stihl MS 391 25In 64.1 cc Chainsaw	$759.99
		$55,548.62

Yellow Highlight indicates Macqueen can not provide

	Cost
Macqueen	$ 72.00
	$ 80.00
	$ 150.00
	$ 108.33
	$ 117.33
	$ 162.67
	$ 242.00
	$ 590.00
	$ 972.00
	$ 845.00
	$ 180.00
	$ 565.00
	$ 165.00
	$ 475.00
	$ 1,072.00
	$ 1,632.67
	$ 90.00
	$ 4,337.33
	$ 466.67
	$ 1,294.00
	$ 51.50
	$ 1,855.84
	$ 2,923.09
	$ 2,536.67
	$ 1,013.04

$	2,629.63
$	202.00
$	295.95
$	89.00
$	525.00
$	220.00
$	1,400.00
$	600.00
$	950.00
$	13,900.00
$	566.00
$	2,200.00
$	5,800.00
$	899.99
$	759.99
$	53,034.70

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
WARREN DISTRICT OFFICE

GRETCHEN WHITMER
GOVERNOR

EGLE

PHILLIP D. ROOS
DIRECTOR

February 16, 2024

Rick Rutherford
City of Belleville
6 Main Street
Belleville, Michigan 48111

WSSN: 00580
County: Wayne
Supply: Belleville

Dear Rick Rutherford:

SUBJECT: Drinking Water Monitoring Schedule and Annual Reports for 2024

Enclosed is the 2024 Drinking Water Monitoring Schedule for the community water supply listed above. Please consider the following when collecting samples:

- The Water Supply Serial Number **(WSSN)**, the **Site Code (Facility ID)**, and **County *must*** appear on the sample result to ensure credit for monitoring is received.
- If you use a private laboratory, contact them directly for bottles and report the results to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) within the first ***10 days*** of the month following the month that you received the results, or within the first ***10 days*** following the end of the monitoring period, whichever is sooner.
- Collect samples early within the designated monitoring period indicated on the schedule.
- Carefully note any hold times or special sampling and shipping instructions provided by your laboratory. If your samples do not meet proper laboratory requirements (e.g., hold times, temperature, pH, etc.), they will not qualify as compliance samples which may result in monitoring violations and fines.
- EGLE Laboratory bottles can be ordered by calling 517-335-8184.

Beginning in 2024, all entry points will be routinely monitored for uranium. Uranium is a natural and commonly occurring radioactive element, which has an EPA Maximum Contaminant Level (MCL) of 30 micrograms per liter (µg/L). There is not a new uranium regulatory requirement, but previously, Michigan had substituted gross alpha for uranium monitoring (if results were below the gross alpha MCL). However, this uranium substitution ended in 2023.

Please review your schedule carefully and make sure that you sample each entry point during the appropriate monitoring period. The uranium schedule was determined based on each individual entry point's most recent gross alpha result. Future uranium schedule frequencies will be based on most recent sample results. Continue to review your annual monitoring schedule each year for any frequency changes. As a note, EGLE Laboratory is certified for uranium analysis, which currently costs $18. For a list of laboratories certified for uranium, please visit *Michigan.gov/EGLELab,* and click on "Certifications" under the "Laboratory Certification Program" heading.

This letter also serves as a reminder to submit the following reports to EGLE by the assigned deadlines:

- The Cross Connection Report is due by March 31, 2024.
- The Annual Pumpage Report is due by March 31, 2024. This report is only required from supplies that do not submit monthly operation reports.
- The Annual Service Line Replacement Report is due by March 31, 2024, for supplies with lead service lines or galvanized service lines previously connected to lead.
- The 2023 Consumer Confidence Report (CCR) must be issued to your bill-paying consumers, EGLE, and your local health department by July 1, 2024.
- The CCR Certificate of Distribution is due to EGLE by October 1, 2024.

A blank template copy of these reports can be found at *Michigan.gov/CommunityWater*, under "Reporting Forms." Continue to submit any results or reports to your EGLE District Office or through the Michigan Environmental Health and Drinking Water Information System (MiEHDWIS).

Please be sure to read the insert to this letter as it contains important information.

If you have questions, need assistance with the required reports, or need templates, please contact me at your earliest convenience.

Sincerely,

Krista Robinson
Environmental Quality Specialist
Drinking Water and
Environmental Health Division
517-599-8655

Enclosures
cc/enc: David Robinson, City of Belleville
Steve Svireff, Hennessey Engineers
Patrick Williford, Great Lakes Water Authority

2024 Monitoring Schedule
BELLEVILLE

WSSN: 00580 **PWSID: MI0000580** **County: WAYNE**

Distribution System: RTCR and Chlorine Residual Monitoring Schedule

Sample Type	# of Samples/ Frequency	Collection Period	Collect according to your	Unit Number	Test Code
Routine Total Coliform	4/Month	**Monthly**	RTCR Sample Plan	30	BPTC
Chlorine Residual	If serving chlorinated water, measure the residual disinfectant level at the same point and the same time as the bacteriological sample and report the results and average to EGLE.				

Location (Facility Name): DISTRIBUTION SYSTEM

Sample Type	# of Samples/ Frequency*	Collection Period	Collect according to your	Unit Number	Test Code
Haloacetic Acids	1/Year	**August 2024**	DBP Monitoring Plan	36HA	CXHA
Total Trihalomethanes	1/Year	**August 2024**	DBP Monitoring Plan	36VO	CXTM
Lead and Copper	20/Year	**Between 06/01 and 09/30/2024**	Lead and Copper Sampling Plan	Contact EGLE Lab	
WQP (pH, alkalinity, sulfate, chloride, orthophosphate)	3/Quarter	**Quarterly**	Representative Sites	Various	Various

*For Lead and Copper and WQP, this is # sites/frequency.

IMPORTANT INFORMATION FOR 2024

PLEASE READ

NEW Uranium Monitoring Schedules

- As described in the cover letter, uranium is now listed on the entry point monitoring schedules. While this is not a new regulation, the gross alpha substitution for uranium ended in 2023.
- Please visit *Michigan.gov/EGLELab* for a list of radiological laboratories (labs) certified to analyze uranium.

Public Notice Delivery

- If you are required to deliver a Tier 2 or Tier 3 Public Notice because of a violation that occurred, please remember that primary delivery methods **DO NOT** allow for email delivery or delivery of a notification statement (e.g., telling consumers to view the notice on your website).
- These types of Public Notices must be U.S. mailed or hand delivered to all bill-paying consumers.
- For information on Public Notice delivery requirements, visit *Michigan.gov/CommunityWater*, click on "Reporting Forms," and download the "Public Notice Certification of Distribution."

Reporting to EGLE

- A supplier of water must report sample results to EGLE within the first 10 days of the month following the month in which the results are received, or within the first 10 days following the end of the required monitoring period, whichever is sooner. This requirement applies to most sample results, however there are exceptions. For example, reporting requirements for lead, copper, and corrosion control, requires that these sample results to be submitted within 10 days after the end of the monitoring period.
- It is the responsibility of the water supply to ensure reporting requirements are met.
- Failure to meet reporting deadlines is a violation of regulatory requirements and may be subject to public notification requirements, administrative fines, or other follow-up actions.

Lead and Copper Rule Reminders

- Use EGLE's customer sampling form at *Michigan.gov/LCR* to collect information from your participating customers. Keep these forms for your records and check them for compliance requirements **BEFORE** submitting your samples to a lab.
- If treatment devices (water softeners, reverse osmosis, etc.) are present at a site, either bypass the device or choose a new site. Do not sample basement or outdoor taps to avoid devices. **Sample only kitchen and bathroom sinks.**
- Lead service line locations require a 5th liter sample. Galvanized service lines, including those previously connected to lead, do not require a 5th liter if there is currently not any lead in the service line.

Ensure Accurate Data on Laboratory Forms

- You'll see "Public Water Supply ID (PWSID)" at the top of your monitoring schedule. Please reference this field when completing lab forms requesting that information.
- Please carefully review all information that you write on lab analysis forms when collecting water samples. Any missing fields or fields that have conflicting information **may lead to a sample not being accepted** for compliance.
- If using a private lab that may be missing these fields on its form, enter the data into the "Comments" section and ask the lab to include this information on the results report.

Michigan Environmental Health and Drinking Water Information System (MiEHDWIS)

- Join the many Community Water Systems around the state that have already begun to utilize MiEHDWIS! MiEHDWIS will be your workspace to submit results, reports, permit applications and other documentation to EGLE's Drinking Water and Environmental Health Division.
- This new application also allows users to track the progress of their submissions and communicate with EGLE staff.
- Please visit *Michigan.gov/EGLE-MiEHDWIS* to learn more about this new application, create a new user account, or get information on upcoming trainings.

2023 Consumer Confidence Report (CCR)

- Your report must include the number of lead service lines, number of service lines of unknown material, and the total number of service lines in your water supply, if applicable.
- If utilizing the EGLE CCR Template, be sure to use the current version. To download a copy of the 2023 CCR Template visit *Michigan.gov/CommunityWater*, then click on "Reporting Forms."
- EGLE can complete a preliminary review of the CCR, if requested. You can submit a draft CCR through MiEHDWIS by clicking "Submit Draft for Review" after certifying.

Sample Collection Videos

- To aid in sample collection, EGLE has developed a series of sample collection videos. These videos are designed to complement the written instructions that accompany your sample kit.
- More information on sampling procedures can be found at *Michigan.gov/CommunityWater*, under "Drinking Water Videos and Recorded Webinars." Subscribe to EGLE's YouTube channel at *Youtube.com/MichiganEGLE* to be alerted to new videos as they are released!

City of Belleville
Special Event Application

PLEASE NOTE:
Applicant or their chosen representative <u>must</u> be present at the City Council Meeting when this application is presented

General Event Information	
Name of event:	Lake Fest
Describe the purpose of the event	To provide nonprofits, churches, and service organizations a platform to raise money. Also, this Chamber of Commerce organized and executed event is a great way for our chamber members to get advertising exposure through sponsorship opportunities. Also, community fun.
Name of organization sponsoring event:	Belleville Area Chamber Foundation/Belleville Area Chamber of Commerce
Complete address of sponsoring organization: (PO Boxes are not acceptable)	248 Main St. Belleville, MI 48111
Website of organization:	www.baccevents.org
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Detailed activities, maps, and street closure requests will be attached to the application.
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	No unusual activities

Location & Schedule	
Location(s) of event	Horizon Park/High Street – Food Trucks and Activities 4th Street Square – Live Music Stage, Tent/Tables/Chairs 4th Street Place – Food Trucks/Seating/Cocktail Tables/Garbage Cans Main St. between Roys & Third – Market on Main/Nonprofit Tents Main St. between 3rd & 2nd – Market on Main Overflow Property at 3rd and Main(with owners permission) – Movie on Main (Fri., Kid/Teen Zone Sat/Sun 3rd between alley and Main – Food Trucks, Kids Entertainment

	Potential Touch a Truck (Sun) and other activities on the south side lot at 3rd and main with permission
****Note: Emergency lanes allowing for public safety access must be available at all times. ****	
Location & Schedule (continued)	
Actual operational dates and hours of event	Friday June 21 6pm – 11pm Saturday, June 22 9am – 11pm Sunday, June 23 10am – 5pm
If additional dates are required for setup and tear-down, list them here:	Friday, June 21 - Noon (Tents/Tables) 4th Street Square and Possibly Horizon Park Sunday, June 23 Tear down until 8pm
Beginning time of event (including setup time)	Noon Friday June 21 Street Closes at 4pm
Ending time of event (including tear-down time)	Sunday, June 23 Streets open by 8pm
Funding	
How will this event be funded?	Sponsors and Belleville Area Chamber Foundation
Who will be compensated for goods or services that support this event?	No personal compensation
Will the City of Belleville be reimbursed for any services rendered?	☒ Yes ☐ No
Have you applied for and been granted an insurance policy for this event?	☐ Yes ☒ No (If yes, please attach a copy of the policy) Insurance information will be provided closer to the event, the City of Belleville will be named as also insured.
Public Safety / Public Services	
Approximate number of participants expected:	Over the 3 days we expect 5 – 10,000
What is the plan for parking?	On-street, municipal and library parking lots.
How will this event be staffed/supervised?	All volunteers from the BACC, community groups and community members
Will event require assistance from Police, Fire, or EMS?	☒ Yes ☐ No

City of Belleville
Special Event Application

If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	Overnight security will be needed. Vendors will be asked to close or lower tents.
Will this event require the closure of any City streets?	☒ Yes ☐ No (If yes, please attach a map that clearly indicates which streets will be closed, and when)
Public Safety / Public Services (continued)	
Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☒ Yes ☐ No (If yes, please identify how they will be setup, taken down, maintained, and returned to the City)
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	Typical vinyl banners attached to tents and stages, banner over Main St., Staked signage as we had previous Lake Fests. No permanent signage.
**** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs ****	
Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	We will secure a dumpster and help to clear rubbish throughout the weekend.
Will food be available/sold at event?	x Yes ☐ No If yes, describe by whom: Multiple Food Trucks
Will alcoholic beverages be available/sold at the event?	x Yes ☐ No If yes, describe by whom: No sales by BACC however, with this application Local Bars/Rest request Bora/Dora be extended to 12am Friday, Saturday and 8pm on Sunday.

Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	All laws and local ordinances apply to food and alcoholic beverage sales by the local participating restaurants and food trucks.

List of Document Attachments (if applicable)	
1. Lake Fest Special Events Permit	4.
2. Lake Fest Map 2024	5.
3. Lake Fest Activities 2024	6.

Applicant / Responsible Party Information
First Responsible Party

City of Belleville

Special Event Application

General Event Information	
Name of event:	Cub Scout Pack 793 Flower Sales
Describe the purpose of the event	The purpose of this event is for the scouts to learn how to manage money, talk to other, be helpful, and earn money for summer camp.
Name of organization sponsoring event:	Cub Scout Pack 793
Complete address of sponsoring organization: (PO Boxes are not acceptable)	Cub Scout Pack 793 VFW Post, 4434, Belleville 44170 Bemis Rd, **Belleville, MI 48111**
Website of organization:	https://michiganscouting.org/
List of activities associated with the event (i.e. parades, vendors, concerts, etc.) *Attach additional documentation if necessary*	Sales of 6" potted flowers for Spring and the Easter holiday
If there are any unusual activities planned or anticipated as a result of this event, list them here: (i.e. large groups of people, protests, gun salutes, fireworks, etc.)	none
Location & Schedule	
Location(s) of event	4th St Square

****Note: Emergency lanes allowing for public safety access must be available at all times. ****

City of Belleville

Special Event Application

Actual operational dates an hours of event	March 24, 2024
If additional dates are required for setup and tear-down, list them here:	none
Beginning time of event (including setup time)	Set up at 7:30AM, Sales start at 8am
Ending time of event (including tear-down time)	Sales end at 5pm, cleaned up by 5:30pm
Funding	
How will this event be funded?	it is a fundraiser
Who will be compensated for goods or services that support this event?	Cub Scout Pack 793
Will the City of Belleville be reimbursed for any services rendered?	☐ Yes x No
Have you applied for and been granted an insurance policy for this event?	☐ Yes x No (If yes, please attach a copy of the policy)
Public Safety / Public Services	
Approximate number of participants expected:	8-12 people at any given time
What is the plan for parking?	Pack families are aware of where parking is allowed in public areas.
How will this event be staffed/supervised?	two parents of scouts will be with scouts at all times
Will event require assistance from Police, Fire, or EMS?	☐ Yes x No
If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured:	no

City of Belleville

Special Event Application

Will this event require the cl of any City streets?	:learly indicates which streets

Public Safety / Public Services (continued)	
Will event require utilization of barricades, traffic cones, or caution tape? (Attach additional documentation if necessary)	☐ Yes x No (If yes, please identify how they will be setup, taken down, maintained, and returned to the City)
Describe any signage to be used for the event including how they will be setup and removed, size, and location(s). (Attach additional documentation if necessary)	All signage will be easily removed with tape or rope. Primarily scouts will be holding them.
**** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs ****	
Describe the plan for rubbish collection and removal: (Attach additional documentation if necessary)	Cub Scout Pack 793 will be responsible for their own trash, proper bags will be brought and taken with us from the area.
Will food be available/sold at event?	☐ Yes x No If yes, describe by whom:
Will alcoholic beverages be available/sold at the event?	☐ Yes x No If yes, describe by whom:
Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages. (Attach additional documentation if necessary)	not applicable

List of Document Attachments (if applicable)	
1.	4.
2.	5.

City of Belleville

6 Main Street ◇ Belleville, MI 48111-2788

Jason Smith, MPA, City Manager

jsmith@belleville.mi.us

734-252-4307 ◇ Fax 734-697-6837 ◇

www.bellevilleonthelake.com

To: Belleville City Council

From: Jason Smith, MPA – City Manager

Date: 2/22/2024

Re: Lexipol Grant Writing Services

RECOMMEDNDATION: *Motion to approve Lexipol's 2-year Grant Assistance Retainer.*

The city will be making grant research and applications a priority is 2024 and beyond. Some of these grants can be applied for in-house, however there are instances of larger grants requiring a heavy lift that requires a considerable time commitment. Lexipol has staff grant writers who will handle 85% of the process, and provide discounts on other grant applications.

Your consideration and concurrence are appreciated.

FUND ESSENTIAL PURCHASES WITH CUSTOM, COMPREHENSIVE GRANT ASSISTANCE

Are You Getting Your Share of Grant Funds?

More than $700 billion in grants is available to local government each year. But it can be difficult to navigate through the grant process. Few municipalities have grants experts on staff, or the time to research opportunities and develop grant applications.

Lexipol's pre-award grant services provide customized solutions enabling applicants to tap into federal, state and private grants. With our team of expert grants writers, researchers and project managers, you'll craft the best grant application possible, helping you obtain the funding you need for essential equipment, personnel and consulting services.

Let Us Help You Get Funded

Lexipol's unique grant solutions include:

- **GrantFinder** – real-time, online grant research tool
- **Grant Writing Services** – personalized consulting and narrative development
- **Grant Assistance Program** – a complete package to support all your grant needs throughout the year

2.5X SUCCESS RATE

Customers who use Lexipol grant services have a 40% success rate in getting funded, compared with the national average of just 17%.

With Lexipol grant services, you'll:

- **Identify grants most appropriate for your agency**
- **Save time with personalized grant alerts**
- **Gain expert insight and assistance from seasoned grant experts**
- **Stand out in the highly competitive grants process**

Our team of expert grant writers, researchers and project managers is invested in helping your city. Let us build a custom grants solution for you!

LEXIPOL

GRANT SERVICES

GrantFinder: Grant Research Made Easy

GrantFinder provides a real-time, online database of more than 15,000 federal, state, corporate and foundation grants. More than 5,000 municipal organizations trust GrantFinder to locate grants relevant to them. Powerful features include:

- Customized grant alerts for your preferred grant categories
- Interactive calendar to see upcoming grant deadlines
- Personalized dashboard and application tracking tools
- Hundreds of grants updated and added daily

Pricing: As low as $1,495 per year!

Grant Writing Services: Partner With Our Experts

Complete Grant Application Services

- Identification of federal, state and private grants eligible to fund your project
- Data collected via online worksheet for your specific grant project
- Unlimited personalized grant consulting from senior grant consultants
- Development of the narrative sections of your targeted grant
- Unlimited reviews of your grant application by a grant expert
- Assembly of all application elements
- Data entry of your application

Pricing: $6,000

Grant Assistance Program: Your Strategic Partner

If your agency is pursuing multiple grant projects—large or small—consider our Grant Assistance Program. This retainer service combines all our pre-award grant services, including grant research, alerts, consulting and review:

- At least 3 user subscriptions to GrantFinder research tool
- At least 1 Grant Writing Service per year
- Up to 6 per year application and narrative reviews by our team of experts
- Dedicated account management support team
- Annual strategic planning session with grant consultants

Pricing: Starting at $7,500 per year!

LEXIPOL

GRANTFINDER PoliceGrantsHelp FireGrantsHelp EmsGrantsHelp CorrectionsOne Grants EducationGrantsHelp GovGrantsHelp

Account Executive Information:
Anna Graham
Sales Account Executive
agraham@lexipol.com

Lexipol
2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Department Information:
Jason Smith
City Manager
jsmith@belleville.mi.us
(734) 252-4307
City of Belleville
6 Main St
Belleville, Michigan 48111

Date: 2/21/2024

Valid Through: 3/5/2024

Start Date:
3/5/2024
End Date:
3/4/2026

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
2	Grant Assistance Platform - Local Gov	USD 7,500.00	USD 15,000.00
		TOTAL:	USD 15,000.00

Notes
2 years - March 2024 - March 2026

City of Belleville

Signature: ____

Print Name: ____

Title: ____

Date Signed: ____

Terms & Conditions:

An invoice or credit card authorization form will be sent upon receipt of a signed agreement.

Contract Delivery: Department and/or agency takes full responsibility for submitting required information on time. Department and/or agency is responsible for submitting the final grant application by the grant deadline. Failure to submit requested materials to write the grant application on time will result in rollover of project to next grant application cycle. Requests for contract cancellation will result in a 50% fee of the total value of the contract. The GrantFinder Master Subscription Agreement ("MSA") located at http://www.lexipol.com/GTGF-Master-ServiceAgreement between the Customer and Lexipol govern the use of the Lexipol GrantFinder research system and related services. By executing this Order Form, Customer agrees to the terms of this document and the MSA. **Services to Be Provided:** Lexipol will provide ("Subscriber") with an annual license to GrantFinder. ("Services"). Praetorian Digital warrants that (i) Services will have an uptime of at least 95% during the term; (ii) Praetorian Digital has the right to enter into this agreement and to perform its obligations hereunder; and (iii) Services do not infringe any patent, copyright, trademark, trade secret or other proprietary right in any jurisdiction or otherwise contravene any rights of any third person. **Term:** The initial term of this agreement is specified by the start and end dates above. **Billing & Renewal:** Invoice for grant writing agreements will be sent as soon as work is started for target grant. Complete payment must be received no later than 30 days after receipt of invoice. GrantFinder and all other services provided by Lexipol, including but not limited to GAPGov, shall renew automatically at current rate card rates for 1 year unless Subscriber notifies Lexipol, in writing, prior to sixty (60) days before the initial term is to end. **Collections:** Client agrees to pay for all costs of collection, including but not limited to, reasonable attorney fees and other fees made necessary by the nonpayment. Lexipol reserves the right to suspend all services until payment is received in full and may terminate this agreement at their discretion if department and/or agency fails to comply with the terms of this agreement. Accounts over 28 days past due shall be charged a twenty-five dollar ($25) late fee. **Materials:** Must be received 5 days prior to the grant application close date.

City of Belleville Grant Assistance Proposal

Confidentiality: *The information contained in this proposal is confidential and is intended only for the persons to whom it is transmitted to by Lexipol.*

Grant Assistance Program Summary

More than $600 billion in grants is available to public safety agencies and local government each year. But it can be difficult to navigate through the grant process. Few agencies have grants experts on staff, or the time to research opportunities and develop grant applications. Lexipol's preaward grant services provide customized solutions enabling applicants to tap into federal, state, and private grants.With our team of expert grant writers, researchers, and project managers, you will craft the best grant application possible, helping you obtain the funding you need for essential programs, equipment, and personnel. While we cannot guarantee funding, we will do everything in our power to make sure we have clearly and effectively presented a strong case statement for funding your proposed grant project to the grant making agency.

The Lexipol Advantage

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 10,000 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1. Our customers choose Lexipol to help them expertly navigate the increasingly complex grant process to secure funding for mission critical needs. The benefits of our grant solutions include:

- Industry expertise with combined grant experience of more than 100+ years
- Experience with a board range of grant programs such as DOJ, COPS, SAMHSA, FEMA, USDA, numerous state, corporate, and foundation grants, and many more
- 40% success rate, compared with the national average of just 17%
- Over $500 million in grant funding secured to date
- Save time and effort by simplifying and streamlining the grant find and proposal submission process
- Identification of grants most appropriate for your agency and project

Lexipol is backed by the expertise of 400 employees with more than 2,075 years of combined experience in grants, constitutional law, civil rights, ADA and discrimination, mental and physical health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team
members who have researched, taught, and lived these issues.
We look forward to working with City of Belleville to address your unique challenges.

Scope of Services

Grant Assistance Program

Agencies pursuing multiple grants need a consistent partner that understands their business and can work closely to develop a multi-year grants strategy. Lexipol's Grant Assistance Program is a retainer service combining all our pre-award grant services, including grant research, alerts, consulting and review.
Includes Monthly Grant Retainer Services: Grant Research + Alerts, Consulting, and Review (2-year commitment)

- Up to 3 annual user subscriptions to GrantFinder
- 1 Grant Writing Service per year
- Dedicated program manager
- 1x annual strategic planning session
- Complimentary grant alerts for each user subscriber
- Bimonthly grant consulting sessions led by senior grant experts

- Grant application and narrative review by team of experts maximum 6 per year
- Biannual performance reports
- Discount off rate card for grant writing services on a per project, per application basis
- Commitment for 2 years - may be billed up front or annually

The Agency Expectations: Please note the following services process to ensure our agreement runs smoothly.

Here is a step-by-step outline of the post-contract process:

- You will be introduced to your Account Management team.
- A needs assessment worksheet will be sent to gather basic information about your project goals and grant plans for the year, and a meeting will be scheduled to review this information with your Account Management team.
- You will be given access to GrantFinder at this time.
- Your Account Management team will work with you to determine the most viable target grants for your intended projects.
- Selected grant programs and applications can be submitted to your Account Management team for review and consulting.
- Bimonthly, or quarterly check-in calls are available, as needed.
- Grant Writing services included must be identified and submitted during the annual contract term.
- Additional Grant Writing services are available at a discounted rate and may be added, as needed.

Lexipol is compliant in receiving funding under federally funded grants or contracts for pre and post award services, pursuant to 2 C.F.R. Part 180.

CITY OF BELLEVILLE
RESOLUTION NO. 24-009

RESOLUTION OF SUPPORT FOR CONFERENCE OF WESTERN WAYNE REQUEST FOR FUNDING

WHEREAS, The City of Belleville is a member of the Conference of Western Wayne (CWW), and;

WHEREAS, the CWW has requested funding for public safety radios for communities residing within the CWW, and;

WHEREAS, public safety radios play a critical role in ensuring effective communication during emergencies, natural disasters, and routine operations, and;

WHEREAS, public safety radios provide an added layer of security for both first responders and the public they serve, and;

WHEREAS, These systems offer encrypted communication channels that protect sensitive information and prevent unauthorized access, safeguarding operational integrity and confidentiality.

NOW THEREFORE, BE IT RESOLVED, that the Belleville City Council supports the Conference of Western Wayne in their request for funding of the public safety radio system within the CWW region.

MOTION	SECOND

AYES	NAYS	ABSENT	VOTE

Briana Hootman
City Clerk/Treasurer

Ken Voigt
Mayor

Agenda Date: March 4, 2024

CITY OF BELLEVILLE
RESOLUTION NO. 24-010

RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES

WHEREAS, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

WHEREAS, City Council approves accounts payable.

NOW THEREFORE, BE IT RESOLVED that the Council of Belleville hereby approves accounts payable in the amount of $73,548.09 and the following departmental purchases in excess of $500:

Vendor	Department	Amount	Description
CMP Distributors	Police	$599.50	Duty Ammo
City of Livonia	Police	$1,500.00	Western Wayne County Mobile Field Force Team Annual Membership
Crawford Door	DPW	$750.50	Repair of Garage Door
Miss Dig	DPW	$1296.15	Miss Dig Membership Fees
Metro Environmental	DPW	$2,142.50	Repair of Clogged Sewer Main
All Seasons Landscape	DPW	$863.65	Repair of Mower

MOTION:	SECOND:

AYES:	NAYS:	ABSENT:	VOTE:

Briana Hootman
Clerk/Treasurer

Kenneth Voigt
Mayor

Agenda Date: March 4, 2024

Date Given to Accounts Payable: 2/28/2024

City of Belleville

EXPENDITURE IN EXCESS OF $500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor CMP DISTRIBUTORS INC   Amount $599.50

101-301-729.000

PART 1

- [ ] This request is for Council approval prior to purchase
- [ ] This purchase was previously approved by Council by Res. No. ________
- [ ] This purchase is part of a bid approved by Council by Res. No. ________
- [ ] This purchase was specifically budgeted: per budget page ________
- [ ] This purchase was for an emergency (explain below or attach explanation).
- [x] Other (explain below or attach explanation)

DUTY AMMO

PART 2

This purchase was based or the following competitive price quotes:

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or

101-301-729.000

Invoice

CMP DISTRIBUTORS INC.
16753 Industrial Parkway
Lansing, MI 48906
Phone # 517-721-0970
Fax # 517-721-0974

Date	Invoice #
2/28/2024	013949

Bill To	Ship To
Belleville Police Department 6 Main Street Belleville, MI 48111	Belleville Police Department 6 Main Street Belleville, MI 48111

P.O. No.	Account #	Terms	Rep	Ship Date	Shipping Method
Chief Kristin Faull	865	Net 30	JM	2/23/2024	Pick Up

Item	Qty	Description	Price	Amount
Fed-P9HST2-Bx	10	Federal P9HST2 HST Premium 9mm Luger 147 Gr. HST HP, 50 Rds per Box	59.95	599.50T

2/28/24

RETURN POLICY: Returns accepted on un-opened, un-used items within 10 days with Invoice. Restocking fee may be applied.

Subtotal	$599.50
Sales Tax (0.0%)	$0.00
Total	$599.50
Payments/Credits	$0.00
Balance Due	$599.50

City of Belleville

EXPENDITURES IN EXCESS OF $500

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: CRAWFORD DOOR Amount: $ 750.50

Purpose: REPAIR GARAGE DOOR

[redacted]

- [ ] This request is for Council approval prior to purchase:
- [ ] This purchase was previously approved by Council:
- [ ] This purchase is part of a bid approved by Council:
- [x] This purchase was budgeted:
- [x] This purchase was for an emergency: DOOR BROKE EQUETMENT BUIDING

[redacted]

- [ ] This purchase was based on competitive price quotes:
- [ ] This purchase is not based on competitive quotes because:

Crawford Door Sales
334 E Michigan Ave
Ypsilanti, MI 48198 US
734-483-4563
accountspayable@crawforddoorypsi.com

Invoice

CRAWFORD DOOR

BILL TO
City of Belleville 370 East Columbia Avenue Belleville, MI 48111

SHIP TO
City of Belleville 370 East Columbia Avenue Belleville, MI 48111

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
26924289	01/05/2024	$750.50	02/04/2024	Net 30	

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Commercial Labor Commerical Labor - First Visit	1.50	225.00	337.50
	MAT-261 Roller - 2" 7B Steel4" Stem	4	12.00	48.00
	Generic Material 4.25" Pulley	3	10.00	30.00
	Commercial Labor Commercial Labor - Second Visit	1	225.00	225.00
	MAT-214 Track-VERT88	1	95.00	95.00
	Comm Fuel Surcharge 1 Comm Fuel Surcharge 1	1	10.00	10.00
	Misc Supplies-Comm Misc Supplies-Comm	1	5.00	5.00

12/14: Front 12' tall lhr door, replaced 8' raw track LH side, 2 new rollers, added tension to spring, lubricated and adjusted door, needs new 4 1/4" pulley LH side.
Back door - replaced 2 rollers , adjusted tracks, added tension to springs, lubricated door and adjusted door.
1/5: Installed second set of Pulleys - door is easier to shut. job complete.

BALANCE DUE **$750.50**

Ri R D.P.W BUILDING

Invoices that are paid more than 45 days after the billing date are subject to a 3% late fee.

Date Given to Accounts Payable: 2/20/2024

City of Belleville

EXPENDITURE IN EXCESS OF $500.00

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: City of Livonia

Amount: $1500.00

101-301-960.003

PART 1

- [ ] This request is for Council approval prior to purchase
- [x] This purchase was previously approved by Council by Res. No. 101-301-960.003
- [ ] This purchase is part of a bid approved by Council by Res. No. ______
- [ ] This purchase was specifically budgeted: per budget page ______
- [ ] This purchase was for an emergency (explain below or attach explanation).
- [ ] Other (explain below or attach explanation)

Annual membership fee for the Western Wayne County Mobile Field Force Team - a specialized Crow control team for potential protests or demonstrations.

PART 2

This purchase was based or the following competitive price quotes:

______ ______

______ ______

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or ______

101-301-960.003

CITY OF LIVONIA
33000 Civic Center Drive
Livonia, Michigan 48154

(734) 466-2273

CITY OF LIVONIA

FEDERAL ID
386005820

INVOICE 2024-00000018
DATE 02/05/2024

CUSTOMER # 7105

BELLEVILLE POLICE DEPARTMENT
6 MAIN STREET

BELLEVILLE MI 48111

TERMS: Payment due in 30 days unless other arrangements are made. Please return lower portion of invoice with payment.

DESCRIPTION	CHARGES
2024 WWCMFF Participation Fee	
Western Wayne County Mobile Field Force Team Participation Fee	$1,500.00

2/20/2024

PAY ▶
THIS AMOUNT $1,500.00

RETURN THIS PORTION WITH PAYMENT
PLEASE MAKE CHECKS PAYABLE TO THE CITY OF LIVONIA

Customer # 7105
Invoice # 2024-00000018

Amount Due: $1,500.00

City of Belleville

EXPENDITURES IN EXCESS OF $500

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: MISS DIG Amount: $ 1296.15

Purpose: MISS DIG MEMBERSHIP FEES

[redacted]

- [ ] This request is for Council approval prior to purchase:
- [ ] This purchase was previously approved by Council:
- [ ] This purchase is part of a bid approved by Council:
- [x] This purchase was budgeted: REQUIRED PA 174
- [ ] This purchase was for an emergency:

[redacted]

- [ ] This purchase was based on competitive price quotes:

- [ ] This purchase is not based on competitive quotes because:

Annual Invoice

Per Public Act 174, Sec 4 (1), "funding for the notification system operations shall be established by the notification system, including through fees based on a reasonable assessment of operating costs among facility owners or facility operators."

SUBJECT: 2024 MISS DIG 811 Annual Membership Fee

Attached is your MISS DIG 811 Invoice for 2024. The invoice is payable in full.

This single invoice has multiple line items to communicate your membership set-up and how the funds are spent to support the system and membership in complying with the requirements of Michigan Public Act 174 of 2013 (PA 174). For additional information on what the invoice covers and how to get the most out of your membership, check out the "Annual Invoice Coverage" document, located under the *Additional Information* section of resources.missdig811.org.

The membership fee is calculated based on the number of tickets transmitted to the member during our previous fiscal year. The financial needs for the system will be equitably assigned to each transmission to the member, with a minimum fee of $750 being assessed per member regardless of transmission volume.. The total expense is then combined to determine your annual membership fee. A 25% curb associated with the transmission fee on baseline transmissions (baseline being defined as the member's transmission volume from our previous billing cycle) is in place to assist members with fluctuations in ticket volume; to reduce huge swings from year to year, you will pay no less than 75% of your previous year's baseline transmission rate and no more than 125%. Transmission volumes over the previous year's baseline will be charged at our standard rate for 2024 of $1.05, a decrease from last year's rate of $1.22. However, all members are required to pay at least one times the base fee. MISS DIG 811 will cease using the foregoing 25% curb commencing with the 2025-2026 fiscal membership year.

As in past years, maintenance fees of $51.52 and $38.55 will be applied per Station and DamagePreventionPortal user account, respectively. The Education Fee is still included as a separate line item on the invoice. MISS DIG 811 will commence using a transmission-based calculation for the 2025-2026 Education and Public Awareness Fee.

If you have any additional questions, please contact MISS DIG 811 Member Support at membersupport@missdig811.org.

In an ongoing effort to maintain accurate member records, MISS DIG 811 requests that members update us when there has been a change of address. MISS DIG 811 also asks that members provide or update their email addresses on file with the Finance department to ensure timely delivery of MISS DIG 811 financial correspondence. Please send any such correspondence to financeteam@missdig.org

MISS DIG 811

MISS DIG 811
3212 SJOQUIST DR
GLADSTONE, MI
49837-2822

Invoice

Date	Invoice #
1/29/2024	20240532

Bill To

BELLEVILLE CITY
ATTN: KEITH BOC
6 MAIN STREET
BELLEVILLE, MI 48111

Account #	P.O. No.	Terms	EMAIL
201BEL		Net 30	

Description	Qty	Rate	Amount
2024 Transmission-based Membership Fee	1	750.00	750.00
2024 Annual Maintenance Fee for Stations on the System	5	51.52	257.60
2024 Annual Maintenance Fee for DPP User Accounts	1	38.55	38.55
2024 Education and Awareness Fee for Section 6(2) Compliance	1	250.00	250.00

This invoice is due no later than 30 days from date of invoice. Interest rate at the rate of 1 1/2 % per month, 18% per annum will be charged on past due accounts.

Total $1,296.15

For ACH Payment - Bank Name: J.P. Morgan Chase
Routing# 072 000 326 Account# 693 556 482

water

City of Belleville

EXPENDITURES IN EXCESS OF $500

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: METRO ENVIRONMENTAL Amount: $ 2142.50

Purpose: CLOGGED SEWER MAIN

[redacted]

- [ ] This request is for Council approval prior to purchase:
- [ ] This purchase was previously approved by Council:
- [ ] This purchase is part of a bid approved by Council:
- [ ] This purchase was budgeted:
- [x] This purchase was for an emergency:

[redacted]

- [ ] This purchase was based on competitive price quotes:

- [ ] This purchase is not based on competitive quotes because:

METRO ENVIRONMENTAL SERVICES, INC.
METRO SEWER CLEANERS
P.O. BOX 725
WALLED LAKE, MI 48390-0725
(248) 960-1111
www.metrosewer.net

INVOICE 78096

JOB PHONE	DATE OF ORDER
	2-20-24

JOB NAME/LOCATION
74 E. Wabash
Belleville, MI

TO City of Belleville
6 Main St.
Belleville, MI 48111

PHONE 734-740-1805
ORDER TAKEN BY

TERMS:

DESCRIPTION OF WORK	AMOUNT	
Emergency Vactor/High Pressure Jet/Sanitary Waste		
Disposal Service as per work order A35036	2,142	50
TOTAL MATERIAL		
TOTAL LABOR		
TAX		
Thank You! PAY THIS AMOUNT	$2,142	50

TERMS:
ALL ACCOUNTS ARE DUE AND PAYABLE WITHIN 30 DAYS OF DATE OF INVOICE. FINANCE CHARGE OF 1 1/2 % PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% CHARGED ON ALL PAST DUE ACCOUNTS.

WORK ORDERED BY Steve
DATE COMPLETED 2-20-24

SIGNATURE:
(I hereby acknowledge the satisfactory completion of the above described work.)

Ri Ry water.

Uller

Invoice No. 78096 Work Order No A33036

METRO SEWER CLEANERS / METRO ENVIRONMENTAL SERVICES, INC.
P.O. BOX 725 WALLED LAKE, MI 48390
(248) 960-1111 (877) METRO15 www.metrosewer.net follow us on facebook

S# 4807 SEC# ____ CUST# 3456 PO# ____

WRITTEN BY # 227 DATE 2-20-24 TIME START 1145 am / pm TIME DONE 215 am / pm

CUSTOMER BILLING City of Belleville JOBSITE 24 E wabash

ADDRESS 6 Main St. ADDRESS B

CITY, ST, ZIP Belleville, MI 48111 CITY, ST, ZIP Belleville

CUST PHONE ____ PHONE 734 240 1805

WHO CALLED ____ CONTACT Steve

MAIN CROSSROADS ____

SITE EVALUATION ____ CONTRACT ____ SCHEDULED ____ EMERGENCY x

TYPE OF SYSTEM ____ PRINTS AVAILABLE ____ PREVIOUS ISSUES ____

SERVICE REQUEST & WHAT WAS FOUND ON ARRIVAL ____

SERVICE DESCRIPTION On Arrival used 195 w/ hard tubes to Vactor up all Loose Debris in Sanitary MH, then moved Down line and Jetted up to Dead end MH, pulling back under pressure 280'. Vactored up all Debris then Jetted up to main twice 170'. System takes all water, Drains properly. Hauled offsite

SPECIAL ATTENTION ____

TIME - SALED ____ OFFICE ____ PLOT ____ PREP ____ DUMP 1hr WORK 1 1/2 TRAVEL 1hr each

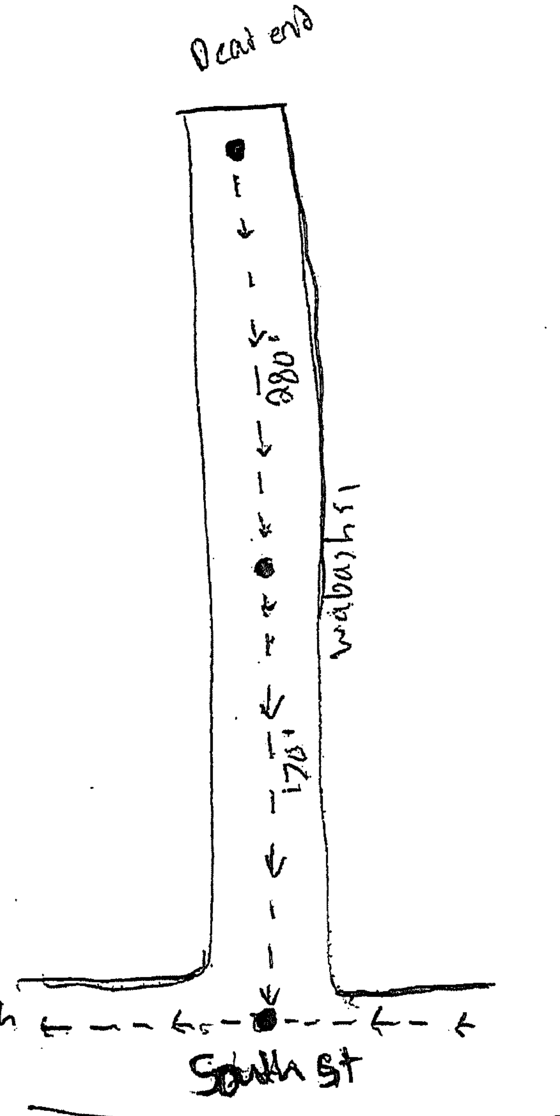
PAYMENT METHOD - TERMS ____ CHECK # ____ CASH ____ CREDIT CARD ____

REQUIRED SIGNATURES

SERVICE PERSONNEL 227 TRUCK # 195

AUTHORIZED WORK SATISFACTORILY COMPLETED PRINT ____ SIG Verbal Steve

DRAWING(S)



City of Belleville

EXPENDITURES IN EXCESS OF $500

City Charter Section 15.8 requires Council approval of all purchases in excess of $500.00 and not in excess of $5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: All SEASONS LANDSCAPE **Amount: $** 863.65

Purpose: REPAIR MOWER

[redacted]

- [ ] **This request is for Council approval prior to purchase:**
- [ ] **This purchase was previously approved by Council:**
- [ ] **This purchase is part of a bid approved by Council:**
- [ ] **This purchase was budgeted:**
- [x] **This purchase was for an emergency:** MOWER FOR CEMATARY BROKE DOWN

[redacted]

- [ ] **This purchase was based on competitive price quotes:**

- [ ] **This purchase is not based on competitive quotes because:**

All Seasons Landscaping Co. Inc.
8124 Belleville Rd
Belleville MI 48111
734-697-1377
www.allseasonslandscapingequip.com

SOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE, MI 48111

Tax Exemption #: 38-6004535

SHIP TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE, MI 48111

1030
TERMINAL: 1

7 day return or exchange with original receipt and in unused condition.15% restocking fee.No returns on electrical parts or special orders.

Work Order #: 25390
SHIPPED VIA: CUSTOMER PICKU
5:29:02 PAGE: 1 OF 2

ACCT. NO.	DATE	INVOICE NO.	SALESMAN	STORE	P/O NUMBER	SPECIAL INFORMATION
0001030	2/23/24	202691	030/000	1		0025390-494

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
				CUB CADET-ZERO TURN MOWER				
				SER NUM				
				SER NUM				
				INSTALL NEW BLADES				
				CHECK OVER FOR THE SEASON				
				CALL 734-740-1802				
1	1			CUB954-05012A	BELT DECK A SEC 13		81.64	81.64
1	1			KOH52-050-02-S	OIL FILTER		14.27	14.27
2	2			OIL10W30	OIL		6.99	13.98
1	1			ROT7998	FUEL FILTER FOR B S R		7.49	7.49
1	1			ROT14854	PAPER CARTRIDGE AIR F		26.47	26.47
2	2			ROT12312	SPARK PLUG NGK CS6		3.79	7.58
1	1			CUB725-13425	MODULE IGN SWITCH		85.38	85.38
1	1			FREUPS	SHIPPING AND HANDLING		15.60	15.60
1	1			L32TUCZ	TUNE UP COMM ZTR		275.00	275.00
				INSTALL NEW BLADES. CUSTOMER PROVIDED.				
0.7	0.7			L30L	FLAT RATE LABOR		90.00	63.00

REC'D BY

IMPORTANT NOTICE
It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price no paid within said time period shall thereafter bear interest at the **HIGHEST PREVAILING RATE.** All claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electrica parts. The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warrant of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

R's R-1 CEMETARY

227225

KEEP THIS INVOICE AS IT IS YOUR ONLY COPY.

All Seasons Landscaping Co.Inc.
8124 Belleville Rd
Belleville Mi 48111
734-697-1377
www.allseasonslandscapingequip.com

SOLD TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE, MI 48111

Tax Exemption #: 38-6004535

SHIP TO:
CITY OF BELLEVILLE
6 MAIN STREET
BELLEVILLE, MI 48111

1030

TERMINAL: 1

7 day return or exchange with original receipt and in unused condition.15% restocking fee.No returns on electrical parts or special orders.

Work Order #: 2539
SHIPPED VIA: CUSTOMER PICKU
5:29:02 PAGE: 2 OF 2

ACCT. NO.	DATE	INVOICE NO.	SALESMAN	STORE	P/O NUMBER	SPECIAL INFORMATION
0001030	2/23/24	202691	030/000	1		0025390-494

ORD	SHIP	B/O	LINE PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
2	2		BAD063-1050-00	ZT HYDRAULIC FILTER		24.40	48.80
6	6		OIL20W50W	OIL		8.99	53.94
1.8	1.8		L32L	FLAT RATE LABOR		90.00	162.00
1	1		MNSSHOP-SUPPLIES	SUPPLIES ENVIONMENTAL		8.50	8.50

CHARGE SALE

REC'D BY

SUB TOTAL ---->	363.65
MISC. -------->	0.00
LABOR -------->	500.00
TAX 6.000 --->	0.00
INVOICE TOTAL->	863.65

IMPORTANT NOTICE
It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price n paid within said time period shall thereafter bear interest at the **HIGHEST PREVAILING RATE.** All claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electric

ACCOUNTS PAYABLE EXPENDITURES
COUNCIL MEETING ON
MARCH 4 2024

DATE	AMOUNT	DESCRIPTION	G. TOTAL
3/4/2024	$38,576.34	**EFT**	$38,576.34
3/4/2024	$34,971.75	**CHECKS**	$34,971.75
	GRAND TOTAL		**$ 73,548.09**

KISHA FOR CITY OF BELLEVILLE
CHECK NUMBER 422 - 424

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: EFT

Check Number	Vendor Code	Bank Account	Amount	Check Date
Bank Account: CHA2 CHASE NEW ACCOUNT				
Check Date: 2/29/2024 12:00:00 AM CHA2				
422	2545	CHA2	459.22	02/29/2024
423	3767	CHA2	35,563.99	02/29/2024
424	3102	CHA2	2,553.13	02/29/2024
Total Check Date 02/29/2024:			38,576.34	
Total Bank Account CHA2:			38,576.34	
Report Total:			38,576.34	

KISHA FOR CITY OF BELLEVILLE
CHECK NUMBER 7201 - 7231

BANK CODE: CHA2 - CHASE NEW ACCOUNT - CHECK TYPE: PAPER CHECK

Check Number	Vendor Code	Bank Account	Amount	Check Date
Bank Account: CHA2 CHASE NEW ACCOUNT				
Check Date: 2/29/2024 12:00:00 AM CHA2				
7201	0007	CHA2	863.65	02/29/2024
7202	4563	CHA2	3,592.00	02/29/2024
7203	0817	CHA2	192.50	02/29/2024
7204	1152	CHA2	13,899.00	02/29/2024
7205	4219	CHA2	95.99	02/29/2024
7206	0253	CHA2	163.96	02/29/2024
7207	4463	CHA2	1,500.00	02/29/2024
7208	0790	CHA2	599.50	02/29/2024
7209	4304	CHA2	175.44	02/29/2024
7210	0059	CHA2	750.50	02/29/2024
7211	0898	CHA2	2,370.00	02/29/2024
7212	0076	CHA2	973.29	02/29/2024
7213	0981	CHA2	45.21	02/29/2024
7214	3132	CHA2	15.04	02/29/2024
7215	2568	CHA2	2,142.50	02/29/2024
7216	2067	CHA2	75.00	02/29/2024
7217	4564	CHA2	1,296.15	02/29/2024
7218	4527	CHA2	272.00	02/29/2024
7219	2760	CHA2	40.00	02/29/2024
7220	4040	CHA2	360.00	02/29/2024
7221	2642	CHA2	131.99	02/29/2024
7222	0711	CHA2	14.36	02/29/2024
7223	0459	CHA2	72.00	02/29/2024
7224	3213	CHA2	206.24	02/29/2024
7225	0702	CHA2	360.65	02/29/2024
7226	0219	CHA2	612.50	02/29/2024
7227	0219	CHA2	437.50	02/29/2024
7228	3816	CHA2	2,502.03	02/29/2024
7229	1220	CHA2	339.00	02/29/2024
7230	2490	CHA2	753.75	02/29/2024
7231	3112	CHA2	120.00	02/29/2024
Total Check Date 02/29/2024:			34,971.75	
Total Bank Account CHA2:			34,971.75	
Report Total:			34,971.75	