

**CITY OF BELLEVILLE  
REGULAR CITY COUNCIL MEETING  
AGENDA  
Monday, December 18, 2023 - 7:30 pm**

The City of Belleville City Council has elected to utilize a hybrid of in-person and virtual access through "Zoom" to the regularly scheduled City Council Meeting. This model is intended to facilitate all persons who wish to participate in the City Council Meeting. For those who wish to participate via Zoom, the information is listed below.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83445659594?pwd=b0xjb1NkY0x2VGNIa2FEVEJuZkMyUT09>

Meeting ID: 834 4565 9594

Passcode: 277824

**One tap mobile**

+16468769923,,83445659594#,,,,\*277824# US (New York)

+16469313860,,83445659594#,,,,\*277824# US

**Dial by your location**

- +1 646 876 9923 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)

Meeting ID: 834 4565 9594

Passcode: 277824

Find your local number: <https://us02web.zoom.us/j/83445659594?pwd=b0xjb1NkY0x2VGNIa2FEVEJuZkMyUT09>

**1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**2. ROLL CALL**

**3. PRESENTATIONS & CITIZENS COMMENTS**

**A. Presentations**

- Proclamation – Belleville High School Football Team

- Holiday Light Contest Winners
- IT RFP Bidder Presentations
  - i. VC3
  - ii. R Associates Inc (RAI)
  - iii. Vector Tech

B. Council Follow Up List

C. Citizen Comments on Non-Agenda Items

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

A. December 4, 2023 Regular Meeting of the City Council

**6. PUBLIC HEARING**

A. None

**7. INTRODUCTION OF ORDINANCES**

A. None

**8. GENERAL BUSINESS DISCUSSION**

A. Special Event Application – Tootsie Roll Sale

B. Resolution # 23-040 – Appointments to Boards and Commissions

C. Sealed Bid Opening – Roof Repairs

D. Information on Road Grant

E. OSHA Update

F. Cameras for Ballot Box

G. Police Department Crime Stats – November 2023

H. Fire Department Stats – November 2023

**9. ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**

**10. CITY MANAGER COMMENTS**

**11. CITY COUNCIL MEMBER COMMENTS**

**12. MAYOR'S COMMENTS**

**13. CITIZENS COMMENTS**

**14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

**15. ADJOURNMENT**

**City of Belleville**  
**PROCLAMATION**  
**Belleville High School Football Team Appreciation**

**WHEREAS**, the hard work, dedication, sportsmanship, talent, and exceptional team chemistry of the 2023 Belleville High School football team has enabled these student athletes to earn a spot in the Division 1 State Championship game; and

**WHEREAS**, their performance in the Division 1 State Championship game brought great honor and pride to Belleville High School and the City of Belleville on the local, state, and national level; and

**WHEREAS**, Head Coach Calvin Norman, the coaching and support staff, team members, parents, the marching band, faculty, and the entire student body were integral in guiding the team to a successful season through their unwavering support;

**NOW, THEREFORE**, the City Council and staff of the City of Belleville, do hereby recognize and congratulate Belleville High School and the 2023 Football Team on their outstanding accomplishments.

---

Kenneth Voigt, Mayor

---

Kelly Bates, Council Member

---

Jeremiah Beebe, Council Member

---

Julie Kissel, Council Member

---

Randy Priest, Council Member

## City of Belleville Christmas Light Contest 2023

| Judging Area                   | 2023 Judge | Not eligible/Lives in       | Winning address          |
|--------------------------------|------------|-----------------------------|--------------------------|
|                                |            |                             |                          |
| <b>Victoria Commons</b>        | Randy      | Kelly                       | 461 Waterbury Ct         |
|                                |            |                             | 336 Victorian Lane       |
|                                |            |                             | 235 Aberdeen Ct.         |
|                                |            |                             |                          |
| <b>Harbor Pointe</b>           | Jerimiah   | n/a                         | 392 Light Tower Court    |
|                                |            |                             | 250 Harbour Pointe Drive |
|                                |            |                             |                          |
| <b>Belleville Businesses</b>   | Ken        | n/a                         | Garden Fantasy           |
|                                |            |                             |                          |
| <b>Mobile Home Parks</b>       | Julie      | n/a                         | 77 Carmell               |
|                                |            |                             | 85 Carmell               |
|                                |            |                             |                          |
| <b>Remainder of Belleville</b> | Kelly      | Ken, Jeremiah, Julie, Randy | 184 Biggs                |
|                                |            |                             | 86 Bedell                |

‘Over the top award’ can be anywhere in the city!

Please keep in mind the more cheer and positivity we can spread-the better! So if you see more than 1 awesomely decorated house/business in your area, feel free to award multiple!

You do not need to take a picture, the Independent (Janet & Rosemary) will do that once I send them the winners list!

**Please text the winning address(es) to**

**Kelly at [REDACTED]**

The City of Belleville will be holding its annual resident and business light/decoration judging contest on: December 7th & 8th from 6-8 pm. Please be sure to have your decorations up and lights on! City Council Members will be out that evening checking each street in the city. Winners will be contacted the same week and will be invited to attend the December 18th meeting to receive recognition.

## Belleville City Council Meeting Follow-up List

|   | Issue Name / Description                                           | Date Opened | Opened by      | Proposed Action | Assigned to | Status Date | Due Date | Date Closed | Updated by Team Member | Details                                                                                |
|---|--------------------------------------------------------------------|-------------|----------------|-----------------|-------------|-------------|----------|-------------|------------------------|----------------------------------------------------------------------------------------|
| 1 | <i>Street Repairs - Harbor Pointe, Church, Charles, and others</i> | 4/19/21     | Voigt          |                 | Rick        | 9/14/2023   |          |             | Rick/Steve             | Cat B Grant approved. Kickoff meeting completed. Ballot language forthcoming. Then RFP |
| 2 | <i>Recodification of Ordinances</i>                                | 7/18/16     | Council        |                 | Steve       | 5/15/2023   |          |             | Steve                  | Working with Giffells/Webster-ClearZone on necessary ordinance edits                   |
| 3 | <i>Charter Revisions</i>                                           | 8/3/20      | Jesse Marcotte |                 | Jason/Bri   | 8/18/2023   |          |             | Jason                  | Need to begin seeking out candidates for August ballot.                                |
| 4 | <i>New City Hall</i>                                               | 11/13/23    | Jason/Council  |                 | Jason       | 11/30/2023  |          |             | Jason                  | Appraisal for current City Hall Site has been completed, should arrive in 2 weeks      |
| 5 | <i>City Hall Repairs</i>                                           | 11/13/23    | Jason/Council  |                 | Jason       | 11/30/2023  |          |             | Jason                  | RFP is completed, bids due 12/15, selection 12/18                                      |
| 6 | <i>IT Infrastructure</i>                                           | 11/13/23    | Steve          |                 | Steve/Jason | 11/30/2023  |          |             | Jason                  | RFP is out, Presentations 12/18. Firewall research is underway                         |

**CITY OF BELLEVILLE**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, December 4, 2023 - 7:30 pm**

The regular meeting of the City Council was held via a hybrid of in-person and virtual access through ZOOM.

The regular meeting of the Belleville City Council was called to order by Mayor Conley at 7:30 p.m.

**1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**2. ROLL CALL**

|                        |         |
|------------------------|---------|
| Council Member Bates   | Present |
| Council Member Beebe   | Present |
| Council Member Fielder | Present |
| Mayor Pro-Tem Voigt    | Present |
| Mayor Conley           | Present |

**3. PRESENTATIONS & CITIZENS COMMENTS**

**A. Presentations**

- Outgoing Mayor's Comments
  - i. Outgoing Mayor Conley presented a speech about her years of service, thanking those who have supported her along the way.
- Changing of the Guard – City Council
  - i. Plaques were presented to outgoing Council Member Tom Fielder and outgoing Mayor Kerreen Conley for their years of service.
  - ii. Judge Martin performed the swearing-in ceremonies for the following Council Members:
    - Council Member (2-year term) – Jeremiah Beebe
    - Council Member (2-year term) – Julie Kissel
    - Council Member (4-year term) – Randy Priest
    - Council Member (4-year term) – Kelly Bates
    - Mayor – Kenneth Voigt
- Roll Call of New Council

|                       |         |
|-----------------------|---------|
| Council Member Bates  | Present |
| Council Member Beebe  | Present |
| Council Member Kissel | Present |
| Council Member Priest | Present |
| Mayor Voigt           | Present |
- Swearing In – Police Chief
  - i. Krisy Faull was sworn in by Judge Martin.

**B. Council Follow Up List**

- No comments.

**C. Citizen Comments on Non-Agenda Items**

- Haile Brown from Congresswoman Dingell's office presented outgoing Mayor Conley with a Congressional Record Statement recognizing her years of service.
- Former Council Member Jesse Marcotte thanked Conley and outgoing Council Member Fielder for their years of service to the city.

- Tyrone Hamilton noted that he moved to Belleville many years ago from Wayne, and was hesitant in doing so as he did not know anyone, but has since been very happy living in this community.

#### 4. APPROVAL OF AGENDA

**MOTION:** Motion by Bates, supported by Beebe to approve the agenda as presented.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Bates  | Aye |
|                 | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

#### 5. APPROVAL OF MINUTES

A. November 27, 2023, Regular Meeting of the City Council

**MOTION:** Motion by Priest, supported by Beebe approving the minutes of the Regular City Council Meeting, held on November 27, 2023.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Bates  | Aye |
|                 | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

#### 6. PUBLIC HEARINGS

A. None.

#### 7. INTRODUCTION OF ORDINANCES

A. None.

#### 8. GENERAL BUSINESS DISCUSSION

A. Election of Mayor Pro-Tem

**MOTION:** Motion by Kissel, supported by Beebe to elect Kelly Bates as Mayor Pro-Tem of the Council.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Bates  | Aye |
|                 | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

B. Resolution # 23-036 – Appointments to Boards and Commissions

**MOTION:** Motion by Kissel, supported by Beebe approving **Resolution # 23-036** to appoint Michael Gutteri to the DDA, and City Manager Smith to the Election Commission.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Pro-Tem Bates   | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

C. Resolution # 23-037 – 2024 City Council Meeting Schedule

**MOTION:** Motion by Beebe, supported by Kissel approving **Resolution # 23-037** approving the 2024 City Council Meeting Schedule.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Pro-Tem Bates   | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

D. Resolution # 23-038 – Change of Signatories

**MOTION:** Motion by Bates, supported by Kissel approving **Resolution # 23-038** approving changes to the city's signatories.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |
|                 | Council Member Priest | Aye |
|                 | Mayor Pro-Tem Bates   | Aye |
|                 | Mayor Voigt           | Aye |

**Motion Carried.**

9. **ACCOUNTS PAYABLE AND DEPARTMENTAL EXPENDITURES**

**MOTION:** Motion by Bates, supported by Priest to approve Accounts Payable and Departmental Expenditures in excess of \$500, as presented.

|                 |                       |     |
|-----------------|-----------------------|-----|
| ROLL CALL VOTE: | Council Member Beebe  | Aye |
|                 | Council Member Kissel | Aye |

|                       |     |
|-----------------------|-----|
| Council Member Priest | Aye |
| Mayor Pro-Tem Bates   | Aye |
| Mayor Voigt           | Aye |

**Motion Carried.**

**10. CITY MANAGER COMMENTS**

- Stated that the street lights on South St. are back on, noting that the outage was due to a glitch by DTE.
- Stated that the Request for Proposals for the city's IT services is out, noting that there is one company from Michigan expected to bid. He added the the city's current IT provider, Wise Technologies, will be retiring from on-site servicing. He also mentioned that the city is moving away from Rackspace as their e-mail service provider.
- Noted that the city is still having issues with their water read collector, stating that the reads are currently being collected through a manual process.
- Commented that he has not heard back from any other communities regarding feedback on their WDIV SkyCams.
- Announced that the deadline for Nominating Petitions and Affidavits of Identity to be on the Charter Revision Committee is April 23<sup>rd</sup> at 4 p.m. These can be obtained through the City Clerk's office.
- Stated that he spoke to a representative it OSHA today regarding necessary repairs/adjustments that need to be made at City Hall.
- Thanked the Chamber of Commerce and Steve Jones for their planning/execution of Winterfest, noting that it was awesome.

**11. CITY COUNCIL MEMBER COMMENTS**

- Council Member Beebe
  - Thanked former Council Member Fielder and former Mayor Conley for their service.
  - Welcomed Council Members Kissel and Priest.
  - Thanked all who were in attendance at the meeting, and encouraged residents to attend more meetings to share their concerns and obtain information.
  - Noted that the Belleville High School Wrestling season is getting ready to start.
- Council Member Kissel
  - Stated she is excited to serve on the Council with the other members.
  - Noted that she received positive feedback about Winterfest.
  - Reminded everyone that the Council Members will be judging for the Holiday Lights Contest on Thursday and Friday.
  - Stated that she would like to see a working budget presented regularly, as well as a social media policy adopted by the city.
  - Offered to return to City Hall to help purge and organize documents.
  - Noted that she was invited to the Tri-Community Planners meeting.
  - Recognized her family, noting that she appreciates their support.
- Council Member Priest
  - Thanked everyone in attendance at the meeting.
  - Stated that the Winterfest and it's corresponding parade were great.
  - Recognized Fielder and Conley for their service, noting that they have big shoes to fill.

- Mayor Pro-Tem Bates
  - Thanked Fielder and Conley for their service, noting that it has been amazing to watch all that they have accomplished.
  - Said that Winterfest was great and had a large turnout.

**12. MAYOR'S COMMENTS**

- Stated that it is an honor to have such a large attendance at the meeting.
- Stated that he appreciates all that Fielder and Conley have done.
- Said he is proud of Chief Faull, and also thanked Sergeant Schrecengost for his service over the years.
- Stated that he enjoyed Winterfest, noting that the Chamber knocked it out of the park.

**13. CITIZENS COMMENTS**

- Fire Chief Loranger
  - Congratulated the Council for their service, and thanked Kerreen Conley and Tom Fielder for their years of service.
  - Noted that he is glad to have Police Chief Faull on board.
- Police Chief Faull
  - Thanked Tom Fielder and Kerreen Conley for their years of service, and thanked the City Council for their support.
- Kerreen Conley
  - Congratulated Chief Faull, Mayor Voigt, and the Council Members.
  - Thanked those who organized the Council Meeting and the pre-meeting reception.
  - Noted that the Belleville Area Museum has re-opened, noting that it looks great.
- Project Manager Jones
  - Thanked everyone who attended Winterfest.
  - Thanked Conley and Fielder for their years of service.
- Tom Fielder
  - Thanked everyone for their support and congratulated those who were sworn in.
- Tyrone Hamilton
  - Noted that he has difficulty crossing the street near his home on N. Liberty, and asked the city to install a "Blind Person in Area" sign in the vicinity.

**14. ACTION ITEMS FOR NEXT REGULARLY SCHEDULED MEETING**

- None.

**15. ADJOURNMENT**

**MOTION:** Motion by Bates, supported by Priest to adjourn at 8:21 PM.  
No objections were noted.

**Motion Carried.**

Submitted by Briana Hootman, City Clerk/Treasurer

Approved:

Posted:

Published:

City of Belleville  
Special Event Application



**PLEASE NOTE:**

**Applicant or their chosen representative must be present at the City Council Meeting when this application is presented**

| General Event Information                                                                                                                                                          |                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Name of event:                                                                                                                                                                     | Knights of Columbus Annual Tootsie Roll Drive                                        |
| Describe the purpose of the event                                                                                                                                                  | Raise money to assist developmentally and intellectually disabled people in Michigan |
| Name of organization sponsoring event:                                                                                                                                             | Knights of Columbus, Council 6549, St Maximilian Kolbe                               |
| Complete address of sponsoring organization:<br>(PO Boxes are not acceptable)                                                                                                      | 409 W Columbia, Belleville, MI, 48111                                                |
| Website of organization:                                                                                                                                                           | 2 websites<br>KofC.org                      MIKofC.org                               |
| List of activities associated with the event (i.e. parades, vendors, concerts, etc. )<br><br>*Attach additional documentation if necessary*                                        | Volunteers pass out tootsie rolls and collect donations                              |
| If there are any unusual activities planned or anticipated as a result of this event, list them here:<br><br>(i.e. large groups of people, protests, gun salutes, fireworks, etc.) | none                                                                                 |
| Location & Schedule                                                                                                                                                                |                                                                                      |
| Location(s) of event                                                                                                                                                               | 5 pts, Belleville, MI                                                                |
| <b>**Note: Emergency lanes allowing for public safety access must be available at all times. **</b>                                                                                |                                                                                      |

# City of Belleville

## Special Event Application



| Location & Schedule (continued)                                                                                                 |                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actual operational dates and hours of event                                                                                     | March 22,23 and 24,2024                                                                                                                                              |
| If additional dates are required for setup and tear-down, list them here:                                                       | none                                                                                                                                                                 |
| Beginning time of event (including setup time)                                                                                  | Fri 3/22/24 from 11am-6pm; Sat 3/23 from 10am-5pm;Sun 3/24 from 12pm-3pm                                                                                             |
| Ending time of event (including tear-down time)                                                                                 |                                                                                                                                                                      |
| Funding                                                                                                                         |                                                                                                                                                                      |
| How will this event be funded?                                                                                                  | None needed                                                                                                                                                          |
| Who will be compensated for goods or services that support this event?                                                          | All volunteers                                                                                                                                                       |
| Will the City of Belleville be reimbursed for any services rendered?                                                            | <input type="checkbox"/> Yes <input type="checkbox"/> No    no service needed                                                                                        |
| Have you applied for and been granted an insurance policy for this event?                                                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>(If Policy is issued from Michigan State Council K of C 3 weeks prior to the Statewide drive) |
| Public Safety / Public Services                                                                                                 |                                                                                                                                                                      |
| Approximate number of participants expected:                                                                                    | 4 to 8 volunteers from local K of C Council                                                                                                                          |
| What is the plan for parking?                                                                                                   | None needed                                                                                                                                                          |
| How will this event be staffed/supervised?                                                                                      | Members from Council 6549                                                                                                                                            |
| Will event require assistance from Police, Fire, or EMS?                                                                        | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                                  |
| If this is a multi-day event, please describe how goods/supplies that may be left on site overnight will be stored and secured: | none                                                                                                                                                                 |
| Will this event require the closure of any City streets?                                                                        | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>(If yes, please attach a map that clearly indicates which streets will be closed, and when)   |

# City of Belleville

## Special Event Application



| Public Safety / Public Services (continued)                                                                                                                                             |                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Will event require utilization of barricades, traffic cones, or caution tape?</p> <p>(Attach additional documentation if necessary)</p>                                              | <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>(If yes, please identify how they will be setup, taken down, maintained, and returned to the City)</p> |
| <p>Describe any signage to be used for the event including how they will be setup and removed, size, and location(s).</p> <p>(Attach additional documentation if necessary)</p>         | <p>Notice on Community board off Main Street</p>                                                                                                                                        |
| <p><b>** Note: Refer to City's Sign Ordinance for details regarding allowable types and permissible locations of signs **</b></p>                                                       |                                                                                                                                                                                         |
| <p>Describe the plan for rubbish collection and removal:</p> <p>(Attach additional documentation if necessary)</p>                                                                      | <p>Members clean up daily</p>                                                                                                                                                           |
| <p>Will food be available/sold at event?</p>                                                                                                                                            | <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>If yes, describe by whom:</p>                                                                          |
| <p>Will alcoholic beverages be available/sold at the event?</p>                                                                                                                         | <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>If yes, describe by whom:</p>                                                                          |
| <p>Please describe your plan for meeting State law and all requirements for sale and service of food and alcoholic beverages.</p> <p>(Attach additional documentation if necessary)</p> |                                                                                                                                                                                         |
| <p>List of Document Attachments (if applicable)</p>                                                                                                                                     |                                                                                                                                                                                         |
| 1.                                                                                                                                                                                      | 4.                                                                                                                                                                                      |
| 2.                                                                                                                                                                                      | 5.                                                                                                                                                                                      |
| 3.                                                                                                                                                                                      | 6.                                                                                                                                                                                      |

**CITY OF BELLEVILLE  
RESOLUTION NO. 23-040**

**RESOLUTION TO APPROVE MAYOR'S APPOINTMENTS TO  
BOARDS & COMMISSIONS**

**NOW THEREFORE, BE IT RESOLVED** that the Council for the City of Belleville hereby approves the following Mayor's appointment(s)/reappointments to Boards and Commissions:

**NEW APPOINTMENTS**

**Downtown Development Authority**

| <b>NAME</b>  | <b>TERM TO EXPIRE</b> |
|--------------|-----------------------|
| Chris Donley | 12/31/2025            |

**Planning Commission**

| <b>NAME</b>   | <b>TERM TO EXPIRE</b> |
|---------------|-----------------------|
| James Courage | 12/31/2025            |

**RE-APPOINTMENTS**

**Zoning Board of Appeals**

| <b>NAME</b>     | <b>TERM TO EXPIRE</b> |
|-----------------|-----------------------|
| Michael Hawkins | 12/31/2026            |

| <b>MOTION</b> | <b>SECOND</b> |
|---------------|---------------|
|               |               |

| <b>AYES</b> | <b>NAYS</b> | <b>ABSENT</b> | <b>VOTE</b> |
|-------------|-------------|---------------|-------------|
|             |             |               |             |

\_\_\_\_\_  
Briana Hootman  
City Clerk/Treasurer

\_\_\_\_\_  
Kenneth Voigt  
Mayor

Agenda Date: December 18, 2023



# City of Belleville Board & Commission APPLICATION FORM

Thank you for considering service on a City board or commission. This opportunity can be an interesting and rewarding way to participate in the operation and planning of our City. Members of boards and commissions are appointed by the Mayor with the approval of the City Council. Your application will be kept on file, and you will be contacted the next time an opening occurs.

1. Select the board or commission that interests you, and enter the name at the top of Page 2. If you want to apply for more than one, use a separate application form for each board or commission.
2. Complete the application including the section on Page 4 which applies to your choice.
3. Return this form to the City Clerk's Office at 6 Main Street, Belleville MI 48111 (or fax it to 734-697-6837).



## **CITY BOARDS & COMMISSIONS - Duties - Meeting Schedule - Terms**

**NOTE:** City Residency is required except for the Cemetery Commission and the Tree Board

- **Board of Review** - hears appeals regarding property taxes - March of each year - 3 Yrs
- **Brownfield Redevelopment Authority** - considers development projects proposed on contaminated sites within the City - to be set by by-laws - 3 yrs
- **Cemetery Advisory Committee** - advisory board to City Council regarding the operation of Hillside Cemetery - fourth Monday of each month - 4 Yrs
- **Civil Service Commission** - oversees the non-union public service - meet on call - 6 Yrs
- **Downtown Development Authority** - plans and manages the downtown district - third Wednesday of each month - 4 Yrs
- **Park and Recreation Commission** - advisory board to City Council regarding City parks and recreation programs - fourth Monday of each month - 4 Yrs
- **Planning Commission** - adopts the Master Plan, administers the zoning ordinance, including re-zoning and site plan reviews - second Thursday of each month - 3 Yrs
- **Tree Board** - develops annual tree plan and oversees the care of City trees and street trees - on call - 3 Yrs
- **Zoning Board of Appeals** - hears citizen appeals regarding building and zoning - meets on call when an appeal is filed - 3 Yrs

City of Belleville - Board and Commission Application

Date Received:

BOARD OR COMMISSION: Belleville DDA

NAME: Chris Donley DATE: 12/06/2023

ADDRESS: \_\_\_\_\_ HOME PHONE: NA

CELL PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Are you a resident of the city? YES ☒ NO if yes, for how many years? \_\_\_\_\_

Are you a registered City voter? YES ☒ NO Last Election year voted: \_\_\_\_\_

Have you ever been a candidate for public office? No

Highest educational level completed: K-12 ☒ College 1 2 3 4 Graduate: \_\_\_\_\_

List boards and commissions you have served on before, in the City or elsewhere?

Victoria Commons Homeowners Association President

Educational or work experience that applies to the work of this board or commission:

Leading global teams has given me the skills needed to form strong relationships and build trust. I have the ability to review several different approaches and find a common best practice.

Occupation: Global Engineering Manager

Employer: Cooper Standard Automotive

Local Service Clubs and Civic Organizations you are associated with:

Belleville Yacht Club

Best day of the week and time for you to meet with the Mayor for an interview:

Any time

*City of Belleville - Board and Commission Application*

**Why are you interested in serving on this board or commission?**

I believe that Belleville has not tapped into its full potential and could be a premier  
community for residents, visitors and new businesses. I believe I can be a valuable  
resource to help continue the progress we have seen recently and to help with marketing  
to attract new business.

**What skills and qualifications do you feel you will bring to this board or commission?**

My attention to detail, marketing skills and organizational practices will make me an  
asset to the DDA.

**What do you hope to gain by serving on this board or commission?**

I hope to help improve the city I care about and allow it to thrive.

**ADDITIONAL INFORMATION REQUIRED FOR SPECIFIC BOARDS**

**BOARD OF REVIEW:**

Do you own property in the City of Belleville? YES NO

Do you rent or lease property in the City of Belleville? YES NO

**CIVIL SERVICE COMMISSION:**

ARE YOU: An employee of the City of Belleville? YES NO

Currently holding an elected or appointed office? YES NO

A member of any local, state or national political party committee? YES NO

A member of a partisan political club or organization? YES NO

A candidate for any elective office? YES NO

**DOWNTOWN DEVELOPMENT AUTHORITY:**

Do you own or rent property or own a business within the DDA District? YES **NO**

Do you live within the DDA District? YES **NO** If YES, enter business name and address:

---

---

**PLANNING COMMISSION:**

Do you own property in the City of Belleville? YES NO

Do you rent or lease property in the City of Belleville? YES NO

If YES, enter business name and address: \_\_\_\_\_

**TREE BOARD:**

Are you or a family member involved in a forestry, landscaping or nursery related business?

YES NO If YES, please explain: \_\_\_\_\_

APPLICATIONS ARE VALID FOR ONE (1) YEAR

---

---

City of Belleville - Board and Commission Application

Date Received:

BOARD OR COMMISSION:

Planning

NAME:

James S. Courage

DATE:

12/12/23

ADDRESS:

HOME PHONE:

CELL PHONE:

E-MAIL:

Are you a resident of the city? ☒ YES ☐ NO

if yes, for how many years?

2

Are you a registered City voter? ☒ YES ☐ NO

Last Election year voted:

2023

Have you ever been a candidate for public office?

NO

Highest educational level completed:

K-12

College

1

2

3

4

Graduate:

MASTERS

List boards and commissions you have served on before, in the City or elsewhere?

NONE in City

AIAG - Quality Board

Educational or work experience that applies to the work of this board or commission:

~ 46 years GM & Delphi Operations + Quality Systems Global Experience

Occupation:

Retired Global Director of Quality - Delphi

Employer:

GM / Delphi ~ 46 years

Local Service Clubs and Civic Organizations you are associated with:

B4C

Best day of the week and time for you to meet with the Mayor for an interview:

Any Day

City of Belleville - Board and Commission Application

Why are you interested in serving on this board or commission?

Interested in helping to plan  
the future of Belleville where we  
live.

What skills and qualifications do you feel you will bring to this board or commission?

Numerous years of Project Planning and  
Operations Experience. IT, Engineering and  
Quality Systems ISO/TS experience  
Engineering chemical & Metallurgical experience

What do you hope to gain by serving on this board or commission?

Contribute to the city going forward.

City of Belleville - Board and Commission Application

**ADDITIONAL INFORMATION REQUIRED FOR SPECIFIC BOARDS**

**BOARD OF REVIEW:**

Do you own property in the City of Belleville? ☒ YES ☐ NO

Do you rent or lease property in the City of Belleville? YES ☒ NO

**CIVIL SERVICE COMMISSION:**

ARE YOU: An employee of the City of Belleville? YES ☒ NO

Currently holding an elected or appointed office? YES ☒ NO

A member of any local, state or national political party committee? YES ☒ NO

A member of a partisan political club or organization? YES ☒ NO

A candidate for any elective office? YES ☒ NO

**DOWNTOWN DEVELOPMENT AUTHORITY:**

Do you own or rent property or own a business within the DDA District? YES ☒ NO

Do you live within the DDA District? YES ☒ NO If YES, enter business name and address:

\_\_\_\_\_  
\_\_\_\_\_

**PLANNING COMMISSION:**

Do you own property in the City of Belleville? ☒ YES ☐ NO

Do you rent or lease property in the City of Belleville? YES ☒ NO

If YES, enter business name and address: \_\_\_\_\_

**TREE BOARD:**

Are you or a family member involved in a forestry, landscaping or nursery related business?

YES ☒ NO If YES, please explain: \_\_\_\_\_

APPLICATIONS ARE VALID FOR ONE (1) YEAR

\_\_\_\_\_  
\_\_\_\_\_

Office of Economic Development  
Transportation Economic Development Fund (TEDF)

**DIRECT GRANT PROGRAM IMPLEMENTATION PROCESS**

1. After an application has been approved, the Michigan Department of Transportation's Office of Economic Development (OED) notifies the local agency of the award.
2. The OED follows-up by arranging for a project coordination meeting with the local agency.
3. During the coordination meeting, a Direct Grant Program Application and this document is provided and the following information is discussed:
  - The current status of the project, including status of design and, if appropriate, right-of-way acquisition.
  - The time frame for bid announcement and letting date for the project.
  - Whether the Direct Grant or MDOT-administered process is most appropriate for the project.
4. If the local agency is a candidate for receiving a direct grant, the OED will complete a Direct Grant Questionnaire. As part of that interview the agency:
  - must confirm that they are adequately staffed, equipped, and organized to administer projects,
  - will review with OED staff the state/local agreement and forms that must be completed and returned to the OED during the process, and
  - will be notified that if they received a direct grant they will be responsible for all of the following:
    - Social, Economic and Environmental clearances
    - Right-of-way certification (if applicable)
    - Preparation of specifications and bid proposal
    - Placement of ads for letting
    - Sale/Distribution of bid packages
    - Preparation and distribution of addenda
    - Review of bids
    - Award of contract
    - Reviewing all proposed change orders with grant coordinator
    - Payment to contractor
    - Finalization of project
    - Final inspection
    - Following the process outlined in step #7 below.
5. Once the Direct Grant Program Application is received by the OED (direct grant projects) a State/Local Agreement will be developed by MDOT's Local Agency Programs unit. MDOT's Finance Division and Attorney General's Office will review the agreement. The original and one copy of the agreement are sent to the local agency for review and signature. The local agency must send back the signed agreements along with a certified resolution specifically naming the officials who are authorized to sign the agreement. At the same time the agreement is mailed to the local agency, a summary of the agreement is submitted to the State Transportation Commission for approval.

Following Commission approval, the agreement must be approved by the State Administrative Board.

6. Both the original and copy of the agreement with local agency signatures are sent to the MDOT Director's office for signature. Once signed, the agreement is executed and a notice to proceed with award can be sent to the local agency. The original executed agreement is stored in the Local Agency Program unit. The copy of the executed agreement with original signatures is sent to the local agency.

7. If the project will utilize the Direct Grant process, these steps will be followed:

*(Note: Space is provided below to record milestones to assist local agencies in tracking the process.)*

- i. **Program Application**                      **Submitted on** \_\_\_\_\_  
The local agency must submit a Direct Grant Program Application (MDOT Form 5026) to the OED to initiate the State/Local agreement.

For any questions regarding the right-of-way portion of the program application, please contact Lori Crysler, MDOT Real Estate Division at [CryslerL@michigan.gov](mailto:CryslerL@michigan.gov) or (517) 373-4848.

- ii. **Bid Tabs**                                      **Sent to OED on** \_\_\_\_\_  
When the bid tabulation summaries are available, the local agency should submit them to the OED noting any items that are non-participating with respect to the grant. The recommend bidder should also be noted. If the low bidder is not selected, an explanation should be provided along with the bid tabs.

- iii. **Notice to Proceed**                      **Received on** \_\_\_\_\_  
**The construction contract may not be awarded until the notice to proceed is provided by the OED.** The OED will send the notice to proceed and a **Request for Payment form** to the local agency as soon as the bid tabs **and** a copy of the executed state/local agreement have been received by the OED.

- iv. **Request for Payment**                      **Sent on** \_\_\_\_\_  
The Request for Payment form may be returned to the OED any time after it is received. The form requires the local agency to certify that the contractual procedures used by the local agency were based on an open competitive bid process and that the contract was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances.

- v. **Initial Payment**                              **Received on** \_\_\_\_\_  
Once the completed Request for Payment form is received by the OED, the OED will authorize the initial payment to the local agency.

- vi. **Change Orders**                              **Reviewed on** \_\_\_\_\_  
Any scope item changes or cost increases (other than for minor quantity differences), must receive approval from the grant coordinator prior to the work being performed. Neglecting to get prior approval will result in additional costs not being reimbursed regardless of the amount of grant funding remaining.

- vii. **Final Project Accounting** Sent on \_\_\_\_\_  
The OED will send the Final Project Accounting form around the date provided by the agency on the Request for Payment form as the estimated project construction completion date. Within 6 months of project completion and final payment of project costs, the local agency must complete and submit the form to the OED, along with a final pay estimate.

The form requires the local agency to certify 1) that the project was constructed in accordance with the project plans, specifications and construction contract, 2) that the final costs are accurate and that items for which payment was requested are eligible under the program, and 3) that the amount requested does not exceed 80 percent of the final cost of preliminary engineering, right-of-way acquisition, construction, and construction engineering ("Total Eligible Costs"), unless the 20 percent match was waived by the OED.

The form allows for a final payment adjustment based on total eligible costs. If the Initial Payment for the project exceeds 80 percent of the Total Eligible Costs of the project, a Match Adjustment Calculation will be required.

The completed form should be returned to the OED even if no adjustment is requested. If an adjustment for additional funds is requested, detailed documentation as to why the costs exceeded the low bid must be provided.

Please note that any scope changes or cost increases (other than for minor quantity differences), must receive approval from this office prior to the work being performed, or may not be reimbursed.

- viii. **Final Payment or Invoice** Made/Received on \_\_\_\_\_  
Based on the final cost of the project a final cost adjustment may be made in the form of an additional payment or an invoice to the local agency to repay a portion of the initial payment. The OED will conduct a post-project site visit.

- ix. **Audit** Audited \_\_\_\_\_  
The OED will notify MDOT's Bureau of Finance and Administration and Office of Commission Audit that the project is completed and an audit of the local agency's records for the direct grant project will be scheduled.

If you have any questions regarding this process, please contact:

Caitlin Yost, Grant Coordinator – Metro Region  
Office of Economic Development  
Michigan Department of Transportation  
425 W. Ottawa, Lansing, MI, 48933  
517-241-2152; [yostc1@michigan.gov](mailto:yostc1@michigan.gov)

| QUESTIONS FOR THE AGENCY                                                                                                                                                                                             | YES | NO |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. Other than the agency's MTF distribution, are any other MDOT administered funding sources being used for this project?                                                                                            |     |    |
| 2. Does this project use Force Account work?                                                                                                                                                                         |     |    |
| 3. Does the local agency have a formal competitive bid process?                                                                                                                                                      |     |    |
| 4. Has the local agency implemented any state contract work (i.e. Community Development Block Grant (CDBG), Transportation Work Authorization (TWA), state highway maintenance, etc.)?                               |     |    |
| 5. Does the local agency have adequate and experienced staff to provide project monitoring to process proposals for bids, review bids, develop plans, let and award the project, and provide construction oversight? |     |    |
| 6. Will a consultant engineering firm be responsible for project monitoring?<br>Name:                                                                                                                                |     |    |
| 7. Is a railroad crossing located within the project limits?                                                                                                                                                         |     |    |
| a. Has a diagnostic review been conducted?                                                                                                                                                                           |     |    |
| b. Have estimates been requested?                                                                                                                                                                                    |     |    |
| c. Does the agency have experience monitoring RR force account work?                                                                                                                                                 |     |    |
| d. Does the agency have experience paying RR force account billings?                                                                                                                                                 |     |    |
| 8. Does the local agency accept responsibility for the following:                                                                                                                                                    |     |    |
| a. Social, economic, and environmental clearances?                                                                                                                                                                   |     |    |
| b. Preparation of specifications and bid proposals?                                                                                                                                                                  |     |    |
| c. Placement of ads for letting?                                                                                                                                                                                     |     |    |
| d. Preparation and distribution of bid packages and addenda?                                                                                                                                                         |     |    |
| e. Review of bids and award of contracts?                                                                                                                                                                            |     |    |
| f. Payment to contractor?                                                                                                                                                                                            |     |    |
| g. Finaling of project?                                                                                                                                                                                              |     |    |
| h. Final inspection? Trunkline nonmotorized                                                                                                                                                                          |     |    |
| i. Right-of-way certification?                                                                                                                                                                                       |     |    |
| j. Notification to OED of project completion?                                                                                                                                                                        |     |    |
| 9. Does the agency understand that it is responsible for the inclusion and monitoring of any legislatively mandated warranties?                                                                                      |     |    |
| 10. Does the local agency understand that it will not receive any additional funds beyond the initial payment unless additions or changes are pre-approved by OED?                                                   |     |    |
| 11. Estimate the time for advertisement and due date of bids.<br><br>Advertisement: Bids Due:                                                                                                                        |     |    |



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION  
BARTON G. PICKELMAN, DIRECTOR

SUSAN CORBIN  
DIRECTOR

December 6, 2023

Complaint #: 2072526

Jason Smith, City Manager  
City of Belleville  
6 Main St  
Belleville, MI 48111

Dear Mr. Smith:

We have reviewed your response to our September 6, 2023 letter regarding alleged hazardous working conditions. Based on your response, we feel adequately assured that employee safety and health is not now in jeopardy from the alleged conditions.

Thank you for your efforts to resolve this matter. Our September 6, 2023 letter and your response may be removed from their posting locations.

Sincerely,

*Christian Lumaj*

Christian Lumaj  
Industrial Hygienist

CL:eg

MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION  
GENERAL INDUSTRY SAFETY AND HEALTH DIVISION  
530 W. ALLEGAN STREET • P.O. BOX 30644 • LANSING, MICHIGAN 48909-8144  
OVERNIGHT MAIL ADDRESS: 2407 N. GRAND RIVER AVENUE • LANSING, MICHIGAN 48906  
[www.michigan.gov/miosha](http://www.michigan.gov/miosha) • Phone: (517) 284-7750 • Fax: (517) 284-7755

# Quotation



**American Video  
Transfer Inc**

American Video Transfer Inc.  
9931 E Grand River  
Brighton, MI 48116  
Contact: Matt 810-227-5001

Contact: Jason Smith

|                  |                    |
|------------------|--------------------|
| <b>Customer:</b> | City of Belleville |
| <b>Quote #</b>   | 7382               |
| <b>Date:</b>     | 10/18/2023         |
| <b>Expires</b>   | 02/18/2023         |
| <b>Terms</b>     | Net 30 Day         |

## Voting Box Camera

| Description                                                                                               | QTY | Brand                           | Model      | Price       | Total       |
|-----------------------------------------------------------------------------------------------------------|-----|---------------------------------|------------|-------------|-------------|
| 8mp Camera                                                                                                | 1   | Geovision                       | GV-EBD8800 | \$ 185.00   | \$ 185.00   |
| Camera Mount                                                                                              | 1   | Geovision                       | GV-211P    | \$ 58.00    | \$ 58.00    |
| Windows 10 PRO Computer with<br>16GB ram, 512 m.2 OS Drive, 2U<br>rack mount case, PS, Monitor /<br>Mouse | 1   | Intel / American<br>Video Parts | AVTi5-16   | \$ 985.00   | \$ 985.00   |
| VMS software                                                                                              |     | Milestone Sys                   | Express+   | N/C         | N/C         |
| 6 TB storage drive for video storage                                                                      | 1   | Market Brand                    |            | \$ 175.00   | \$ 175.00   |
| Travel milage                                                                                             | 1   |                                 |            | \$ 85.00    | \$ 85.00    |
| Misc supplies - All wires, patch<br>cords, jacks, misc., hardware ,                                       | 1   | Market Brand                    |            | \$ 135.00   | \$ 135.00   |
| Labor - Engineering / Installation<br>/VC3 networking / Training                                          | 1   | Two techs, onsite / one day     |            | \$ 1,685.00 | \$ 1,685.00 |
| One year on site support                                                                                  |     |                                 |            |             | Included    |

**System Price \$ 3,308.00**

## Optional 2nd Room Server Cameras

| Description  | QTY | Brand     | Model      | Price     | Total     |
|--------------|-----|-----------|------------|-----------|-----------|
| 8mp Camera   | 1   | Geovision | GV-EBD4704 | \$ 105.00 | \$ 105.00 |
| Camera Mount | 1   | Geovision |            | \$ 29.00  | \$ 29.00  |
| Labor        | 1   | Geovision |            | \$ 150.00 | \$ 150.00 |

**System Price with 2nd camera Option \$ 3,592.00**

*All equipment NDAA Compliant*

*Note: Municipality - no sales tax*

# BELLEVILLE POLICE DEPARTMENT

## YTD CRIME STATS & CALLS FOR SERVICE

### NOVEMBER 2023

#### YTD Calls for Service – Comparison

| <u>2021</u> | <u>2022</u> | <u>2023</u> |
|-------------|-------------|-------------|
| 3,210       | 3,037       | 3,305       |

#### YTD Crimes Stats by Category – Comparison

| <b>CRIME CATEGORY – Class A</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> |
|---------------------------------|-------------|-------------|-------------|
| ACCIDENT/CRASH                  | 84          | 101         | 132         |
| ASSAULT- SIMPLE                 | 26          | 33          | 30          |
| ASSAULT-AGGRAVATED              | 8           | 3           | 7           |
| BURGLARY-ALL OTHER              | 5           | 2           | 1           |
| BURGLARY-RESIDENTIAL            | 4           | 6           | 3           |
| DAMAGE TO PROPERTY              | 28          | 18          | 18          |
| DRUG OFFENSES                   | 31          | 22          | 23          |
| FAMILY OFFENSE                  | 51          | 65          | 40          |
| FORGERY/COUNTERFEITING          | 1           | 0           | 4           |
| FRAUD                           | 19          | 30          | 30          |
| INTIMIDATION/STALKING           | 9           | 9           | 16          |
| KIDNAPPING/ABDUCTIONS           | 0           | 0           | 0           |
| LARCENY- FROM AUTO              | 15          | 12          | 3           |
| LARCENY-ALL OTHER               | 13          | 19          | 20          |
| LARCENY-RETAIL FRAUD            | 1           | 1           | 0           |
| MISSING PERSON/RUNAWAY          | 11          | 2           | 5           |
| MOTOR VEHICLE THEFT/FRAUD       | 9           | 13          | 14          |
| OBSTRUCTING JUSTICE/POLICE      | 13          | 14          | 20          |
| OUI LIQUOR/DRUGS                | 36          | 37          | 23          |
| PUBLIC PEACE/DISORDERLY CONDUCT | 17          | 19          | 32          |
| ROBBERY                         | 2           | 0           | 0           |
| SEX CRIME                       | 2           | 4           | 5           |
| SEX OFFENSES                    | 2           | 0           | 3           |
| TRESPASSING/INVASION OF PRIVACY | 7           | 7           | 12          |
| WEAPONS OFFENSE                 | 6           | 13          | 4           |

# City of Belleville Fire Dept.

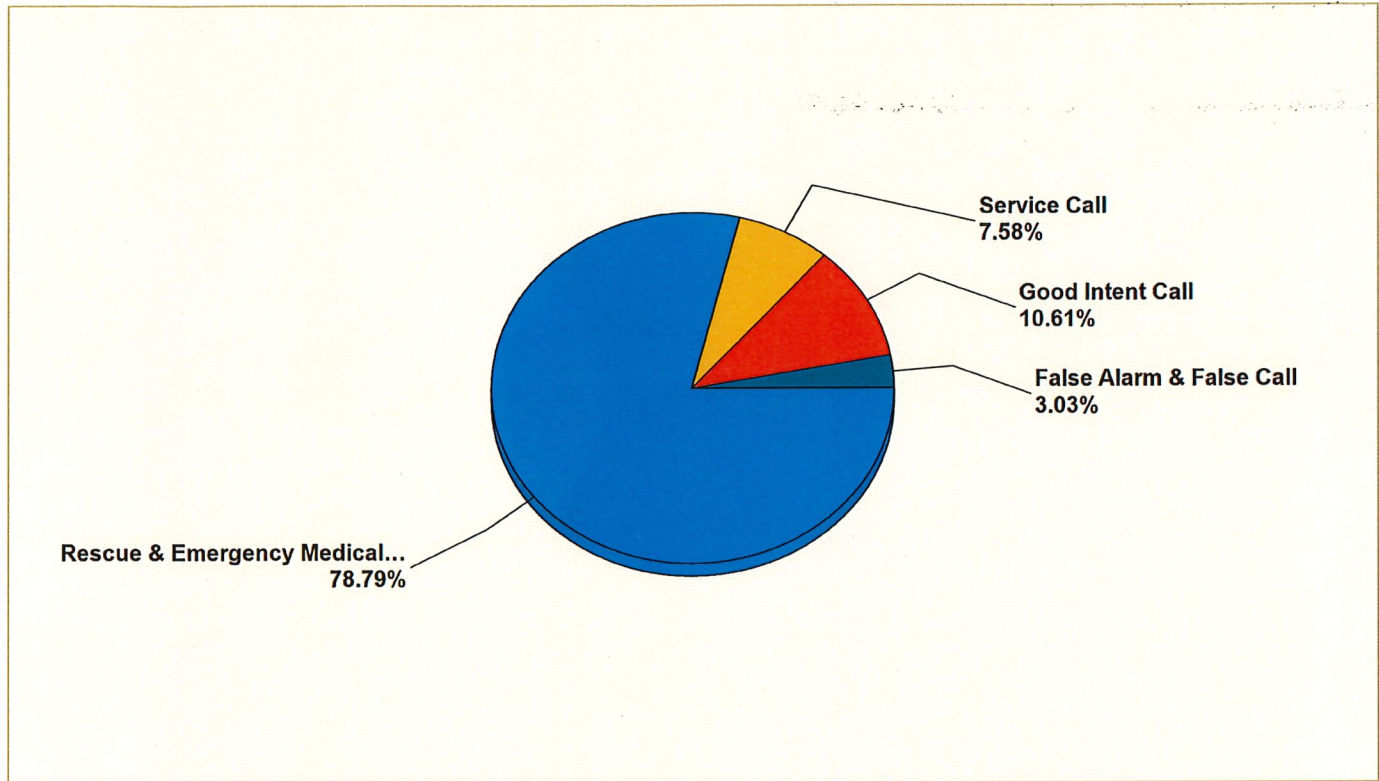
Belleville, MI

This report was generated on 12/14/2023 12:54:07 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2023 | End Date: 11/30/2023



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL  |
|------------------------------------|-------------|-------------|
| Rescue & Emergency Medical Service | 52          | 78.79%      |
| Service Call                       | 5           | 7.58%       |
| Good Intent Call                   | 7           | 10.61%      |
| False Alarm & False Call           | 2           | 3.03%       |
| <b>TOTAL</b>                       | <b>66</b>   | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

| INCIDENT TYPE                                          | # INCIDENTS | % of TOTAL  |
|--------------------------------------------------------|-------------|-------------|
| 321 - EMS call, excluding vehicle accident with injury | 52          | 78.79%      |
| 500 - Service Call, other                              | 2           | 3.03%       |
| 553 - Public service                                   | 1           | 1.52%       |
| 554 - Assist invalid                                   | 2           | 3.03%       |
| 600 - Good intent call, other                          | 1           | 1.52%       |
| 611 - Dispatched & cancelled en route                  | 5           | 7.58%       |
| 622 - No incident found on arrival at dispatch address | 1           | 1.52%       |
| 700 - False alarm or false call, other                 | 2           | 3.03%       |
| <b>TOTAL INCIDENTS:</b>                                | <b>66</b>   | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**CITY OF BELLEVILLE  
RESOLUTION NO. 23-041**

**RESOLUTION TO APPROVE DEPARTMENTAL EXPENDITURES**

**WHEREAS**, per City Charter, Chapter XV, Section 15.8, purchases in excess of five hundred dollars must be approved by Council, and

**WHEREAS**, City Council approves accounts payable.

**NOW THEREFORE, BE IT RESOLVED** that the Council of Belleville hereby approves accounts payable in the amount of \$90,492.47 and the following departmental purchases in excess of \$500:

| <b>Vendor</b>               | <b>Department</b> | <b>Amount</b> | <b>Description</b>          |
|-----------------------------|-------------------|---------------|-----------------------------|
| Atchinson Ford              | Fire              | \$1,026.08    | Repair of Rescue # 456      |
| Detroit Salt Company        | DPW               | \$3,232.28    | Road Salt                   |
| Harold J. Love & Associates | Police            | \$750.00      | Psych Exam for Brent Mytych |

| <b>MOTION:</b> | <b>SECOND:</b> |
|----------------|----------------|
|                |                |

| <b>AYES:</b> | <b>NAYS:</b> | <b>ABSENT:</b> | <b>VOTE:</b> |
|--------------|--------------|----------------|--------------|
|              |              |                |              |

\_\_\_\_\_  
Briana Hootman  
Clerk/Treasurer

\_\_\_\_\_  
Kenneth Voigt  
Mayor

Agenda Date: December 18, 2023

City of Belleville  
**EXPENDITURES IN EXCESS OF \$500**

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *ATCHINSON FORD*

Amount: *\$1,026.08*

Purpose: *REPAIR RESCUE 456*

**PART 1**

|                                     |
|-------------------------------------|
| <input type="checkbox"/>            |
| <input type="checkbox"/>            |
| <input type="checkbox"/>            |
| <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> |

This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted:

This purchase was for an emergency:

**PART 2**

|                          |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

This purchase was based on competitive price quotes:

|                          |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

This purchase is not based on competitive quotes because:

Atchinson Ford Sales, Inc.

9800 Belleville Road  
Belleville, MI 48111  
(734) 697-9161

CUSTOMER #: 6062

320652

. CITY OF BELLEVILLE  
FAULL 7342602677  
6 MAIN ST  
BELLEVILLE, MI 48111  
HOME:734-732-1432 CONT:734-732-1432  
BUS: 734-697-9323 CELL:734-740-1802

\*INVOICE\*

DUPLICATE 1  
PAGE 1



SERVICE ADVISOR: 9788 CODY ARGO

|             |            |                 |          |                                 |        |         |                 |           |       |
|-------------|------------|-----------------|----------|---------------------------------|--------|---------|-----------------|-----------|-------|
| COLOR       | YEAR       | MAKE/MODEL      |          | VIN                             |        | LICENSE | MILEAGE IN/ OUT |           | TAG   |
|             | 03         | FORD EXPEDITION |          | 1FMEU15W43LA01132               |        |         | 38732/38732     |           | T8754 |
| DEL DATE    | PROD. DATE | WARR. EXP.      | PROMISED |                                 | PO NO. | RATE    | PAYMENT         | INV. DATE |       |
| 03JUN16 DD  |            | 03JUN2019       | 17:00    | 13NOV23                         | NEED   | 0.00    | CHG             | 16NOV23   |       |
| R.O. OPENED |            | READY           |          | OPTIONS: W-COMP:G ENG:4.6 Liter |        |         |                 |           |       |

| LINE | OPCODE | TECH | TYPE | HOURS | LIST | NET | TOTAL |
|------|--------|------|------|-------|------|-----|-------|
|------|--------|------|------|-------|------|-----|-------|

A CUST STATES WHEEL BEARING SOUNDS LIKE ITS GOING OUT IN LEFT FRONT  
AREA , LOUD HUMMING NOISE PLEASE CHECK AND ADVISE  
K-03 diag and replaced both frt bearing/hub  
9334 DART,DAVID LIC#: M212951  
CFT  
2 515042 HUB 435.00 223.34 446.68  
1 6L1Z\*78253A10\*A WEATHERSTRIP - DOOR OPENING 185.13 144.40 144.40  
PARTS: 591.08 LABOR: 435.00 OTHER: 0.00 TOTAL LINE A: 1026.08  
38732 3.0 diag and replaced both frt bearing/hub assemblies not  
upper ball joint boots starting to crack no movement watch at future  
visits

\*\*\*\*\*  
B MULTIPOINT INSP- GOOD IN DEPTH INSPECTION  
99P MULTIPOINT INSP  
9334 DART,DAVID LIC#: M212951  
ISP (N/C)  
GTIRE TIRE TREAD AND WEAR IS OK AT THIS TIME  
9334 DART,DAVID LIC#: M212951  
ISP (N/C)  
PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE B: 0.00  
38732 1.0 replaced LR door seal

\*\*\*\*\*  
C CONTACT - AARON - 734-732-1432  
INFO INFORMATION ONLY  
9334 DART,DAVID LIC#: M212951  
ISP (N/C)  
PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE C: 0.00  
\*\*\*\*\*  
PO# 456111623

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                           |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------|
| ON BEHALF OF SERVICING DEALER, I<br>HEREBY CERTIFY THAT THE INFORMATION<br>CONTAINED HEREON IS ACCURATE<br>UNLESS OTHERWISE SHOWN. SERVICES<br>DESCRIBED WERE PERFORMED AT NO<br>CHARGE TO OWNER. THERE WAS NO<br>INDICATION FROM THE APPEARANCE OF<br>THE VEHICLE OR OTHERWISE, THAT ANY<br>PART REPAIRED OR REPLACED UNDER<br>THIS CLAIM HAD BEEN CONNECTED IN<br>ANY WAY WITH ANY ACCIDENT,<br>NEGLECTANCE OR MISUSE. RECORDS<br>SUPPORTING THIS CLAIM ARE AVAILABLE<br>FOR (1) YEAR FROM THE DATE OF<br>PAYMENT NOTIFICATION AT THE<br>SERVICING DEALER FOR INSPECTION BY<br>MANUFACTURER'S REPRESENTATIVE. | Dealer Reg. No.<br><br>F101167 | <b>Service Hours:</b><br><br>MONDAY-FRIDAY<br><br>7:30 AM - 6:00 PM             | <b>STATEMENT OF DISCLAIMER</b><br><br>The factory warranty constitutes all<br>of the warranties with respect to<br>the sale of this item/items. The<br>Seller hereby expressly disclaims all<br>warranties either express or<br>implied, including any implied<br>warranty of merchantability or<br>fitness for a particular purpose.<br>Seller neither assumes nor<br>authorizes any other person to<br>assume for it any liability in<br>connection with the sale of this<br>item/items. | <b>DESCRIPTION</b>        | <b>TOTALS</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                | <b>Quick Lane Service Hours</b><br><br>MONDAY - FRIDAY<br><br>7:30 AM - 7:00 PM |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | LABOR AMOUNT              | 435.00        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                | SATURDAY<br><br>8:00 AM - 4:00 PM                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | PARTS AMOUNT              | 591.08        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GAS, OIL, LUBE            | 0.00          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | SUBLET AMOUNT             | 0.00          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | MISC. CHARGES             | 0.00          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | TOTAL CHARGES             | 1026.08       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | LESS INSURANCE            | 0.00          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | SALES TAX                 | 0.00          |
| (SIGNED) DEALER, GENERAL MANAGER OR AUTHORIZED PERSON (DATE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                |                                                                                 | CUSTOMER SIGNATURE                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | PLEASE PAY<br>THIS AMOUNT | 1026.08       |

REPAIRS PROPERLY COMPLETED & CHECKED BY

X \_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

CUSTOMER COPY

City of Belleville  
**EXPENDITURES IN EXCESS OF \$500**

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5000.00. Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor: *DETROIT SALT*      Amount: \$ *3232.28*  
          *COMPANY*  
Purpose: *ROAD SALT*



|                                     |
|-------------------------------------|
| <input type="checkbox"/>            |
| <input type="checkbox"/>            |
| <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> |
| <input type="checkbox"/>            |

This request is for Council approval prior to purchase:

This purchase was previously approved by Council:

This purchase is part of a bid approved by Council:

This purchase was budgeted: *WINTER MAINTANACE*

This purchase was for an emergency:



|                          |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

This purchase was based on competitive price quotes:

|                          |
|--------------------------|
| <input type="checkbox"/> |
|--------------------------|

This purchase is not based on competitive quotes because:



12841 Sanders Street  
Detroit, MI 48217  
Phone No. 313-841-5144  
Fax No. 313-841-0466  
ar@detroitsalt.com

Sell-to  
BELLEVILLE  
Rick Rutherford  
6 MAIN ST  
Belleville, MI 48111  
UNITED STATES

Ship-to  
BELLEVILLE  
BELLEVILLE  
370 E COLUMBIA  
BELLEVILLE, MI 48111

Invoice No. SI24-23435  
Posting Date 12/06/23  
Payment Terms NET 30  
Due Date 01/05/24  
P.O. WINTER MAINTENANCE  
Customer No. MIBEL02

| Ticket No.    | Date     | Order      | Location | Product   | Qty   | Rate    | Amount     | Tax Amount | Total      |
|---------------|----------|------------|----------|-----------|-------|---------|------------|------------|------------|
| 868299        | 12/06/23 | SO24-13241 | 007      | ROCK SALT | 51.70 | \$62.52 | \$3,232.28 |            | \$3,232.28 |
| Invoice Total |          |            |          |           | 51.70 |         | \$3,232.28 |            | \$3,232.28 |

Total Invoice \$3,232.28

*R. R. WINTER MAINTENANCE*  
QUESTIONS? PLEASE CALL 313-841-5144

FEDERAL ID 38-3341484

PLEASE NOTE: OUR REMITTANCE ADDRESS HAS CHANGED

Please remit payment to: Detroit Salt Company, PO Box 874127 Kansas City, MO 64187-4127

City of Belleville

**EXPENDITURE IN EXCESS OF \$500.00**

City Charter Section 15.8 requires Council approval of all purchases in excess of \$500.00 and not in excess of \$5,000.00 Use this cover sheet for each purchase subject to this provision, and attach supporting documentation.

Vendor Harold J Love & Associates Amount \$750.00  
101-301-809.000

**PART 1**

- ☐ This request is for Council approval prior to purchase
- ☐ This purchase was previously approved by Council by Res. No. \_\_\_\_\_
- ☐ This purchase is part of a bid approved by Council by Res. No. \_\_\_\_\_
- ☒ This purchase was specifically budgeted: per budget page Capital Purchase
- ☐ This purchase was for an emergency (explain below or attach explanation).
- ☐ Other (explain below or attach explanation)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PART 2**

This purchase was based on the following competitive price quotes:

\_\_\_\_\_  
 \_\_\_\_\_

This purchase is not based on competitive price quotes because:

NOT APPLICABLE or \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**HAROLD J. LOVE & ASSOCIATES**  
PSYCHOLOGICAL SERVICES FOR  
PUBLIC SAFETY PROFESSIONALS

# INVOICE

**BILL TO**

Chief David Robinson  
Bellville Police Department  
6 Main St.  
Bellville, MI 48111

**INVOICE # 1786****DATE 11/30/2023****DUE DATE 12/30/2023****TERMS Net 30**

| DATE       | ACTIVITY                                                                        | QTY | RATE   | AMOUNT |
|------------|---------------------------------------------------------------------------------|-----|--------|--------|
| 10/11/2023 | Pre-employment<br>Psychological<br>evaluation<br>Brent Mytych<br>Belleville-003 | 1   | 750.00 | 750.00 |

Please remit payment to:

BALANCE DUE

**\$750.00**

Harold J. Love, PLLC  
PO Box 1378  
Clarkston, MI 48347-1378

101-301-809.000  
~~101-301-801-000~~

X

F.E.I.N.: (Tax ID) 47-2571528

12/8/23

REMIT TO:  
P.O. BOX 1378  
CLARKSTON, MI 48347-1378  
Main / Fax: 248-599-7522  
www.haroldlove.com

ACCOUNTS PAYABLE EXPENDITURES  
COUNCIL MEETING ON  
DEC 18 2023

| DATE        | AMOUNT      | DESCRIPTION | G. TOTAL     |
|-------------|-------------|-------------|--------------|
| 12/18/2023  | \$49,690.81 | EFT         | \$49,690.81  |
| 12/18/2023  | \$40,801.66 | CHECKS      | \$40,801.66  |
|             |             |             |              |
| GRAND TOTAL |             |             | \$ 90,492.47 |

CHECK REGISTER FOR CITY OF BELLEVILLE  
CHECK NUMBERS 7035 - 7065

| Check Date                  | Bank | Check | Vendor  | Vendor Name             | Invoice Vendor          | Description                                                                                                                                                                                                                        | Amount                                         | Statu                                |
|-----------------------------|------|-------|---------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------|
| Bank CHA2 CHASE NEW ACCOUNT |      |       |         |                         |                         |                                                                                                                                                                                                                                    |                                                |                                      |
| 12/14/2023                  | CHA2 | 7035  | 0805    | ATCHINSON FORD SALES IN | ATCHINSON FORD SALES IN | PD MAINT (REPAIRS) #218A<br>ATCHINSON FORD SALES IN PD MAINT. NOV 2023                                                                                                                                                             | 72.50<br>1,026.08<br>1,098.58                  | Open<br>Open<br>Open                 |
| 12/14/2023                  | CHA2 | 7036  | 0817    | BELLEVILLE AREA INDEPEN | BELLEVILLE AREA INDEPEN | BELLEVILLE AREA INDEPEN ADVERTISING/COB REQUEST FOR PROP<br>BELLEVILLE AREA INDEPEN ADVERTISING/COB REQUEST FOR PROP<br>BELLEVILLE AREA INDEPEN ADVERTISING/COUNCIL MEETING<br>BELLEVILLE AREA INDEPEN ADVERTISING/HOLIDAY CONTEST | 217.00<br>224.00<br>203.00<br>112.00<br>756.00 | Open<br>Open<br>Open<br>Open<br>Open |
| 12/14/2023                  | CHA2 | 7037  | 1469\DK | CARDMEMBER SERVICE      | CARDMEMBER SERVICE      | NOV 3 - DEC 2, 2023 (CITY CREDIT                                                                                                                                                                                                   | 1,250.96                                       | Open                                 |
| 12/14/2023                  | CHA2 | 7038  | 4067    | CULLIGAN OF ANN ARBOR\  | CULLIGAN OF ANN ARBOR\  | CITY HALL-DRINKING WATER SUPPLY                                                                                                                                                                                                    | 45.74                                          | Open                                 |
| 12/14/2023                  | CHA2 | 7039  | 4392    | DETROIT SALT COMPANY    | DETROIT SALT COMPANY    | WINTER SUPPLIES & MAINT                                                                                                                                                                                                            | 3,232.28                                       | Open                                 |
| 12/14/2023                  | CHA2 | 7040  | 4294    | DOMINION VOTING SYSTEMS | DOMINION VOTING SYSTEMS | ELECTION SETUP                                                                                                                                                                                                                     | 385.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7041  | 0075    | DTE ENERGY              | DTE ENERGY              | STREET LIGHTING 9100-4050-3245                                                                                                                                                                                                     | 6,211.06                                       | Open                                 |
| 12/14/2023                  | CHA2 | 7042  | 0076    | DTE ENERGY              | DTE ENERGY              | 46785 DENTON RD 910006765127                                                                                                                                                                                                       | 10.40                                          | Open                                 |
|                             |      |       |         |                         |                         | 370 E COLUMBIA - 9100 067 6548 1                                                                                                                                                                                                   | 482.66                                         | Open                                 |
|                             |      |       |         |                         |                         | 550 SAVAGE - 9100 067 6575 4                                                                                                                                                                                                       | 17.60                                          | Open                                 |
|                             |      |       |         |                         |                         | 440 VICTORIAN LN - 9100 161 5585                                                                                                                                                                                                   | 14.87                                          | Open                                 |
|                             |      |       |         |                         |                         | 445 WATERBURY CT - ELECTRIC                                                                                                                                                                                                        | 14.87                                          | Open                                 |
|                             |      |       |         |                         |                         | 510 VICTORIAN LN - 9100 161 5598                                                                                                                                                                                                   | 14.87                                          | Open                                 |
|                             |      |       |         |                         |                         |                                                                                                                                                                                                                                    | 555.27                                         |                                      |
| 12/14/2023                  | CHA2 | 7043  | 4148    | ELECTION SOURCE         | ELECTION SOURCE         | ELECTION SUPPLIES                                                                                                                                                                                                                  | 160.66                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7044  | 3832    | FOSTER, SWIFT, COLLINS  | FOSTER, SWIFT, COLLINS  | NOV 2023 LEGAL FEES                                                                                                                                                                                                                | 400.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7045  | 4486    | HAROLD J. LOVE, PLLC    | HAROLD J. LOVE, PLLC    | PSYCH EVALUATION (BRENT MITYCH)                                                                                                                                                                                                    | 750.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7046  | 4432    | HOWARD L. SHIFMAN, P.C. | HOWARD L. SHIFMAN, P.C. | LEGAL SERVICES                                                                                                                                                                                                                     | 297.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7047  | 4089    | HYDROCORP               | HYDROCORP               | OCT 2023 CROSS CONNECTION                                                                                                                                                                                                          | 400.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7048  | 4380    | JOHNSTON ENTERPRISES LL | JOHNSTON ENTERPRISES LL | (PD) ENVELOPES                                                                                                                                                                                                                     | 144.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7049  | 3132    | KONICA MINOLTA BUSINESS | KONICA MINOLTA BUSINESS | MONTHLY MAINTENANCE FEES - POLIC                                                                                                                                                                                                   | 20.95                                          | Open                                 |
|                             |      |       |         |                         |                         | MONTHLY MAINTENANCE FEES - POLIC                                                                                                                                                                                                   | 45.68                                          | Open                                 |
|                             |      |       |         |                         |                         |                                                                                                                                                                                                                                    | 66.63                                          |                                      |
| 12/14/2023                  | CHA2 | 7050  | 4527    | MISSION POINTE          | MISSION POINTE          | PAYROLL 11/20/2023 - 12/3/2023                                                                                                                                                                                                     | 272.00                                         | Open                                 |
| 12/14/2023                  | CHA2 | 7051  | 2760    | MISTER MAT RENTAL SERVI | MISTER MAT RENTAL SERVI | CITY HALL - MAT RENTAL DEC 2023                                                                                                                                                                                                    | 40.00                                          | Open                                 |
| 12/14/2023                  | CHA2 | 7052  | 4040    | MOWBRAY, DENNIS         | MOWBRAY, DENNIS         | INSPECTION FEES NOV 2023                                                                                                                                                                                                           | 80.00                                          | Open                                 |
| 12/14/2023                  | CHA2 | 7053  | 2642    | PRIORITY ONE EMERGENCY  | PRIORITY ONE EMERGENCY  | PD- SUPPLIES AND MAINT                                                                                                                                                                                                             | 16.99                                          | Open                                 |
|                             |      |       |         |                         |                         | CITY MANAGER & PD- SUPPLIES AND                                                                                                                                                                                                    | 470.00                                         | Open                                 |
|                             |      |       |         |                         |                         | PD- SUPPLIES AND MAINT                                                                                                                                                                                                             | 154.98                                         | Open                                 |
|                             |      |       |         |                         |                         | PD- SUPPLIES AND MAINT                                                                                                                                                                                                             | 253.97                                         | Open                                 |
|                             |      |       |         |                         |                         | PD- SUPPLIES AND MAINT                                                                                                                                                                                                             | 34.96                                          | Open                                 |
|                             |      |       |         |                         |                         |                                                                                                                                                                                                                                    | 930.90                                         |                                      |
| 12/14/2023                  | CHA2 | 7054  | 4544    | PRIORITY WASTE, LLC     | PRIORITY WASTE, LLC     | CITY TRASH WASTE (11/1/2023 TO 1                                                                                                                                                                                                   | 18,341.84                                      | Open                                 |
| 12/14/2023                  | CHA2 | 7055  | 0162    | QUILL CORPORATION       | QUILL CORPORATION       | CITY HALL-OFFICE SUPPLIES                                                                                                                                                                                                          | 44.58                                          | Open                                 |
|                             |      |       |         |                         |                         | CITY HALL,TREASURERS, CLERK, ELE                                                                                                                                                                                                   | 413.20                                         | Open                                 |
|                             |      |       |         |                         |                         | PD- OFFICE SUPPLIES                                                                                                                                                                                                                | 108.75                                         | Open                                 |
|                             |      |       |         |                         |                         | PD- OFFICE SUPPLIES                                                                                                                                                                                                                | 85.24                                          | Open                                 |
|                             |      |       |         |                         |                         | CLERK- OFFICE SUPPLIES                                                                                                                                                                                                             | 17.99                                          | Open                                 |
|                             |      |       |         |                         |                         | CLERK- OFFICE SUPPLIES                                                                                                                                                                                                             | 14.99                                          | Open                                 |

| Check Date | Bank | Check | Vendor | Vendor Name             | Invoice Vendor          | Description                      | Amount   | Status |
|------------|------|-------|--------|-------------------------|-------------------------|----------------------------------|----------|--------|
| 12/14/2023 | CHA2 | 7056  | 0711   | SUMPTER ACE HARDWARE    | SUMPTER ACE HARDWARE    | PD- OFFICE SUPPLIES              | (55.98)  | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | WATER MAINT NOV 2023             | 628.77   |        |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | DPW SUPPLIES                     |          | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | WATER MAINT NOV 2023             | 94.83    | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | DPW SUPPLIES                     | 35.98    | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | DPW SUPPLIES                     | 24.27    | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | CITY HALL - SUPPLIES/MAINTENANCE | 53.08    | Open   |
|            |      |       |        |                         | SUMPTER ACE HARDWARE    | DPW SUPPLIES                     | 11.69    | Open   |
|            |      |       |        |                         |                         |                                  | 16.19    | Open   |
|            |      |       |        |                         |                         |                                  | 236.04   |        |
| 12/14/2023 | CHA2 | 7057  | 0459   | TERMINIX PROCESSING CEN | TERMINIX PROCESSING CEN | PEST CONTROL CITY HALL & POLICE  | 72.00    | Open   |
| 12/14/2023 | CHA2 | 7058  | 3156   | WATT, JOSEPH            | WATT, JOSEPH            | INSPECTOR NOV 2023               | 480.00   | Open   |
| 12/14/2023 | CHA2 | 7059  | 0219   | WAYNE COUNTY TREASURER- | WAYNE COUNTY TREASURER- | BELLE VILLA MEADOWS NOV 2023     | 615.00   | Open   |
| 12/14/2023 | CHA2 | 7060  | 0219   | WAYNE COUNTY TREASURER- | WAYNE COUNTY TREASURER- | (LOZA LANE) LAKEVIEW MOBILE HOME | 205.00   | Open   |
| 12/14/2023 | CHA2 | 7061  | 0219   | WAYNE COUNTY TREASURER- | WAYNE COUNTY TREASURER- | BELLE VILLA LAKE MOBILE HOME TAX | 440.00   | Open   |
| 12/14/2023 | CHA2 | 7062  | 3816   | WCA ASSESSING           | WCA ASSESSING           | APPRAISAL SERVICES JAN 2024      | 2,502.03 | Open   |
| 12/14/2023 | CHA2 | 7063  | 4361   | WELLS FARGO FINANCIAL S | WELLS FARGO FINANCIAL S | BILLING PERIOD 11/20/23 TO 12/19 | 122.90   | Open   |
| 12/14/2023 | CHA2 | 7064  | 3112   | ZARB, BERNARD           | ZARB, BERNARD           | INSPECTORS FEES NOV 2023)        | 40.00    | Open   |
| 12/14/2023 | CHA2 | 7065  | 4411   | ZAX AUTO WASH           | ZAX AUTO WASH           | OCT 2023 CAR WASHES - PD         | 42.00    | Open   |

CHA2 TOTALS:

Total of 31 Checks:

Less 0 Void Checks:

Total of 31 Disbursements:

40,801.66  
0.00  
40,801.66

Page: 1/1

| Check Date                  | Bank | Check   | Vendor | Vendor Name             | Invoice Vendor          | Description                     | Amount    | Status |
|-----------------------------|------|---------|--------|-------------------------|-------------------------|---------------------------------|-----------|--------|
| Bank CHA2 CHASE NEW ACCOUNT |      |         |        |                         |                         |                                 |           |        |
| 12/14/2023                  | CHA2 | 384 (E) | 3767   | DOWNRIVER UTILITY WASTE | DOWNRIVER UTILITY WASTE | EXCESS FLOW - DEC 2023          | 13,816.20 | Open   |
| 12/14/2023                  | CHA2 | 385 (E) | 4212   | GREAT LAKES WATER AUTHO | GREAT LAKES WATER AUTHO | LEAD & COPPER SAMPLE FEE 6/1 TO | 1,620.00  | Open   |
| 12/14/2023                  | CHA2 | 386 (E) | 0147   | MUNICIPAL EMPLOYEES RET | MUNICIPAL EMPLOYEES RET | CONTRIBUTIONS FOR NOV 2023      | 33,643.02 | Open   |
| 12/14/2023                  | CHA2 | 387 (E) | 4303   | TELNET WORLDWIDE        | TELNET WORLDWIDE        | TELEPHONE SERVICES              | 611.59    | Open   |
| CHA2 TOTALS:                |      |         |        |                         |                         |                                 |           |        |
| Total of 4 Checks:          |      |         |        |                         |                         |                                 | 49,690.81 |        |
| Less 0 Void Checks:         |      |         |        |                         |                         |                                 | 0.00      |        |
| Total of 4 Disbursements:   |      |         |        |                         |                         |                                 | 49,690.81 |        |