VILLAGE OF BARNEVELD
403 E County Hwy ID | Barneveld, WI 53507
608-924-6861 | www.barneveldwi.gov

Regular Board Meeting

Monday August 3rd, 2026

MINUTES

1. The meeting was called to order at 6:01 p.m. by President John Forbes. State of Public Notice was given and agendas were available.
2. Roll Call: Scott Leahy, Rhonda Hazen, Don Hugill, Chris Valcheff, Mike Peterson, Brandon Watson and John Forbes.
3. Pledge of Allegiance
4. Announcement – anticipated closed session later in the meeting.
5. Motion by B Watson/C Valcheff to approve the minutes of the July 6th, 2026 Village Board Meeting and July 16th, 2026 Special Board Meeting. Motion carried
6. Informal Public Comment – None
7. Motion by C Valcheff/S Leahy to approve of food trucks for Pickleball Tournaments on August 11th for the Barneveld PTO. Motion carried
8. Motion by B Watson/M Peterson to approve to support potential grant application pending the Village President approval of drafted letter. Motion carried with C Valcheff abstaining
9. Motion by R Hazen/S Leahy to go into closed session at 6:25 p.m. as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties and the investing of public funds, whenever competitive or bargaining reasons require a closed session. Roll Call: Scott Leahy, Rhonda Hazen, Don Hugill, Chris Valcheff, Mike Peterson, Brandon Watson and John Forbes. Motion carried. Motion by M Peterson/C Valcheff to come out of closed session at 7:46 p.m. Motion carried. Discussion of an easement agreement for Storm Sewer and Water Main.
10. Motion by S Leahy/C Valcheff to table recommendation from Plan Commission to approve the Certified Survey Map with contingencies for Deal Family Trust combining lots on Commerce St. Motion carried
11. MSA Professional Services
    - Project Update on Wellhouse #3 & Ground Reservoir project
    - Motion by M Peterson/R Hazen to approve Change Order #1 for Scott Construction in the amount of $5,242.75 for 2026 Chip Sealing Project. Motion carried
    - Motion by S Leahy/D Hugill to approve Pay Application #1(Final) for Scott Construction in the amount of $50,875.75 for the 2026 Village Chip Sealing project. Motion carried
12. President's Report
13. Public Works Report

- Motion by M Peterson/R Hazen to purchase one trash can this year and one next year for Memorial Park. Motion carried
- Motion by C Valcheff/S Leahy to approve of portable generator and electrical panel update at Village Shop. Motion carried
- Discussion of road bump on S Jones St and Lin Mar Dr.
- Motion by C Valcheff/R Hazen to send issues of water cap on E. Orbison St to Public Works. Motion carried
- Discussion on Village Maintenance
    - Discussion of sending letter to Graelyn Subdivision owner in regards to digging up street without proper permit on Grady Ave to be put on Public Works agenda.

14. Police Chief Report. Call response for July: Citations/Warnings – 22 and Service – 14
15. Motion by M Peterson/C Valcheff to approve of Operator's License for Jennifer Knight for Ope Haus Pub. Motion carried
16. Committee/Commission Reports
17. Clerk-Treasurer's Report
    - Motion by B Watson/D Hugill to approve the bills as presented. Motion carried
18. Motion by M Peterson/S Leahy to approve of Resolution 26-03 Authorizing the Use of the Economic Development Funds for Paying for the Updates for the Barneveld Comprehensive Outdoor Recreation Plan. Motion carried
19. Motion by C Valcheff/D Hugill to approve the following to the Employee Handbook. Motion carried
    - Sentence addition to the Employee Christmas Fund - you may also roll this over into the next year
    - Addition of Martin Luther King Jr. Day as an 8 hr paid holiday
    - Change of time for office hours open on New Years Eve from 8 a.m. to Noon changed to 7:30 a.m. – 11:30 a.m.
    - Change under Work Schedules from any compensatory time not used within the year or before the end of employment will be forfeited and not paid out to now read compensatory time not used within the year will be paid out before the last payroll of the current year.
    - Change under Overtime from Each department employee schedule weekend and holiday shifts will be a minimum of one (1) hour's pay for such shifts to a minimum of two (2) hour's pay.
    - Change of Emergency Call Outs section to Emergency Call Outs and On Call.
    - Addition under Emergency Call Outs and On Call - The Clerk Treasurer and Deputy Clerk Treasurer may be required to be on-call for election registration the Friday before the election. This will be a minimum of two (2) hours paid with hourly pay for hours worked if called in.
    - Change of wording under Blood Born Pathogens Policy from coming into contact with to encountering

- Sentence addition under Payment of Per Diem and Travel Expenses – The Village does not pay for any alcoholic beverages.
- Sentence addition to Benefits Continuation – Compensatory time will be paid out.

20. Motion by M Peterson/S Leahy to approve of matching up to 7.25% with ETF Deferred Compensation (Retirement Program). Motion carried
21. Finance Committee meeting Monday September 21st at 5 p.m. to begin establishing the 2027 Budget.
22. Future agenda items and business
23. Motion by M Peterson/J Forbes to adjourn at 8:36 p.m. Motion carried.

Written by: Brianna Ranney, Deputy Clerk-Treasurer

Approved by _____
Date _____